

TOWN OF COTTAGE GROVE
ANNUAL REPORT AND NEWSLETTER
FOR THE YEAR ENDING DECEMBER 31, 2013

Kristopher Hampton
Town Chair

Steven Anders
Supervisor 2

Mike DuPlayee
Supervisor 4

Kim Banigan
Town Clerk

Beverly Homburg
Deputy Clerk

Cyndi Peck
Court Clerk

Christopher Hughes
Police Chief

Mike Fonger
Supervisor 1

Kristi Williams
Supervisor 3

Beth Gilpin
Municipal Judge

Deborah Simonson
Town Treasurer

Jeff Smith
Highway Superintendent

Bruce Boxrucker
Fire Chief

Duane Erschen
EMS Chief

ANNUAL TOWN MEETING
APRIL 15, 2014
7:00 P.M.
Town Hall
4058 County Road N
Cottage Grove, Wisconsin 53527
Phone: 608-839-5021
Fax: 608-839-4432

Web Site: www.tn.cottagegrove.wi.gov

Email: clerk@towncgr.net

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Tentative Agenda*

Annual Town Meeting – April 15, 2014

PUBLIC NOTICE OF ANNUAL TOWN MEETING

Notice is hereby given that the Annual Town Meeting for the Electors of the Town of Cottage Grove will be held on Tuesday, April 15, 2014 at 7:00 P.M. at the Town Hall located at 4058 County Road N in the Town of Cottage Grove, Dane County, Wisconsin. All residents and interested parties are invited to attend.

Agenda for the Town Meeting

- I. Call to Order
- II. Flag Pledge
- III. Approval of minutes of last year's Annual Town Meeting
- IV. Additions to agenda by Electors
- V. Presentation of the 2013 Annual Town Financial Report
- VI. Update on Deer-Grove EMS
- VII. Update on future policing options for the Town of Cottage Grove due to the dissolution of the Joint Police Department on December 31, 2014
- VIII. Set date for next year's Annual Town Meeting
- IX. Other Business
- X. Adjournment

BY: Kris Hampton, Chairman

*** The final agenda will be posted on Friday, April 4th on the Town's web site, and the posting boards at the Town Hall, Gaston Road at Brown Thrush Trail, the park at 4539 American Way, and US Hwy 12 & 18 at County BN. This is the one meeting that allows for agenda items to be added during the meeting, so if there is something you would like to discuss with your fellow Town electors, come prepared to bring it up under item IV. above.**

NOTE: If you require an interpreter, materials in alternative formats, or other accommodations to access this meeting, please contact the Town Clerk's Office at least 24 hours prior to the meeting.

Finance Report

Statement of Taxes Levied – 2013 Tax Year

State Taxes	62,226.58
County Taxes	1,288,513.11
Local Assessment	1,470,539.00
Deerfield School District	580,603.00
Marshall School District	50,353.00
McFarland School District	93,390.00
Monona Grove School District	3,891,511.00
Stoughton School District	332,839.70
Sun Prairie School District	3,506.00
Vocational School	675,041.26
Underrun/Overrun	0.01
Refuse and Recycling Collection	223,843.68
Street Lighting	585.65
Razing Expenses	13,562.62
Private Septic Maintenance	12,762.24
Lottery Credit Penalty	0.00
Omitted Property Taxes (from previous years)	6,045.61
Managed Forest Lands	580.79
Occupational Taxes	0.00
TOTAL LEVY	8,705,903.25

Statement of Assessment – January 1, 2013

REAL ESTATE	LAND	IMPROVEMENTS	TOTAL
Residential	104,977,100	230,357,300	335,334,400
Commercial	4,185,400	14,039,100	18,224,500
Manufacturing	974,300	308,900	1,283,200
Agriculture	3,049,600		3,049,600
Undeveloped	1,387,300		1,387,300
Ag. Forest	2,390,300		2,390,300
Forest Lands	957,900		957,900
Other	7,682,300	14,041,900	21,724,200
PERSONAL PROPERTY	LOCALLY ASSESSED	MANUFACTURING	MERGED
	7,303,100	0	7,303,100
TOTAL ASSESSED VALUE			391,654,500

Statement of 2013 Revenues and Expenditures

REVENUES

Taxes	\$1,469,536
Intergovernmental	\$238,080
License & Permits	\$72,182
Fines, Forfeitures	\$20,826
Public Charges	\$238,833
Intergovernmental Charges	\$120,121
Investment Income	\$5,546
Miscellaneous Income	\$42,112
Total Revenue	\$2,207,236

EXPENDITURES

General Government	\$277,276
Public Safety	\$683,417
Public Works	\$1,024,236
Leisure Activities	\$6,563
Public Service Enterprises	\$5,676
Capital Outlay	\$5,300
Debt Service	\$88,926
Principal Repayment	\$291,556
Interest and Fiscal Charges	\$11,850
Total Expenditures	\$2,394,800
Excess of Revenue over Expenditures	-\$187,564

OTHER FINANCING SOURCES

Property Sales	\$3,005
Proceeds from Long-Term Debt	\$203,466
Total Other Financing Sources	\$206,471
Net Change in Fund Balance	\$18,907
Fund Balance Beginning of Year	\$655,051
Fund Balance End of Year	\$673,958
Indebtedness Beginning of Year	\$395,097
Indebtedness End Of year	\$307,007

2013 Budget vs. Actual

	<u>2013 Budget</u>	<u>2013 Actual</u>
Revenues		
Taxes		
40010 · General Town Property Tax	1,463,550.00	1,463,550.00
40030 · Occupational Taxes	2,557.43	2,557.43
41720 · Other Taxes-Village Annexation	3,429.34	3,429.34
Total Taxes	1,469,536.77	1,469,536.77
Intergovernmental Revenue		
40100 · Shared Revenue from State	55,006.00	55,721.61
40110 · Fire Insurance Tax	12,500.00	12,027.55
40120 · Environmental Impact Fees	319.00	319.00
40200 · Police Dept Grants	0.00	2,491.07
40300 · Local Transportation Aids	140,187.74	140,187.74
40400 · State Recycling Grant	7,400.00	7,461.68
40510 · PILT-State Conservation Land	96.00	814.79
40530 · Received – Managed Forest	449.00	4,821.71
40540 · Paid County- Managed Forest	-250.00	-867.61
40560 · Tax Exempt Aid	0.00	1,634.00
40600 · Highway and Bridges	13,292.00	13,292.94
40610 · Other & Veterans Graves	176.00	176.00
Total Intergovernmental Revenue	229,175.74	238,080.48
Licenses and Permits		
40700 · Business and Occup. License	4,900.00	3,700.00
40730 · Building Permit/Inspection	15,000.00	29,174.20
40740 · Zoning Permits & Fees	1,500.00	2,500.00
40750 · Right - of - Way Permits	350.00	825.00
40760 · Dog License Revenue	1,200.00	1,417.50
40770 · Mining Permits	750.00	1,000.00

	<u>2013 Budget</u>	<u>2013 Actual</u>
42230 · Cable Franchise Fee	25,000.00	33,565.35
Total Licenses and Permits	48,700.00	72,182.05
Fines, Forfeiture and Penalties		
40800 · Law and Ordinance Violation	18,000.00	20,825.94
Total Fines, Forfeiture and Penalties	18,000.00	20,825.94
Public Charges For Services		
41100 · Highway Maintenance Chrgs.	0.00	960.35
41120 · Street Lighting Fees	585.00	585.65
41210 · Refuse Collection	151,819.24	153,819.00
41230 · Recycling Collection	76,344.38	76,619.40
41500 · Title Search	1,000.00	1,450.00
41410 · Parks Income	0.00	75.00
41300 · Cemetery Income	0.00	4,565.00
41510 · Other Miscellaneous Charges	0.00	153.14
41520 · Reimb. Election Expenses	0.00	605.48
Total Public Charges For Services	229,748.62	238,833.02
Intergovernmental Charges		
41620 · Police Department Misc/Sale/Donation	500.00	318.55
41640 · Village Fire Payments	58,642.65	57,786.26
41650 · Village Landfill Payment	8,100.00	6,848.36
41670 · Flynn Hall Reimbursement	4,000.00	3,878.74
41690 · Village Emergency Services Building Payment	25,700.00	19,192.24
41700 · Village Emerg Gov't Payment	750.00	276.01
Total Intergovernmental Charges	97,692.65	88,300.16
Pleasant Springs Fire Revenue		
41710 . Pleasant Springs Payment	70,195.03	70,195.00
Village Portion	0.00	-38,373.86
Total Pleasant Springs Fire Revenue	70,195.03	31,821.14

	<u>2013 Budget</u>	<u>2013 Actual</u>
Investment Income		
41800 · Interest Income	4,500.00	4,746.46
41810 · Interest on Special Assessment Charges	500.00	799.16
Total Investment Income	5,000.00	5,545.62
Other Income		
41900 · Town Garage Rent	18,063.54	18,063.74
41910 · Town Hall Rent	700.00	1,375.00
41920 · Flynn Hall Rent	1,500.00	1,625.00
41930 · Town Land Rent	500.00	500.00
41940 · Insurance Recoveries	0.00	2,425.79
42200 · Dividends	300.00	2,108.26
42210 · Insurance Refunds	0.00	1,135.00
42240 · Sale - Recycling Material	250.00	524.62
42250 · Other Misc. Revenue	100.00	3,590.62
42270 · Non-sufficient Funds Charge	0.00	100.00
42290 · Use Value Penalty Tax	0.00	2,093.19
Total Other Income	21,413.54	33,541.22
Other Financing Sources		
42010 · Sale of Highway Equip./Prop.	0.00	3,005.00
42300 · Use of Unassigned Funds	6,062.10	0.00
42320 · Promissory Note Proceeds	203,466.34	203,466.34
42340 · Liberty Cemetery Funds	800.00	800.00
42350 · Restricted Funds – ATC	2,755.00	2,755.00
42360 · Committed Funds - Retirement	5,801.65	5,814.94
Total Other Financing Sources	218,885.09	215,841.28
Total Revenues	2,408,347.44	2,414,507.68

2013 Budget 2013 Actual**Expenses****General Government****Financial Administration**

50500 · Treasurer Salary	16,646.00	16,645.98
50510 · Treasurer FICA	1,273.00	1,273.42
50520 · Treasurer Supplies	1,500.00	1,099.42
50540 · Assessor Costs	7,900.00	8,448.52
50560 · Audit Costs	11,200.00	11,200.00
50570 · Accounting Svc. Expense	0.00	420.95
50580 · Bank Charges	100.00	5.00
50590 · Other Financial Costs	200.00	0.00
Total Financial Administration	38,819.00	39,093.29

General Administration

50320 · Office Supplies	2,500.00	2,183.65
50330 · Office Equipment Maint.	600.00	425.31
50340 · Office Equip. Purchases	1,000.00	1,313.49
50370 · Other Office Expenses	250.00	122.43
50380 · Election Workers Wages	1,600.00	1,726.95
50410 · Election Supplies	1,000.00	843.54
50440 · Clerk's In Lieu of Health Insurance	2,100.00	2,100.00
50450 · Deputy Clerk Wages	3,149.00	2,256.29
50460 · Deputy Clerk FICA	241.00	172.61
50480 · Clerk Hourly Wage	28,782.00	26,460.49
50490 · Clerk Hourly FICA	2,362.00	2,184.88
Total General Administration	43,584.00	39,789.64

General Building Town

50700 · Town Hall Utilities	6,500.00	6,080.03
50710 · Town Hall Maintenance	8,500.00	5,744.51
50730 · Town Hall Supplies	1,500.00	602.69

	<u>2013 Budget</u>	<u>2013 Actual</u>
50750 · Flynn Hall Expenses	1,262.34	1,026.15
50760 · Flynn Hall Utilities	6,000.00	5,818.13
50770 · Emergency Bldg. Maint.	51,400.00	38,429.99
50790 · 4091 CTH N Maintenance	1,500.00	0.00
Total General Building Town	76,662.34	57,701.50
Judicial and Legal		
50200 · Judge Salary	3,000.00	3,000.00
50210 · Judge FICA	230.00	229.50
50220 · Judicial Educ./Travel Exp.	1,380.00	928.49
50230 · Judicial Expenses	3,365.00	1,053.90
50240 · Court Legal Expenses	18,000.00	11,148.02
50250 · Town Board Legal Exp.	15,000.00	39,520.61
40830 · Other Law and Ordinance Violations	0.00	13,562.62
50280 · Court Clerk Salary	12,613.00	10,702.96
50290 · Court Clerk FICA	965.00	818.78
Total Judicial and Legal	54,553.00	80,964.88
Legislative		
50000 · Board Salaries	20,000.00	18,400.04
50010 · Board FICA	1,530.00	1,407.60
50020 · Association Dues & Fees	4,100.00	4,042.29
50030 · Board Printing&Publication	2,500.00	3,681.63
50040 · Town Board Travel Exp.	750.00	417.66
50050 · Conventions & Seminars	550.00	315.00
50090 · Ordinance Comm. Wages	400.00	0.00
50100 · Ordinance Comm. FICA	31.00	0.00
50110 · Plan Commission - Wage	1,500.00	725.00
50120 · Plan Commission - FICA	115.00	55.46
50180 · Town Planner	3,000.00	0.00
50140 · Emergency Gov't Expense	1,500.00	551.98

	<u>2013 Budget</u>	<u>2013 Actual</u>
50150 · Emergency Gov't Wages	300.00	175.00
50160 · Emergency Gov't FICA	23.00	13.39
50170 · Other Board Expenses	250.00	304.69
50181 · Merger Committee Exp.	1,800.00	0.00
Total Legislative	38,349.00	30,089.74
Other General Gov't Expense		
50920 · Insurance	28,665.00	28,572.00
50940 · Illegal Taxes	0.00	1,064.47
50950 · Unemployment Insurance	100.00	0.00
Total Other General Gov't Expense	28,765.00	29,636.47
Total General Government	280,732.34	277,275.52
Public Safety		
Communications		
51100 · DaneCom	3,887.00	3,212.00
Total Communications	3,887.00	3,212.00
EMS		
51400 · EMS Expense	81,307.56	81,302.56
Total EMS	81,307.56	81,302.56
Fire Protection		
51200 · Town Owned Apparatus Expenses	5,800.00	5,576.96
51210 · Joint Owned Apparatus Expense	8,280.00	8,161.18
51220 · Fire Dept - Fuel	4,000.00	2,574.52
51240 · Fire Dept- Equip Expense	11,270.00	14,132.50
51250 · Fire Dept- Phone	1,300.00	1,427.46
51260 · Fire Dept- Insurance	23,650.00	25,682.00
51270 · Fire Dept. Officer and Training Pay	27,000.00	23,796.05
51280 · Fire Dept. Training & Safety	5,000.00	1,645.21

	<u>2013 Budget</u>	<u>2013 Actual</u>
51290 · Fire Hazmat & Investigation	300.00	0.00
51300 · Fire Dept. Personnel & Records	2,000.00	1,790.02
51310 · Fire Preplan & Fire Prevent	2,250.00	1,598.69
51320 · Fire Dept Inspection Exp.	350.00	568.58
51330 · Fire Chief Expenses	750.00	1,753.50
51340 · Fire Dept Maint. Contracts	10,270.00	11,953.01
Total Fire Protection	102,220.00	100,659.68
Pleasant Springs Fire Expense		
51230 · Pleasant Springs Expense	6,923.00	3,927.09
Total Pleasant Springs Fire Expense	6,923.00	3,927.09
Inspections		
51530 · Bldg Inspection Payments	13,500.00	24,183.09
51580 · Fire Inspection FICA	129.00	145.73
51590 · Fire Inspection Wages	1,680.00	1,905.00
Total Inspections	15,309.00	26,233.82
Law Enforcement		
51010 · Police Wage & Invoice Payments	442,875.20	456,866.69
51020 · Police Facilities Lease	6,784.73	6,704.72
51030 · Police Dept Utilities	2,558.82	2,111.59
51040 · Police Dept Janitorial	1,124.32	837.81
51060 · Police Dept Maintenance	96.93	212.71
51070 · Police Commission	6,500.00	1,347.86
Total Law Enforcement	459,940.00	468,081.38
Total Public Safety	669,586.56	683,416.53
Public Works		
Highway Maintenance		
51710 · Patrolman Longevity Pay	4,464.00	3,924.00
51720 · Patrolman Disability Ins.	4,692.00	4,213.90

	<u>2013 Budget</u>	<u>2013 Actual</u>
51700 · Patrolman In Lieu of Health Insurance	15,600.00	16,476.96
51730 · Patrolman Wages	198,961.36	193,626.19
51740 · Patrolman FICA	18,532.46	18,078.33
51750 · Patrolman Retirement	23,229.00	22,290.43
51760 · Gravel Expense	7,000.00	7,103.29
51770 · Contractor Expense	6,000.00	20,809.85
51780 · Sand and Salt Expense	32,000.00	52,515.71
51790 · Patch & Cold Mix	15,000.00	17,919.63
51820 · Road Signs	4,000.00	3,381.49
51840 · Tire Purchases & Expense	4,000.00	3,207.06
51850 · Equipment Repairs & Maint	20,000.00	26,709.37
51860 · Garage Utilities	5,500.00	4,676.11
51870 · Garage Maint. & Repairs	2,000.00	702.00
51880 · Garage Equip. & Supplies	5,000.00	3,208.19
51890 · Fuel & Oil	36,000.00	35,144.36
51900 · Drug Testing	500.00	178.75
51910 · Culvert Expense	7,500.00	2,661.52
51920 · Center Striping	3,000.00	4,072.06
52000 · Highway Maint. Contracts	319,664.46	311,488.24
52020 · Street Lighting Cost	1,800.00	1,734.15
Total Highway Maintenance	734,443.28	754,121.59
Non- Hwy Maintenance		
51930 · Stormwater Expense	2,850.00	1,116.95
51940 · Non-Hwy Wages	20,400.00	19,023.44
51960 · Non-Hwy Retirement	2,448.00	2,282.78
51970 · Non-Hwy FICA	1,748.00	1,629.92
Total Non- Hwy Maintenance	27,446.00	24,053.09

	<u>2013 Budget</u>	<u>2013 Actual</u>
Sanitation Costs		
52100 · Refuse Collect- Curbside	151,819.12	151,850.40
52110 · Recycling Collect Exp.	76,344.32	76,347.48
52120 · Landfill Monitoring - Village	8,100.00	6,848.36
52140 · Landfill Monitoring - Town	10,000.00	11,015.46
Total Sanitation Costs	246,263.44	246,061.70
Total Public Works	1,008,152.72	1,024,236.38
Culture Recreation Education		
52300 · Park Expense	7,755.00	6,562.50
Total Culture Recreation Education	7,755.00	6,562.50
Health and Human Services		
52200 · Cemetery Expense	800.00	800.00
52210 · Veterans Graves Paid	176.00	176.00
52220 · Colonial Club Donation	5,500.00	5,500.00
Total Health and Human Services	6,476.00	6,476.00
Conservation and Development		
52160 · Yahara Wins Pilot Project	5,300.00	5,300.00
Total Conservation and Development	5,300.00	5,300.00
Capital Outlays		
52520 · Law Enforcement Cap. Outlay	15,521.79	11,378.22
52550 · Highway Equipment Outlay	6,000.00	9,081.21
52590 · EMS Capital Outlay	68,466.34	68,466.34
Total Capital Outlays	89,988.13	88,925.77
Debt Service		
52700 · Debt Service - Principal	233,112.32	233,075.70
52720 · Debt Service - Interest	7,543.37	7,579.99
Total Debt Service	240,655.69	240,655.69

	<u>2013 Budget</u>	<u>2013 Actual</u>
Capital Lease		
52750 · Capital Lease - Principal	33,687.00	33,687.42
52760 · Capital Lease - Interest	2,742.00	2,741.89
Total Capital Lease	36,429.00	36,429.31
PS Fire Debt Service		
52770 · Fire Truck - Principal	59,532.00	59,597.88
Village Portion	0.00	-34,804.98
52780 · Fire Truck - Interest	3,740.00	3,674.15
Village Portion	0.00	-2,145.71
Total PS Fire Debt Service	63,272.00	26,321.34
Total Expense	2,408,347.44	2,395,599.04
Excess of Revenue over Expense	-0.00	18,907.64

2013 Late Lottery Credit

If you did not receive a lottery credit on your property tax bill and think you are eligible, you can still claim the credit. You may claim the lottery and gaming credit for 2013 taxes, payable in 2014, if, on January 1, 2013, you were the owner of the property and used the property as your primary residence. To claim the credit, complete and submit the 2013 Late Lottery and Gaming Credit Application (Form LC-300) along with a copy of your 2013 property tax bill to Wisconsin Dept of Revenue prior to October 1, 2014.

Please keep in mind that if this property continues to qualify for the lottery credit, you must also complete a Lottery and Gaming Credit Application (Form LC-100) and file with Dane County Treasurer's Office, so the credit may be applied to your future property tax bills.

For additional information and to obtain Lottery and Gaming Credit applications, contact the Wisconsin Department of Revenue or their web site. <http://www.revenue.wi.gov/forms/lottery/index.html>

Explanation of 2013 Tax Bills

The following is a breakdown of mill rates and an explanation of how tax bills are calculated. The example is for property in the Monona Grove School District.

MILL Rates

Town of Cottage Grove	3.75
Dane County	3.29
State of Wisconsin	0.16
Monona Grove School District	12.97
MATC	1.72
State School Credit	<u>-1.98</u>

MILL Rate Total 19.92

Mill rates are calculated per \$1,000 of property assessed value. Therefore, if your home in the Monona Grove School District is assessed at \$200,000, your taxes are:

200,000/1000 x \$19.92	\$3,984.00
Lottery Credit	\$(151.01)
First Dollar Credit	\$(88.67)
Garbage Collection	\$155.88
Private Septic Maintenance	<u>\$8.67</u>

Total Tax Bill \$3,908.87

In this example, Town of Cottage Grove taxes account for \$200,000/1,000 x \$3.75, or \$750.00 of the taxes. The remaining taxes are ones over which Town officials have no control.

Tax rates by school district:

	School	Local*	Credit	Total	Max. Lottery Credit	Max. First Dollar Credit
Deerfield #1309	11.98	8.93	-1.98	18.93	139.53	81.92
Marshall #3332	12.32	8.93	-1.98	19.27	143.43	84.21
McFarland #3381	11.56	8.93	-1.98	18.51	134.58	79.02
Monona Grove #3675	12.97	8.93	-1.98	19.92	151.01	88.67
Stoughton #5621	10.83	8.93	-1.98	17.78	126.11	74.04
Sun Prairie #5656	12.31	8.93	-1.98	19.25	143.29	84.14

* Local Taxes include: State \$.16, Dane County: \$3.29, Town \$3.75 Vocational School \$1.72.
The garbage/recycling charge is \$155.88/residence.
The Private Septic Maintenance Fee is \$8.67/residence.

2014 Budget Summary

Revenue

Taxes

General Town Property Tax \$1,470,539

Other Taxes \$2,582

Intergovernmental Revenues \$267,102

Licenses and Permits \$58,125

Fines, Forfeitures & Penalties \$20,000

Public Charges for Services \$254,332

Intergovernmental Charges \$97,307

Pleasant Springs Fire Revenue \$62,500

Miscellaneous Revenues \$26,662

Total Revenue \$2,259,149

Expenditures

General Government \$286,193

Public Safety \$714,908

Pleasant Springs Fire Expense \$37,012

Public Works \$861,467

Health and Human Services \$6,300

Culture and Recreation \$5,000

Conservation & Development \$284,249

Public Service Enterprise \$176

Capital Outlay \$0

Debt Service \$237,726

Pleasant Springs Fire Debt Service \$25,488

Capital Lease \$36,429

Total Expenditures \$2,494,949

Excess of Revenues over Expenditures -\$235,800

Other Financing Sources

Promissory Note Proceeds \$235,000

Liberty Cemetery Trust Fund \$800

Total Other Financing Sources \$235,800

Change in Fund Balance \$0

Highway Expenditures/mile \$12,458

Town Levy \$1,470,539

Assessed Value \$391,654,500

Town Mill Rate (per \$1,000) 3.7547

Projected

Fund Balances Dec. 31, 2014

General Fund \$703,360

Liberty Cemetery Trust Fund \$5,969

Indebtedness \$264,093

Clerk's Notes

When you come to vote this year, you will see that we have a new vote tabulating machine, as does every other municipality in Dane County. This machine was funded 50:50 by the Town and Dane County, and replaces the Optech Eagle machine that has served us well for some time, but had become very dated as far as technology. I think you will like the new tabulator, which uses touch screen technology to communicate with voters and election officials.

2014 Elections

- April 1: Spring Election (local, school district, county and Judicial offices). Absentee voting in the Clerk's office allowed from March 17 – March 28. Requests for mailed absentee ballots accepted through March 27.
- August 12: Partisan Primary. Absentee voting in the Clerk's office allowed from July 28 – August 8. Requests for mailed absentee ballots accepted through August 7.
- November 4: General Election. Absentee voting in the Clerk's office allowed from Oct. 20 – Oct. 31. Requests for mailed absentee ballots accepted through Oct. 30.

Burning Permit Update

As you will see later in this newsletter, the Open Burning ordinance was recently amended, resulting in the elimination of the AG-1 EX and Bonfire permits. This streamlined the burning permit system to just one type of permit, the Open Burning and Campfire permit, which you can now apply for online. The rules for open burning have not changed: once you have obtained your annual permit, you must notify the Cottage Grove Fire Department 48 hours prior to any open burn. Your notice is good for the three days after the 48 hours has passed. With your permit, you may have campfires, which are defined as small recreational fires surrounded by a pit or ring, until 10:00 P.M. Sunday-Thursday or until 11:00 P.M. on Friday or Saturday. If your neighbors are bothered by your campfire, you are expected to extinguish it.

You will find links to some good information on burning on the Burning Permit page of the Town's web site (located under the Forms menu). This is also where you would go to apply for your burning permit online.

Minutes of Annual Town Meeting – April 10, 2013

- I. The meeting was called to order by Town Chair Kris Hampton at 7:00 P.M. Town Clerk Kim Banigan recorded the minutes, and Attorney Connie Anderson provided legal counsel. A list of other attendees is available in the Town Clerk's Office. 21 people signed in for the meeting, of which 19 were Town residents. Hampton stated a reminder that only Town Residents may participate in any votes taken tonight.
- II. Flag Pledge.
- III. The minutes of last year's Annual Town Meeting were available in printed form. There was no reading of the minutes at the meeting. **MOTION** by Mike DuPlayee/Mike Kindschi to approve the minutes of the April 10, 2012 Annual Town Meeting as printed. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE (19-0-0).**
- IV. Additions to agenda by Electors: None.
- V. Presentation of the 2012 Annual Town Financial Report: Jan Froelich of Johnson Block and Company made an overview presentation of the 2012 Financial Statements. She stated that Johnson Block and Company was able to give an unqualified opinion that the 2012 Financial Statements present fairly, in all material respects, the financial position of the Town. Highlights of her presentation included:
 - Fund balances reflect the equity of the Town. Unassigned Funds are valued at \$540,399, which equates to 24% of the annual Town budget and is well within the "healthy" range.
 - The Income Statement shows that Town officials did a good job of staying close to the 2012 budget, and also reflects the Town's very low debt load, which is at only 1% of the Town's borrowing capacity.
 - Expenses have not varied much over the past three year period. Public Works and Public Safety make up the majority of the expenses.
 - Revenues, including property taxes, over the past three years have been steady, with the exception of intergovernmental revenue, which has fallen. 65% of the Town's revenues come from property taxes.

MOTION by Mike DuPlayee/Richard Wood to approve the

2012 Financial Statements. **MOTION CARRIED
UNANIMOUSLY BY VOICE VOTE (19-0-0)**

- VI. Update on Town/Village Merger Study: Hampton reported that while the Town and Village Boards have adopted a Memorandum of Understanding to split costs related to the Merger Study, the two boards have not been able to come to an agreement to adopt a resolution restarting the Merger Study. At the joint meeting of the two boards held on April 4, 2013, the boards each had their own version of a resolution, but they could not come to an agreement to adopt either one.

Hampton explained that after the results of the referenda on the November 2012 ballot advised the Town Board to continue to study a merger with the Village, the Town Board used their authority under Town Ordinances to recreate the Merger Study Committee, and gave it direction regarding 4-5 items to work on in 2013. No funding was allocated for 2013, with the thought that the committee could use 2013 to develop a plan without any outside help, and bring a 2014 budget request to the Town Board in the Fall. However, the Village Board is not willing to restart the discussion without a formal resolution from both boards.

MOTION by Roger Williams/Silvin Kurt to discontinue merger talks with the Village. Discussion included a comment from Dave Muehl that merger talks are like dating, with emotions that may or may not be productive, and he felt this motion was too restrictive. A vote on the motion was taken by asking those in favor and opposed to alternately stand. **MOTION CARRIED 10-6.**

MOTION by Richard Wood/Mike DuPlayee for the Town to make a good faith effort to get to the table with the Village if they are willing to address the Town's concerns before moving forward. The Clerk read the 2013 directives from the Town Board to the newly established Merger Study Committee:

- Details regarding the merging/consolidation of ordinances and zoning
- Details of a ward plan
- Definition, makeup, powers and responsibilities of a Rural Affairs Committee

Wood stated that he is not necessarily in favor of a merger, but

feels it will eventually need to be addressed due to the shrinking tax base of the Town, and the Town may have more advantages in moving the process forward now than in the future.

A vote on the motion was taken by asking those in favor and opposed to alternately stand. **MOTION FAILED 6-11.**

VII. Update on Deer-Grove EMS: Deer-Grove EMS Lt. Jerry McMullen thanked the Town for its support, especially during the last year when negotiations for the new 10-year intermunicipal agreement got a little rocky. He invited residents to take a look at the new Lifeline ambulance and Ford Explorer first response vehicle, which were both parked outside the Town Hall. McMullen reported that volunteer staffing has been up during the past year, and a new full time paramedic position was recently filled. Under good weather conditions, the response time to anywhere in the Deer-Grove EMS District can be under 9 minutes. In response to a question from Kristi Williams about expectations of volunteers, McMullen said that volunteers are asked for 24 hours of service per month, in 6 hour shifts, and expected to attend monthly training sessions.

VIII. Stormwater Management Education: Stormwater Pollution Prevention Activities: Nahn explained the purpose of his presentation is to meet the public education requirement of the Town's Phase II Stormwater permit, which allows the discharge of stormwater from the Town. Stormwater from the Town of Cottage Grove flows either to Lake Kegonsa via Door Creek, or Lake Koshkonong via the Koshkonong Creek. He explained that the grassed ditches in the Township serve the purpose of cleaning stormwater before it leaves the town, and it is important that we all do our part to keep them free of debris. Some of the things we can all do are:

- Get informed. The Town Office has a DVD available for residents and civic groups to borrow.
- Keep your car free of oil leaks, and dispose of waste oil properly. You are allowed to put out up to 2 one-gallon jugs of oil, with lids, with your recycling.
- Use a commercial car wash rather than washing your car in your driveway. They are designed to properly dispose of the waste water.
- Properly dispose of pet waste.

- Limit salt use on driveways. Use enough for safe footing but don't overdo it. He recommended 1 lb. of for every 100 – 200 sq. feet.
- Use of rain barrels and rain gardens.
- Dry cleanup of spills
- Compost yard waste.
- Limit use of fertilizers and pesticides.
- If you see activities that could lead to stormwater contamination, talk to your neighbors and educate those around you.

Nahn said that the Town has been able to meet the current requirements to remove 40% of total suspended solids from stormwater using the grassed ditches, but upcoming Federal mandates of 60 – 70% removal will require more innovative approaches in the near future.

- IX. Set date for next year's Annual Town Meeting: **MOTION** by Mike Kindschi/Mike DuPlayee to hold next year's Annual Town Meeting on Tuesday, April 15, 2014 at 7:00 P.M. at the Town Hall. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE (19-0-0)**
- X. Other Business: Hampton asked again if there was any other business; there was not.
- XI. Adjournment: **MOTION** by Mike DuPlayee/Mike Kindschi to adjourn. **MOTION CARRIED BY UNANIMOUSLY VOICE VOTE (19-0-0).** The meeting was adjourned at 7:47 P.M.

Kim Banigan
Clerk

New and Updated Town Ordinances

The following ordinances have been created or updated since publication of the last Annual Report and Newsletter:

- Sept. 6, 2013 – Creating Section 7.03 Fire Protection Charges. The purpose of this ordinance is to authorize the Town to recover the cost of third-party fees, third-party Fire Department fees, extraordinary costs, and collection costs associated with fire protection within the Town.
- Nov. 4, 2013 – Amending section 08.02 Driveway Permits. This amendment established a permit fee to reimburse the town for costs incurred in reviewing, inspecting, and monitoring driveway construction, a deposit to ensure proper construction, completion of work, and absence of damages to town rights-of-way, and, when requested, a certificate of insurance naming the town as an insured and holding the town free from all liability by reason of injury to third persons or property, and to pay any and all damages and costs arising from such work.
- Jan. 6, 2014 – Amending section 04.02 Office of the Municipal Judge. The Wisconsin Legislature increased the court costs that may be imposed by municipal courts as set forth in 2013 Wis. Act 53, which became effective as of November 8, 2013. It has been and continues to be the Town's policy that court costs imposed by the Municipal Court of the Town of Cottage Grove should be imposed and collected at the maximum level permitted by law, which was increased to \$38.00 pursuant to 2013 Wis. Act 53 and amended Wis. Stats. § 814.65(1). This ordinance amendment adopted the increase as well as updated some outdated statutory references.
- Jan. 6, 2014 – Amending section 11.002 Outdoor and Open Burning: This amendment addressed concerns from the Wisconsin DNR regarding burning by businesses. The ordinance now clearly states that no business may burn anything without a wood burning permit from the WDNR, except that agricultural and silvicultural business may burn stumps, trees, limbs, brush and weeds generated on the property. The amendment eliminated the AG-1(Ex) and Bonfire permits, leaving one annual permit that regulates open burning and campfires.

Details of these and all Town of Cottage Grove ordinances can be found on the Town's web site at www.tn.cottagegrove.wi.gov.

Town Board Chair's Annual Report

In March of 2013, the Town Board reviewed and signed a new 10-year agreement with the Village of Cottage Grove to partner with it for police enforcement services, and the Board expected it would soon begin negotiations with the police union on its new contract and prepare for the renewal of the three-year lease that would house the Police Department. The Board's hard work and dedication toward the shared arrangement ended with the Village's surprise notice that it would not continue to share the Cottage Grove Police Department's services beyond December 31, 2014.

The Town Board wasted no time in getting at the task of determining how, and in what form, law enforcement would be managed for the Township in 2015. The Board immediately identified several options including: creation of a Town-only Police Department, reliance on the County Sheriff's standard coverage in lieu of our own Police Department, or contracting with the County Sheriff's Department for Board-determined Township police coverage. We are currently considering these and any other options open to us, as well as the costs associated with them. Primary concern is the safety of our residents. The level of police services we can expect from these options must also be considered in light of expected costs.

Other matters accomplished by the Board in 2013 include:

The contracts for the provision of Fire and EMS services to the Town of Pleasant Springs were renewed through 2013. The revenue from these contracts offsets the cost of these services to Town taxpayers. As an example, the Fire Protection contract has provided sufficient monies to pay for our last fire engine pumper—an item that Town taxpayers did not otherwise have to pay for. A huge Thank You goes to our Volunteer Fire fighters for providing fire protection services through this cooperative arrangement.

The Board approved the remodeling of the Flynn Hall kitchen and costs were shared with the Cottage Grove Lions Club.

The Deer-Grove Emergency Medical District received a new ambulance. Expenses were covered by Village of Cottage Grove, Village of Deerfield, and the Town of Cottage Grove.

The Crossroads Bar property, on Highway AB on the west side of the Township, was purchased by Dane County for a new location for its highway department garage and the Medical Examiner's office. In addition, the Dane County landfill on Highway 12 & 18, and adjacent to

the Crossroads property, will be expanding its site, with annual “impact fees” paid to the Township and adjacent property owners.

The Town Board approved a new 10-year contract with Advanced Disposal, who provides garbage and recycling pickup for the Township. Property owners can expect to see a decrease in fees under the new contract. The contract also provides for annual disposal of e-waste for the Township, which we expect to occur in May 2014.

Part of Nora Road was repaved in 2013.

Steve Querin-Schultz, a long-time Highway Department employee of the Township, retired in August. We appreciate Steve’s dedicated services and wish him well in his retirement. Dan Dresen was hired to replace Steve.

The Town is planning on a storm water improvement project on Valley Street this year, where there has been a history of flooding issues. We also plan to add a new passing lane on County BB and Vilas Hope Road, in partnership with the County. This will provide some additional safety for traffic turning from BB on to Vilas Hope Road.

The Township has seen very little growth in the past year, which makes it difficult to maintain the low mill rate that we currently have. The Town Board has done an excellent job maintaining services for our residents and managing the cost of much-needed road work, given the limited funds that are available. This has been particularly difficult with State-imposed levy limits. We know there are many improvement projects on the To Do List, but they must be weighed against the cost to residents in the form of raising taxes. The Board is dedicated to ensuring the safety of its residents and maintaining the vibrancy of our community.

Committee Member Interest

If you are interested in serving on any of the Town’s committees, please email the Town Clerk at clerk@towncg.net with the committee(s) you are interested in, and your qualifications. New committee appointments are made after the spring election each year.

Location of Fire Numbers

We have noticed that some residents have moved their fire numbers. Please review the information to follow and be sure your fire numbers are properly located.

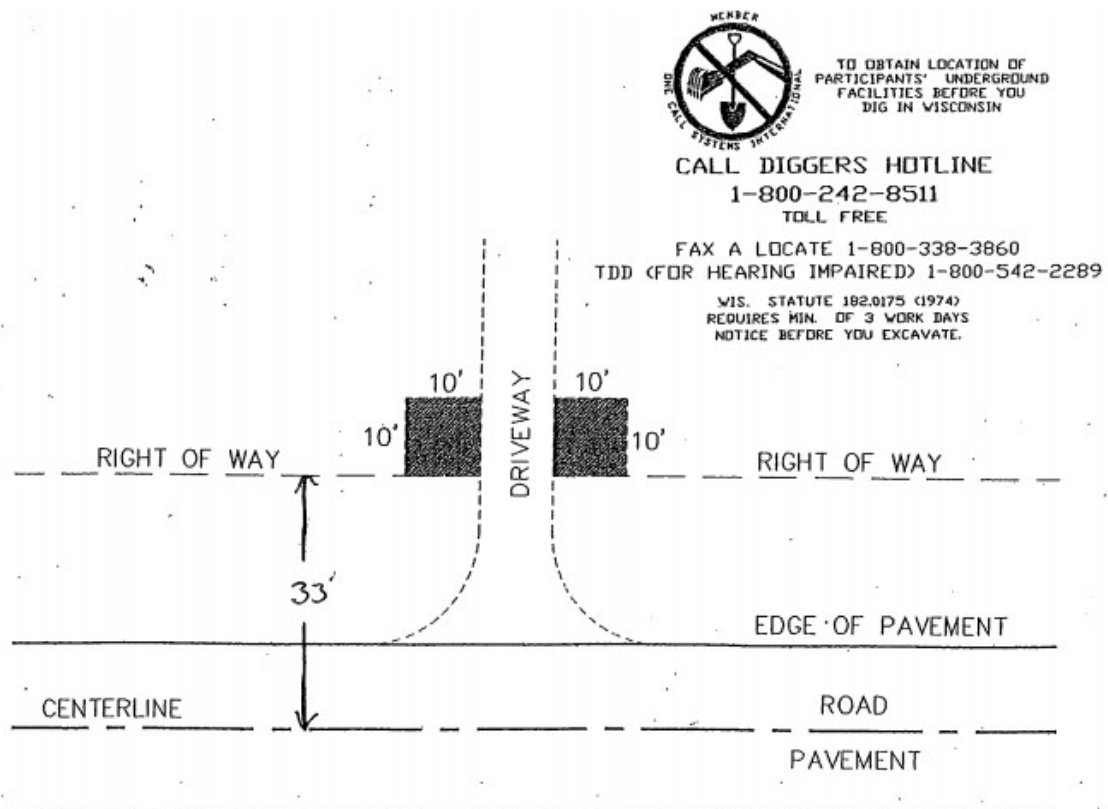
Section 76.07 (1) Dane County Code of Ordinances provides that address numbers for buildings which are located more than 60 feet from the road right-of-way shall be installed on a post. The post shall not be located more than 10 feet from the driveway serving the building and not more than 10 feet from the road right-of-way. The post may be located on either side of the driveway. Height of the number shall not be less than 3 feet or more than 4 feet above the ground. The number shall be installed parallel or perpendicular to the road and shall not be concealed from view from the road by trees, shrubs, bushes, etc., (see diagram).

Note: Compliance with the above listed instructions is very important with regard to emergency services. Failure to install a number as specified could delay effective service.

OWNERS RESPONSIBILITY

Section 76.10(3) Dane County Code of Ordinances provides that the owner of the land on which a numbering sign is located shall be responsible for the installation and maintenance of the number as specified by ordinance.

Post must be located in the shaded area on either side of the driveway.



Town and Village of Cottage Grove

POLICE DEPARTMENT

2560 Nora Road
Cottage Grove, WI 53527
Dispatch: (608) 255-2345
Business Office: (608) 839-4652
Fax: (608) 839-4588
Email: chughes@cottagegrovepolice.org
Website: www.cottagegrovepolice.org



Chris P. Hughes
Chief of Police

Greetings from Chief Chris P. Hughes;

On behalf of the staff of the Cottage Grove Police Department, it is my privilege to provide you this annual report. We would also like to take this moment to thank you for your support of your local police.

The staff of the Cottage Police Department is dedicated to establishing and developing strong community partnerships, as well as, providing professional service to all in our community. We are an organization that seeks to enhance the quality of life of our community by actively seeking opportunities to work with our community partners to fight crime and solve identified problems. Furthermore, we seek to prevent crime, reduce the fear of crime and improve the quality of life in our neighborhoods through proactive programming.

We protect and serve businesses, schools, visitors and a population of 10,000 residents, which makes up our community. We provide 24 hour, 7 day a week services to our community, which is spread across 36 square miles. The department currently consists of Chief, Detective, 9 patrol officers, as well as, a civilian Administrative Services Manager and 2 civilian part-time administrative assistants.

The department's operations are monitored by and its budget set by the Law Enforcement Committee. The committee is comprised of 3 Town Supervisors and 3 Village Trustees. Pursuant to State Statute 62.13, when it comes to matters of hiring, disciplining or firing sworn personnel, these matters are handled by the Cottage Grove Police Commission. The Commission is comprised of 3 Town residents and 3 Village residents, who are selected by their respective governing bodies.

2013 YEAR SUMMARY

At the monthly meeting of the Law Enforcement Committee the Police Chief provides a department report on all activities occurring in the previous month. To follow is a summary from those monthly reports. In addition, the department supplies the Herald-Independent with a police blotter on a weekly basis.

- **Calls for Service:** the following is tally for the calls for service and officer self-initiated activities in which the Dane County Public Safety Communications Center has assigned an incident number. These numbers do not include the many proactive, preventive and educational activities, programs and contacts the staff has had with people, organizations, businesses, and schools, throughout the year.

	2011	2012	2013	12-13 Change
Town	1,889	2,563	3,126	21.97%
Village	3,276	3,971	4,298	8.23%
Total	5,165	6,534	7,424	13.62%

- **Capital Area OWI Task Force:** the department along with other Dane County police departments partnered to go to each of the participating communities to prevent people from driving while impaired by drugs and alcohol. These details were funded by grant money through Wisconsin DOT.
- **Sober, Moderate Speed, Alert, Restrained, and Thoughtful (SMART) Grant:** The Wisconsin DOT awarded funds to communities which are part of the “beltline” to perform extra traffic enforcement on State Highway 12 and 18.
- **Equipment Grant:** the Wisconsin DOT awarded the department \$4,000 to replace speed detection devices equipment in our squads.
- **Social Media Upgraded:** we have updated our website, www.cottagrovepolice.org, and created a department Facebook page, “Cottage Grove, WI Police K9”. These initiatives affords us an excellent opportunity to further open the lines of

communications and strengthen our partnerships. Each is meant to create awareness, provide an opportunity to learn about the department, increase one's involvement with us, and share in determining the department's priorities. As always, feel free to send us your feedback.

- **New Squad:** we are pleased to announce the department has a new squad. Since the Ford Crown Victoria is no longer being produced, the department received approval to purchase a 2014 Ford Explorer Police Interceptor. The decal package was designed by Officer O'Dell and met the approval of staff. This squad replaces our 2006 Crown Victoria, which has been sent to auction.
- **Department Annual Training:** Pursuant to State Statute 165.85(4)(bn)1. sworn personnel are required to attend 24 hours of training every year. In order to keep with our Mission and Vision statements, department members surpass this requirement. During the last reporting period to the State of Wisconsin Bureau of Training and Standards each sworn officer attended 85 hours of training, on average. Besides the quarterly department in-service which focuses on the fundamentals (defense and arrest tactics, firearms, and emergency vehicle operations), our in-service training covered topics of concern to the staff (Commercial Motor Vehicle Enforcement, Internet Crimes, Drug Trends, Crime Lab). In addition officers and civilian staff attended specialized training in regard to; Open Records laws, Seated Standardized Field Sobriety Testing, Advanced Roadside Impaired Driving Enforcement (ARIDE), First Line Supervisory, Emergency Vehicle Operations Instructor, Domestic Violence Investigation, Cyber Bullying, White Collar Crime Investigations, just to name a few.
- **Report Management System and Computer Aided Dispatch Programs Upgraded:** as part of a consortium of 14 Dane County law enforcement agencies our report management system has been upgraded effective December 2012. In addition the Dane County Public Safety Communication Center had upgraded its computer aided dispatch. We are still working out the glitches in order for these system. However, the police blotter provided to the Herald-Independent has been addressed and is once again being published.
- **Field Training Program Updated:** the 4 department Field

Training Officers worked steadily to revise the manual we utilize to train new police officers. This in part due to the refresher training the Field Training Officers received in 2012.

- **Police Canine Program Implemented:** Officer Larz was sworn in as the newest member of the Cottage Grove Police Department on October 22, 2013. Since Larz has been on the road, there have been several success stories to finding robbers in Madison, to closing down a drug house in the Village of Cottage, to finding drugs in vehicles during traffic stops.



Since the inception of the K9 program, back in May 2013, business and citizens have donated over \$23,000. This does not include in-kind donations. With that said Larz has been fully paid for and we have secured his annual maintenance dollars.

However, we are still in need of securing funds to purchase Larz's police car. Currently, Larz uses an intensive use police car that was taken from patrol and specially outfitted for him. But, this police car is the 2nd oldest in the department fleet. Due to its age and high mileage, it will need to be replaced in short order. Please help us meet our \$45,000 goal to get Larz his police car in 2014.

The new Support Larz t-shirts are for sale. This time the t-shirts have Larz's picture on them. The t-shirts are \$20 each and available at the police department. To learn more or make a donation contact Larz's partner Officer Tony Koratko at 839-4652 or by emailing him at akoratko@cottagegrovepolice.org.

LOOKING AHEAD

Here are just a few of the projects we will be working on during 2014. However, due to the dynamic nature of our profession, priorities and projects change in order to meet the demands and needs of our community.

- Pursuant to Federal request, transition from Uniform Crime Reporting to the Incident Based Reporting.
- Pursuant to State request, implement Traffic and Criminal Software (Badger TraCS), an application developed to improve efficiency in generating and submitting reports in regard to

traffic related contacts.

- Work with the Town and Village on determining how police services will be delivered in the future to the communities we serve.
- Continue our participation in the 2014 deployments in the Capital Area OWI Task Force.
- Utilize grant funds provided by Wisconsin DOT to provide additional traffic enforcement due to the high incidents of traffic crashes in Cottage Grove.

In closing, the staff and I have taken an oath to serve, protect and continually strive to improve the quality of life in Cottage Grove. We therefore take great pride ensuring that we are visible, approachable and compassionate. Furthermore, as is reflected above we are committed to developing a management plan which ensures our community's quality of life through quality of services. Therefore, if the members of the department or I can be of a service or resource for you please do not hesitate contact us at the listing below. The best to you and yours in 2014!

See It or Hear It and it does not seem right to you, REPORT IT! You never know what crime you may prevent or solve by making that call.



COTTAGE GROVE VOLUNTEER FIRE DEPARTMENT

ANNUAL REPORT

The Cottage Grove Volunteer Fire Department is staffed by 39 active Volunteers and 6 honorary personnel from the Town and Village of Cottage Grove and the Town of Pleasant Springs. These men and women volunteer their time and expertise for Fire Prevention programs in the community and all Emergencies. I would like to take this opportunity to thank the entire staff, for all their hard work and dedication to the department and the community this past year.

There are six Divisions within the Department: Investigation, Maintenance, Prevention, Personnel/Records, Training/Safety and Fire Inspections. The Training division provided the staff over 4,000 man-hours of training in 2013.

The officers of the Cottage Grove Fire Department are:

Bruce Boxrucker, Chief	Tom Banigan, 1 st Assistant Chief
Mark Kudrna, Captain	Jon Engelhart, Captain
Ben Conklin, Lieutenant	Justin Janisch, Lieutenant
Jude Wolf, Lieutenant	Nate Snyder, Lieutenant

Active Fire Personnel (^P indicates probationary member):

Devon Anders	Tyler Anders	Dylan Anderson	Nick Archibald
Charles Cluney ^P	Jake Deon	Morgan Engels ^P	Roger Floreke
Brandon Fritsch	Keith Gabrielse ^P	April Hammond	Josh Hammond
Jason Helgeland	Shawn Jerrett	Tony Kudrna	Dennis Larson
Andrew Last	Kevin Laufenberg	Graydon Lippitt	Matt Mabie
Arlin Maag	Casey Madden	Conner Mellom ^P	Dale Mueller
Jean Mueller	Kyle Russell	Jarred Schumacher ^P	Erik Severson
Lance Severson	Cody Vial	Paul Wendricks	Josh Wills

Honorary Members:

George Ball	Ken Gulbranson	Joel Hammond
Dick McCutchin	Duane Kopp	Mark Severson

High School Intern: Kevin Banigan

The Department responded to 254 calls in 2013 which thankfully was down from the record setting 300 calls the previous year (2012). The break-down of the calls was as follows: 82 in the Village of Cottage Grove, 65 in the Town of Cottage Grove, 53 in the Town of Pleasant Springs and 63 requests for Mutual Aid assistance to other communities.

The Cottage Grove Fire Department, Deer-Grove EMS and the Monona Grove High School “Works” program co-sponsor a high school student who participates in our in house training and Sunday Duty work schedules. Our current student is Kevin Banigan. When Kevin is finished with high school, he will have participated in hands on training with a Fire Department and a Medical Service.

The Department has had great success with its recruitment and was able to add 5 new personnel in 2013. To learn more about who we are and what this Department does please see www.cottagegrovefire.org.

After serving 29 years in an active role with the Department, Mark Severson submitted his request to be moved to Honorary status in October. During his active tenure with this department, Mark served as Chief, Assistant Chief, Captain and Firefighter. He continues to

serve the Fireman's Association and the Department in an Honorary capacity.

The Fireman's Association, to which all personnel belong, participates in the Dane County adopt-a-highway program on County Highway N south of the Village of Cottage Grove, as well as the Annual Fireman's Festival, held every year on Father's Day weekend. In 2013 we added a professional rodeo to the list of attractions, which was voted best new rodeo by the Great Lakes PRCA. The Fireman's Association utilizes some of the festival proceeds to provide scholarships to local students for continuing education and to answer donation requests from 8 different local youth organizations.

Please remember, open burning in the Town of Cottage Grove is by permit only. The Town of Cottage, in an effort to make this easier on the residents, has an annual permit system for open burning. Permits are available on the Town's web site, or at the Town Hall or Police Station. Permit holders are required to notify the Fire Department, either by phone or online, 48 hours prior to the scheduled burn with all the pertinent information.

Stay safe and have a great year. In case of an Emergency dial 911.

Respectfully, Bruce Boxrucker, Chief.



Deer-Grove EMS Annual Report

Prepared by Chief Duane Erschen

2013 marked a solid 35 years of Emergency Medical Services provided to our district. The essence of this year was steady strengthening of the many positive aspects Deer-Grove EMS consistently stands for. We managed to hold several new recruit academies' bringing on many new volunteers who have complemented the team quite strongly. Also, after a full year of negotiations, the union paramedics developed a first agreement draft to be instituted at the beginning of 2014. While many were skeptical of the implications of represented employment, thus far, it seems Deer-Grove EMS will be an improved combination department going forward. One of the main initiatives that we intend to further promote in 2014 is our Community Medic program, bringing healthcare services to our community in a proactive manner.

We started out the year with a new ambulance and made all three of

the vehicles match in design; thus changing the face of DGEMS with a new Blue/Green look. One of the big safety advantages in this demo 2012 Life-Line ambulance is a power-load feature that allows the stretcher and patient to be lifted into the ambulance and save the EMT's from back injuries. We have also been focusing on having the layout of equipment as uniform as possible on both ambulances and the Response-Car 79. This allows for more efficient access and use of supplies when switching between the vehicles.

As DGEMS discontinued the Internship Program, it was known that the station staffing model was going to have to change. As the last few Interns graduated from the program, we instituted an initiative of scheduling paid staff, one at each station, to encourage the volunteers to jump on the schedule making a full crew. This also placed an emphasis on the need for volunteer involvement to enable us to staff both ambulances in the district at one time. This "baiting" of the schedule approach has helped, as district-wide the coverage has been quite exceptional and has even set new staffing trends allowing for the numbers to stay strong throughout the district.

Total % Crew Station-Staffing Coverage 2013		
	CG - Station 1	DF - Station 2
January	96.76	71.09
February	83.15	77.3
March	72.97	85.91
April	79.17	82.48
May	71.09	80.1
June	87.41	75.15
July	82.93	66.79
August	78.35	71.6
September	86.39	82.6
October	95.55	70.16
November	97.15	74.11
December	83.32	83.3
Average %	84.52	76.72



DGEMS is building a work environment that fosters employee retention, where people feel compelled to stay and continue to offer their skills and service while becoming familiar to the people of our district. As DGEMS remains strongly committed to keeping alive the volunteer aspect of the service which was its historical starting point, it is also establishing a synergistic relationship with its paid staff in this combination department. Currently DGEMS membership is made of: the Chief and Officer Manager, 4 full-time Paramedics & 3 part-time Paramedics (scheduled to move to full-time in the first couple of months in 2014), 7 LTE Paramedics, & 21 volunteers for a total of 37 direct members. Yet, it has to be remembered and understood that the EMS Commission as well as the Medical Director are a big part of the Deer-Grove EMS Team that keep the whole organization together and operating well. As a statistical fact our volunteer force donated 13,743 hours in 2013. That is an awesome resource to the community!

The call volume was a point of concern throughout the 2013 year as it was surely lower than in past years. We were looking for what might be influencing the drift, but it turns out that many departments in the area were also experiencing downward trends. The EMS industry has a strange paradoxical theme; while we want to serve and help more people, it ultimately means more people are in situations of distress. So it is difficult to desire higher call volumes when you actually want for people to be healthy and danger free. Still, as the municipal portion of the EMS budget is off-set by the run fee returns the fiscal concern is inevitable. When it comes to life saving services, it is difficult to put a price tag on the things that really matter. In the end of 2013 there were 742 responses to calls of various levels of need.

		Calls by Area					
		Village CG	Town Cg	Village DF	T. Pleasant Springs	Mutual Aid	Total Monthly Calls
Jan.	No. of Calls	26	20	9	10	1	66
	%	39.4%	30.3%	13.6%	15.2%	1.5%	100.0%
Feb.	No. of Calls	33	16	11	5	3	68
	%	48.5%	23.5%	16.2%	7.4%	4.4%	100.0%
March	No. of Calls	32	17	10	4	4	67
	%	47.8%	25.4%	14.9%	6.0%	6.0%	100.0%
April	No. of Calls	21	8	8	5	7	49
	%	42.9%	16.3%	16.3%	10.2%	14.3%	100.0%
May	No. of Calls	25	16	6	5	3	55
	%	45.5%	29.1%	10.9%	9.1%	5.5%	100.0%
June	No. of Calls	22	18	14	11	5	70
	%	31.4%	25.7%	20.0%	15.7%	7.1%	100.0%
July	No. of Calls	24	14	5	8	8	59
	%	40.7%	23.7%	8.5%	13.6%	13.6%	100.0%
Aug.	No. of Calls	24	17	6	6	5	58
	%	41.4%	29.3%	10.3%	10.3%	8.6%	100.0%
Sept.	No. of Calls	29	11	12	4	2	58
	%	50.0%	19.0%	20.7%	6.9%	3.4%	100.0%
Oct.	No. of Calls	22	19	10	11	5	67
	%	32.8%	28.4%	14.9%	16.4%	7.5%	100.0%
Nov.	No. of Calls	35	14	11	6	3	69
	%	50.7%	20.3%	15.9%	8.7%	4.3%	100.0%
Dec.	No. of Calls	20	16	8	8	4	56
	%	35.7%	28.6%	14.3%	14.3%	7.1%	100.0%
Total	No. of Calls	313	186	110	83	50	742
	%	42.2%	25.1%	14.8%	11.2%	6.7%	100.0%

It is good to be thankful that advanced care is available to our citizens and visitors, with the bulk of our calls being bravo level or more severe. These numbers always remind us how important it is to have the Paramedic level service to address the advanced life support skills that are needed throughout any given year. Echo level calls are most severe and omega are least.

Along with all of these calls we also focus greatly on good public relations efforts. We want the community we serve to know that we are here for them and we like to offer our skills and knowledge base to proactively help as we can. In an effort to encourage another generation of EMT's, share our EMS knowledge, and provide experiential skill development - we have started a school-to-work program that will hopefully continue into the years to come. We also hosted several Red-Cross blood drives, collecting a measurable amount of life saving blood. We worked with the local Police Departments in our "Sundaes on Sunday" program, rewarding youth for wearing helmets and biking safely. Also we continued our pink T-shirt for Breast Cancer awareness campaign, donating the fundraising proceeds to help the cause.

Again this year we have made good advances in our My Medic/Community Medic program; but this will be a main focus of DGEMS development for 2014 and forward going. We continue to do group discourses in some of the eldercare facilities, sharing about topics of fall prevention, multiple medication use cautions, and general health question and answer sessions. Also we have followed this up with a File of Life style form that shows past medical history, allergies, medications, and base line vitals. This has been very helpful on calls where we have had to treat some of the participants at later occasions. Looking forward to the future and following a national trend we are hoping these efforts will further develop into a Community Medic proactive healthcare initiative. This would allow our Paramedics to offer care that could help to potentially minimize emergency room visits and provide preemptive treatments and interventions. The real idea is to make it an extended healthcare service of bringing the hospital to people's homes, making more easily available treatments for chronic ailments and post hospitalization care. With the support of the districts Municipal leaders this can be the wave of Deer-Grove's future, allowing us to best fulfill our mission and vision statements...

MISSION STATEMENT: DGEMS provides for the health and well-being of our communities with a team of professionals that are dedicated, knowledgeable and have a vested interest in our neighbors.

VISION STATEMENT: *DGEMS will be recognized as leaders in our profession and as positive community role models. We will provide exemplary services and patient care to our communities by investing in public education, training and teamwork. We will be accountable to each other, to our patients and to our communities. We will also strive to encourage one another's professional growth as we guide the department into the future.*

Combined Emergency Government Report

Who We Are and What We Do

Established under Town and Village ordinance, the Cottage Grove Combined Emergency Government is the central point of coordination within Cottage Grove for response and recovery to large-scale emergencies and disasters. The Cottage Grove Combined Emergency Government consists of six committee members and meets the first Wednesday of every month in the EOC (Emergency Operations Center) Room located in the Emergency Services Building.

We all know that a large-scale emergency or disaster can arise at any time and from various natural or man made causes. The best way to minimize potential loss and speed up the process of recovery from an event such as a tornado, snowstorm, fire or a hazardous incident is to plan. Our primary focus when not in a response or recovery mode is to ensure that Cottage Grove is prepared to respond. Our meetings include reports from the Police Department, Fire Department, Deer-Grove EMS, Monona-Grove School District, Hydrite and Landmark Services. The meetings include discussion, policy and procedure development, and training.

Cottage Grove TRIAD 2014 Events

Cottage Grove Triad – our 10th Anniversary Year! Help Us Celebrate!

Cottage Grove Triad is an organization of Cottage Grove seniors (55+), CG Police Department and the Dane County Sheriff's Office. Sponsored by RSVP of Dane County, it is part of the National Triad which was started in 1988 to reduce both criminal victimization and unwarranted fear of crime affecting older persons. The sole purpose of Triad is to promote senior issue awareness, safety and to reduce the fear of crime that seniors often experience. All ages are invited, except for "Car Winterization". Programs are free; refreshments are provided. Our Tenth Anniversary year offerings are as follows:

Apr. 22 – 10:00 a.m.; "You'd Better Tell Them" (Taylor Ridge) Ric Vanderhoeft, Gunderson Funeral Home, was very interesting when he presented this program for us in 2009. His is an important topic presented in a thoughtful, insightful way. You will learn a lot and will thoroughly enjoy his presentation. Most of us do not know when we will need such services, only that we will.

May 27 – 10:00 a.m.; "Another Side of Emergency Preparedness" (Taylor Ridge) Lori Wirth will return to talk about the personal side of emergency preparedness. The likelihood that you and your family will recover from an emergency tomorrow often depends on the planning and preparation done today. Take steps to prepare for all kinds of emergencies.

June 24 – 10:00 a.m.; "FoodShare: What Is It and Do I Qualify?" (Glenwood) Lindsay McClernan, FoodShare Outreach Specialist, will talk about this program which, if you qualify, will save you money on groceries. Find out how to qualify (income, not asset based), how much you can save and what you need to do to sign up.

Sept. 19: "Annual County/State Triad Safety Conference"; (American Family Insurance, Madison) This is an all-day event and includes great speakers with many ideas for seniors, morning coffee/breakfast treats and lunch. Deadline for "early-bird" special pricing (\$17) is Aug. 1 or \$20 after then. Don't miss this event!

Sept. 23 – 10:00 a.m.; "Personal Money Management: Stretching Your Retirement Funds" (Glenwood) Listen to Barbara Boustead, Licensed Clinical Social Worker and Daily Money Manager, who is passionate about personal money management. How can you make your money stretch?

Oct. 18 – 8:00 a. m.; “Car Winterization Program” (Mike’s Auto Service) Schedule your appointment to check your car for winter (must be over 50). In 10 minutes you will have your car’s belts, tires (including spare), antifreeze, lights, turn signals and more checked and ready for cold weather. No repairs will be done; no tickets will be issued. Know if your car is ready for cold and snow!

Oct. 28 – 10:00 a.m.; TBD. Possible programs: “Bullying in Senior Living Spaces” or “The Latest Fraud and Scams” (Taylor Ridge)

Nov. 18 – 10:00 a.m.; “Elder Victim Support” (Glenwood) Melissa A. Garecht, SSW, Victim of Crime Advocate, Elder Victim Support Program. Learn how to protect yourself against scams, frauds and abuse and what help is available when you are a victim.

For information about Cottage Grove Triad programs and the Committee, please contact Linda (839-8028) or Diane (839-8588); cgtriadinfo@netzero.net; <http://cottagegrovetriad.org>. Everyone is welcome to events, except Car Winterization (over 50 only).

Dane County Elderly (60+) and Disabled Transportation

For Grocery Shopping and East Towne Area

Transit Solutions Inc. has been providing transportation for grocery shopping to persons over 60 and those with disabilities for several years. These trips are funded by Dane County and will continue indefinitely. The grocery bus operates every Wednesday, provided there are people who want to ride it! Cost to use this service (if you can afford it) is \$1.00 for a one-way trip; \$2.00 for a roundtrip to go grocery shopping! Contact Transit Solutions, 274-8747, at least 24 hours in advance.

Starting times on Wednesdays for grocery shopping begin at 9:30 a.m. in the Town and Village of Deerfield and continue on to Cottage Grove Town and Village. Times are dependent on the number and location of participants. You will shop at Piggly Wiggly in Cottage Grove and leave for home at about 11:00.

On the first and third Friday of every month persons 60 and over (or persons with disabilities) may contact Transit Solutions, Inc. 294-8747 to schedule a trip to Madison (East Towne area) for shopping or lunch. The charge is \$3.00 roundtrip. Those who participate will be able to help make decisions on trip locations. Pick up times will start

at 10:00 a.m. in Deerfield with Cottage Grove following. Return will be at 1:30 p.m. Reservations are required at least 24 hours in advance.

Important: at least a 24-hour notice must be given for all trips, using the phone number above. If you need special help, Transit Solutions, Inc. can provide accessible vehicles if they know in advance.

Contact Diane Wiedenbeck, 839-8588, if you have questions about this service; or Transit Solutions Inc. (294-8747).

Colonial Club Senior Activity Center

Greetings from the Colonial Club in Sun Prairie!

Once again, we offer our deepest thanks to the Town of Cottage Grove for their continued support of the Colonial Club. 2013 was another year of service provision to the Town of Cottage Grove and eight other towns, villages and cities in northeast Dane County. With the financial support we receive from a wide variety of sources, we were able to maintain all of the programs and services older adults have come to rely on.

Our milestone achievement in 2013 was receiving accreditation. For the first time in our 44-year history, the Colonial Club was approved for accreditation by the Wisconsin Association of Senior Centers (WASC). "Accreditation is a great accomplishment, highlighting Colonial Club's commitment to excellence in programs and activities. It also documents the dedication to operating at the highest standards possible in a senior center," said Jill Kranz, Chairperson of the Accreditation Committee & Director of the Middleton Senior Center.

The year-long process to become accredited did not interrupt services to older adults. We provided the following services to Town residents: 67 hours of case management services, 466 hours of Adult Day Care, 122 hours of home care, 212 meals at the Colonial Club, 264 home-delivered meals and 3,292 miles of transportation services.

While most of the services we provide are specifically for those 60 years of age and older, the benefit of these services positively affects people of all ages, like the family and loved ones of the older adults. To ensure that we continue providing services to older adults in the Town of Cottage Grove, we encourage you to consider becoming a volunteer. Contact Ann Manning, our Volunteer Coordinator at 837-4611 ext. 120 to learn more about volunteer opportunities. And don't forget to support the annual Strawberryfest on Saturday, June 21,

2014! There is no admission charge and there are plenty of things to do for people of all ages.

By working together to keep funding flowing, we will achieve our mission of: enhancing the well-being and independence of older adults.

Bob Power, Executive Director



Cottage Grove Area Historical Society

Our goal is to collect and preserve information and artifacts about Cottage Grove area. We now have over 6500 photos (showing people, places, activities, plants, animals, birds, and sports) to name just a few.

We obtain these photos several ways: some are donated, some people loan us albums that we can scan into our photo system and return to the owners, and some are loaned to us. Artifacts are handled somewhat similarly, loaned or donated to us, some we also purchase.

We need help from everyone in Cottage Grove with collecting photos, artifacts, memories and also to help with various duties of the society.

We have monthly meetings on the 3rd Tuesday at 1:00 p.m. at Flynn Hall. Everyone is welcome to attend and to share with us. We have available for purchase several publications about Cottage Grove, some about the past, some more recent, there is also a yearly calendar available with pictures monthly of Cottage Grove people and activities.

Our mailing address is Cottage Grove Area Historical Society, P.O. Box 46, Cottage Grove, Wisconsin 53527 or call me at (608) 839-4447.

Lee Phillips, President

Cottage Grove Area Historical Society

Stormwater Management

Home and Yard

Rethinking yard care can save time and money. Many sources of urban water pollution originate right at home. Excessively or improperly applied fertilizers and pesticides can wash into storm drains and ditches. These chemicals then travel to lakes and streams. Clearly, there is a need to rethink what we're doing at home if urban waters are to be clean and usable.

For some, yard care can be a very rewarding pastime; for others, it is merely a chore necessary to protect the investment in a property's appearance. Regardless of motivation, most homeowners rely, at one time or another, on lawn and garden pesticides and fertilizers.

Unfortunately, routine use of these chemicals threatens to open a Pandora's Box of unintended environmental consequences. Following some common-sense guidelines, however, will bring about healthy lawns and gardens and minimize environmental problems.

Fertilizers

Excessively or improperly applied fertilizers and pesticides can wash into storm drains and ditches. These chemicals then travel to lakes and streams. Clearly, there is a need to rethink what we're doing at home if urban waters are to be clean and usable.

- Healthy lawns, trees and shrubs add to the beauty and value of a home. They also keep our lakes and streams clean by allowing rainwater to filter into the soil rather than running into storm sewers. Maintaining healthy lawns and landscape plants, however, often requires the use of fertilizers and improper fertilizer use can cause water pollution.
- Fertilizers, leaves and grass clippings contain nitrogen and phosphorus. When these nutrients wash into lakes and streams they promote unsightly algae blooms and lower dissolved oxygen levels in the water.
- Fertilizer carelessly applied on one lawn can be a waste of the homeowner's money. On hundreds or thousands of lawns, careless over-application creates problems for local streams and lakes.
- The label on a fertilizer bag has three numbers indicating the percentage (by weight) of the three nutrients most essential to healthy lawns. Nitrogen (N) is always listed first, followed by

phosphate (P_2O_5), which supplies phosphorus, and potash (K_2O), which supplies potassium. Therefore, a 25 lb. bag of 25-4-5 fertilizer contains 25% (6.25 lbs.) nitrogen, 4% (1 lb.) phosphate, and 5% (1.24 lbs.) potash. The remainder is made of ingredients such as sand or ground limestone.

- Never use fertilizer unless a soil test shows you need one. Call 608-224-3700 to learn more about how to test your soil. Keep in mind that soil needs for your garden will likely vary from your turf's needs. Fertilizing when your lawn doesn't need it is a waste of your money.
- Most organic fertilizers contain relatively low concentrations of plant nutrients compared to synthetic fertilizers and release nutrients more slowly. Slow-release fertilizers provide a lower concentration of nutrients over a longer period of time. Fast-release fertilizers do the opposite.
- On heavy (clay) or compacted soils, fast release fertilizers are better than slow-release fertilizers. The longer a fertilizer granule remains undissolved, the greater the chances of it being washed into waterways. On sandy soils, however, nitrogen can leach through the soil into the groundwater. On these soils, slow release nitrogen is preferred. Slow release nitrogen sources provide soluble nitrogen over a period of time so there is not a large concentration of nitrogen available for leaching.
- Fertilize in the autumn, never in spring. Spring applications can actually harm lawns by promoting more top (leaf) growth than root growth. Shallow root systems are unable to sustain lawns through a drought or a harsh winter. Fall fertilizer applications, however, promote deep, healthy root systems and hardy lawns.
- Fall fertilizer applications should be made when the average daily temperature drops to 50°F.
- When careless fertilization is followed by routine removal of grass clippings (a natural source of nitrogen) further fertilization is required. The cycle of fertilizing, rapid growth, more cutting and bagging, more fertilizing, etc. gets to be time consuming and costly. It also increases the chance that fertilizer will be washed off to lakes and streams.
- Test the soil. Before planting a garden or fertilizing your lawn, have the soil tested. A soil test takes the guesswork out of fertilization.

- Fertilize lawns in the fall. Fall fertilization promotes healthy lawns with deep roots.
- Healthy trees and shrubs do not require an annual fertilizer application. Overfertilized shrubs, in fact, will produce more growth and require more pruning.
- Sweep all fertilizers, soil, and vegetation off paved surfaces.
- Fertilizers, soil particles, grass clippings and leaves contain nitrogen and phosphorus, which can cause nuisance algae growth if washed through storm sewers into nearby water-ways. In addition, decomposing leaves and grass clippings can rob streams and lakes of oxygen.
- Contact your county UW-Extension office. Soil testing information and fertilizer recommendations for lawns and gardens, and suggestions for selecting the right plants, are available at your county UW-Extension office.
- More information:
<http://clean-water.uwex.edu/pubs/pdf/home.lgfert.pdf>

Pesticides

- Pesticides and fertilizers should not be mixed.
- Using weed killers at the wrong time of year or spraying with insecticides "just to be on the safe side" is wasteful and environmentally damaging.
- Read all directions and warnings on the product labels. Pesticides should be a last resort. Using such chemicals without proper diagnosis of the problem and careful application is similar to a doctor prescribing medicine with potentially serious side effects for a condition that proper diet and moderate exercise could cure. Resist the urge for a quick chemical solution.
- Because yard care chemicals are readily available and easy to apply, there is a danger that their results is underestimated, especially if previous use resulted in no adverse incident. Although it's tempting to skip the instructions and just "get the job done," pesticide application is not the time to overlook something so important. The suffix "-icide" means "to kill." Insecticides kill insects, herbicides kill plants and fungicides kill fungus species. While greater success is realized every year developing chemical and application methods that are more

target-specific, the fact remains that pesticides sometimes kill living things other than their targets.

- If beneficial predators (such as birds) are poisoned along with pests, then natural controls are gone, allowing pests to multiply more rapidly. This may further the need for more chemicals and set in motion an unfortunate and unintended cycle. Thus the yard can get "hooked" on a pesticide.
- When used in heavier-than-recommended concentrations, nearly all yard care chemicals can pose an environmental problem. This not only wastes money, but puts the applicator, family, neighbors, beneficial plants and animals, and downstream waters at risk. Many recommended label rates are already liberal, designed so that products still work under less than optimal conditions.
- Even under-application can create problems. If label directions are misread or pesticides are being "sprayed about" in diluted amounts just to use up existing supplies, then chemicals will not be effective and needlessly enter the environment. Also, pest populations subjected to non-lethal doses may begin to genetically develop resistance to the chemicals designed to kill them.
- Clean up any spilled chemicals. Chemicals spilled on pavement during chemical mixing and loading can quickly be washed away with the next rain to pollute lakes and streams. If not cleaned up, a sometimes-severe health threat may also persist. Fortunately, an impermeable surface can contain some spills and allow time for clean-up.
- Limit the use of toxic or hazardous products in general. Keep them away from storm sewers, lakes, and streams.
- More information:
<http://clean-water.uwex.edu/pubs/pdf/home.lgpesti.pdf>

Refuse and Recycling Information

Advanced Disposal, formerly Veolia Environmental Services, Inc., is under contract to pick up refuse and recyclables in the Town using vendor-supplied carts to work with their automated pickup system. Trash is picked up weekly, and recyclables are collected every other week. If you live on County Road N or anywhere to the east of N, your pickup day is Wednesday. If you live west of County Road N, your pickup day is Thursday. A calendar highlighting recycling weeks was mailed with property tax bills in December, and is also available is shown below. Most appliances are also picked up at no additional charge, however you must call 1-800-248-2373 to make arrangements.

Town of Cottage Grove Recycling Weeks (Shaded)																											
2014																											
January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1							1							
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26
26	27	28	29	30	31		23	24	25	26	27	28		23	24	25	26	27	28	29	27	28	29	30			
														30	31												
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3	1	2	3	4	5	6	7		1	2	3	4	5					1	2		
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30						27	28	29	30	31			24	25	26	27	28	29	30
																					31						
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	3	4						1								
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
														30													

HOLIDAY SCHEDULE: There will be NO collections on the following days: Thanksgiving Day * Christmas Day * New Year's Day * Memorial Day * Labor Day. Collections will be one day later (working on Saturdays) when the holiday falls during the week.

Items to be Recycled

Have your trash and recycling out to the curb by 6:00 a.m.

NEWSPAPERS, MAGAZINES, OFFICE PAPER: Must be in paper bags or tied in bundles. Glossy inserts, catalogs, mail circulars, phone books, paper-back books, cereal boxes, envelopes, wrapping paper etc.

CARDBOARD (Flattened): Clean cardboard only. Must be broken down and flattened.

GLASS (CLEAR-BROWN-GREEN): All bottles and jars must be rinsed out. No window glass, light bulbs, TV tubes, drinking glass, etc.

ALUMINUM: Aluminum beverage cans only. No aluminum foil, TV dinner trays, etc.

TIN & BI-METAL CANS: Soup, vegetable, juice cans, etc. All cans must be rinsed out completely.

PLASTIC CONTAINERS: Plastic bottles with threaded caps, TYPE 1 through TYPE 5 and TYPE 7. Look for the ♻ coding on the bottom of the bottle. All plastic bottles must be rinsed out completely. No deli or butter containers.

WASTE OIL: Common engine oil only. Must be in a leak-proof, non breakable **one gallon jug with a threaded lid, labeled OIL.**

LEAD ACID VEHICLE BATTERIES: Car and truck batteries only. Battery casings must be unbroken.

TIRES: Car tires off the rim, two (2) per week per unit, up to eight (8) per year.

Place your recyclables in the containers provided. Any overflow may be placed in clear plastic bags next to the containers. These containers are to be left with the residence if you move. Please keep your recyclables separate from your other trash and easily accessible. DNR is enforcing stronger recycling laws in the State of Wisconsin.

Construction Debris: Plaster, lath, 2 x 4's, shingles, etc. are to be placed in 32 gallon containers weighing no more than 50 lbs, manageable by 1 person. These items will be taken as trash.

Empty or Dry Paint Cans: Place next to your trash can with the lids off.

NO MEDICAL WASTE – i.e needles, rubber gloves, oxygen tubes, IV bags, etc., **NO YARD WASTE, NO WET PAINT or HAZARDOUS MATERIALS.** It is illegal to landfill these items.

Recycling Electronics

New!

We are very excited to announce that 2014 will mark the Town's first annual curbside collection of electronic waste items (E-waste). On your normal pickup day during the week of May 5 – 9, place your discarded electronics out with your trash (this is not a recycling week).

Wisconsin's electronics recycling law establishes the E-Cycle Wisconsin program to collect and recycle certain electronic devices. It is based on a product stewardship approach, which assigns primary responsibility for collection and recycling to the manufacturer. The law also bans certain electronics from Wisconsin landfills and incinerators. For more information, including a list of facilities that accept discarded electronics, go to <http://dnr.wi.gov/topic/ecycle/wisconsin.html>.

Hazardous Waste Disposal

Cleansweep & Product Exchange at the Dane County Highway Garage, 2302 Fish Hatchery Road is open from 7:30 a.m. to 2:00 p.m. on Tues., Wed., Fri., and Sat. from May thru October to take your household hazardous waste products. For more information, call 608-243-0368, or see www.danecountycleansweep.com.

Town Calendar of Events

Meeting notices are posted at the Town Hall, at the corner of US Hwy. 12 & 18 and County Road BN, the corner of Gaston Road and Brown Thrush Trail, American Heritage Park at 4539 American Way, and online at www.tn.cottagegrove.wi.gov. Notices requiring publication are published in the legal section of the Wisconsin State Journal. Please call the office at 839-5021 to be placed on an agenda.

Town Board Meetings.....	7 P.M. First & Third Mon. of the month
Plan Commission Meetings.....	7 P.M. Fourth Wednesday of the month
Local Candidate Nomination	
Papers Due to Clerk.....	First Tuesday in January
First Installment Taxes Due.....	January 31 st
Spring Primary (if needed).....	Third Tuesday in February
Public requests for Land Use	
Plan Changes Accepted.....	February 15 th - March 15 th
Comprehensive Plan	
Annual Review.....	4 th Wednesday in March
Spring Election.....	First Tuesday in April
Annual Report Published.....	Late March
Annual Town Meeting.....	7:00 P.M. Third Tuesday in April
Assessor's Open Book.....	May or June – watch for notice in May
Board of Review.....	June or July – watch for notice in May
Annual Alcohol Licensing	
Hearing and Board Approval.....	First Monday in June
Annual Non-Metallic Mining	
Hearing and Board Approval.....	First Monday in June
Second Installment Taxes Due to the	
Dane County Treasurer.....	July 31 st
Partisan Primary (even years).....	Second Tuesday in August
Budget Workshops.....	October and November
General Election (even years).....	First Tuesday in November
Annual Budget Hearing	
and Town Budget Meeting.....	Nov. or Early Dec. – watch for notice
Election Inspectors Appointed	
(even years).....	First Monday in December
Tax Bills Mailed.....	Early December
First Day to Circulate Nomination	
Papers for Local Office.....	December 1 st

Town of Cottage Grove Contact Information

IN ANY EMERGENCY, DIAL 911

Phone

Town Office – 4058 County Road N

8:00 a.m. to 12:30 p.m., M-F

www.tn.cottagegrove.wi.gov

839-5021

839-4432 Fax

Public Works – 4062 County Road N

7:00 a.m. to 3:30 p.m., M-F

839-4767

Building Inspector – Tom Viken

5116 Pierceville Road

837-3371

837-1043 Fax

Town Assessor - Associated Appraisal Consultants, Inc. 800-721-4157

1314 W. College Ave., P.O. Box 2111

Appleton, WI 54912-2111

www.apraz.com

Police Dept. – 2560 Nora Road

8 a.m. to 4 p.m., M-F (Non-Emergency)

After hours (Non-Emergency)

www.cottagegrovepolice.org

839-4652

255-2345

839-4588 Fax

Fire Dept. – 4030 County Road N

(Non-Emergency)

www.cottagegrovefire.org

839-4343

839-4427 Fax

EMS - 4030 County Road N

(Non-Emergency)

www.deergroveems.com

839-5658

839-4427 Fax

Utility and Service Providers:

Advanced Disposal

Garbage/Trash (Ft. Atkinson Office)

Recyclables (Waunakee Office)

www.advanceddisposal.com

800-248-2373

608-251-7878

Alliant Energy (Gas and Electric)

www.alliantenergy.com

800-255-4268

Frontier (Telephone and Internet)

www.frontier.com

877-462-8188

AT & T (Telephone and Internet)

Repair Service

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