

**COTTAGE GROVE TOWNSHIP
REQUEST FOR QUOTE
for
ROAD MAINTENANCE WORK**

Table of Contents

Introduction	2
Objectives	2
Requirements	3
General:.....	3
Seal Coating.....	3
Repaving.....	4
Request	4

Attachments:

- Sealcoat Project List
- Repaving Project List

1.0 Introduction

- 1.1 Cottage Grove Township is interested in obtaining quotes for individual and total project costs for contract road maintenance throughout the township. The purpose of this document is to:
 - 1.1.1 Identify Cottage Grove Township's anticipated maintenance projects for the coming season;
 - 1.1.2 Present the requirements that must be met by the contractor(s) selected to do the work;
 - 1.1.3 Identify specific material requirements;
 - 1.1.4 Provide an opportunity for contractors to present alternative methods to normally accepted road maintenance procedures that would address Cottage Grove Township's requirements.
- 1.2 The Request for Quote (RFQ) does not commit Cottage Grove Township to award a contract, to pay any cost incurred in the preparation of a response to this request, or to procure or contract for services or equipment.
- 1.3 Cottage Grove Township reserves the right to accept or reject any or all quotes received as a result of this request, to negotiate with any qualified source, or to cancel in part or in its entirety this RFQ, if it is in the best interest of Cottage Grove Township to do so.
- 1.4 The successful bidders may be required to participate in negotiations and to submit such price, technical, or other revisions to their proposals as may result from negotiations. In addition, Cottage Grove Township is not bound to accept the lowest quote, unless all specifications as required or revised by the Township have been met.
- 1.5 Cottage Grove Township may accept any item or group of items of any quotes, unless the bidder qualifies their quote by specific limitation.
- 1.6 Cottage Grove Township may accept a quote based on initial quotes received, without discussion. Accordingly, each initial quote should be submitted on the most favorable terms from a price and technical standpoint.
- 1.7 A list of individual projects is attached to this document.
- 1.8 Bidders may arrange a road inspection trip with a Township Highway Patrolman to better understand individual project needs and to prepare a more accurate quote.
- 1.9 **Sealed quotes shall be sent/delivered to the Cottage Grove Town Hall, 4058 County Road N, Cottage Grove WI 53527 by 10:00 A.M. on Friday, May 17, 2024. Please identify the quotes as "SEALED Highway Quote" on the envelope.** Sealed quotes will be publicly opened and read at 10:00 A.M. on Friday, May 17, 2024, at the same address, and awarded at the Town Board Meeting beginning at 7:00 P.M. on Monday, May 20, 2024. Contractors may wish to be present to answer specific questions on their quotes. If you have any questions, please call Dan Dresen at 608-516-5208.

2.0 Objectives

- 2.1 To give contractors an opportunity to quote on the annual road projects of Cottage Grove Township.
- 2.2 To give contractors an opportunity to introduce new materials and/or procedures for road projects.
- 2.3 To ensure that each contractor's quote is compared fairly and equitably with other quotes.

2.4 To ensure that the road maintenance quotes received by the Cottage Grove Township Board are composed in a format that can be analyzed to determine the best quotes for the Township.

3.0 Requirements

3.1 General:

- 3.1.1 All quotes shall be submitted on an individual project basis. Costs and material volumes should be shown for each project.
 - 3.1.2 All quotes shall be accompanied by proof of insurances for all necessary insurances including Worker's Compensation. The Town Board reserves the right to require that the Town of Cottage Grove be listed as an additional insured on the successful bidder's insurance policy.
 - 3.1.3 The successful bidder shall notify the Town of Cottage Grove 48 hours in advance of beginning the project in order for the Town to provide an inspector.
 - 3.1.4 The successful bidder's bill shall be for the actual material quantities used.
 - 3.1.5 All work will be complete by August 15 of the year bid unless other arrangements are agreed to by the Town Board.
 - 3.1.6 The successful bidder shall provide, install and maintain all safety and warning signs required for work zoning, and accept all liability in the event of an accident.
 - 3.1.7 All work and materials supplied under this quote shall conform to the Standard Specifications for Road and Bridge Construction, 1989 edition, and all subsequent revisions and supplementary specifications, of the Wisconsin Division of Highways, Department of Transportation. The special provisions in this RFQ shall supplement and take precedence over the above-mentioned specifications.
 - 3.1.8 The successful bidder shall warrant that it is in compliance with the Americans with Disabilities Act (Public Law 101-336) and that it will, in carrying out the requirements of the contract or grant, comply in all respects with the provisions of the Act and its implementing regulations.
 - 3.1.9 The contractor shall abide by the State of Wisconsin, Department of Workforce Development prevailing wage law requirements under s. 66.0903, Wis. Stat. and Wis. Admin. Code Ch. DWD 290. The contractor shall also require its subcontractors to pay their employees working under this contract in accordance with the applicable wage rate scale.
 - 3.1.10 Cottage Grove Township has identified a number of technical requirements for road maintenance projects. These requirements include the following items:
- #### **3.2 For projects to seal coat surfacing of hard surfaced roads:**
- 3.2.1 all quotes shall include power brooming prior to application of the seal coat.
 - 3.2.2 all primary quotes shall be based on using emulsion oil.
 - 3.2.3 all primary quotes shall be based on using 1/4" 100% Fractured Washed Granite.
 - 3.2.4 quotes shall specify the estimated number of gallons of oil to be used (adjusted to standard temperature).
 - 3.2.5 quotes shall specify the estimated number of tons of stone to be used.

- 3.2.6 if double seal coating is specified by Cottage Grove Township, that cost should be reflected in the quote. If double seal coating is recommended by the bidder, that cost shall be shown separately.
- 3.2.7 the quote shall reflect the cost for seal coating the roads for the lengths and widths shown on this document's attachments.
- 3.2.8 the quote should specify the per hour cost of a pickup broom. Cottage Grove Township may elect to contract for pickup brooming in residential areas.
- 3.2.9 the quote shall specify the estimated amount of oil applied per square yard (gal./sq. yd.) adjusted to standard temperature.
- 3.2.10 The quote shall specify the estimated amount of stone applied per square yard (lbs./sq. yd).
- 3.2.11 The successful bidder shall guarantee the sealcoating or double sealcoating for a period of not less than one (1) year from date of application. Any defects as determined by the Town of Cottage Grove within this period shall be corrected by the successful bidder at his expense.
- 3.3 For projects to repave sections (including wedging) of hard surfaced roads:
 - 3.3.1 Driveway and road intersections to be milled to create a butt joint.
 - 3.3.2 All quotes shall include power brooming prior to paving.
 - 3.3.3 All quotes shall include application of a bituminous tack coat to the repair areas at a minimum rate of .05 gallons per square yard. This cost shall be incidental to the cost of the repaving.
 - 3.3.4 Quotes shall specify the estimated number of tons of bituminous pavement used, and the per ton cost of the bituminous pavement.
 - 3.3.5 Hot mix asphalt should meet Wis DOT Standards.
 - 3.3.6 The successful bidder shall guarantee the repaving for a period of not less than two (2) years from date of repaving. Any defects as determined by the Town of Cottage Grove within this period shall be corrected by the successful bidder at his expense.

4.0 Request

- 4.1 Using the above information regarding our projects, and requirements we ask that you provide us with a detailed quote showing specific information as specified in the requirements section of this document. The document must include the following items:
 - 4.1.1 Identification and pricing of each project.
 - 4.1.2 Detailed statistics for each project as specified in sections 3.3 - 3.5 of this document.
- 4.2 We also encourage bidders to submit separate quotes using other material(s) and/or procedures. With these quotes we request that the bidder give written reasons why Cottage Grove Township should consider the "non-standard" quote.
- 4.3 Insurance certificates in an amount equal to the total noted in this quote shall be supplied by the successful bidder prior to contract signing. A contract will not be signed by Cottage Grove Township unless the certificates are provided by the successful bidder.
- 4.4 Complete and submit the attached Project Lists as the basic document to respond to this RFQ. If your standards state that you must use specific documents as a bid, submit those documents in addition to our "completed" Project Lists.

2024 Chip Seal

Oil Type:

Tot. Gal. Estd:

Estd. Gal./Sq. Yd:

Stone Type:

Tot. Tons Estd:

Estd. Lbs/Sq. Yd:

Amount of Oil/20' mile:

Amount of Stone/20' mile:

Cost of 20' mile:

Pickup Broom Cost:

Total Cost of All Sealcoating Projects:

Location/ Description	Ave. Width	Approx. Length	Stone Estd.	Oil Estd.	Cost Quote
American Way	22'	4224'			
Heritage Ct	22'	369'			
Southern Ct	22'	687'			
Native Pl	22'	317'			
Independence Cir	22'	264'			
Conestoga Trl	22'	3485'			
Appaloosa Ln	22'	634'			
Raven Way	22'	476'			
Meadowlark St	22'	1268'			
Bluebird Ln	22'	1215'			
Sandpiper Trl	22'	3221'			
Canary Cir	22'	212'			
Killdeer Ct	22'	220'			
Thrush Ln	22'	792'			
Morning Dove Dr	22'	951'			
Falcon Ct	22'	264'			
Pheasant Run	22'	1003'			
Vilas Rd	22'	730'			

Contractor Name and Address:

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 Contractor Signature

2024 Hotmix Overlay

Type of Asphalt:

Total Cost of All Paving Projects:

Location/ Description	Ave. Width	Approx. Length	Asphalt Depth	Est. Tons	Per Ton Cost	Total Cost
Uphoff Rd	22'	10,243'	2"			
Laudon Rd	20'	3,274'	2"			
Buckley Ridge	23'	1,003'	2'			
Rathert Rd	22'	1,056'	2"			
Meyer Rd	19'/16'	2,112'	2"			

Contractor Name and Address:

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 Contractor Signature