

**TOWN OF COTTAGE GROVE  
TOWN BOARD RESOLUTION NO. 2021-08-30**

**A RESOLUTION COMMITTING \$15,900.00 FROM THE DEER-GROVE EMS DISTRICT (DGEMS) UNASSIGNED GENERAL FUND BALANCE FOR THE EMS ORGANIZATIONAL STUDY AND FUTURE NEEDS ANALYSIS, AND AGREEING TO PAY BACK THE TOWN'S SHARE WITH THE FIRST ANNUAL ASSESSMENT PAYMENT TO THE DGEMS FOR 2022.**

WHEREAS, as part of the preparation for the 2021 budget the Deer-Grove EMS Commission began discussions for future staffing of the EMS district; and

WHEREAS, a scope of study was submitted to the Deer-Grove EMS Commission and thereby approved on April 15, 2021; and

WHEREAS, on April 16, 2021, a request for proposal was released seeking submissions for a Deer-Grove EMS Organizational Review and Future Needs Analysis; and

WHEREAS, on June 1, 2021, the submitted proposals were reviewed and invitations sent to attend a joint meeting of the Deer-Grove EMS Commission and the Village of Cottage Grove Board of Trustees for the purposes of providing a presentation on the proposals; and

WHEREAS, at a joint meeting between the Deer-Grove EMS Commission and the Village of Cottage Grove Board of Trustees the firms presented information about their company and the proposed Deer-Grove EMS study; and

WHEREAS, Public Administration Associates, LLC (PAA) was selected by the Deer-Grove EMS Commission and the Village of Cottage Grove Board of Trustees as the firm to complete the EMS Organizational Review and Future Needs Analysis; and

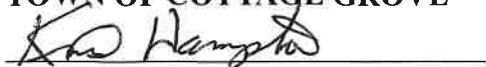
WHEREAS, per the executed agreement with PAA "PAA will be paid one third of the above amount, Five Thousand Three Hundred Dollars (\$5,300) within thirty (30) days of the execution of this services contract; one third (\$5,300) at the point in the project when PAA's initial draft of its findings is sent to the Municipality and the final one-third (\$5,300) upon presentation/acceptance of the final PAA Fire Study report by the Deer Grove EMS District Board"; and

NOW, THEREFORE, BE IT RESOLVED, by the Town of Cottage Grove Board of Supervisors, the sum of \$15,900.00 from the Unassigned General Fund Balance of the Deer-Grove EMS District be committed for payment to Public Administration Associates, LLC for the EMS Organizational and Future Needs Analysis. Payments will be made per the Service agreement enacted August 4, 2021.

FURTHER, BE IT RESOLVED, the Town of Cottage Grove Board of Supervisors commit to repay the Deer-Grove EMS District the total sum of \$4,988.10 (The Town of Cottage Grove's portion of the cost of the EMS Organization Review and Future Needs Analysis. This amount will be added to the Town of Cottage Grove's first annual assessment payment for the 2022 fiscal year and must be received by the Deer-Grove EMS District on or before January 15, 2022.

This resolution was duly considered and adopted by the Town of Cottage Grove Board of Supervisors pursuant to a vote 5 for and 0 against and 0 abstentions on this 30th day of August, 2021.

**TOWN OF COTTAGE GROVE**



Kris Hampton, Town Chair

ATTEST:



Kim Banigan, Town Clerk

AFFIDAVIT OF POSTING OF  
TOWN OF COTTAGE GROVE RESOLUTION

STATE OF WISCONSIN    )  
  ) ss.  
COUNTY OF DANE        )

I, Kim Banigan, Cottage Grove Town Clerk, being first duly sworn, on oath, state as follows:

On September 1, 2021 the following was duly posted on the Town of Cottage Grove's internet site and on the Cottage Grove Town Hall Bulletin board, all in accordance with TCG 25.01(4) and Wis. Stats., §60.80.

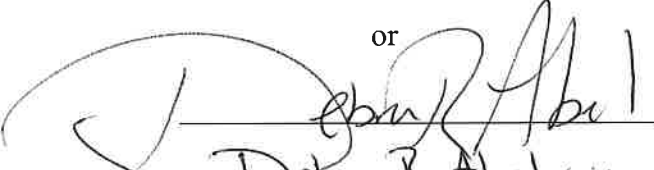
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ANNUAL ASSESSMENT PAYMENT TO THE DGEMS FOR 2022.**

  
\_\_\_\_\_  
Kim Banigan, Town Clerk

Subscribed to and sworn before me  
this 1<sup>st</sup> day of September, 2021.

\_\_\_\_\_  
Signature of Town Chair person

or

  
\_\_\_\_\_  
Debra R. Abel (print name)

Notary Public, State of Wisconsin

My Commission expires: March 7, 2023