

TOWN OF COTTAGE GROVE ANNUAL REPORT AND NEWSLETTER

FOR THE YEAR ENDING DECEMBER 31, 2017

Kris Hampton
Town Chair

Steven Anders
Supervisor 2

Mike DuPlayee
Supervisor 4

Kim Banigan
Town Clerk

Beverly Homburg
Deputy Clerk

Cyndi Peck
Court Clerk

Duane Erschen
EMS Chief

Mike Fonger
Supervisor 1

Kristi Williams
Supervisor 3

Beth Gilpin
Municipal Judge

Debra Abel
Town Treasurer

Jeff Smith
Highway Superintendent

Bruce Boxrucker
Fire Chief

Important Upcoming Events:

April 3: Spring Election

April 17: Annual Town Meeting (p. 3)

April 30-May 5: Annual Curbside E-waste Collection (p. 41)

Contact Us:

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Web Site: www.tn.cottagegrove.wi.gov

Email: clerk@towncg.net

**Mail: 4058 County Road N
Cottage Grove, WI 53527**

2017 Population Estimate: 3897

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Tentative Agenda*

Annual Town Meeting – April 17, 2018

PUBLIC NOTICE OF ANNUAL TOWN MEETING

Notice is hereby given that the Annual Town Meeting for the Electors of the Town of Cottage Grove will be held on Tuesday, April 18, 2018 at 7:00 P.M. at the Town Hall located at 4058 County Road N in the Town of Cottage Grove, Dane County, Wisconsin. All residents and interested parties are invited to attend.

Agenda for the Town Meeting

- I. Call to Order
- II. Flag Pledge
- III. Approval of minutes of last year's Annual Town Meeting
- IV. Additions to agenda by Electors
- V. Presentation of the 2017 Annual Town Financial Statements
- VI. Update on policing of the Town by the Dane County Sheriff's Office.
- VII. Introduction of new Fire and EMS Chiefs
- VIII. Set date for next year's Annual Town Meeting
- IX. Other Business
- X. Adjournment

BY: Kris Hampton, Chairman

***The final agenda will be posted on Friday, April 13th at the Town Hall and on the Town's Web Site. This is the one meeting that allows for agenda items to be added during the meeting, so if there is something you would like to discuss with your fellow Town electors, come prepared to bring it up under item IV above.**

NOTE: If you require an interpreter, materials in alternative formats, or other accommodations to access this meeting, please contact the Town Clerk's Office at least 24 hours prior to the meeting.

Finance Report

Statement of Taxes Levied – 2017 Tax Year

State Taxes	0.00
County Taxes	1,535,262.91
Local Assessment	1,553,275.00
Deerfield School District	619,685.65
Marshall School District	52,275.00
McFarland School District	97,151.00
Monona Grove School District	4,367,156.00
Stoughton School District	399,201.05
Sun Prairie School District	3,661.00
Vocational School	402,902.68
Underrun/Overrun	0.83
Refuse and Recycling Collection	233,411.40
Street Lighting	582.30
Private Septic Maintenance	12,883.62
Lottery Credit Penalty	0.00
Omitted Property Taxes (from previous years)	0.00
Managed Forest Lands	363.16
TOTAL LEVY	9,277,811.60

Statement of Assessment – January 1, 2017

REAL ESTATE	LAND	IMPROVEMENTS	TOTAL
Residential	105,850,900	238,276,400	344,127,300
Commercial	4,033,700	14,114,000	18,147,700
Manufacturing	860,300	288,600	1,148,900
Agriculture	2,792,900		2,792,900
Undeveloped	1,483,800		1,483,800
Ag. Forest	2,341,900		2,341,900
Forest Lands	1,095,900		1,095,900
Other	7,643,700	14,489,800	22,133,500
PERSONAL PROPERTY	LOCALLY ASSESSED	MANUFACTURING	MERGED
	9,993,100	1,200	9,994,300
TOTAL ASSESSED VALUE			403,266,200

Explanation of 2017 Tax Bills

The following is a breakdown of mill rates along with an explanation of how tax bills are calculated and where your tax dollars go. The example is for property in the Monona Grove School District.

	Mill Rates	Assessed Value	Net Tax
Town of Cottage Grove	3.85	200,000.00	770.00
Dane County	3.81	200,000.00	762.00
State of Wisconsin	0.00	200,000.00	0.00
Monona Grove School District	14.16	200,000.00	2,832.00
MATC	1.00	200,000.00	200.00
School Tax Credit	(2.55)	200,000.00	(510.00)
Mill Rate Total	<u>20.27</u>		<u>4,054.00</u>
First Dollar Credit			(90.79)
Lottery & Gaming Credit			(158.88)
Private Septic Maintenance Fee			8.67
Garbage/Recycling Collection Fee			160.20
Net Property Tax			<u>3,973.20</u>

Tax rates by school district:

School district Property lies within	School Mill Rate	Local Mill Rate*	State School Credit	Total Mill Rate	Max. Lottery Credit	Max. First Dollar Credit
Deerfield #1309	12.44	8.66	-2.55	18.55	139.60	79.77
Marshall #3332	12.47	8.66	-2.55	18.58	139.91	79.95
McFarland #3381	12.48	8.66	-2.55	18.59	140.05	80.03
Monona Grove #3675	14.16	8.66	-2.55	20.27	158.88	90.79
Stoughton #5621	12.14	8.66	-2.55	18.25	136.18	77.81
Sun Prairie #5656	12.87	8.66	-2.55	18.98	144.34	82.48
* Local Taxes include: State \$0, Dane County: \$3.81, Town \$3.85, Vocational School \$1.00. The garbage/recycling charge is \$160.20/residence. The Private Septic Maintenance Fee is \$8.67/septic system.						

Statement of 2017 Revenues and Expenditures and Changes in Fund Balances

Revenue

Taxes	\$1,557,764.87
Intergovernmental Revenue	289,299.72
Licenses and Permits	86,492.48
Fines, Forfeiture and Penalties	29,347.42
Public Charges For Services	283,833.46
Intergovernmental Charges	164,463.93
Investment Income	19,969.29
Miscellaneous Income	40,216.59
Total Revenue	<u>\$2,471,387.76</u>

Expenditures

General Government	\$259,858.79
Public Safety	681,956.16
Public Works	1,153,201.30
Culture, Education, Recreation	24,398.08
Health and Human Services	6,202.00
Conservation and Development	6,903.00
Capital Outlay	97,425.44
Debt Service	
Principal	21,271.25
Interest	3,909.80
Total Expenditures	<u>\$2,255,125.82</u>

Excess of Revenue Over Expenditures	\$216,261.94
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Other Financing Sources

Property Sales - Highway Equipment	\$16,550.00
Liberty Cemetery Funds Revenue	800.00
ATC Trees Program	1,500.00
Total Other Financing Sources	<u>\$18,850.00</u>

Net Change In Fund Balance	\$235,111.94
Fund Balance - Beginning	\$905,215.00
Fund Balance - Ending	<u><u>\$1,140,326.94</u></u>

Indebtedness Beginning of Year	\$357,788.00
Indebtedness End of Year	\$334,077.00

2017 Actual vs. Budget

	Actual	Budget
Revenue		
Taxes		
Local Taxes	\$1,557,764.87	\$1,557,764.00
Total Taxes	\$1,557,764.87	\$1,557,764.00
Intergovernmental		
State Shared Revenue	55,745.00	55,699.00
State Aid - Fire Insurance	15,706.04	14,500.00
State Aid - Transportation	155,608.08	155,945.37
State Aid - In Lieu Of Forest Lands	228.01	220.00
Environmental Impact Fees	232.00	232.00
State Aid - Croplands / Forest	213.38	110.00
State Aid - Recycling	7,426.96	7,050.00
State Aid - Highway and Bridges	3,310.96	3,000.00
Landfill Compensation Fee	50,627.29	50,342.35
County Aid - Veterans Graves	202.00	192.00
Total Intergovernmental Revenue	\$289,299.72	\$287,290.72
Licenses and Permits		
Business and Occupational License	\$3,825.00	\$3,875.00
Dog License	1,533.75	1,500.00
Building Permit and Inspection	36,854.80	35,000.00
Zoning Permits and Fees	3,625.00	3,500.00
Cable Franchise Fee	38,048.93	15,000.00
Right-of-Way Permits	1,705.00	500.00
Mining Permits	900.00	900.00
Total Licenses and Permits	\$86,492.48	\$60,275.00

	<u>Actual</u>	<u>Budget</u>
Fines, Forfeiture and Penalties		
Law and Ordinance Violation	<u>\$29,347.42</u>	<u>\$40,000.00</u>
Total Fines, Forfeiture and Penalties	\$29,347.42	\$40,000.00
Public Charges For Services		
Refuse Collection / Curbside	\$151,434.96	\$151,539.00
Recycling Charges	76,151.88	77,961.00
Title Search	1,975.00	1,500.00
Highway Maintenance	48,856.89	48,900.00
Street Lighting Fees	582.30	585.00
Parks	25.00	
Viney Development	4,668.00	4,700.00
Other Charges	<u>139.43</u>	
Total Public Charges For Services	\$283,833.46	\$285,185.00
Intergovernmental Charges		
Fire Services	\$122,649.08	\$124,675.24
Emergency Building Maintenance	25,444.90	29,704.50
Landfill	12,570.88	11,300.00
Flynn Hall	3,199.98	4,355.00
Emergency Government	<u>599.09</u>	<u>750.00</u>
Total Intergovernmental Charges	\$164,463.93	\$170,784.74
Investment Income		
Interest Income	\$19,466.62	\$8,000.00
Interest on Special Assessments/Charges	<u>502.67</u>	<u>250.00</u>
Total Investment Income	\$19,969.29	\$8,250.00
Miscellaneous Income		
Rent	\$22,938.50	\$22,183.50
Dividends	400.62	250.00
Insurance Recoveries	11,766.78	2,000.00

	Actual	Budget
Insurance Refunds	2,414.00	
Other Miscellaneous	2,696.69	400.00
Total Miscellaneous Income	\$40,216.59	\$24,833.50
Total Revenue	\$2,471,387.76	\$2,434,382.96
Expenditures		
General Government		
Town Board	\$23,866.75	\$30,588.00
Planning Committee	1,282.25	2,153.00
Town Planner	6,816.12	5,600.00
Emergency Government	1,332.69	1,822.95
Clerk / Secretarial	43,154.89	45,412.61
Treasurer	32,210.78	30,575.07
Assessor	9,530.92	8,650.00
Ordinance Commission	0.00	215.30
Judicial	19,593.35	21,525.41
Legal	21,413.24	56,560.00
Elections	2,506.10	1,500.00
Accounting	12,806.85	12,100.00
Property & Liability Insurance	26,527.00	30,000.00
Town Hall	9,420.00	14,000.00
Flynn Hall	5,342.09	10,000.00
Emergency Building	44,055.76	59,409.00
Total General Government	\$259,858.79	\$330,111.34
Public Safety		
Law Enforcement	\$403,914.50	\$431,221.33
Fire Protection	103,098.80	168,015.00
EMS	140,566.20	140,566.20
Fire Inspection	2,086.14	1,857.00

	Actual	Budget
Building Inspection	32,290.52	30,000.00
Total Public Safety	\$681,956.16	\$771,659.53
Public Works		
Highway Maintenance	\$420,342.95	\$450,421.27
Highway Construction	449,761.14	455,582.58
Non-Hwy Maintenance	25,187.80	26,284.88
Garbage and Refuse Collection	151,344.96	151,539.00
Recycling	76,451.88	77,961.00
Landfill	30,112.57	25,250.00
Total Public Works	\$1,153,201.30	\$1,187,038.73
Culture, Education, Recreation		
Parks	\$24,398.08	\$9,000.00
Total Culture, Education, Recreation	\$24,398.08	\$9,000.00
Health and Human Services		
Colonial Club	\$6,000.00	\$6,000.00
Veterans Graves	202.00	192.00
Total Health and Human Services	\$6,202.00	\$6,192.00
Conservation and Development		
Yahara Wins Pilot Project	\$5,320.00	\$5,318.00
Economic Development	1,583.00	2,400.00
Total Conservation and Development	\$6,903.00	\$7,718.00
Capital Outlay		
Highway Equipment	\$40,600.00	\$55,000.00
EMS	56,825.44	56,825.44
Total Capital Outlay	\$97,425.44	\$111,825.44

	Actual	Budget
Debt Service		
Principal	\$21,271.25	\$21,275.43
Interest	3,909.80	3,862.49
Total Debt Service	\$25,181.05	\$25,137.92
Total Expenditures	\$2,255,125.82	\$2,448,682.96
Excess (Deficiency) of Revenue Over Expenditures	\$216,261.94	(\$14,300.00)
Other Financing Sources		
Property Sales - Highway Equipment	\$16,550.00	\$13,500.00
Liberty Cemetery Funds Revenue	800.00	800.00
ATC Trees Program	1,500.00	0.00
Total Other Financing Sources	\$18,850.00	\$14,300.00
Net Change In Fund Balance	\$235,111.94	\$0.00

2018 Budget Summary

General Fund

Revenue

General Town Property Tax	1,559,787
Intergovernmental Revenue	320,844
Licenses and Permits	46,400
Fines, Forfeiture and Penalties	30,000
Public Charges for Services	235,277
Intergovernmental Charges	104,277
Pleasant Springs Fire Revenue	63,125
Investment Income	10,250
Miscellaneous Income	23,119

Total Revenue	<u>2,393,079</u>
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Expenditures

General Government	348,972
Public Safety	738,566
Pleasant Springs Fire Expense	63,125
Public Works	1,179,581
Culture, Education, Recreation	9,000
Health and Human Services	6,202
Conservation and Development	5,320
Capital Outlay	108,000
Debt Service	
Principal Repayment	289,644
Interest and Fiscal Charges	3,590

Total Expenditures	<u>2,751,999</u>
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Deficiency of Revenues Over Expenditures	<u>(358,920)</u>
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Other Financing Sources

Property Sales	30,000
Proceeds from Long-Term Debt	268,000
Liberty Cemetery Revenue	800

Total Other Financing Sources	<u>298,800</u>
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Net Change in General Fund Balances	<u>(60,120)</u>
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Surplus Funds Applied

Sick Leave Funds	60,120
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Total Surplus Funds Applied	<u>60,120</u>
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Highway Expenditures per mile	<u>15,312</u>
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Liberty Cemetery Fund

Revenue	100
Expense	800

Deficiency of Revenues Over Expenditures	<u>(700)</u>
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Projected December 31, 2018 Fund Balances

General Fund	994,897
Liberty Cemetery Fund	3,187
Indebtedness	312,433
2017 Town Levy	1,553,275
2017 Assessed Value	403,266,200
2017 Town Mill Rate (per \$1,000)	3.8517

Treasurer's Notes

The financial reports are designed to provide a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about these reports or need additional financial information, contact the Town's Treasurer at treasurer@towncg.net or 608-839-5021 ext. 33.

2017 Late Lottery Credit

If you did not receive a lottery credit on your property tax bill and think you are eligible, you can still claim the credit. You may claim the lottery and gaming credit for 2017 taxes, payable in 2018, if, on January 1, 2017, you were the owner of the property and used the property as your primary residence. To claim the credit, complete and submit the 2017 Late Lottery and Gaming Credit Application (Form LC-300) along with a copy of your 2017 property tax bill to Wisconsin Dept of Revenue prior to October 1, 2018.

Please keep in mind that if this property continues to qualify for the lottery credit, you must also complete a Lottery and Gaming Credit Application (Form LC-100) and file with Dane County Treasurer's Office, so the credit may be applied to your future property tax bills.

For additional information and to obtain Lottery and Gaming Credit applications, contact the Wisconsin Department of Revenue or their Web Site. <http://www.revenue.wi.gov/forms/lottery/index.html>

Annual Report Feedback Needed

We are considering going to a different layout for future editions of this Annual Report and Newsletter, and could really use your input about what information you find useful, and what information you could do without or could be simply referenced with a website link. Please take a few minutes to fill out the survey found at:

<http://annualreportsurvey.towncg.net>.

If you would prefer to fill out a paper survey, they will be available at the Town Hall beginning on the day of the Spring Election on April 3rd.

DRAFT Minutes of Annual Town Meeting – April 18, 2017

- I. The meeting was called to order by Town Chair Kris Hampton at 7:00 P.M. Town Clerk Kim Banigan recorded the minutes, and Attorney Connie Anderson provided legal counsel. Treasurer Debra Abel was also present. A list of other attendees is available in the Town Clerk's Office. There were a total of 20 Town Electors who signed in.
- II. Flag Pledge.
- III. The minutes of last year's Annual Town Meeting were available in printed form. There was no reading of the minutes. **MOTION** by Kristi Williams/Mike Fonger to approve the minutes of the April 19, 2016 Annual Town Meeting as printed. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.**
- IV. Additions to agenda by Electors:
 - A. Step by Step process for land development
 - B. Protection of Door Creek water quality
- V. Presentation of the 2016 Annual Town Financial Report: The 2016 Statement of Revenues and Expenditures was printed on the back side of the agenda. Jeff Osvog of Johnson Block and Company presented an overview of the Town's 2016 Financial Statements. Osvog highlighted the following:
 - A. A summarized balance sheet showed total assets of \$3,173,213, largely comprised of cash and investments and taxes receivable, and total liabilities at \$481,065, including \$270,440 in short-term notes payable. After deferring \$1,786,934 of 2017 tax revenue collected in 2016, total fund balance at year end \$905,214, of which \$560,496 was unassigned and therefore available to meet ongoing obligations. This amounts to 21% of the 2017 budget, which falls within the Town's policy of 20-25%. \$49,439 was committed for sick leave liability, \$249,968 was assigned to specific purposes, and \$45,311 was non-spendable (non-current receivables and pre-paid 2017 expenses).
 - B. A summarized income statement showed total revenues of \$2,403,044 and total expenditures at \$2,329,403. Other funding sources contributed \$37,350. Net change in fund balance was \$110,991. General obligation debt totaled \$87,348, which is just .42% of the Town's debt capacity.
 - C. Osvog used charts and graphs to illustrate revenue and

expenditure categories and trends over the period of 2012-2016. 2016 Revenues consisted of 62.8% taxes, 12.3% Intergovernmental, 11.4% Public Charges for Services, 6.5% Intergovernmental Charges for Services, 3.5% Licenses and Permits, 1.8% Fines, Forfeitures and Penalties, 1.2% Miscellaneous, 0.5% Investment Income. 2016 Expenditures were 53.6% Public Works, 28.1% Public Safety, 12.2% General Government, 4.4% Capital Outlay, 1.1% Debt Service, .3% Health and Human Services, .2% Conservation and Development and .1% Culture, Recreation and Education. A spike in public works compared to other years is due to the Gaston Road project.

- VI. Update on policing of the Town by the Dane County Sheriff's Office: Captain Jeff Teuscher reported that he routinely receives comments on how pleased residents are with how the contracted deputies handle calls for service. In 2016 there were 2,742 calls for service, mostly for assistance and not for any serious crimes. The DCSO issued 1,645 citations in 2016, of which 901 were for speeding. Deputy Brian Biwer is currently training his new K9, Boone, who will be introduced this summer. Sheriff David Mahoney said the DCSO is committed to providing the Town of Cottage Grove with a police department that meets its needs, wants and priorities. A resident asked if there are any roads the DCSO feels are dangerous or hazardous. Capt. Teuscher said that a crime analyst routinely looks for these types of things, and there is nothing striking. The deputies have worked with the highway department to improve some signage. Mike Fonger commented that there is significantly more enforcement of speeding compared to the former joint police department and as a result the court is no longer costing taxpayers money. There were comments about a greater police presence in the town due not only to the contracted deputies but also more patrolling by beat deputies and other use of the Town's police station by DCSO personnel.
- VII. Approaches to preserve the integrity of the Town and its borders: Town Planning Consultant Mark Roffers had prepared a presentation on this topic, which he projected on the screen and was also available in hard copy form. He highlighted areas from Chapter 6 of the Vision and Directions volume of the Town's Comprehensive Plan regarding Intergovernmental Cooperation. He described ways that boundary agreements with the City of

Madison and Village of Cottage Grove could be used to protect boundaries, reconcile future land use plans, refine extraterritorial options and cooperate on shared programs or services. In the event that boundary agreements are not able to be negotiated, he suggested other ways to work to limit annexation of Town Land. These included creation of Agricultural Enterprise Areas, using a Purchase of Development Rights program, development of Town Subdivisions, creation of a utility service, and encouraging public communications and persuasion. He provided several examples of how boundary agreements, PDRs and town subdivision development have worked in other Dane County communities.

Roffer's presentation generated questions and discussion from residents present covering topics such as how the Town's transfer of development program works, how extraterritorial jurisdiction is carried out by cities and villages, where an Agricultural Enterprise Area might be appropriate in the Town, what it would take for the Town to become a Village, and what relationship the Town currently has with the Village of Cottage Grove and City of Madison. Attorney Anderson pointed out that the Town Board has been aware for decades that the City of Madison and Village of Cottage Grove have plans for the Town of Cottage Grove, and have met many times with city and village representatives over the years. At one time the Town did have an intergovernmental agreement with the Village, but the Village was not willing to extend it when it expired. Hampton said the City has agreed to talk to the Town in 2018, and he has offered the same to the Village with no response. Roffers said that the Town will need to give up something to secure boundary agreements, and Anderson said the Town needs to figure out what it has to offer.

- VIII. Discuss possibility of participation of the Town in the creation of bike paths: Hampton said he put this on the agenda at the request of a resident, and wondered if there is interest in directing the Town to start including bike paths in its long range plans. Discussion was that bike lanes could be added when roads are reconstructed, and required of developers of new roads. There was a suggestion that a study of who would use the paths be done first.
- IX. Step by Step process for land development: Roffers outlined the following steps to convert land from agricultural to residential:
 - 1. First the landowners should decide if they are content with

the amount of development allowed by the number of Residential Dwelling Units (RDUs) they have under the 1 per 35 acre policy. If so, they can proceed directly to step 3.

2. If additional RDU's are needed, they can look for other landowners willing to sell them. Transferred RDUs can only be used on property classified for Neighborhood Development in the Town's Future Land Use Plan. Once each year landowners can petition to have the future land use classification of their property changed. These requests are considered by the Plan Commission, which makes a recommendation to the Town Board. If the Town Board approves the changes, they are forwarded to the County Board for incorporation into the County plan as well.
3. Once the property is properly classified in the future land use plan and development rights are confirmed, the landowner petitions to rezone and subdivide the land for development. The Town and County are both involved in this approval process, along with either the City or Village in extraterritorial areas.

X. Protection of Door Creek water quality: There were two questions on this topic:

1. Who can clear downed wood, etc. blocking the creek. Hampton said the landowner can cut and pull out logs but cannot remove the stump. Others could do this with landowner permission. Anderson suggested talking to the people of the Friends of Starkweather Creek to see what they do.
2. What can be done about farm run-off into the creek? Hampton said grass buffers can be planted next to the stream to filter the runoff.

XI. Set date for next year's Annual Town Meeting: **MOTION** by Kristi Williams/Mike DuPlayee to hold next year's Annual Town Meeting on Tuesday, April 17, 2018 at 7:00 P.M. at the Town Hall. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.**

XII. Adjournment: **MOTION** by Mike DuPlayee/Steve Anders to adjourn. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.** The meeting was adjourned at 9:23 P.M.

Town Board Chair's Annual Report

We started 2017 with the annual road inspection by the Town Board. That means that the entire Board drove the roads throughout the Township. They then decided it was time to improve the two “Y” intersections at Ridge and Jargo, and Nora and Uphoff. These two intersections had raised concerns for safety so they were reconstructed into true “T” intersections. The work was completed by August and within our allotted budget. On other Town roads, sealcoating and crack filling were completed as well. The Board has shown a real commitment to keeping our roads safe and maintained, even without financial support from the State.

Our old one-ton truck was replaced with a newer, lower mileage, truck that we purchased from the Town of Dunn. In addition, the Town, being part of the Deer-Grove Emergency Medical Services (EMS) area, participated in the purchase of two new ambulances. These ambulances are scheduled to last eight years before needing replacement.

With October came the review of the Town’s budget. The Board did an excellent job putting together a budget for 2018, with an ever watchful eye on the mill rate (which went down for all residents).

At our budget meeting, we received notice from Highway Superintendent Jeff Smith that he would be retiring on June 8, 2018. That is the very day, 45 years ago, that he started his career with the Town. Jeff has served the Town and its residents with consistently excellent service during all those years. His extensive knowledge of the Town’s infrastructure have made him indispensable as our Highway Superintendent. We will miss him deeply and wish him the best in his retirement. On Friday, June 8, we will celebrate Jeff’s extraordinary service for the Town. Please stop by the Town Hall to thank him and wish him well.

At the end of December, we were also informed of the retirements of our Fire Chief, Bruce Boxrucker, and Assistant Chief, Tom Banigan. For many years, these two gentlemen have given significant personal time and effort to ensuring that the Town and Village and their residents were supported by an enthusiastic and well trained volunteer fire department. We thank them for their service and wish them well in all they do. As of January 1, 2018, Jude Wolf took over as Fire Chief. Jude has been with the department since 1998, and a captain since 2014. We look forward to good things from the Fire Department under his leadership.

In June , we also received the advanced resignation of our EMS Chief, Duane Erschen, who left at the end of December to start a wellness center in Janesville. We thank him for his dedication to providing the residents of the Towns, along with the Villages of Cottage Grove and Deerfield, with excellent emergency medical services and for his oversight of our EMS

staff. As of January 1, 2018, Jeffrey Matcha was hired as our new EMS Chief. Jeff comes to us with experience in teaching at MATC, along with several years of service with the Middleton EMS. We hope that Jeff will enjoy a long and successful career as the head of our EMS team.

Looking back on the service of these gentlemen, we realize how grateful we are for the dedication, service, and personal commitment of the individuals who help provide our Town's services throughout the year. In particular, we also recognize the extraordinary commitment of our EMS staff and Fire Department volunteers. If serving your community is important to you, contact EMS and/or the Fire Department via the Town's Website.

Kris Hampton, Chairman, Town of Cottage Grove

Clerk's Notes

2018 Elections

February 20: Spring Primary. The Town had 536 voters, which is about 21% of registered voters.

April 3: Spring Election – Local and school district races along with Judicial and County Supervisor races, and a referendum regarding the State Treasurer's office.

August 14: Partisan Primary for the Fall General Election.

November 6: General Election - Governor and Lt. Governor, Attorney General, Secretary of State, State Treasurer, U.S. Senator, Representative in Congress, Representatives to the Assembly, and County offices of Sheriff and Clerk of Circuit Court.

Early/absentee voting in the Clerk's office is allowed from 8:00 a.m. to 12:30 p.m., Monday through Friday. In addition, The Clerk's office will be open until 5:00 P.M. on the Friday preceding each election for early/absentee voting. Requests for mailed absentee ballots will be accepted through the Thursday preceding each election.

New Voter Registration/ Voter Photo ID

If you are not registered to vote in the Town of Cottage Grove, you may do so on election day, but please be sure to bring along your proof of residence. All voters must show a photo ID before they can vote on election day or by absentee ballot. For more information about registering to vote and valid proof of residence or voter photo ID documents, please see <http://elections.wi.gov/voters>.

Posting Locations

Town notices are posted on the Town's Web Site at: <http://www.tn.cottagegrove.wi.gov>, and on the indoor and outdoor bulletin boards at the Town Hall, 4058 County Road N. Meeting notices are typically posted by noon on the Friday preceding the meeting. Notices required to be published will be published in the legal section of the Wisconsin State Journal.

Email Updates

Are you looking for an easier way to keep up with what is going on with your local government? Would you like to have notice of upcoming Town meetings or news flashes sent straight to your in-box? If your answer is Yes, please see the Email Updates section of the Town's Web Site.

Tax, Assessment and Zoning Answers Online

Dane County's property listing Web Site, Access Dane, contains property tax, assessment and zoning information, past and present, for all properties in Dane County. The integrated DCIMaps feature along with links to Google and Bing maps provide mapping features. Check it out at <https://accessdane.countyofdane.com/>. Additional assessment information is available on the Associated Appraisal Consultants, Inc. Web Site at <http://www.apraz.com>.

New and Updated Town Ordinances

In 2017, the Town Board began a two-year process of re-codifying the Town's ordinances. This involves a cooperative effort with staff and the Town Attorney to verify references to State ordinances and administrative code, as well as reviewing the ordinances for usability. As a result, the the first set of re-codified ordinances were adopted on January 8, 2018, to include Chapters 01 – 11. The remaining chapters will be reviewed in 2018, with anticipated adoption late in the year.

All Town of Cottage Grove ordinances can be found on the Town's Web Site at <http://www.tn.cottagegrove.wi.gov>.

Committee Member Interest

If you are interested in serving on any of the Town's committees, please email the Town Clerk at clerk@towncg.net with the committee(s) you are interested in, and your qualifications. New committee appointments are made after the Spring election each year.

Notification of Comprehensive Plan Amendments

The Town has a Comprehensive Plan under Section 66.1001 of Wisconsin Statutes, which it may update or amend from time to time. Under state law, the Town must maintain a list of persons who submit a written or electronic request to receive notice of any proposed change to the Comprehensive Plan that affects the allowable use of property owned by the person. Persons who wish to add their name to this list should provide their name and preferred method of notice to the Clerk. One easy way to do this is to sign up on the Town's Web Site for email updates related to Comprehensive Plan changes. This will provide you with emailed notice of all proposed changes to the Comprehensive Plan, not just those that affect the use of your property. If you would only like notification of changes affecting the allowable use of your own property, email or mail your request directly to the Clerk using the contact information on the front of this report.

Transfer of Development Rights Program

The Town of Cottage Grove's Smartgrowth Comprehensive Plan includes a Transfer of Development Rights Program. The purposes of the program include:

- Maintain the Town's rural, agricultural character.
- Preserve large viable areas of farmland with a minimum of non-farm divisions.
- Allow farmers to collect a reasonable non-farm value on their land without dividing lots.
- Transfer development rights towards areas of existing development and services.

The details of the Transfer of Development Rights Program can be found in the Visions and Directions volume of the Comprehensive Plan on the Town's Web Site at <http://www.tn.cottagegrove.wi.gov>. If you are the owner of land in an Ag Preservation area of the Town (see Map 10 Future Land Use, also available under Comprehensive Plan on the Town's Web Site), and would like to learn more about the opportunity to preserve farmland by selling your development rights, please contact the Clerk at clerk@towncg.net or 608-839-5021 ext 32. Developers interested in purchasing development rights should also contact the Clerk for a list of potential sellers.

Town Building Inspector

Effective January 1, 2018, the Town has a contract with General Engineering Company to provide building inspection services. Inspector Jim Trebian will assist you with your building permit and inspection needs.

We would like to thank Tom Viken of Viken Inspection Agency for more than 20 years of dedicated service as the Town's building inspector.



Highway Department Reminders Right-of-Way Permits

The Town does not allow any trees, posts, fences, large rocks, retaining walls, basketball hoops, etc. to be placed in the road right-of-way, which extends 33 feet from the center of the road or 60 feet from the center of a cul-de-sac. Please be warned that if you place anything in the road right-of-way, you are accepting the liability should anyone hit it.

Regarding work in the right-of-way, TCG Ord. sec. 08.03 states: *“No person shall make any excavation or fill or install any culvert or make any other alteration in any town roadway or in any manner disturb any town roadway or bridge without applying for and receiving a permit from the highway superintendent. ...Any damage caused to town property and/or right of way due to any work done under this permit is the responsibility of the permit holder. Violation of this ordinance shall be punishable under TCG Ordinance 25.04.”*

If you have any questions on where the roadway ends, call the Town Highway Department at 839-4767.

Mailbox Installation

Mailboxes may be placed in the right-of-way as long as they comply with TCG Ordinance 12.045, which states that mailbox support shall not be any larger than a 4" x 4" wood post, 4 ½" round post, 2" inside diameter steel pipe, or 2 lbs/ft. steel channel, and that the support should not be set in concrete or on a base plate, nor should it be installed more than 24" in the ground. This ordinance was adopted in order to improve roadside safety for vehicles that might inadvertently leave the roadway.

Private Snow Removal Reminder

Please keep the following in mind when you or a hired contractor are removing snow on your property: TCG Ordinance 08.06 Regulation of Private Snow Removal states that *"No person shall allow snow, or ice, or both, which is removed from private property, to be deposited in any highway or right-of-way within the town limits, in an amount that creates a traffic or safety hazard, without immediately removing the accumulation from the highway or right-of-way....Violations of this ordinance shall be punishable as a class B forfeiture under TCG 25.04.*

Implements of Husbandry/Ag Commercial Vehicles

In order to protect the Town's roads from excessive wear, and assure that vehicles are safe to operate on town roads, the Town requires operators of agricultural commercial vehicles and implements of husbandry to obtain a permit to use town roads if the vehicles exceed weights in the IOH Weight Limitation Chart and/or the overall length limit of 60 feet for a single vehicle and 100 feet for a two-vehicle combination. If you have questions about farm vehicles please contact the Town to determine whether a permit is required. See TCG Ord. Section 08.09 for more information. The Ordinance imposes a forfeiture for overweight operation. Permit Application materials can be found at <http://www.dot.state.wi.us/business/ag/permits.htm>.

Location of Fire Numbers



SHERIFF DAVID J. MAHONEY DANE COUNTY SHERIFF'S OFFICE

JEFF HOOK, Chief Deputy
(608) 284-6167

TIMOTHY F. RITTER
Captain, Administration Services
(608) 284-6175

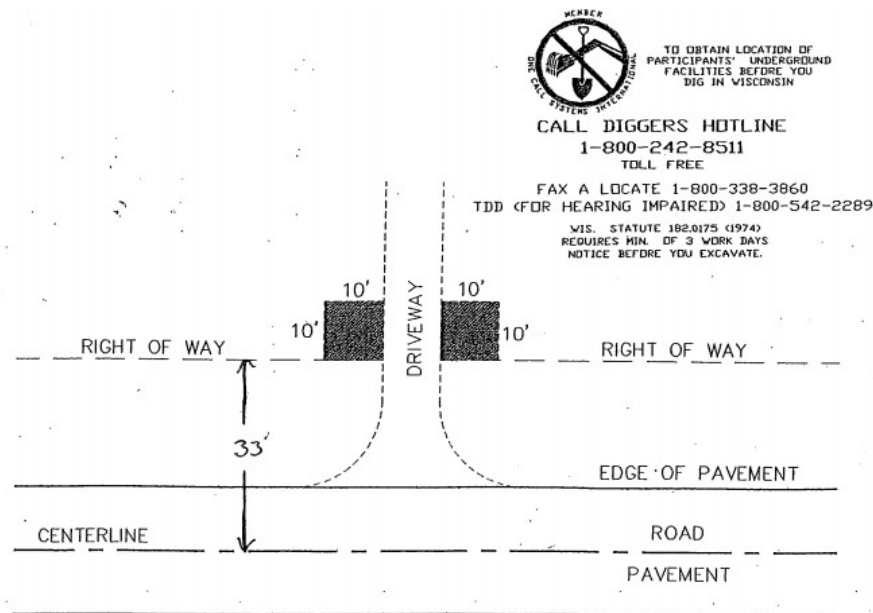
JANICE L. TETZLAFF
Captain, Support Services
(608) 284-6186

RICHELLE J. ANHALT
Captain, Security Services
(608) 284-6165

JEFFREY A. TEUSCHER
Captain, Field Services
(608) 284-6870



Section 76.07 (1) Dane County Code of Ordinances provides that address numbers for buildings shall be installed on a post which shall not be located more than 10 feet from the driveway serving the building and not more than 10 feet from the road right-of-way. The post may be located on either side of the driveway. Height of the number shall not be less than 3 feet or more than 4 feet above the ground. The number shall be installed parallel or perpendicular to the road and shall not be concealed from view from the road by trees, shrubs, bushes, etc., (see diagram).



The post must be located in the shaded area on either side of the driveway.

Compliance with the above listed instructions is very important with regard to emergency services. Failure to install a number as specified could delay effective service.

Sheriff's Office Report

The Town of Cottage Grove has had another year of successful partnership with the Dane County Sheriff's Office. Deputies issued 1434 citations in 2017. Over 800 of those citations were for speeding violations, often in response to reports by residents of problem areas. Deputies responded to 2486 calls for service in 2017, including assisting with Fire and EMS calls. A detailed breakdown of the types of calls for service and citations issued can be found at <http://police.towncg.net>. We are also happy to conduct property checks for residents who are away from home temporarily. You may request this service online at http://property_check.towncg.net.

The Dane County Sheriff's Office and other local law enforcement agencies have been responding to numerous reports of stolen vehicles and thefts from autos throughout the winter. There are no signs of this slowing down, but there are simple steps you can take to prevent your vehicle from being stolen. Many vehicles have been stolen because they were left unlocked and running. Never leave your vehicle unattended while it's running and never leave your keys in or on your vehicle. Close and lock all windows and doors when you park, even in the warmer months.

Thefts from autos are also a concern year round. Again, you should always lock your vehicle doors and keep the windows closed. Park close to light sources, in highly visible areas. Limit the amount of personal information kept in the glove box or console to avoid identify theft. Remove or conceal items visible in your vehicle that might make you a target such as purses, laptops, GPS units, and loose change.

We encourage everyone to report any suspicious activity you see in your neighborhood. In any emergency, always dial 9-1-1. For non-emergencies, call Dane County Dispatch at 608-255-2345 and ask for the Town of Cottage Grove Deputy. The Town's police station at 2560 Nora Road does not have office hours or staff, however there is a call box outside that can be used to reach dispatch.

Thank you for letting us serve your law enforcement needs.

Sincerely,

Deputies Steven French, Jennifer Grafton and Brian Biwer
Dane County Sheriff's Office

Cottage Grove Volunteer Fire Department Report

The Cottage Grove Volunteer Fire Department is currently staffed by 34 active volunteers and 8 honorary personnel from the Village and Town of Cottage Grove and the Town of Pleasant Springs. These men and women have dedicated their time and skills to respond to emergencies, participate in our extensive training program, and participate in Fire Prevention activities in the community. I would like to take a moment to thank the entire staff for all the hard work and sacrifices they have made to protect our communities in 2017. Also, to the families and loved ones that support our volunteers.

Current Officer Staff

Jude Wolf, Chief	Nick Archibald, Assistant Chief
April (Hammond)Archibald, Captain	Mark Kudrna, Captain
Lance Severson, Lieutenant	Erik Severson, Lieutenant
Dylan Anderson, Lieutenant	

Current Fire Fighters

Chris Alexander	Katelyn Berggren	Dan Borchardt
Cole Brown	Charles Cluney	Morgan Engels
Brandon Fritsch	Spencer Freund	Keith Gabrielse
Josh Hammond	Jason Helgeland	Abigail King
Kraig Knapp	Jason Kudrna	Dennis Larson
Brandon Laue	Kevin Laufenberg	John Loeffler
Arlin Maag	Matt Mabie	Katie Miller
Tim Miller	Gregory Nowak	Trevor Regali
Joshua Truss	Cody Vial	Paul Wendricks

Honorary Members

George Ball	Roger Floreke	Ken Gulbranson
Joel Hammond	Duane Kopp	Richard McCutchin
Mike McCormick	Mark Severson	

The Fire Department responded to 298 calls in 2017, which was an 27% increase from 2016. The breakdown of calls by area were as follows: 112 calls in the Village, 78 calls in the Town of Cottage Grove, 75 calls in the Town of Pleasant Springs, and 33 mutual aid calls.

The Department had a great year recruiting new members. We added five new members in 2017 and already have added two in 2018. In 2017 the Department became a member of the Cottage Grove Chamber of Commerce which has helped us to get the message out to local businesses that we are in need of volunteers. The support from the Chamber has been an amazing. The Department is always looking for new recruits. To learn more about requirements and how to apply go to www.cottagegrovefire.org.

I wanted to take a moment to thank Bruce Boxrucker and Tom Banigan for their years of service and dedication to the Cottage Grove Volunteer Fire Department. Bruce and Tom both retired at the end of 2017. Bruce dedicated 36 years of service, and Tom dedicated 15 years of service. Their contributions to the department will have an impact for years to come.

The Fire Department will be hosting our annual Firemen's Festival June 14th-17th. Our Festival Chairman for 2018 is Erik Severson. Erik has had the position of Festival Chairman for the past two years. The Fire Department utilizes some of the proceeds from the festival for scholarships to Monona Grove students for continuing education. We also donate to requests from youth organizations in Cottage Grove and Monona.

Please remember, open burning in the Town of Cottage Grove is by permit only. Permits are only required once a year. Permits are available at the Town Hall or at the Town of Cottage Grove's web site. Also, it is required to call 48 hours prior to burning with details pertaining to the burn.

Best regards,

Jude Wolf- Chief

Deer-Grove EMS Report

2017 saw several changes to Deer Grove EMS. First, we proudly introduced our two new Demers ambulances. These ambulances were designed with patient and responder safety in mind. Adjustable suspension and a power loading system reduce strain on the providers and keep a more secure environment for the patients. Moveable seats allow the providers to remain seated while under way and still reach equipment and the patient.



This year also saw a change in leadership as Duane Erschen left the department to pursue other opportunities. He is thanked for many years of dedicated service and for helping to mold the department in many positive ways. In his stead we have welcomed Chief Jeff Matcha, who comes to us from Madison College where he was the EMS program director.

We continue to strive to not only provide excellent 24/7/365 EMS coverage for the Town but to reach out to make the community a safer and healthier place to live. Our community paramedic program continues to provide Fall Prevention house calls, community blood pressure clinics and patient education. Our training center is providing CPR training to the public and we are pleased to add Stop the Bleed training to our repertoire.

2017 was a record year with 1002 calls for assistance. Here is how that looks broken down by the communities that we serve:

2017 Calls by Area						
Village	Town	Village	Pleasant	Mutual	Missed	Total
CG	CG	DF	Springs	Aid	Calls	Calls
448	179	143	109	123	78	1002

Another important indicator for service delivery is the average response time. Nationwide this average varies in different service areas given the particular makeup of each district; still, the national average is 9.5 - 10 minutes from notified to arrival at scene. Even with Deer-Grove EMS' large coverage area, our average of 9.88 minutes falls within that range.

In 2018, the Deer Grove EMS District will celebrate 40 proud years of providing Emergency Medical Services to our community.

Emergency Government Committee Report

Who We Are and What We Do

Established under Town and Village ordinance, the Cottage Grove Combined Emergency Government is the central point of coordination within Cottage Grove for response and recovery to large-scale emergencies and disasters. The Cottage Grove Combined Emergency Government consists of six committee members and meets the first Wednesday of every month in the EOC (Emergency Operations Center) Room located in the Emergency Services Building.

We all know that a large-scale emergency or disaster can arise at any time and from various natural or man-made causes. The best way to minimize potential loss and speed up the process of recovery from an event such as a tornado, snowstorm, fire or a hazardous incident is to plan. Our primary focus when not in a response or recovery mode is to ensure that Cottage Grove is prepared to respond. Our meetings include reports from the Police Department, Fire Department, Deer-Grove EMS, Monona Grove School District, Hydrite and Landmark Services. The meetings include discussion, policy and procedure development, and training.

In September, 2017, we conducted a high stress multi-agency, multi-jurisdictional exercise at Hydrite Chemical Company. This involved actual deployment of resources in a coordinated response as if a real incident had occurred. We learned much and the exercise was a great success! We continue to improve!

The Town would like to encourage all residents to do their part to be prepared for emergencies. The Department of Homeland Security maintains a very useful Web Site to assist you with preparing emergency plans and kits for your family. Please see <http://www.ready.gov>.

In the event of an emergency please tune to local radio and television stations for emergency response updates.

The Emergency Government Committee will provide real time updates to all stations and request that information be disseminated as rapidly as possible.

Cottage Grove TRIAD 2018 Events

Cottage Grove Triad is an organization of Cottage Grove seniors (50+), CG Police Department and the Dane County Sheriff's Office. Sponsored by RSVP of Dane County, it is part of the National Triad, which began in 1988 to reduce both criminal victimization and unwarranted fear of crime affecting older persons. The sole purpose of Triad is to promote senior issue awareness, safety and to reduce the fear of crime that seniors often experience.

Date	Program	Speaker
Feb. 27; 10 a.m.	Outsmarting the Scam Artist: The Con Artist's Playbook. This presentation will educate participants on fraud trends and behavior; the con artist's playbook; prevention strategies and resources for those needing help. How we can outsmart scammers before they strike.	Jeannie Tucker, Senior Program Specialist AARP WI
Mar. 7; 11:30am- 12:30pm w/lunch	Estate Planning, Advanced Planning and Wills. This no-cost seminar will include a free lunch. Have you completed all your advanced planning documents? Find out what you need to do. Event is hosted by Aster Retirement Community, 139 E. Reynolds.	Attorney Forrest John Crawford, Hometown Legal Services
Mar. 27; 10 a.m.	Current and Favorite Scams and Frauds. A look at both the new and common scams and frauds and how we can keep from falling for them.	Attorney Forrest John Crawford
Apr. 24; 10 a.m.	Stay Independent as You Age: Assistive Devices for a More Mobile Life. Learn ways to modify your space and learn about assistive devices that can help you maintain your independence for as long as possible.	Andrew Lopez, Living Specialist, Access to Independence
May 8; 10 a.m.	Self Defense for Seniors. Learn easy ways to defend yourself. Reservations: call Cheri, 608-209-0196 after April 1 st .	Randy Beck, owner of Karate America

Date	Program	Speaker
May 22; 10 a.m.	Living With Anxiety, Depression and other Mental Health Issues. Whether you, or a family member or someone who lives in your building has mental health issues, learn how to cope and deal with them.	Kaitlyn Mellom, NAMI
June 26; 10 a.m.	We All Forget: Is It Normal Aging or Should I Be Concerned? A general over-view of what normal aging looks like, warning signs, what to do if you are concerned about memory and ways to keep your brain healthy.	Pat Wilson, ADAW's Family Support Specialist
Aug. 28; 10 a.m.	Comfort Dogs. Learn how trained dogs can help those who have special needs. More information to follow.	Speaker TBD
Sept. TBD	Dane County & WI State Triad Safety Conference. American Family Insurance.	All day conference; cost
Sept. 25; 10 a.m.	Keeping the Keys. An AAA program for senior drivers that teaches older drivers how to extend their safe driving careers. You will learn how to plan ahead for continued mobility and be aware that driving skills change over time and how to deal with these changes.	Christine Bergan, AAA Driver Training Program; American Automobile Assoc.
Oct. 20; 8 a.m.-noon	Annual Car Winterization. Meineke Car Care, 222 W. Cottage Grove Rd., Cottage Grove. In less than 15 minutes get your FREE car inspection and be ready for winter. CG Village Police will check your car's safety equipment and Meineke employees will check to see that your car is ready for cold weather. No tickets are issued. Coffee & treats available; goody bags for first 25 reserved attendees. Reservations required.	

Date	Program	Speaker
Oct. 23; 10 a.m.	The Opioid Crisis: What is Happening and What We Should Know. An overview of why there is a crisis, current laws and what we can do. Chief Layber will touch on how it is affecting our community. Representatives of DeerGrove EMS will also talk about their experiences.	Chief Dan Layber, Cottage Grove Police Department / DeerGrove EMS
Nov. 13; 10 a.m.	Medicare Updates for 2019. Matt Mabie returns to give us any new information about Medicare Part D. Bring your old meds, including over the counters for safe disposal.	Matt Mabie, RPH, Forward Pharmacy

All programs are at Taylor Ridge Senior Apartments, 510 Westlawn Dr., 10:00 a.m., unless otherwise noted. Please contact Mary Stamstad at mstamstad@rsvpdane.org or 608-441-7897, and/or Katie Drea at kdrea@ashfordmartin.com for reservations and more information, unless otherwise noted.

Dementia Friendly Cottage Grove

The Dementia Friendly Cottage Grove effort is sponsored by Cottage Grove Triad. The Team consists of a variety of volunteers, businesses and professionals. We currently have 11 community members and 3 staff members on our team. Ten members were trained to be our trainers, with 5 of the 10 trained to facilitate our Memory Café.

Highlighted Actions:

- Added three new members to the Team
- Our Celebration of Trained Businesses
- A Team member stepped forward with on-going financial support toward Memory Care Kits
- Developed business cards, postcards and trained business invitation

2017 Accomplishments:

- 47 businesses have been trained since our beginning in February of 2016
- Memory Café began in April 2017 and grew from 2 to 16

participants.

- Table at the Annual Emergency Services Open House
- Participated in first annual Cottage Grove National Night Out.
- Participated in the Walk to End Alzheimer's
- Participated in the ADRC DFC Leader's monthly meetings.
- Celebration of all Trained Businesses was held on December 6, 2017
- Starting to put together Memory Care Kits.

2018 Plans:

- Continue training businesses/churches, in-home businesses and organizations, Town and Village poll workers and Cottage Grove Fire Department
- Work on getting independent realtors trained
- Work with local Chamber of commerce and community newspaper
- Memory Kits ready to go out
- Meet Monthly
- Add new volunteer trainers to our Team
- Hold a celebration of Trained Businesses in December.

10 Year Goal:

To have 95% of non-franchised businesses trained and keep all businesses up to date with training.

Cottage Grove Memory Café

A memory café is a meeting place for anyone who is experiencing beginning changes in memory. The intent is for both the person and their family or friends to come together in a relaxed and social environment to connect with one another.

The Cottage Grove Memory Café meets on the 4th Wednesday of each month at Hope Lutheran Church, McFarland, 9:30 – 11:00 a.m. As people arrive, we enjoy treats and converse together before going into our program or activities. We have enjoyed The Bike Elves sharing their story of rejuvenating used bikes to give away to children who need them. We have made Fall wreaths, decorated cookies, put together snowmen treat cups, and planted pots of flowers and herbs for our homes. The Boy Scouts celebrated July 4th with and gave us instructions on how to take care of our flags and dispose of them

when they are no longer usable. On one occasion, attendees enjoyed a surprise visit from the Deer-Grove EMTs, who joined us in playing “Name That Tune”. We learned more about birds and how to photograph them, and we also learned Hobo/Tramp art and wood carving.

For more information about Dementia Friendly Cottage Grove or the Cottage Grove Memory Café, contact Georgia Punswick at 839-4426 or gpunswick@yahoo.com.

Dane County Elderly (60+) and Disabled Transportation For Grocery Shopping and East Towne Area

Transit Solutions Inc. has been providing transportation for grocery shopping to persons over 60 and those with disabilities for several years. These trips are funded by Dane County and will continue indefinitely. The grocery bus operates every Wednesday, provided there are people who want to ride it! Cost to use this service (if you can afford it) is \$1.00 for a one-way trip; \$2.00 for a round trip to go grocery shopping! Contact Transit Solutions, 294-8747, at least 24 hours in advance.

Starting times on Wednesdays for grocery shopping begin at 9:30 a.m. in the Town and Village of Deerfield and continue on to Cottage Grove Town and Village. Times are dependent on the number and location of participants. You will shop at Piggly Wiggly in Cottage Grove and leave for home at about 11:00.

On the first and third Friday of every month persons 60 and over (or persons with disabilities) may participate in a scheduled trip to Madison (East Towne area) for shopping or lunch. The charge is \$3.00 roundtrip. Those who participate will be able to help make decisions on trip locations. Pick up times will start at 10:00 a.m. in Deerfield with Cottage Grove following. Return will be at 1:30 p.m. Reservations are required at least 24 hours in advance.

Important: at least a 24-hour notice must be given for all trips, using the phone number above. If you need special help, Transit Solutions, Inc. can provide accessible vehicles if they know in advance.

Contact Transit Solutions Inc. (294-8747) if you have questions about this service.

Colonial Club Senior Activity Center

Greetings from the Colonial Club in Sun Prairie!

From all of us at the Colonial Club, we extend our deepest thanks to the Town of Cottage Grove for their continued support. In 2017, we continued to serve the Town of Cottage Grove and eight other towns, villages and cities in northeast Dane County.

Our long-anticipated work on re-constructing our bathroom facilities finally got underway in late 2017. Jennings & Woldt contractors of Sun Prairie are working to make all 8 of our bathrooms fully ADA compliant. This will mean easier access for people of all abilities. Because of the large amount of work this entails, we do not anticipate being finished until late spring or early summer of 2018.

We continue to see a demand for services among people aged 60 and over. We saw dramatic increases in our nutrition program, case management and transportation; with slight increases in our adult day center participation and the home chore program. To ensure that we can provide services to older adults in the Town of Cottage Grove, we need both financial and human support. If you can't make a financial contribution, consider becoming a volunteer. We especially need drivers to come to the Colonial Club and deliver meals in the Cottage Grove area. Please contact Kim Peterson, our Volunteer Coordinator at 837-4611 ext. 120 to learn more about how you can help your neighbors with this critical service.

Each year, we raise over \$100,000 from special events like StrawberryFest and AleFest to help meet all our financial obligations. Your support of these events goes a long way in helping the Colonial Club. Strawberryfest 2018 is scheduled for Saturday, June 16, 2018. Alefest is Friday, Nov. 2, 2018. Keep watching in the monthly Courier newsletter, (which is available at sites in Cottage Grove) for additional details. Again, we so appreciate the support of the surrounding communities like the Town of Cottage Grove as we continue to fulfill our mission of *enhancing the well-being and independence of older adults*.

Bob Power, Executive Director





Cottage Grove Area Historical Society

**P.O. Box 46
Cottage Grove , WI 53527**

The Cottage Grove Area Historical Society (CGAHS) had its beginnings in 1976 when local residents were asked to contribute local history for Americas Bicentennial celebration. These individuals continued to meet and discuss the area's history.

In January 1989, the group became a nonprofit organization and obtained tax exempt status. With these qualifications, the CGAHS became eligible as an affiliate of Wisconsin's State Historical Society.

The CGAHS archives are presently located in the basement of Flynn Hall. Committee members are in the process of photographing artifacts which will temporarily limit public access to the collections until this is completed.

The CGAHS typically meets quarterly (March, June, September, December) on the third Tuesday of the month at 1:00 PM at Flynn Hall.

To see more of the Society's activities visit us at

<https://www.facebook.com/CGWIAHS1> or stop at one of the group's brat feeds scheduled for June 22, August 3 and August 24 from 10:30 a.m. to 2:30 p.m. between Piggly Wiggly and the Bank of Sun Prairie.

For more information contact Dennis Bork at acres2@frontier.com or call 608-839-5578.

Stormwater Management

Spring Showers bring more than Flowers

March brings our first taste of spring with warm southern breezes, spring showers and water everywhere. There are buds on the trees and spring flowers beginning to make an appearance. But there are also oily sheens from streets and driveways running off with the melting snow and washing into our local ditches, and the muddy water is flowing down the ditches and gutters at a rapid rate. Spring is a good time to stop and ask, “What happens to all that melting snow and rainwater washing across the ground?” Most of it ends up in our lakes and streams, but along the way it goes through a few changes.

Storm Water is more than just water

Storm water begins its journey to our lakes and rivers when it washes across the surface of the land. When snow melts and rain falls, water flows across streets, rooftops, lawns and farmland. The flowing water carries sand, salt, fertilizer, leaves, grass clippings, pesticides, oil, trash and many other pollutants. Storm water from our local streets, roofs and driveways collect in our roadside ditches, which flows directly into nearby streams and lakes. A common misconception is that water running off streets goes into a sewage treatment plant. It does not! ***The polluted water flows directly into our lakes.***

“What Can I Do?”

The first step toward keeping our lakes and streams clean is to think about what we do at home. Each of us contributes to storm water pollution and each of us can help stop it. Here are some ways you can help:

- Keep leaves and grass clippings out of the street.
- Direct rainwater away from paved areas to lawns or gardens where it can soak in.
- Get a soil test before applying fertilizer to your lawn. Don’t pay for something you don’t need. If you do use fertilizer, apply it according to directions and clean up any spills on paved surfaces.
- Clean up pet waste – bury it or flush it down the toilet.
- Compost your leaves and yard debris.
- Keep cars tuned up and repair leaks, and walk or ride a bike

whenever you can.

- Wash your car on the lawn or at a car wash that sends its used water to the sewage treatment plant.
- Prevent soil erosion.
- Don't let anything but rain go down the roadside ditch.

Go to <http://www.ripple-effects.com> for more ideas on how you can help our lakes and streams.

Adapted from Wisconsin Department of Natural Resources, University of Wisconsin Cooperative Extension, Dane County Lakes and Watershed Commission and other publications.



Refuse and Recycling Information

Advanced Disposal is under contract to pick up refuse and recyclables in the Town using vendor-supplied carts to work with their automated pickup system. Trash is picked up weekly, and recyclables are collected every other week. If you live on County Road N or anywhere to the east of N, your pickup day is Wednesday. If you live west of County Road N, your pickup day is Thursday. A calendar highlighting recycling weeks was mailed with property tax bills in December, and is also shown below. Most appliances are also picked up at no additional charge, however you must call 608-251-7878 to make arrangements.

HOLIDAY SCHEDULE: There will be NO pick-up on New Year's Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day and Christmas Day. Collection will be one day later when the holiday falls during the week. If your pick-up day falls before the holiday, your pickup will not be affected.

Town of Cottage Grove Recycling Weeks (Shaded) 2018

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Items to be Recycled

Have your trash and recycling out to the curb by 6:00 a.m.

NEWSPAPERS, MAGAZINES, OFFICE PAPER: Glossy inserts, catalogs, mail circulars, phone books, paper-back books, cereal boxes, envelopes, wrapping paper etc.

CARDBOARD (Flattened): Clean cardboard only. Must be broken down, flattened and tied in bundles.

GLASS (CLEAR-BROWN-GREEN): All bottles and jars must be rinsed out. No window glass, light bulbs, TV tubes, drinking glass, etc.

ALUMINUM: Aluminum beverage cans only. No aluminum foil.

TIN & BI-METAL CANS: Soup, vegetable, juice cans, etc. All cans must be rinsed out completely.

PLASTIC CONTAINERS: Plastic bottles with threaded caps, TYPE 1 through TYPE 5 and TYPE 7. Look for the ♻ coding on the bottom of the bottle. All plastic bottles must be rinsed out completely. No deli or butter containers.

WASTE OIL: Common engine oil only. Must be in a leak-proof, non breakable **one gallon jug with a threaded lid, labeled OIL.** Limit 2 gallons per week.

LEAD ACID VEHICLE BATTERIES: Car and truck batteries only. Battery casings must be unbroken.

TIRES: Car tires off the rim, two (2) per week per unit, up to eight (8) per year.

Place oil, batteries and tires beside your recycle container.

Place your recyclables in the containers provided. Any overflow may be placed in clear plastic bags next to the containers. These containers are to be left with the residence if you move. Please keep your recyclables separate from your other trash and easily accessible. DNR is enforcing stronger recycling laws in the State of Wisconsin.

Construction Debris: Plaster, lath, 2 x 4's, shingles, etc. are to be placed in 32 gallon containers weighing no more than 50 lbs, manageable by 1 person. These items will be taken as trash.

Empty or Dry Paint Cans: Place next to your trash can with the lids off.

NO MEDICAL WASTE – i.e. needles, rubber gloves, oxygen tubes, IV bags, etc., **NO YARD WASTE, NO WET PAINT or HAZARDOUS MATERIALS.** It is illegal to landfill these items.

Recycling Electronics

The fifth annual curbside collection of electronic waste items (E-waste) will be during the week of April 30 – May 4. On your normal pickup day during that week, place your discarded electronics out with your trash and recyclables.

Wisconsin's electronics recycling law establishes the E-Cycle Wisconsin program to collect and recycle certain electronic devices. It is based on a product stewardship approach, which assigns primary responsibility for collection and recycling to the manufacturer. The law also bans certain electronics from Wisconsin landfills and incinerators. For more information, including a list of facilities that accept discarded electronics, go to <http://dnr.wi.gov/topic/Ecycle/wisconsin.html>.

Hazardous Waste Disposal

Dane Clean Sweep is a place to take hazardous household materials such as oil-based paints and paint-related products, pesticides & poisons, household products containing organic solvents, ignitables, and aerosols, rechargeable batteries, and electronics (there is a fee for TVs and monitors). Hazardous agricultural and business wastes are also accepted, however no electronics will be accepted from businesses. The site also includes a product exchange program which allows you to bring in chemicals that are still usable, including paint, thinners, solvents, and pesticides. These products are available free to the public at the on-site product exchange store.

Clean Sweep, located at 7102 US Hwy 12, Madison WI 53718, (Beltline/12/18 East toward Cambridge) across from the Yahara Hills Golf Course at the Dane County Landfill is open from 7:00 a.m. to 2:45 p.m. on Monday – Friday and Saturdays from 8:00 A.M. to 10:45 A.M. Closed Sundays, Mondays and Holidays.

FEES APPLY TO SOME ITEMS.

Payment accepted by cash, Visa or Mastercard. Businesses must pay with Mastercard or Visa when dropping off materials. For complete rules and information, call 608-838-3212, or see <http://www.danecountycleansweep.com>.

Town Calendar of Events

Meeting and other required notices are posted at the Town Hall and online at <http://www.tn.cottagegrove.wi.gov>. Notices requiring publication are published in the legal section of the Wisconsin State Journal. Please call the office at 839-5021 to be placed on an agenda.

Town Board Meetings.....	7 P.M. First & Third Mon. of the month
Plan Commission Meetings.....	7 P.M. Fourth Wednesday of the month
Local Candidate Nomination	
Papers Due to Clerk.....	First Tuesday in January
First Installment Taxes Due.....	January 31 st
Spring Primary (if needed).....	Third Tuesday in February
Public requests for Land Use	
Plan Changes Accepted.....	February 15 th - March 15 th
Comprehensive Plan	
Annual Review.....	4 th Wednesday in March
Spring Election.....	First Tuesday in April
Annual Report Published.....	Late March
Annual Town Meeting.....	7:00 P.M. Third Tuesday in April
Assessor's Open Book.....	May or June – watch for notice in May
Board of Review.....	June or July – watch for notice in May
Annual Alcohol Licensing	
Hearing and Board Approval.....	First Monday in June
Annual Non-Metallic Mining	
Hearing and Board Approval.....	First Monday in June
Second Installment Taxes Due to the	
Dane County Treasurer.....	July 31 st
Partisan Primary (even years).....	Second Tuesday in August
Budget Workshops.....	October and November
General Election (even years).....	First Tuesday in November
Annual Budget Hearing	
and Town Budget Meeting.....	Nov. or Early Dec. – watch for notice
Election Inspectors Appointed	
(even years).....	First Monday in December
Tax Bills Mailed.....	Early December
First Day to Circulate Nomination	
Papers for Local Office.....	December 1 st

Town of Cottage Grove Contact Information

IN ANY EMERGENCY, DIAL 911

(all areas codes are 608 unless otherwise indicated)	<u>Phone</u>
Town Office – 4058 County Road N 8:00 a.m. to 12:30 p.m., M-F http://www.tn.cottagegrove.wi.gov	839-5021 839-4432 Fax
Public Works – 4062 County Road N 7:00 a.m. to 3:30 p.m., M-F	839-4767
Building Inspector – General Engineering Company 916 Silver Lake Drive, PO Box 340 Portage, WI 53901 http://www.generalengineering.net	745-4070 Office 745-7752 cell
Town Assessor - Associated Appraisal Consultants, Inc. 1314 W. College Ave., P.O. Box 2111 Appleton, WI 54912-2111 http://www.apraz.com	800-721-4157
Dane County Sheriff's Office (non-emergency)	255-2345
Fire Dept. – 4030 County Road N (non-emergency) http://www.cottagegrovefire.org	839-4343 839-4427 Fax
EMS - 4030 County Road N (non-emergency) http://www.deergroveems.com	839-5658 839-4427 Fax
<u>Utility and Service Providers:</u>	
Advanced Disposal (Trash and Recyclables collection) http://www.advanceddisposal.com	251-7878
Alliant Energy (Gas and Electric) Customer Service/Billing Electric Emergency/Outage Gas Emergency http://www.alliantenergy.com	800-862-6222 800-862-6261 800-862-6263
AT & T (Telephone and Internet) Repair Service http://www.att.com	800-288-2020 800-246-8464
Charter Communications (Cable/Telephone/Internet) http://www.charter.com	888-438-2427
Frontier (Telephone and Internet) http://www.frontier.com	877-462-8188
Madison Gas & Electric (Gas and Electric) http://www.mge.com	252-1111
We Energies (Electric) http://www.we-energies.com	800-662-4797