

TOWN OF COTTAGE GROVE

4058 County Road N
Cottage Grove, WI 53527

BUDGET RESOLUTION 2023-01

A resolution amending the 2023 budget of the Town of Cottage Grove, Wisconsin, adopted by a two-thirds majority vote of the entire membership of the TOWN BOARD.

BE IT RESOLVED by the TOWN BOARD of the Town of Cottage Grove that the following adjustments be made to the 2023 Town budget:

Revenue			Expense			Explanation
41600	American Rescuc Plan Act Funds	30,039.35	51240	CGFD Equipment Expense	30,039.35	CGFD Portable Radios Town Share
41600	American Rescue Plan Act Funds	950.65	51240	CGFD Equipment Expense	950.65	CGFD Mounted Radios Town Share (budgeted \$14,000, used \$14950.65)
41600	American Rescuc Plan Act Funds	13,142.40	52550	Highway Dept Capital Outlay	(857.60)	2 Speed Boards TB 10/18/22 expense already budgeted at \$14,000
41600	American Rescue Plan Act Funds	16,223.38	51400	EMS Expense	16,223.38	DGEMS Radio Replacements
41600	American Rescue Plan Act Funds	(25,892.33)	52300	Park Expense		Kennedy Hills Playground Structure - ARPA portion (Originally budgeted \$40,000, used \$14107.67)
43080	Future Park Expense Funds Applied	21,047.33	52300	Park Expense	881.51	Kennedy Hills Playground Structure - Park Fees portion Expense was already budgeted except for 881.51
41640	Village Fire Payments	54,626.25	51240	CGFD Equipment Expense	54,626.25	CGFD Portable Radios Village Share
41640	Village Fire Payments	27,187.60	51240	CGFD Equipment Expense	27,187.60	CGFD Mounted Radios Village Share
42260	Developer Reimbursements	21,149.58	50250	Town Board Legal Expenses	21,149.58	Town Atty. Analysis of TID/sewer project
42260	Developer Reimbursements	3,874.39	50180	Town Planner	3,874.39	Town Planner Analysis of TID/sewer project
42260	Developer Reimbursements	5,000.00	50170	Other Board Expenses	5,000.00	Ehlers TID feasibility analysis
42260	Developer Reimbursements	2,301.10	51770	Contractor Expense	2,301.10	Town & Country Analysis of TID/sewer project
42320	Long Term Debt Proceeds	350,000.00				Road Maintenance Projects financed with 10 year note rather than new short term note - TB 06/05/23
53010	Proceeds of Short Term Notes	(350,000.00)				
42320	Long Term Debt Proceeds	9,520.10	51770	Contractor Expense	9,520.10	Overage on paving projects - TB 09/05/23
43010	Welcome Sign Funds Applied	300.00	50170	Other Board Expenses	300.00	Plantings for welcome signs TB 05/15/23
43010	Welcome Sign Funds Applied	256.42	50170	Other Board Expenses	256.42	Plantings for welcome signs TB 07/07/23
43040	Pleasant Springs Fire Funds Applied	26,500.00	52530	Fire Protection Equip. Outlay	26,500.00	2012 Chevy Suburban Command Vehicle JFC 12/22/22 less \$3,500 originally budgeted but not applied
43070	ESB Repair Fund Applied	196.60	50770	Emergency Bldg Maint.	196.60	ESOB Extinguisher Service per Chief Archibald
43070	ESB Repair Fund Applied	3,331.51	50770	Emergency Bldg Maint.	3,331.51	Peak Garage Door Replacement JFC 08/22/22
43070	ESB Repair Fund Applied	1,412.02	50770	Emergency Bldg Maint.	1,412.02	Wireless upgrade for ESB JFC 03/23/23
43070	ESB Repair Fund Applied	1,376.79	50770	Emergency Bldg Maint.	1,376.79	ESB Compressor JFC 03/23/23
43070	ESB Repair Fund Applied	1,456.04	50770	Emergency Bldg Maint.	1,456.04	ESB Ref Com Air Dryer per JFC 03/23/23
43070	ESB Repair Fund Applied	9,928.74	50770	Emergency Bldg Maint.	9,928.74	Apply funds as per JFC 09/25/23
			51832	Uphoff Bridge Expense	8,273.49	Allocate budget amendment savings to unbudgeted bridge expense
Total Change In Revenue		223,927.92	Total Change In Expense		223,927.92	
			Net Change		0.00	

This resolution was duly considered and adopted by the Cottage Grove Town Board pursuant to a vote of 5 for and 0 against and 0 abstentions on this 6th day of Feb, 2024.

TOWN OF COTTAGE GROVE

ATTEST:


Kris Hampton, Town Chair


Kim Banigan, Town Clerk-Treasurer

Town of Cottage Grove 2023 Amended Budget

		Jan Dec 23	Original Budget	Amended Budget	\$ Over Budget
Ordinary Income/Expense					
Revenue					
Taxes					
	40010 · Local Taxes	1,771,229.27	1,771,229.00	1,771,229.00	0.27
	40015 · Private/Managed Forest taxes	276.32	276.00	276.00	0.32
	40020 · Payment in Lieu of Taxes	2,000.00	2,000.00	2,000.00	0.00
	41720 · Other Taxes-Village Annexation	4,652.52	5,386.98	5,386.98	(734.46)
	42290 · Use Value Penalty Tax	1,922.77	0.00	0.00	1,922.77
	Total Taxes	1,780,080.88	1,778,891.98	1,778,891.98	1,188.90
Intergovernmental Revenue					
	40100 · Shared Revenue from State	56,171.01	55,719.27	55,719.27	451.74
	40110 · Fire Insurance Dues	19,857.32	18,981.00	18,981.00	876.32
	40120 · Environmental Impact Fees	232.00	232.00	232.00	0.00
	40210 · FEMA Aid	1,759.03	0.00	0.00	1,759.03
	40300 · Local Transportation Aids	211,548.35	211,520.72	211,520.72	27.63
	40400 · State Recycling Grant	7,447.53	7,400.00	7,400.00	47.53
	40510 · PILT - State Conservation Land	562.26	560.00	560.00	2.26
	40530 · State Aid - Croplands / Forest	10.72	24.00	24.00	(13.28)
	40550 · Personal Property Aid	35,023.07	35,023.07	35,023.07	0.00
	40560 · Tax Exempt Computer Aid	356.46	356.46	356.46	0.00
	40600 · Highway and Bridges				0.00
	40601 · Femrite Bridge Aid	(0.24)	0.00	0.00	(0.24)
	40602 · Uphoff Bridge Aid	4,152.60	0.00	0.00	4,152.60
	40603 · Refund on Femrite Bridge Cost	23,545.19	0.00	0.00	23,545.19
	40600 · Highway and Bridges - Other	0.00	0.00	0.00	0.00
	40610 · Other & Veterans Graves	214.00	214.00	214.00	0.00
	40810 · Video Service Provider Aid	7,641.76	7,641.76	7,641.76	0.00
	41600 · ARPA Funds	184,463.45	150,000.00	184,463.45	0.00
	Total Intergovernmental Revenue	552,984.51	487,672.28	522,135.73	30,848.78
Licenses and Permits					
	40700 · Business and Occupy License	4,000.00	3,500.00	3,500.00	500.00
	40710 · Driveway Permit	1,050.00	2,000.00	2,000.00	(950.00)
	40730 · Building Permit / Inspection	59,976.20	50,000.00	50,000.00	9,976.20
	40740 · Zoning Permits & Fees	4,780.00	3,500.00	3,500.00	1,280.00
	40750 · Right-of-Way Permits	4,930.00	5,000.00	5,000.00	(70.00)
	40760 · Dog License Revenue	1,373.23	1,400.00	1,400.00	(26.77)
	40770 · Mining Permits	1,200.00	900.00	900.00	300.00
	40790 · Park & Rec Improvement Fees	3,070.00	0.00	0.00	3,070.00
	42230 · Cable Franchise Fee	26,045.54	30,000.00	30,000.00	(3,954.46)
	Total Licenses and Permits	106,424.97	96,300.00	96,300.00	10,124.97
Fines, Forfeiture and Penalties					
	40800 · Law and Ordinance Violation	50,717.35	35,000.00	35,000.00	15,717.35
	Total Fines, Forfeiture and Penalties	50,717.35	35,000.00	35,000.00	15,717.35
Public Charges For Services					
	41100 · Highway Maintenance Chrgs	0.00	0.00	0.00	0.00
	41120 · Street Lighting Fees	699.79	699.79	699.79	0.00
	41210 · Refuse Collection	190,759.75	190,799.72	190,799.72	(39.97)
	41230 · Recycling Collection	87,472.71	87,482.46	87,482.46	(9.75)
	41410 · Parks Income	0.00	0.00	0.00	0.00
	41500 · Title Search	1,675.00	1,500.00	1,500.00	175.00
	41510 · Other Miscellaneous Chgs	908.24	0.00	0.00	908.24
	42340 · Liberty Cemetery Funds Revenue	170.87	170.00	170.00	0.87
	42260 · Developer Reimbursements	32,325.07	0.00	32,325.07	0.00
	Total Public Charges For Services	314,011.43	280,651.97	312,977.04	1,034.39
Intergovernmental Charges					
	41760 · Annexation Reimbursements	67,401.95	0.00	0.00	67,401.95
	40570 · Landfill Compensation Fee	61,839.72	61,261.73	61,261.73	577.99
	41640 · Village Fire Payments	194,440.86	124,442.95	206,256.80	(11,815.94)
	41650 · Village Landfill Payment	10,337.54	11,130.00	11,130.00	(792.46)
	41670 · Flynn Hall Reimbursement	2,465.88	2,166.66	2,166.66	299.22
	41690 · Village Emergency Bldg Maint	40,669.63	38,781.00	38,781.00	1,888.63

Town of Cottage Grove 2023 Amended Budget

	Jan Dec 23	Original Budget	Amended Budget	\$ Over Budget
50480 · Clerk Hourly Wage	58,390.67	55,452.80	55,452.80	2,937.87
50485 · Clerk Retirement	4,003.27	3,795.66	3,795.66	207.61
50486 · Clerk Longevity	408.49	365.67	365.67	42.82
50490 · Clerk Hourly FICA	4,043.90	3,570.13	3,570.13	473.77
Total Clerk / Secretarial	120,410.30	107,652.11	107,652.11	12,758.19
Elections				
50380 · Election Workers Wages	2,244.38	2,500.00	2,500.00	(255.62)
50410 · Election Supplies	2,658.40	2,500.00	2,500.00	158.40
Total Elections	4,902.78	5,000.00	5,000.00	(97.22)
Treasurer				
50500 · Treasurer Wages	0.00	34,786.08	34,786.08	(34,786.08)
50505 · Treasurer Retirement	0.00	2,365.45	2,365.45	(2,365.45)
50510 · Treasurer FICA	0.00	2,661.14	2,661.14	(2,661.14)
50520 · Treasurer Supplies	441.84	1,000.00	1,000.00	(558.16)
Total Treasurer	441.84	40,812.67	40,812.67	(40,370.83)
Assessor				
50540 · Assessor Costs	10,351.30	10,300.00	10,300.00	51.30
50550 · Revaluation Costs	0.00	0.00	0.00	0.00
Total Assessor	10,351.30	10,300.00	10,300.00	51.30
Accounting				
50560 · Audit Costs	16,256.00	14,450.00	14,450.00	1,806.00
50570 · Accounting Service Expense	2,509.93	2,100.00	2,100.00	409.93
50580 · Bank Charges	0.00	0.00	0.00	0.00
50590 · Other Financial Costs	0.00	0.00	0.00	0.00
Total Accounting	18,765.93	16,550.00	16,550.00	2,215.93
Judicial				
50200 · Judicial Judge Salaries	4,200.00	4,200.00	4,200.00	0.00
50210 · Judicial FICA	321.31	321.30	321.30	0.01
50220 · Judicial Education & Travel Exp	700.00	2,000.00	2,000.00	(1,300.00)
50230 · Judicial Expenses	2,262.00	2,500.00	2,500.00	(238.00)
50280 · Judicial Court Clerk Salary	8,848.84	10,753.60	10,753.60	(1,904.76)
50281 · Judicial Court Deputy Clerk Sal	0.00	609.92	609.92	(609.92)
50290 · Judicial Court Clerk FICA	691.31	869.31	869.31	(178.00)
Total Judicial	17,023.46	21,254.13	21,254.13	(4,230.67)
Legal				
50240 · Court Legal Expenses	21,147.50	24,143.00	24,143.00	(2,995.50)
50250 · Town Board Legal Expenses	42,756.17	26,552.00	47,701.58	(4,945.41)
Total Legal	63,903.67	50,695.00	71,844.58	(7,940.91)
Property & Liability Insurance				
50920 · Insurance - Town	27,241.00	28,009.30	28,009.30	(768.30)
Total Property & Liability Insurance	27,241.00	28,009.30	28,009.30	(768.30)
Town Hall				
50700 · Town Hall Utilities	8,089.51	8,500.00	8,500.00	(410.49)
50710 · Town Hall Maintenance	5,857.81	5,050.00	5,050.00	807.81
50720 · Town Hall Equipment	0.00	1,000.00	1,000.00	(1,000.00)
50730 · Town Hall Supplies	327.50	500.00	500.00	(172.50)
Total Town Hall	14,274.82	15,050.00	15,050.00	(775.18)
Flynn Hall				
50750 · Flynn Hall Expenses	2,132.99	1,500.00	1,500.00	632.99
50760 · Flynn Hall Utilities	7,414.03	6,500.00	6,500.00	914.03
Total Flynn Hall	9,547.02	8,000.00	8,000.00	1,547.02
Other General Government				
50790 · 4091 CTH N Maintenance	0.00	0.00	0.00	0.00
50930 · Hydrate Chemical Settlement Exp	0.00	0.00	0.00	0.00
50940 · Illegal / Uncollectable Taxes	0.00	0.00	0.00	0.00
50950 · Unemployment Insurance	0.00	0.00	0.00	0.00
Total Other General Government	0.00	0.00	0.00	0.00
Total General Government	324,207.07	335,547.96	362,253.96	(38,046.89)
Public Safety				
Law Enforcement				

Town of Cottage Grove 2023 Amended Budget

	Jan Dec 23	Original Budget	Amended Budget	\$ Over Budget
51010 · Sheriff's Contract	408,511.03	469,505.22	469,505.22	(60,994.19)
51020 · Facilities Lease	11,264.93	11,264.93	11,264.93	0.00
51030 · Police Station Utilities	8,339.01	6,431.00	6,431.00	1,908.01
51040 · Police Station Janitorial	4,680.00	4,680.00	4,680.00	0.00
51060 · Police Station Maintenance	1,898.03	1,500.00	1,500.00	398.03
51080 · Police - Facilities Taxes	8,377.18	9,000.00	9,000.00	(622.82)
51100 · Dane County Communications	9,393.41	9,409.00	9,409.00	(15.59)
51130 · Police - Fuel	11,621.22	13,000.00	13,000.00	(1,378.78)
51150 · Police - Supplies	0.00	500.00	500.00	(500.00)
51160 · Police - Communications	1,388.16	2,800.00	2,800.00	(1,411.84)
Total Law Enforcement	465,472.97	528,090.15	528,090.15	(62,617.18)
Emergency Building				
50770 · Emergency Bldg. Maint	99,040.87	77,562.00	95,263.70	3,777.17
Total Emergency Building	99,040.87	77,562.00	95,263.70	3,777.17
Fire Protection				
51200 · Town Owned Apparatus Expense	12,016.41	15,500.00	15,500.00	(3,483.59)
51210 · Joint Owned Apparatus Expense	25,907.38	39,800.00	39,800.00	(13,892.62)
51220 · Fire Fuel Expense	6,022.11	12,000.00	12,000.00	(5,977.89)
51230 · Pleasant Springs Expense	65,688.13	65,688.13	65,688.13	0.00
51240 · Equipment Expense	173,188.72	30,200.00	143,003.85	30,184.87
51250 · Telephone Expense	4,587.51	4,600.00	4,600.00	(12.49)
51260 · Insurance Expense	22,754.22	23,000.00	23,000.00	(245.78)
51270 · Officer and Training Pay	37,700.00	40,600.00	40,600.00	(2,900.00)
51280 · Training & Safety Expense	2,623.10	5,500.00	5,500.00	(2,876.90)
51290 · Hazmat and Investigation	0.00	300.00	300.00	(300.00)
51300 · Personal & Records Expense	12,926.17	13,450.00	13,450.00	(523.83)
51310 · Fire Preplan & Prevention	3,430.41	3,500.00	3,500.00	(69.59)
51320 · Inspection Expense	147.57	300.00	300.00	(152.43)
51330 · Fire Chief Expense	95.00	1,000.00	1,000.00	(905.00)
51340 · Maintenance Contracts	13,742.10	18,625.00	18,625.00	(4,882.90)
51350 · 2% Fire Dues Expense	0.00	0.00	0.00	0.00
Total Fire Protection	380,828.83	274,063.13	386,866.98	(6,038.15)
EMS				
51400 · EMS Expense	307,263.92	291,040.54	307,263.92	0.00
Total EMS	307,263.92	291,040.54	307,263.92	0.00
Fire Inspection				
51580 · Fire Inspection FICA	0.00	0.00	0.00	0.00
51590 · Fire Inspection Expenses	1,695.00	2,130.00	2,130.00	(435.00)
Total Fire Inspection	1,695.00	2,130.00	2,130.00	(435.00)
Building Inspection				
51530 · Building Inspection	40,896.45	40,000.00	40,000.00	896.45
Total Building Inspection	40,896.45	40,000.00	40,000.00	896.45
Total Public Safety	1,295,198.04	1,212,885.82	1,359,614.75	(64,416.71)
Public Works				
Highway Maintenance				
51700 · Patrolman Health Insurance	59,899.98	59,411.71	59,411.71	488.27
51710 · Longevity Pay	753.00	381.00	381.00	372.00
51730 · Patrolman Wages	185,967.60	192,119.20	192,119.20	(6,151.60)
51740 · Patrolman FICA	12,776.24	13,479.42	13,479.42	(703.18)
51750 · Patrolman Retirement	12,712.37	13,090.01	13,090.01	(377.64)
51760 · Gravel Expense	7,497.06	12,000.00	12,000.00	(4,502.94)
51770 · Contractor Expense	17,428.26	6,000.00	17,821.20	(392.94)
51780 · Sand and Salt Expense	25,283.78	37,000.00	37,000.00	(11,716.22)
51790 · Patch & Cold Mix	11,742.58	11,000.00	11,000.00	742.58
51800 · Crack Filler Expense	30,000.00	30,000.00	30,000.00	0.00
51810 · Seal Coating	80,707.00	80,000.00	80,000.00	707.00
51820 · Road Signs	5,530.70	5,000.00	5,000.00	530.70
51830 · Bridge Expense	679.00	6,000.00	6,000.00	(5,321.00)
51840 · Tire Purchases & Expense	5,188.63	6,000.00	6,000.00	(811.37)
51850 · Equipment Repairs & Maint	34,242.47	19,143.26	19,143.26	15,099.21
51860 · Garage Utilities	6,811.05	6,000.00	6,000.00	811.05

Town of Cottage Grove 2023 Amended Budget

	Jan Dec 23	Original Budget	Amended Budget	\$ Over Budget
51870 · Garage Maintenance & Repairs	4,601.92	6,000.00	6,000.00	(1,398.08)
51880 · Garage Equip. & Supplies	6,635.91	8,000.00	8,000.00	(1,364.09)
51890 · Fuel & Oil	24,303.97	33,000.00	33,000.00	(8,696.03)
51900 · Drug & Alcohol Testing	150.00	500.00	500.00	(350.00)
51910 · Culvert Expense	8,563.00	12,000.00	12,000.00	(3,437.00)
51920 · Center Stripping	1,304.74	2,000.00	2,000.00	(695.26)
51930 · Stormwater Expense	8,599.28	7,995.00	7,995.00	604.28
51950 · Patrolman Continuing Education	0.00	350.00	350.00	(350.00)
51980 · GIS Mapping ArcGIS	1,188.86	1,500.00	1,500.00	(311.14)
52020 · Street Lighting Cost	1,753.18	1,950.00	1,950.00	(196.82)
Total Highway Maintenance	554,320.58	569,919.60	581,740.80	(27,420.22)
Highway Construction				
52000 · Highway Maintenance Contracts	359,520.10	350,000.00	350,000.00	9,520.10
Total Highway Construction	359,520.10	350,000.00	350,000.00	9,520.10
Non-Hwy Maintenance				
51940 · Non-Hwy Wages	20,704.32	18,928.00	18,928.00	1,776.32
51970 · Non-Hwy FICA	1,583.89	1,447.99	1,447.99	135.90
51960 · Non-Hwy Retirement	1,407.85	1,287.10	1,287.10	120.75
Total Non-Hwy Maintenance	23,696.06	21,663.09	21,663.09	2,032.97
Garbage and Refuse Collection				
52100 · Refuse Collection - Curbside	194,248.19	207,217.00	207,217.00	(12,968.81)
Total Garbage and Refuse Collection	194,248.19	207,217.00	207,217.00	(12,968.81)
Recycling				
52110 · Recycling	95,863.76	95,689.00	95,689.00	174.76
Total Recycling	95,863.76	95,689.00	95,689.00	174.76
Solid Waste Disposal				
52111 · Compost Collection	289.99	500.00	500.00	(210.01)
Total Solid Waste Disposal	289.99	500.00	500.00	(210.01)
Landfill				
52120 · Landfill Monitoring - Village	10,337.54	11,130.00	11,130.00	(792.46)
52140 · Landfill Monitoring - Town	13,564.51	15,370.00	15,370.00	(1,805.49)
Landfill - Other	0.00	0.00	0.00	0.00
Total Landfill	23,902.05	26,500.00	26,500.00	(2,597.95)
Total Public Works	1,251,840.73	1,271,488.69	1,283,309.89	(31,469.16)
Culture, Education, Recreation				
52300 · Park Expense	50,881.51	50,000.00	50,881.51	0.00
Total Culture, Education, Recreation	50,881.51	50,000.00	50,881.51	0.00
Health and Human Services				
52220 · Colonial Club Donation	7,000.00	7,000.00	7,000.00	0.00
52210 · Veterans Graves Paid	186.00	214.00	214.00	(28.00)
Total Health and Human Services	7,186.00	7,214.00	7,214.00	(28.00)
Conservation and Development				
52160 · Yahara Wins Pilot Project	3,135.00	3,135.00	3,135.00	0.00
50180 · Town Planner	4,836.33	5,700.00	9,574.39	(4,738.06)
Total Conservation and Development	7,971.33	8,835.00	12,709.39	(4,738.06)
Capital Outlay				
51832 · Uphoff Bridge Expense	11,631.34	0.00	8,273.49	3,357.85
51831 · Femrite Bridge Expense	(0.02)	0.00	0.00	(0.02)
52530 · Fire Protection Equip. Outlay	487,897.00	461,397.00	487,897.00	0.00
52550 · Highway Equipment Outlay	13,142.40	14,000.00	13,142.40	0.00
52570 · Local Highway Outlay	0.00	0.00	0.00	0.00
52580 · Other Capital Outlay	0.00	0.00	0.00	0.00
52590 · EMS Capital Outlay	0.00	0.00	0.00	0.00
52610 · Flynn Hall Capital Outlay	0.00	0.00	0.00	0.00
Total Capital Outlay	512,670.72	475,397.00	509,312.89	3,357.83
Debt Service				
Debt Repayment				
52720 · Debt Service - Interest - Other	22,515.83	27,588.64	27,588.64	(5,072.81)
52700 · Debt Service - Principal	117,090.89	117,253.30	117,253.30	(162.41)
Total Debt Repayment	139,606.72	144,841.94	144,841.94	(5,235.22)

