

TOWN OF COTTAGE GROVE
ANNUAL REPORT AND NEWSLETTER
FOR THE YEAR ENDING DECEMBER 31, 2012

Kristopher Hampton
Town Chair

Steven Anders
Supervisor 2

Mike DuPlayee
Supervisor 4

Kim Banigan
Town Clerk

Beverly Homburg
Deputy Clerk

Cyndi Peck
Court Clerk

Christopher Hughes
Police Chief

Mike Fonger
Supervisor 1

Michael Kindschi
Supervisor 3

Beth Gilpin
Municipal Judge

Deborah Simonson
Town Treasurer

Jeff Smith
Highway Superintendent

Bruce Boxrucker
Fire Chief

Duane Erschen
EMS Chief

ANNUAL TOWN MEETING
APRIL 16, 2013
7:00 P.M.
Town Hall
4058 County Road N
Cottage Grove, Wisconsin 53527
Phone: 608-839-5021
Fax: 608-839-4432

Web Site: www.tn.cottagegrove.wi.gov

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Table of Contents

<u>Tentative AgendaAnnual Town Meeting – April 16, 2013.....</u>	<u>3</u>
<u>Finance Report.....</u>	<u>4</u>
<u>Statement of Taxes Levied – 2012 Tax Year.....</u>	<u>4</u>
<u>Statement of Assessment – January 1, 2012.....</u>	<u>4</u>
<u>Statement of 2012 Revenues and Expenditures.....</u>	<u>5</u>
<u>2012 Revenues and Expenditures Budget vs. Actual.....</u>	<u>6</u>
<u>Clerk's Notes.....</u>	<u>14</u>
<u>New and Updated Town Ordinances.....</u>	<u>14</u>
<u>Treasurer's Notes.....</u>	<u>15</u>
<u>2012 Late Lottery Credit.....</u>	<u>15</u>
<u>Explanation of 2012 Tax Bills.....</u>	<u>16</u>
<u>Minutes of Annual Town Meeting – April 10, 2012.....</u>	<u>17</u>
<u>2013 Budget Summary.....</u>	<u>21</u>
<u>Town Board Chair's Annual Report.....</u>	<u>22</u>
<u>Some Wisconsin Landowners Still Under-Claiming Farmland</u>	
<u>Preservation Tax Credits.....</u>	<u>23</u>
<u>Demolition Permits Required.....</u>	<u>24</u>
<u>Highway Department Reminders.....</u>	<u>25</u>
<u>Right-of-Way Permits.....</u>	<u>25</u>
<u>Location of Fire Numbers.....</u>	<u>25</u>
<u>Committee Member Interest.....</u>	<u>26</u>
<u>Police Department Annual Report.....</u>	<u>27</u>
<u>Fire Department Annual Report.....</u>	<u>30</u>
<u>Deer-Grove EMS Annual Report.....</u>	<u>32</u>
<u>Stormwater Management.....</u>	<u>36</u>
<u>MMSD Adaptive Management Project.....</u>	<u>36</u>
<u>Non-Point Source Pollution.....</u>	<u>37</u>
<u>Cottage Grove TRIAD 2013 Events.....</u>	<u>38</u>
<u>Combined Emergency Government Report</u>	<u>39</u>
<u>Colonial Club Senior Activity Center.....</u>	<u>40</u>
<u>Northeast Dane Transportation</u>	
<u>for Those Over 60 or Disabled.....</u>	<u>41</u>
<u>Cottage Grove Area Historical Society.....</u>	<u>42</u>
<u>Refuse and Recycling Information.....</u>	<u>43</u>
<u>Items to be Recycled.....</u>	<u>44</u>
<u>Town Calendar of Events.....</u>	<u>46</u>
<u>Town of Cottage Grove Contact Information.....</u>	<u>47</u>

Tentative Agenda*

Annual Town Meeting – April 16, 2013

PUBLIC NOTICE OF ANNUAL TOWN MEETING

Notice is hereby given that the Annual Town Meeting for the Electors of the Town of Cottage Grove will be held on Tuesday, April 16, 2013 at 7:00 P.M. at the Town Hall located at 4058 County Road N in the Town of Cottage Grove, Dane County, Wisconsin. All residents and interested parties are invited to attend.

Agenda for the Town Meeting

- I. Call to Order
- II. Flag Pledge
- III. Approval of minutes of last year's Annual Town Meeting
- IV. Additions to agenda by Electors
- V. Presentation of the 2012 Annual Town Financial Report
- VI. Update on Town/Village Merger Study
- VII. Update on Deer-Grove EMS
- VIII. Stormwater Management Education: Stormwater Pollution Prevention Activities
- IX. Set date for next year's Annual Town Meeting
- X. Other Business
- XI. Adjournment

BY: Kris Hampton, Chairman

*** The agenda will be posted on Friday, April 5th on the Town's web site, and the posting boards at the Town Hall, Gaston Road at Brown Thrush Trail, the park at 4539 American Way, and US Hwy 12 & 18 at County BN.**

NOTE: If you require an interpreter, materials in alternative formats, or other accommodations to access this meeting, please contact the Town Clerk's Office at least 24 hours prior to the meeting.

Finance Report

Statement of Taxes Levied – 2012 Tax Year

State Taxes	63,585.78
County Taxes	1,274,933.34
Local Assessment	1,463,550.00
Deerfield School District	613,450.28
Marshall School District	42,399.84
McFarland School District	100,402.00
Monona Grove School District	3,740,324.00
Stoughton School District	340,882.92
Sun Prairie School District	3,514.00
Vocational School	680,284.04
Underrun/Overrun	0.78
Refuse and Recycling Collection	230,438.40
Street Lighting	585.65
Private Septic Maintenance	12762.24
Lottery Credit Penalty	277.08
Omitted Property Taxes (from previous years)	0.00
Managed Forest Lands	619.13
Occupational Taxes	2,557.43
TOTAL LEVY	8,570,566.91

Statement of Assessment – January 1, 2012

REAL ESTATE	LAND	IMPROVEMENTS	TOTAL
Residential	104,830,000	228,064,200	332,894,200
Commercial	4,063,500	13,789,400	17,852,900
Manufacturing	929,800	298,000	1,227,800
Agriculture	2,991,400		2,991,400
Undeveloped	1,387,700		1,387,700
Ag. Forest	2,357,600		2,357,600
Forest Lands	657,900		657,900
Other	7,782,700	14,259,200	22,041,900
PERSONAL PROPERTY	LOCALLY ASSESSED	MANUFACTURING	MERGED
	6,200,600	58,000	6,258,600
TOTAL ASSESSED VALUE			387,670,000

Statement of 2012 Revenues and Expenditures

REVENUES

Taxes	\$1,464,080
Intergovernmental	\$220,366
License & Permits	\$73,536
Fines, Forfeitures	\$17,983
Public Charges	\$231,689
Intergovernmental Charges	\$121,217
Investment Income	\$5,764
Miscellaneous Income	\$27,438
Total Revenue	\$2,162,073

EXPENDITURES

General Government	\$253,818
Public Safety	\$693,355
Public Works	\$915,435
Leisure Activities	\$20,581
Public Service Enterprises	\$176
Capital Outlay	\$45,500
Debt Service	
Principal Repayment	\$272,689
Interest and Fiscal Charges	\$22,969
Total Expenditures	\$2,224,523
Excess (Deficiency) of Revenue over Expenditures	-\$62,450.00

OTHER FINANCING SOURCES

Property Sales	\$19,550
Total Other Financing Sources	\$19,550
Net Change in Fund Balance	-\$42,900.00
Fund Balance Beginning of Year	\$697,951
Fund Balance End of Year	\$655,051
Indebtedness Beginning of Year	\$667,787

2012 Revenues and Expenditures

Budget vs. Actual

	<u>2012 Budget</u>	<u>2012 Actual</u>
Ordinary Income/Expense		
Income		
Taxes		
40010 · General Town Property Tax	1,447,619.00	1,447,619.00
40030 · Occupational Taxes	1,600.00	2,283.13
41720 · Other Taxes Village Annexation	14,177.00	14,177.65
Total Taxes	1,463,396.00	1,464,079.78
Intergovernmental Revenue		
40100 · Shared Revenue from State	55,119.00	55,109.60
40110 · Fire Insurance Tax	11,000.00	12,645.58
40120 · Environmental Impact Fees	319.00	319.00
40200 · Police Dept Grants		3,940.08
40300 · Local Transportation Aids	140,208.00	140,208.91
40400 · State Recycling Grant	11,500.00	7,451.77
40510 · PILT - State Conservation Land	96.00	112.16
40530 · Received Forest/ Managed	350.00	449.52
40540 · Paid Cnty- Forest /Managed	-250.00	-261.40
40560 · Tax Exempt Aid		215.00
40600 · Highway and Bridges	13,292.00	0.00
40610 · Other & Veterans Graves	170.00	176.00
Total Intergovernmental Revenue	231,804.00	220,366.22
Licenses and Permits		
40700 · Business and Occup License	4,800.00	5,050.00
40730 · Building Permit / Inspection	10,000.00	32,947.18
40740 · Zoning Permits & Fees	2,000.00	1,750.00
40750 · Right - of - Way Permits	200.00	710.00
40760 · Dog License Revenue	1,275.00	1,315.75
40770 · Mining Permits	750.00	750.00
40780 · Overweight Permit		20.00

	2012 Budget	2012 Actual
42230 · Cable Franchise Fee	25,000.00	31,012.70
Total Licenses and Permits	44,025.00	73,555.63
Fines, Forfeiture and Penalties		
40800 · Law and Ordinance Violations	20,000.00	17,983.07
Total Fines, Forfeiture and Penalties	20,000.00	17,983.07
Public Charges For Services		
41100 · Highway Maintenance Chrgs		4,145.10
41120 · Street Lighting Fees	585.00	585.65
41210 · Refuse Collection	149,826.00	149,985.43
41230 · Recycling Collection	74,913.00	75,073.73
41500 · Title Search	1,000.00	1,385.00
41410 · Parks Income		50.00
41300 · Cemetery Income		77.50
41510 · Other Miscellaneous Chgs		366.35
Total Public Charges For Services	226,324.00	231,668.76
Intergovernmental Charges		
41620 · Police Dept Misc/ Sale/Donation	1,000.00	1,261.93
41640 · Village Fire Payments	57,925.00	59,917.02
41650 · Village Landfill Payment	8,100.00	7,414.50
41670 · Flynn Hall Reimbursement	4,000.00	3,024.45
41690 · Village Emergency Bldg Maint	19,946.00	15,086.20
41700 · Village Emergency Gov't Payment	750.00	263.01
41740 · Fire Dept Reimbursements		3,206.54
Total Intergovernmental Charges	91,721.00	90,173.65
Pleasant Springs Fire Revenue		
41710 · Pleasant Springs Reimbursements	67,875.00	31,043.44
Total Pleasant Springs Fire Revenue	67,875.00	31,043.44
Investment Income		
41800 · Interest Income	4,500.00	4,840.63
41810 · Int on Spec Assess/ Charges		923.82
Total Investment Income	4,500.00	5,764.45

	2012 Budget	2012 Actual
Other Income		
41900 · Town Garage Rent	17,726.00	17,726.27
41910 · Town Hall Rent	3,250.00	675.00
41920 · Flynn Hall Rent	1,200.00	1,750.00
41930 · Town Land Rent	500.00	500.00
41940 · Insurance Recoveries		1,390.79
42200 · Dividends	1,500.00	2,350.55
42210 · Insurance Refunds		1,020.00
42240 · Sale - Recycling Material	500.00	314.10
42270 · Non Cashed Checks / NSF Chg.		80.00
42290 · Use Value Penalty Tax		202.42
42250- Other Miscellaneous Receipts		1,428.87
Total Other Income	24,676.00	27,438.00
Other Financing Sources		
42010 · Sale of Highway Eq. & Property	23,500.00	19,550.00
42300 · Undesignated Funds	104,192.02	0.00
Total Other Financing Sources	127,692.02	19,550.00
Total Income	2,302,013.00	2,181,623.00
Expense		
Health and Human Services		
52220 · Colonial Club Donation	6,000.00	6,000.00
Total Health and Human Services	6,000.00	6,000.00
General Government		
Financial Administration		
50500 · Treasurer Salary	16,646.00	16,645.98
50510 · Treasurer FICA	1,273.00	1,273.42
50520 · Treasurer Supplies	1,500.00	1,026.80
50540 · Assessor Costs	7,900.00	8,000.00
50560 · Audit Costs	10,700.00	10,700.00
50570 · Accounting Service Expense	500.00	363.98
50580 · Bank Charges	40.00	109.50

	2012 Budget	2012 Actual
50590 · Other Financial Costs	200.00	0.00
Total Financial Administration	38,759.00	38,119.68
General Administration		
50320 · Office Supplies	2,500.00	2,358.55
50330 · Office Equipment Maintenance	1,800.00	642.65
50340 · Office Equipment Purchases	2,000.00	2,013.48
50370 · Other Office Expenses	250.00	96.01
50380 · Election Workers Wages	5,800.00	6,252.61
50400 · Election Notices- Publications	500.00	976.15
50410 · Election Supplies	1,700.00	3,037.16
50440 · Clerk In Lieu of Health Ins.	1,950.00	1,950.00
50450 · Replacement Secretary Wages	3,149.00	3,487.53
50460 · Replacement Secretary FICA	241.00	266.80
50480 · Clerk Hourly Wage	28,782.00	30,689.12
50490 · Clerk Hourly FICA	2,351.00	2,496.88
Total General Administration	51,023.00	54,266.94
General Building Town		
50700 · Town Hall Utilities	6,500.00	6,098.57
50710 · Town Hall Maintenance	7,575.00	6,776.44
50730 · Town Hall Supplies	1,500.00	822.85
50750 · Flynn Hall Expenses	500.00	535.48
50760 · Flynn Hall Utilities	6,000.00	4,536.63
50770 · Emergency Bldg. Maint	39,892.00	30,150.39
50790 · 4091 CTH N Maintenance	1,500.00	1,002.00
Total General Building Town	63,467.00	49,922.36
Judicial and Legal		
50200 · Judicial Judge Salaries	3,000.00	3,000.00
50210 · Judicial FICA	230.00	229.49
50220 · Judicial Education/ Travel Exp.	1,380.00	975.04
50230 · Judicial Expenses	2,600.00	878.27
50240 · Court Legal Expenses	18,000.00	13,995.30
50250 · Town Board Legal Expenses	13,000.00	18,785.25

	2012 Budget	2012 Actual
50270 · Town Board Litigation Expense	0.00	318.45
50280 · Judicial Court Clerk Salary	12,613.00	11,100.91
50290 · Judicial Court Clerk FICA	965.00	849.21
Total Judicial and Legal	51,788.00	50,131.92
Legislative (Town Board)		
50000 · Board Salaries	20,000.00	20,100.04
50010 · Board FICA Expense	1,530.00	1,537.65
50020 · Association Dues & Fees	4,300.00	4,003.01
50030 · Board Printing & Publication	2,500.00	3,955.01
50040 · Town Board Travel Expenses	750.00	365.27
50050 · Conventions & Seminars	550.00	285.00
50090 · Ordinance Comm. Wages	400.00	250.00
50100 · Ordinance Comm. FICA	31.00	19.15
50140 · Emergency Gov't Expense	1,500.00	525.96
50150 · Emergency Gov't Wages	300.00	175.00
50160 · Emergency Gov't FICA	23.00	13.39
50170 · Other Board Expenses	250.00	18.50
Total Legislative (Town Board)	32,134.00	31,247.98
Other General Gov't Expense		
50900 - Lottery Tax Penalty		51.68
50960 · Internal Revenue Payments		3.34
50920 · Insurance - Town	29,669.00	28,240.00
50940 · Illegal / Uncollectable Taxes		592.47
50950 · Unemployment Insurance		57.80
Total Other General Gov't Expense	29,669.00	28,945.29
Total General Government	266,840.00	252,634.17
Public Safety		
Communications		
51100 · Dane County Communications	1,679.00	2,479.00
Total Communications	1,679.00	2,479.00
EMS		
51400 · EMS Expense	86,326.00	86,351.84

	2012 Budget	2012 Actual
Total EMS	86,326.00	86,351.84
Fire Protection		
51200 · Town Owned Apparatus Expns.	5,650.00	5,453.41
51210 · Joint Owned Apparatus Expns.	7,875.00	25,865.56
51220 · Fire Maint- Fuel	3,355.00	3,249.56
51240 · Fire Dept- Equip Expense	11,765.00	13,187.99
51250 · Fire Dept- Phone	1,800.00	1,194.76
51260 · Fire Dept- Insurance	21,700.00	20,855.00
51270 · Fire Dept. Officer and Trng. Pay	27,000.00	26,095.00
51280 · Fire Dept. Training & Safety	5,280.00	540.00
51290 · Fire Hazmat & Investigation	300.00	0.00
51300 · Fire Dept. Personal & Records	2,600.00	330.00
51310 · Fire Preplan & Fire Prevent	2,250.00	2,124.50
51320 · Fire Dept Inspection Expense	400.00	0.00
51330 · Fire Chief Expenses	700.00	1,164.59
51340 · Fire Dept Maint. Contracts	10,420.00	4,045.53
Total Fire Protection	101,095.00	104,105.90
Inspections		
51580 · Fire Inspection FICA	129.00	131.97
51590 · Fire Inspection Wages	1,680.00	1,725.00
Total Inspections	1,809.00	1,856.97
Law Enforcement		
51010 · Police Wages & Invoices	433,414.00	444,903.97
51020 · Facilities Lease	6,594.00	6,596.13
51030 · Police Dept Utilities	2,566.00	2,345.03
51040 · Police Dept Janitorial	1,108.00	1,055.86
51060 · Police Dept Maintenance	97.00	36.66
51070 · Police Commission	9,500.00	11,244.29
Total Law Enforcement	453,279.00	466,181.94
Pleasant Springs Fire Expense		
51230 · Pleasant Springs Expense	5,511.00	4,088.23
Total Pleasant Springs Fire Expense	5,511.00	4,088.23

	2012 Budget	2012 Actual
Total Public Safety	649,699.00	665,063.88
Public Works		
Highway Maintenance		
51710 · Longevity Pay	4,320.00	4,320.00
51720 · Patrolman Disability Insurance	4,692.00	4,641.72
51700 · Patrolman In Lieu of Health Ins	15,600.00	15,600.00
51730 · Patrolman Wages	193,572.00	191,676.19
51740 · Patrolman FICA	16,916.00	17,945.83
51750 · Patrolman Retirement	23,229.00	22,989.61
51760 · Gravel Expense	7,000.00	6,769.90
51770 · Contractor Expense	6,000.00	2,120.00
51780 · Sand and Salt Expense	32,000.00	35,394.22
51790 · Patch & Cold Mix	15,000.00	16,119.30
51820 · Road Signs	4,000.00	5,446.46
51830 · Bridge Expense	0.00	490.00
51840 · Tire Purchases & Expense	4,000.00	6,135.70
51850 · Equipment Repairs & Maint	15,000.00	13,571.21
51860 · Garage Utilities	5,500.00	4,300.10
51870 · Garage Maintenance & Repairs	2,000.00	240.00
51880 · Garage Equip. & Supplies	5,000.00	4,603.45
51890 · Fuel & Oil	36,000.00	29,269.31
51900 · Drug & Alcohol Testing	500.00	162.05
51910 · Culvert Expense	9,000.00	3,567.50
51920 · Center Striping	2,000.00	2,223.92
52000 · Highway Maint. Contracts	283,861.00	265,342.45
52020 · Street Lighting Cost	1,700.00	1,766.68
Total Highway Maintenance	686,890.00	654,695.60
Non- Hwy Maintenance		
51930 · Stormwater Expense	3,700.00	1,627.50
51940 · Non-Hwy Wages	20,400.00	15,636.62
51960 · Non-Hwy Retirement	2,448.00	2,008.39
51970 · Non-Hwy FICA	1,748.00	1,433.99

	2012 Budget	2012 Actual
Total Non- Hwy Maintenance	28,296.00	20,706.50
Total Public Works	715,186.00	675,402.10
Culture, Recreation Education		
52300 · Park Expense	5,000.00	4,581.06
52320 · Recreation Dept Expense	10,000.00	10,000.00
Total Culture, Recreation Education	15,000.00	14,581.06
Conservation and Development		
50110 · Plan Commission - Wage	1,500.00	1,100.00
50120 · Plan Commission - FICA	115.00	84.15
50180 · Town Planner	6,000.00	0.00
51530 · Bldg Inspection Payments	9,000.00	28,291.34
52100 · Refuse Collect- Curbside	149,826.00	147,397.32
52110 · Recycling Collect Expenditures	74,913.00	73,994.13
52120 · Landfill Monitoring - Village	8,100.00	7,414.49
52140 · Landfill Monitoring - Town	10,000.00	9,853.95
52150 · Septic Maintenance Fee		1,373.30
Total Conservation and Development	259,454.00	269,508.68
Public Service Enterprise		
52210 · Veterans Graves Paid	176.00	176.00
Total Public Service Enterprise	176.00	176.00
Capital Outlays		
52530 · Fire Protection Equip. Outlay	1,380.00	0.00
52550 · Highway Equipment Outlay	57,000.00	45,500.00
Total Capital Outlays	58,380.00	45,500.00
Debt Service		
52700 · Debt Service - Principal	217,026.00	217,001.80
52720 · Debt Service - Interest	16,259.00	16,283.27
Total Debt Service	233,285.00	233,285.07
Capital Lease		
52750 · Capital Lease - Principal	32,395.00	32,394.86
52760 · Capital Lease - Interest	4,034.00	4,034.44
Total Capital Lease	36,429.00	36,429.30

PS Fire Debt Service		
52770 · Fire Truck - Principal	54,830.00	23,292.32
52780 · Fire Truck - Interest	7,534.00	2,651.11
Total PS Fire Debt Service	62,364.00	25,943.43
Total Expense	2,302,813.00	2,224,523.69
Net Ordinary Income	0.00	-42,900.69

Clerk's Notes

2012 will go down in the record books as one of the busiest years for elections. I would like to take this opportunity to thank all of my wonderful poll workers for their dedication to learning and implementing all of the new rules and procedures that we were tasked with in 2012. I would also like to thank the voters for their patience on each of the six election days in 2012. The courtesies shown from both sides of the table made for a much easier day for all involved.

New and Updated Town Ordinances

The following ordinances have been adopted or updated since publication of the last Annual Report and Newsletter:

- May 7, 2012: Amending section 09.07 – Weight Limits for Vehicles on Town Roads: In the interest of public safety on town roads, this ordinance amendment allows for weight limits to be placed on roads and streets, or portions thereof, because in the absence of such limitations, there is a significant likelihood that the Town Roads would be seriously damaged or destroyed.
- May 7, 2012: Creating section 11.09 – Unoccupied Property Maintenance: To provide a means to declare that certain land, buildings and structures are detrimental to the health, safety and general welfare of the residents of this community, and require that the community standards set forth in this Ordinance be enforced.
- June 28, 2012: Amending section 5.03 – Alcohol Beverage License: As a condition of obtaining, renewing, or keeping a license, any taxes, assessments, special charges, or other fees, including but not limited to municipal forfeitures, unpaid within the time limit set by the Town or a court, as the case may be, places the licensee in a state of delinquency and subject to disciplinary action by the Town Board, including reprimand, suspension for

a set time period (up to 90 days), or revocation.

Oct. 15, 2012: Amending Ch. 09 Traffic Code and Ch. 10 Public Peace and Good Order:

- Section 09.01 was amended to incorporate State law regulating ATVs in order to permit local enforcement.
- Section 10.01 clarifies that, while ordinance violations are generally prosecuted in Municipal Court, both the CGPD and the Town Prosecutor can refer matters to the District Attorney.
- Section 10.02 includes updated definitions and more broadly incorporates full Chapters of State Statutes. This gives the Cottage Grove Police Department additional enforcement options.
- Section 10.03 updates some language, particularly with respect to trespassing and who has authority to permit another to be on property.

Details of these and all Town of Cottage Grove ordinances can be found on the Town's web site at www.tn.cottagegrove.wi.gov.

Treasurer's Notes

2012 Late Lottery Credit

If you did not receive a lottery credit on your property tax bill and think you are eligible, you can still claim the credit. You may claim the lottery and gaming credit for 2012 taxes, payable in 2013, if, on January 1, 2012, you were the owner of the property and used the property as your primary residence. To claim the credit, complete and submit the 2012 Late Lottery and Gaming Credit Application (Form LC-300) along with a copy of your 2012 property tax bill to Wisconsin Dept of Revenue prior to October 1, 2013.

Please keep in mind that if this property continues to qualify for the lottery credit, you must also complete a Lottery and Gaming Credit Application (Form LC-100) and file with Dane County Treasurer's Office, so the credit may be applied to your future property tax bills.

For additional information and to obtain Lottery and Gaming Credit applications, contact the Wisconsin Department of Revenue or their web site. <http://www.revenue.wi.gov/forms/lottery/index.html>

Explanation of 2012 Tax Bills

The following is a breakdown of mill rates and an explanation of how tax bills are calculated. The example is for property in the Monona Grove School District.

MILL Rates	
Town of Cottage Grove	3.77
Dane County	3.29
State of Wisconsin	0.16
Monona Grove School District	12.61
MATC	1.75
State School Credit	-1.99
MILL Rate Total	19.60

Mill rates are calculated per \$1,000 of property assessed value. Therefore, if your home in the Monona Grove School District is assessed at \$200,000, your taxes are:

200,000/1000 x \$19.60	\$3,976.00
Lottery Credit	-\$120.17
First Dollar Credit	-\$86.21
Refuse/Recycling Collection 2013	\$163.20
Private Septic Maintenance 2013	\$8.67
Total Tax Bill	\$3,941.49

In this example, Town of Cottage Grove taxes account for \$200,000/1,000 x \$3.77, or \$754.00 of the taxes. The remaining taxes are ones over which Town officials have no control.

Tax rates by school district:

	School	Local*	Credit	Total	Max. Lottery Credit	Max. First Dollar Credit
Deerfield #1309	12.68	8.98	-1.99	19.66	\$120.82	86.67
Marshall #3332	10.38	8.98	-1.99	17.36	98.87	70.93
McFarland #3381	12.43	8.98	-1.99	19.42	118.46	84.98
Monona Grove #3675	12.61	8.98	-1.99	19.60	120.17	86.21
Stoughton #5621	11.12	8.98	-1.99	18.10	105.94	76.00
Sun Prairie #5656	12.34	8.98	-1.99	19.32	117.53	84.31

* Local Taxes include: State \$.16, Dane County: \$3.29, Town \$3.77, Vocational School \$1.75. The garbage/recycling charge is \$163.20/residence. The Private Septic Maintenance Fee is \$8.67/residence.

Minutes of Annual Town Meeting – April 10, 2012

- I. The meeting was called to order by Town Chair Kris Hampton at 7:00 P.M. Town Clerk Kim Banigan recorded the minutes, and Attorney Connie Anderson provided legal counsel. A list of other attendees is available in the Town Clerk's Office. 24 people signed in for the meeting, of which 22 were Town residents.
- II. Flag Pledge
- III. The minutes of last year's Annual Town Meeting were available in printed form. There was no reading of the minutes at the meeting. **MOTION** by Mike DuPlayee/Steve Querin-Schultz to approve the minutes of the April 12, 2011 Annual Town Meeting as printed. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE (22-0-0).**
- IV. Additions to agenda by Electors: Sue Kettinger and Truman Nienstedt asked to amend agenda item 7) to allow for a motion regarding the Joint Merger Study. Hampton introduced new Police Chief Chris Hughes.
- V. Presentation of the 2011 Annual Town Financial Report: The 2011 Statement of Revenues and Expenditures was printed on the back of the agenda. Lisa Klein asked how many patrolmen were included in the highway department wages (the answer was four). There were no further questions.
- VI. Presentation of services offered by the Colonial Club: Melody Riedel thanked the Town residents for their financial support, and gave an overview of Colonial Club services available to Town senior citizens, which include adult day care, supportive home care, meals and information/referrals. In 2011, twelve Town of Cottage Grove residents were assisted by the Colonial Club, including 500 meals served. Case Manager Gail Brooks described her role in helping senior citizens stay safe in their own homes. One important service offered is assistance completing paperwork for things such as Medicare D, Social Security, etc. Riedel and Brooks left brochures, including one on Club 301 that allows people of all ages to join in support of the Colonial Club. They also invited all to attend their Strawberry Fest coming up on June 23rd. Steve Querin-Schultz commented that Colonial Club services provided to a family member were valuable and not available elsewhere.

VII. Update on Joint Town/Village Merger Study Committee: Mike DuPlayee began the discussion by giving an overview of what the Committee has done so far, including contracting for a tax rate study that indicated mill rates are close enough to make a merger feasible. The pace of the Committee's work has been tempered back from original goals to allow time to work through the many issues, but the voters will make the final decision through a referendum held in both municipalities. There followed a lengthy discussion, with questions raised as to what the benefit of a merger would be to Town residents. Hampton said the biggest threat to the Town is a loss of tax base through annexation by either the City of Madison or the Village of Cottage Grove. Opinions expressed by those present were mixed between those who saw value in allowing the study to continue so that voters would have adequate information, and those who wanted the study to end now. Some major points included:

- Sue Kettinger said the survey in the Annual Report should have asked what people think about merging rather than asking for help with the process.
- Kristi Williams suggested that the Cottage Grove Area Historical Society publication entitled *How the Two Cottage Groves Grew* should be required reading for the committee, as she felt it provided valuable resources and timely conclusions.
- Steve Anders and Kris Hampton said that there needs to be a way to ensure that ordinances developed by the Merger Study Committee are actually adopted by the new governing body.
- Ellery Jensen said it is important to look out for the future of Cottage Grove. He advocated giving the committee time to study the issue, and said that others not present tonight have expressed this sentiment to him as well.
- Steve Querin-Schultz said that the committee needs to spell out specifically what the advantages to the Town would be.
- Truman Nienstedt asked what bearing motions adopted at an Annual Town Meeting had on the Town Board. Anderson advised that since the Town Board has been granted Village Powers by the electors, Annual Meeting motions are much like a referendum – they are advisory to the Town Board.

MOTION by T. Nienstedt/S. Kettinger that the Town should disengage from the Merger Study Committee. All those in favor

were asked to stand and count off as they sat down. **MOTION CARRIED 11-6.**

VIII. Update on Deer-Grove EMS: Hampton reported that Chief Duane Erschen started in 2010. EMT Staffing is accomplished with both paid staff and volunteers, and the service is officially operating at a single paramedic level with two ambulances: one in Cottage Grove and one in Deerfield. Anders said that there are often two paramedics in Cottage Grove, however. Service is also provided to the Town of Pleasant Springs on a contracted basis. The current inter-municipal agreement between the Towns and Villages of Cottage Grove and Deerfield expires on December 31, 2012. The Town of Deerfield has given notice to drop out of the district at the end of 2012. The Cottage Grove Town Board has given the Commission indication that they are interested in extending the agreement for another term.

IX. Discussion of keeping of chickens in residential areas: Hampton explained that if an anticipated amendment to the County zoning ordinance to allow keeping of chickens in residentially zoned areas is introduced, input from the towns will be sought. Discussion was that the City of Madison and some other area municipalities already allow for chickens. Some people didn't realize they are currently prohibited in the Town of Cottage Grove. Concerns were over any nuisance they might cause though roaming or manure. **MOTION** by Lisa Klein/Cindy Lease to support allowing of chickens in residential zoned areas. Those in favor were asked to stand and count off as they sat down. **MOTION CARRIED 14-2.**

X. Stormwater Management Education.

A. Review importance of grass swails: Hampton explained that as part of the Town's management plan for the Phase II Stormwater permit, solids must be removed from stormwater. This is accomplished primarily by the grass in our ditches, which is why it is important not to dump grass clippings, leaves, etc. in the ditches, as they will be carried along with stormwater to the streams and lakes. The DNR may be placing limits on phosphorus levels in the near future. The Town is participating in a pilot study with the Madison Metropolitan Sewerage District to look for ways to mitigate the movement of phosphorus into the ditches.

B. Gauge interest in an Adopt-a-highway program: Programs

exist for State, County and Town Roads. Adopt-a-highway groups must agree to clean up the ditches at least three times each year. The Town Board is always supportive of such efforts.

- XI. Set date for next year's Annual Town Meeting: Due to recent changes to election laws, the recommended date for future Annual Town Meetings has been pushed back to the third Tuesday of April. **MOTION** by S. Anders/M. DuPlayee to hold the next Annual Town Meeting on Tuesday, April 16, 2013 at 7:00 P.M. in the Town Hall. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE 22-0-0.**
- XII. Other Business: As a follow-up to last year's meeting, Hampton reported that the Town has signed a new three-year lease for the former town garage at 4091 County Road N. The rent for June 2012 through May 2013 will be \$17,872.00.
- XIII. Adjournment: **MOTION** by M. DuPlayee/M. Kindschi to adjourn. **MOTION CARRIED UNANIMOUSLY BY VOICE VOTE 22-0-0.** The meeting was adjourned at 8:25 P.M.

Kim Banigan
Clerk

2013 Budget Summary

Revenue

Taxes

General Town Property Tax \$1,463,550

Other Taxes \$5,987

Special Assessments \$12,728

Intergovernmental Revenues \$229,176

Licenses and Permits \$48,700

Fines, Forfeitures & Penalties \$18,000

Public Charges for Services \$229,749

Intergovernmental Charges \$97,693

Pleasant Springs Fire Revenue \$68,772

Miscellaneous Revenues \$26,414

Total Revenue \$2,200,767

Expenditures

General Government \$275,355

Public Safety \$664,685

Pleasant Springs Fire Expense \$5,500

Public Works \$627,088

Health and Human Services \$5,500

Culture and Recreation \$5,000

Conservation & Development \$277,106

Public Service Enterprise \$176

Capital Outlay \$0

Debt Service \$240,656

Pleasant Springs Fire Debt Service \$63,272

Capital Lease \$36,429

Total Expenditures \$2,200,767

Town Levy \$1,463,550

Assessed Value \$387,970,000

*Town Mill Rate (per \$1,000) 3.7723

Highway Expenditures/Mile of Town Road \$8,897

Town Board Chair's Annual Report

The year 2012 was the year of recall elections and our Town Clerk was very occupied with all of the elections that were held. She did a great job processing all of the voters in a timely manner and we much appreciate all the help she received from our volunteer election workers.

The summer was hot and dry, which gave us good conditions for the road repairs that we completed. The Town Board approved work on Baxter Road, which was widened, reshaped and blacktopped—all in about a week's time. These repairs were possible because we had a larger than expected carryover of unspent funds in 2011. The Board strives to keep the Township's roads in the best possible condition, but they are subject to funds available. This has proven difficult, given that state transportation aids continue to be reduced each year. The only equipment that was purchased in 2012 was a new pickup truck that replaced the 2001 truck that was rusted out due to salt use on the roads.

As the Board worked on the 2013 budget, our goal was to maintain what we have but to also keep the mill rate as low as possible. We were able to do a pretty good job at keeping the rate low, with one casualty—funding for joint recreation with the Village of Cottage Grove. The majority of the Board felt the \$10,000 we would otherwise have allocated to funding for joint recreation was needed in other areas and did not warrant increasing the mill rate to provide that recreational funding.

Results from the Merger Referendum in the November election showed 1250 votes to 1001 that favored continued work with the Village on a possible merger of the Village and Township. The Board reassembled the Town's Committee on Merger at its last meeting in November, along with a list of areas to be worked on. Because the 2013 budget had already been completed and approved, we advised the Committee that no budget monies would be available for consultants, etc. We also advised them that they would need to provide the Board with any anticipated expenses for 2014 before the 2013 September/October budget process begins. We await the Village's creation of a similar committee and we have agreed to a 50/50 split of the cost for the work of the joint committee, with oversight of expenditures by both Boards.

We extend our sincere thanks and gratitude to the volunteers of our

Fire and EMS services. They are dedicated men and women and make personal sacrifices to keep our community safe. On Christmas morning, there was a major house fire that required the services of many of our volunteers. Leaving family and friends, they met the challenge. No one was living in the home at the time, and, thankfully, no residents or volunteers were injured. I'm very proud of our Fire and EMS volunteers.

As always, if you have any concerns or questions, please contact any Board member. You may also attend Town Board meetings, which are held the first and third Monday of each month.

Thank you.

Kris Hampton

Some Wisconsin Landowners Still Under-Claiming Farmland Preservation Tax Credits

Contact: Donna Gilson, donna.gilson@wi.gov, 608- 224-5130

Jim Dick, Communications Director, jim.dick@wi.gov, 608-224-5020

If your land is zoned under Farmland Preservation, be sure you or your tax preparer use the appropriate tax forms when claiming income tax credits. Many landowners are still not using the correct forms, according to the Wisconsin Department of Agriculture, Trade and Consumer Protection, and that means they're not getting what they're entitled to receive.

The Department's analysis of recent data collected by the Wisconsin Department of Revenue shows that some Wisconsin landowners are under-claiming their Farmland Preservation tax credits at an average rate of about \$3 per acre or almost \$1 million total.

Farmers are eligible for Wisconsin income tax credits in exchange for keeping land in agricultural use and complying with state soil and water conservation requirements. Preliminary data from the Department of Revenue indicates that more than 15,000 farmland owners collected over \$19 million in farmland preservation tax credits in tax year 2011 on about 2.8 million acres of farmland.

“What the data from the Department of Revenue show is that a number of farmers aren't using the proper forms to claim their income tax credits and are claiming a lower tax credit than they should,” said Keith Foye, land management section chief with the Department of Agriculture, Trade and Consumer Protection. “Essentially, they're

leaving money on the table.”

Foye estimated that the largest under-claim of tax credits occurred in Dane County, with more than 500 farmers under-claiming. Other counties with significant under-claims are Rock, Jefferson, Fond du Lac, Sheboygan, Iowa, Brown, Columbia, Manitowoc, and to a lesser degree in Walworth, La Crosse, Outagamie, and Ozaukee Counties. It is estimated that more than 2,000 farmland owners statewide under-claimed their farmland preservation tax credits on over 300,000 acres of farmland.

Foye recommends the following when preparing 2012 tax information:

- Verify that your land is located within a state certified farmland preservation zoning district or that it is covered by a farmland preservation agreement.
- If you own land in an area under certified farmland preservation zoning, or entered a farmland preservation agreement since July 1, 2009, you should use the Schedule FC-A Form.
- If you entered into a farmland preservation agreement prior to July 1, 2009, continue to use the Schedule FC form.
- If you are unsure if your land is zoned or covered by an agreement, contact your town or county zoning office and your county land conservation office. It may be helpful to have the parcel numbers on your property tax bill.

Kris Modaff, DATCP farmland preservation program, is also available to answer questions on farmland preservation at (608) 224-4633 or email kris.modaff@wisconsin.gov.

“If you believe you may not have claimed the appropriate amount of tax credits for tax year 2010 and 2011, you have up to four years after the initial claim was due to file an amended tax return,” Foye said. “Be sure to use the correct tax schedule when filing the amended return.”

Demolition Permits Required

Please keep in mind that demolition permits are required whenever any structure is to be removed by any means from any property in the Town. This is how the assessor is notified that the structure is gone for assessment purposes. Demolition permits are issued by the Town Building Inspector.

Highway Department Reminders

Right-of-Way Permits

The Town does not allow any trees, posts, fences, large rocks, retaining walls, etc. to be placed in the road right-of-way, which extends 33 feet from the center of the road or 60 feet from the center of a cul-de-sac. If you have any questions on where the roadway ends, call the Town Highway Department at 839-4767.

Mailboxes may be placed in the right-of-way as long as they comply with TCG Ordinance 12.045, which states that mailbox support shall not be any larger than a 4" x 4" wood post, 4 ½" round post, 2" inside diameter steel pipe, or 2 lbs/ft. steel channel, and that the support should not be set in concrete or on a base plate, nor should it be installed more than 24" in the ground. This ordinance was adopted in order to improve roadside safety for vehicles that might inadvertently leave the roadway. Please take this into account when you are replacing your mailbox.

No person shall make any excavation or fill or install any culvert or make any other alteration in any town roadway or in any manner disturb any town roadway or bridge without applying for and receiving a permit from the Town of Cottage Grove Highway Superintendent. The Highway Superintendent shall approve the location and specifications of any alterations. Any damage caused to town property and/or right of way due to any work done under this permit is the responsibility of the permit holder. Violation of this ordinance shall be punishable under TCG Ordinance 25.04.

Location of Fire Numbers

We have noticed that some residents have moved their fire numbers. Please review the information to follow and be sure your fire numbers are properly located.

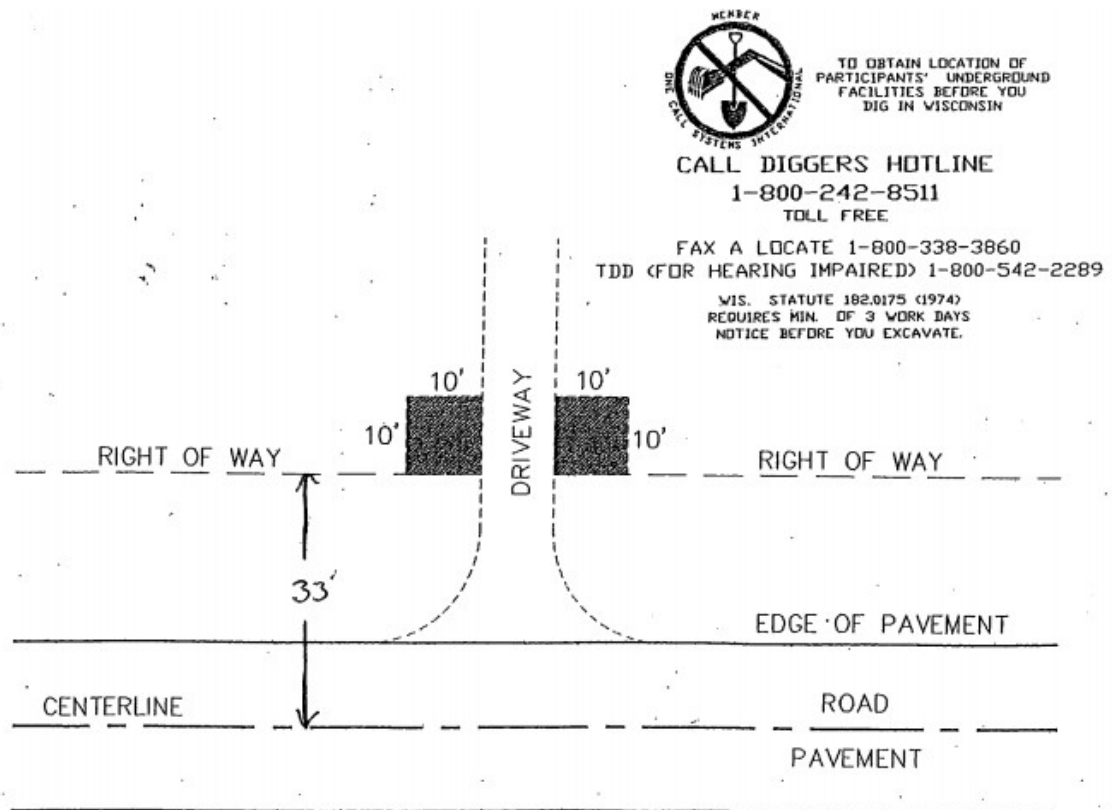
Section 76.07 (1) Dane County Code of Ordinances provides that address numbers for buildings which are located more than 60 feet from the road right-of-way shall be installed on a post. The post shall not be located more than 10 feet from the driveway serving the building and not more than 10 feet from the road right-of-way. The post may be located on either side of the driveway. Height of the number shall not be less than 3 feet or more than 4 feet above the ground. The number shall be installed parallel or perpendicular to the road and shall not be concealed from view from the road by trees, shrubs, bushes, etc., (see diagram).

Note: Compliance with the above listed instructions is very important with regard to emergency services. Failure to install a number as specified could delay effective service.

OWNERS RESPONSIBILITY

Section 76.10(3) Dane County Code of Ordinances provides that the owner of the land on which a numbering sign is located shall be responsible for the installation and maintenance of the number as specified by ordinance.

Post must be located in the shaded area on either side of the driveway.



Committee Member Interest

If you are interested in serving on any of the Town's committees, please email the Town Clerk at clerk@towncg.net with the committee(s) you are interested in, and your qualifications. New committee appointments are made after the spring election each year.

Town and Village of Cottage Grove

POLICE DEPARTMENT

2560 Nora Road
Cottage Grove, WI 53527
Dispatch: (608) 255-2345
Business Office: (608) 839-4652
Fax: (608) 839-4588
Email: chughes@cottagegrovepolice.org
Website: www.cottagegrovepolice.org



Chris P. Hughes
Chief of Police

Greetings from Chief Chris P. Hughes;

I have been honored to work with the talented men and women who help keep Cottage Grove a wonderful place to live, work, and play. As members of your police department we take pride in being part of this vibrant, diverse and growing community. This is reflected in our Missions Statement; "We the members of the Cottage Grove Police Department are dedicated to keeping our community safe and to enhance its quality of life through partnership and innovative policing".

Your joint police department serves and is a resource to, businesses, schools, visitors and to the 10,000 residents which make up the Town and Village of Cottage Grove. We provide 24 hour, 7 day a week services to our communities which spread across 36 square miles. The department consists of a Chief, Sergeant, Detective, 9 patrol officers, as well as, a civilian Administrative Services Manager and 2 civilian part-time administrative assistants. This staffing level equates to 1.2 sworn officers per 1,000 residents or 1 to 1.5 officers per shift. Considerably lower than our comparables and below what is listed in the law enforcement agreement. However, I remain committed to working with the elected officials of each community, so that in 2014 we will be able to add another officer to at least bring the department up to the staffing level authorized in the law enforcement agreement, 1.3 officers per 1,000 residents.

A quick review of 2012; the joint Cottage Grove Police Commission hired myself and filled a police officer vacancy. As

part of a consortium of 14 Dane County law enforcement agencies our report management system is being upgraded causing numerous hours working on building data sets, transferring information from the old to new system, as well as training. We also implemented new computer programs in order to provide better information to the Federal government on our crime statistics, as well as to schedule our staff effectively, and better capture the activities each officer is engaged in during their patrol and the time spent thereon. Our main goal is to be better able to capture, then retrieve as well as study this data in order to be more responsive, effective and efficient in order to better address the needs of our stakeholders. As of the publication of this letter, we are still in the process of revamping the department's website and creating a department Facebook page. We hope to go live with these communication avenues by the end of March 2013.

We were also awarded grant money to have officers perform extra traffic enforcement on highway BB in the Town and Village as well as highway 12 & 18 between highways N and AB. This allowed us to address the department's chief traffic complaints, impaired drivers and speeders. We also received a traffic equipment grant which allowed us to replace aging speed detection equipment in our squads.

As for 2013 the Town and the Village have set a budget which will allow for the aforementioned staffing of the department. The big accomplishment is making what was referred to as the "Village Only Officer", implemented in 2011, a shared expense between the Town and Village so that we can more effectively address the Town's and Village's public safety concerns. Furthermore, it will be a busy 2013 as we negotiate a new contract with the officer's union, as well as, working with the elected officials in the Town and Village in order to renew the joint law enforcement agreement. This agreement allows for the existence of your joint Cottage Grove Police Department. Finally, we will be working toward implementing a police canine (K9) in the Cottage Grove Police Department. A K9 is a valuable tool to keeping our community safe. Please keep a close eye on the Herald-Independent Newspaper and the department's website, www.cottagegrovepolice.org, to learn more on the importance of a police K9 in a community as well as how you can assist in making this possible.

In closing, the staff of your Police Department has taken an oath to serve, protect and continually strive to improve the quality of life in Cottage Grove. As is reflected in our mission statement we take great pride ensuring that we are visible, approachable and compassionate. Furthermore, as is reflected above we are committed to developing a management plan which ensures our community's quality of life through quality of services.

However, a community as wonderful as Cottage Grove cannot be maintained by the police themselves. We need your support and help! Cottage Grove is a growing and changing community. Every citizen needs to be responsible and accountable for their actions. One needs to constantly ask themselves, "Will my actions or inactions have a positive effect on the community"? Finally, communication with your Police Department is paramount. Do not hesitate to contact us at 839-4652 or by email at chughes@cottagegrovepolice.org if something causes you concern or we can be a resource to you. You never know what you may prevent or solve by making that call.

The best of the New Year to you all!



COTTAGE GROVE VOLUNTEER FIRE DEPARTMENT

ANNUAL REPORT

The Cottage Grove Volunteer Fire Department is staffed by 42 active Volunteers and honorary personnel from the Town and Village of Cottage Grove and the Town of Pleasant Springs. These men and women volunteer their time and expertise for Fire Prevention programs in the community and all Emergencies. I would like to take this opportunity to thank the entire staff for all their hard work and dedication to the Department and the community this past year.

The officers of the Cottage Grove Fire Department are:

Bruce Boxrucker, Chief	Tom Banigan, 1 st Assistant Chief
Mark Kudrna, Captain	Mark Severson, Captain
Roger Floreke, Captain	Justin Janisch, Lieutenant
Jude Wolf, Lieutenant	Ben Conklin, Lieutenant

The Fire Personnel/Honorary members are:

F.F. Devon Anders	F.F. Tyler Anders	F.F. Dylan Anderson
F.F. Nick Archibald	H. George Ball	F.F. Jake Deon
F.F. Jon Engelhart	F.F. Brandon Fritsch	H. Ken Gulbranson
F.F. April Hammond	H. Joel Hammond	F.F. Josh Hammond
F.F. Jason Helgeland	F.F. Shawn Jerrett	F.F. Todd Johnson
H. Robert King	H. Duane Kopp	F.F. Tony Kudrna
F.F. Joel Kuklinski	F.F. Dennis Larson	F.F. Andrew Last
F.F. Kevin Laufenberg	F.F. Graydon Lippitt	F.F. Matt Mabie
F.F. Arlin Maag	F.F. Casey Madden	P.F. Matt Miller
H. Dick McCutchin	F.F. Dale Mueller	F.F. Jean Mueller
P.F. Kyle Russell	P.F. Camaron Schneck	F.F. Chris Schuh
P.F. Joe Schumacher	F.F. Erik Severson	F.F. Lance Severson
F.F. Nathan Snyder	F.F. Cody Vial	F.F. Paul Wendricks
F.F. Josh Wills	H.I. Kevin Banigan	
F.F. Fire fighter, P.F. Probationary Fire fighter, H. Honorary, H.I. High School Intern		

There are six Divisions within the Fire Department: Investigation, Maintenance, Prevention, Personnel/Records, Training/Safety and Fire Inspections. The Training division provided the staff over 3,800 man-hours of training in 2012.

2012 was an exceptionally busy year with this Department having to respond to 300 calls. The breakdown of the calls are as follows: 91 in the Village, 99 in the Town of Cottage Grove, 54 in the Town of Pleasant Springs and 56 Mutual Aid responses to other communities.

The Department has a Monona Grove High School student attending our in-house training classes for the staff, along with our probation training class and participating in Sunday Duty work schedules. His name is Kevin Banigan. The Cottage Grove Fire Department and the Monona Grove High School Works program co-sponsor this student. When Kevin is done he will have attended the MATC Fire Academy with certifications as an EMT basic and Fire Fighter 1, in addition he will have participated in hands-on training with a fire department.

Robert “Bob” King, a long time member of this Department, passed away on December 30, 2012 after his battle with cancer. Bob devoted 42 years to this Department and the fire protection of the community of Cottage Grove.

The Department has had great success with its recruitment and has been able to add 3 new personnel in 2012. To learn more about who we are and what this Department does please refer to www.cottagegrovefire.org.

The Fireman’s Association, of which all the personnel are also a member, participates in the Dane County adopt-a-highway program on County Highway N, south of the Village of Cottage Grove, as well as the Annual Fireman’s Festival, held every year on Father’s Day weekend. The Association utilizes some of these proceeds to provide scholarships to Monona-Grove students for continuing education and to answer donation requests from 12 different youth organization in Cottage Grove and Monona.

Please remember, open burning in the Town of Cottage Grove is by permit only. The Town of Cottage, in an effort to make this easier on the residents, has a yearly permit system for open burning (non Ag-1 land). The resident can pick up their permit at the Town office once a year and then is required to call 48 hours prior to the scheduled burn with all the pertinent information. A Campfire/Bonfire burning permit was added in 2010 to address the burning after sunset issues. These

permits are also available at the Town Hall and once again they are yearly permits.

Also be aware: All homes and duplexes in Wisconsin are required to contain carbon monoxide detectors as a safety precaution. The law, adopted in 2010, requires detectors on every level of the home, including the basement, but not the attic or storage areas. Any dwelling that requires a building permit will be required to have carbon monoxide detectors directly wired to the electrical service with a backup battery. Existing buildings can use stand-alone battery powered detectors.

Supporters say the requirement will save lives, even though there is no penalty for ignoring it. The Cottage Grove Volunteer Fire Department agrees with this law, you as consumers should treat these detectors as you would a smoke detector: Change the batteries when you change the batteries in your smoke detectors and also use a vacuum cleaner on the detector head as the sensor pack within the CO detector tends to attract dust. These two items are the main reason for faulty alarm activation.

Stay safe and have a great year.

In case of an Emergency dial 911.

Respectfully

Bruce Boxrucker, Chief.



Deer-Grove EMS Annual Report

Prepared by Chief Duane Erschen on January 17, 2013

Every year has its hallmarks and general essence, 2012 was marked by finalizing the Deer-Grove EMS Municipal agreement, establishing a formal understanding of a contractual future for the organization. This process began in the early part of the year and continued to the end, so it clearly played a big part of the ongoing attention and energy sink for 2012. And in the end a quote of one of the board members summarizes it all: upon approving the agreement after several redrafts and with a motion for final approval “I would just like to say ‘Good God Yes’”.

One big adjustment in the make-up of the organizational structure of Deer-Grove EMS is that after 34 years of being part of DGEMS, the

Town of Deerfield made the decision to withdraw from the municipal agreement. There was an ongoing hope through most of the year that they would change their minds and decide to stay with the organization, but in the end they continued to pursue services from a private ambulance company. While hopes were let down, the general consensus was to wish them well in their decision and readjust as needed to continue DGEMS as best serves the remaining Municipal entities.

One equipment transition that happened this year is that we had to take the old Car 1 out of service and thankfully the EMS Commission and Municipal Boards approved the use of unassigned funds built up from previous years for a new Car 79 Ford Interceptor. This vehicle will be mainly used for a response vehicle; fully equipped for Advance Life Support responses. This will allow us to look at our operations to allow for jump vehicle readiness as well as have Car 79 available for community sport events and other patient care related needs. The picture below is the vehicle direct from the dealer. Equipment and decals are to be added to finish its Deer-Grove EMS persona. A matching ambulance is next!



From 2011 and all through 2012 we have been monitoring the Station 2 staffing levels, which have been quite exceptional and has even set a new trend of directing paid resources to allow for the numbers to stay strong. With the Internship ending, a new strategy for staffing the district is being developed and if all goes well, that will be one of the changes noted in 2013.

This year has been great for employee retention, much of the staff that we have ended the year with were with the organization throughout. The type of work environment we want to foster is one where people feel compelled to stay and continue to offer their skills and service to the people of our district. While there was a big change introduced with the paid staff voting in a union, DGEMS remains strongly committed to keeping alive the volunteer aspect of the service which was its historical starting point. Currently DGEMS membership is made of: the Chief and Officer Manager, 3 full time Paramedics & 3 part time Paramedics, 6 LTE Paramedics, & 31 volunteers for a total of 45 direct members. Yet, it has to be remembered and understood that the EMS Commission as well as the Medical Director are a big part of the Deer-Grove EMS Team that keep the whole organization together.

The total call volume has increased again from last year's 873 to this year's 925, an increase of 52 calls. Increase has been the trend for many years, so we are expecting to break the 1000 mark in the near coming years.

Calls by Area 2012

	Village CG	Town CG	Village DF	Town DF	Pleasant Springs	Mutual Aid
January	39	19	16	6	3	0
February	27	14	16	4	5	2
March	25	11	21	10	6	1
April	31	23	9	13	2	4
May	31	14	14	5	6	3
June	26	22	20	4	6	4
July	36	18	12	13	7	2
August	37	15	15	2	6	4
September	26	13	6	12	12	3
October	28	19	12	3	8	1
November	21	22	19	6	7	1
December	27	15	16	7	6	6
Municipality Total	354	205	176	85	74	31

With the bulk of calls addressed in a year being bravo level or above, these numbers only remind us again how important it is to have the Paramedic level service in order to address the advanced life support skills that are needed throughout any given year. We should be thankful this advance care is available to our citizens and visitors.

2012 Acuity Levels

Along with all of these calls we also focus greatly on good public relations efforts. We want the community we serve to know that we are here for them and we like to offer our skills and knowledge base to pro-actively help as we can. This year we have made good advances in our “My Medic” program; which basically consists of education, communication, and blood pressure/vital sign clinics. We have set up group discourses in some of the elder care facilities to share information about topics of fall prevention, multiple medication use cautions, and general health question and answer sessions. Also we have followed this up with a File of Life style form that shows past medical history, allergies, medications, and base line vitals. This has been very helpful on calls where we have had to treat some of the participants at later occasions. Looking forward to the future and following a national trend we are hoping these efforts will develop into a Community Medic proactive health care initiative. This would allow our Paramedics to offer care that could help to potentially minimize emergency room visits and provide preemptive treatments and interventions. The real idea is to make it an extended health care service of bringing the hospital to people homes, making more easily available treatments for chronic ailments and post hospitalization care. With the support of the districts Municipal leaders this can be the wave of Deer-Grove’s future allowing us to best fulfill our mission and vision statements.

MISSION STATEMENT: *DGEMS provides for the health and well-being of our communities with a team of professionals that are dedicated, knowledgeable and have a vested interest in our neighbors.*

VISION STATEMENT: *DGEMS will be recognized as leaders in our profession and as positive community role models. We will provide exemplary services and patient care to our communities by investing in public education, training and teamwork. We will be accountable to each other, to our patients and to our communities. We will also strive to encourage one another’s professional growth as we guide the department into the future.*

Stormwater Management

MMSD Adaptive Management Project

The Town of Cottage Grove has had a stormwater discharge permit (permit) through the WDNR for the past eight years. The permit contains stormwater pollution treatment criteria which are satisfied by the grass-lined ditches we typically install and maintain alongside our roads.

Recent federal regulations have increased the stormwater pollution removal requirements to a much higher level than our permit requires. These federal requirements could be very expensive to meet-requiring numerous large stormwater basins and other expensive “urban” treatment practices.

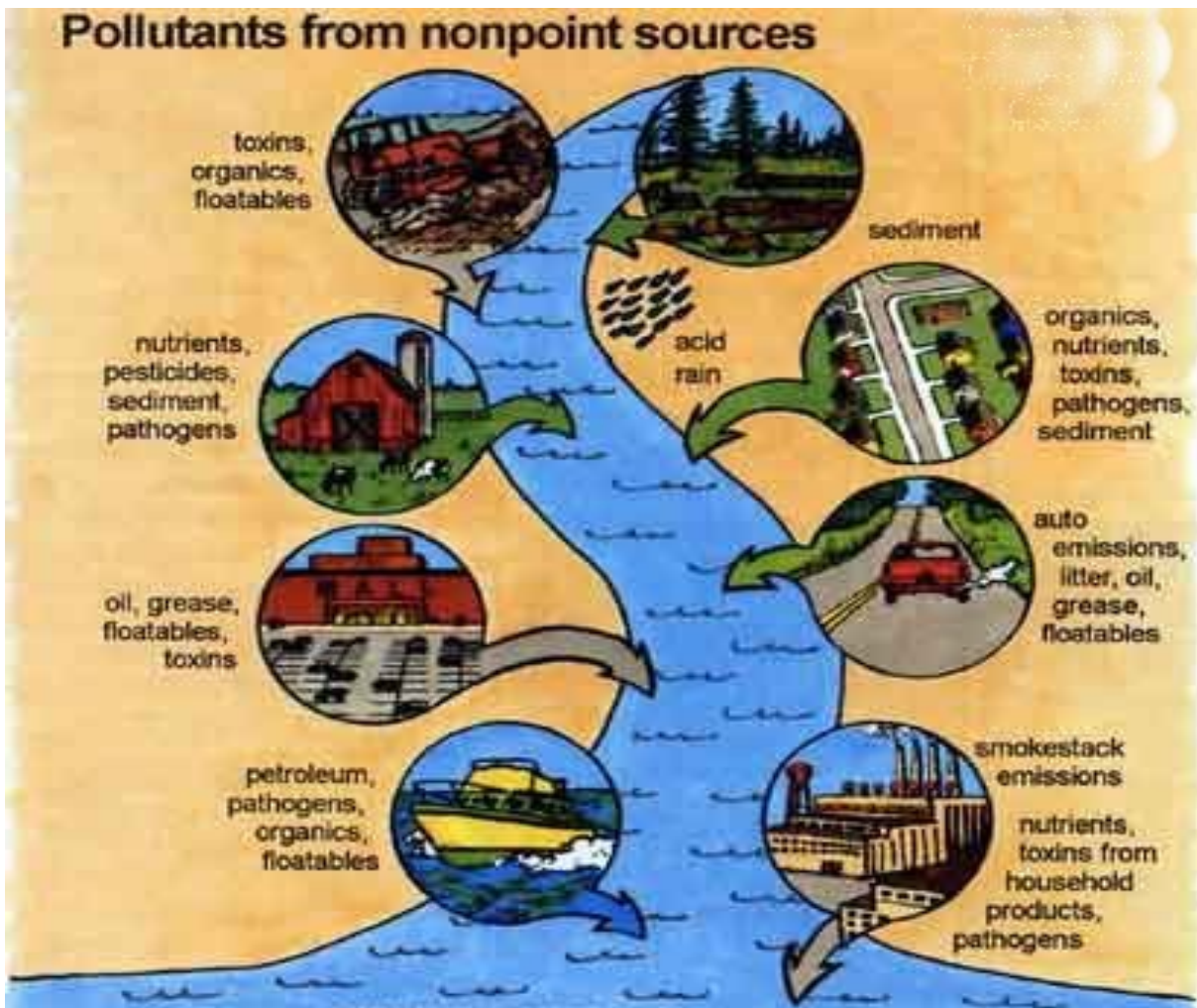
The Town is participating in an innovative, experimental project to reduce stormwater runoff pollution into receiving waters in a more economical manner. This project is called “Adaptive Management” and is sponsored by the Madison Metropolitan Sewerage District and Dane County Land and Water Conservation Department. This project is referred to as the Yahara WINS project. We are one of many other towns, villages and cities participating in this project and it is one of the first in the nation. The objective of this project is to implement the mix of stormwater pollution control practices that results in the lowest cost to the watershed as a whole and thus the lowest cost to participating municipal entities. The least cost mix of practices will likely rely heavily on agricultural stormwater pollution control approaches instead of expensive urban practices based on the fact that it is much cheaper to treat stormwater pollution on the farm than in our urban areas. (Agricultural cost is approximately 1/10 that of Urban cost).

The Six Mile Creek watershed (around Waunakee) has been selected as a test area for implementing agricultural practices to control stormwater pollution. For the next three years, farmers in this area will be paid to implement practices to control stormwater pollution. In addition, some urban control practices are also being evaluated. After the test area project is completed and it is shown to be feasible, a full-scale project will be implemented throughout Dane County for the next twenty years.

The bottom line for this project is researching and trying to find a much more economical method to treat stormwater pollution, saving us a significant amount of money in the long run.

Non-Point Source Pollution

Definition: Diffuse, non-localized sources of pollution that run off of the land, including farm fields and residential areas, and eventually end up in our lakes and waterways.



Please be conscious of how what you do may affect others downstream from you!

Cottage Grove TRIAD 2013 Events

The TRIAD Committee meets 3 or 4 times a year at Aster Retirement Community. Anyone interested in senior safety and well-being is welcome to attend. Contact: Linda (839-8208), Diane (839-8588) or cgtriadinfo@netzero.com or visit our website: www.cottagegrovetriad.org for more information.

Feb. 26, 2013 – 10:00 a.m.- “Traffic Laws: New Laws You May Not Know” : Chief Chris Hughes, CGPD will talk about new traffic laws and how they affect us. We learned to drive and received our first license years ago. What is new that we should know now?

Mar. 26 – 10:00 a.m.- “Careless Cooking: Fire Safety” - Presenter: Lori Wirth, Madison Fire Department. The number one cause of home fires is cooking. Lori will talk about safe ways to work in the kitchen and other fire safety tips.

Apr.30 – 10:00 a.m.- “Mail Fraud” - Brian Haraway, Postal Inspector/Team Leader, Chicago Division, U.S. Postal Inspection Service, will give us an overview of the extent of mail fraud and tell us how we can protect ourselves.

*May 15 – 6:30 p.m.- “Roundabouts: Deal with Them; They are Here to Stay” - An AARP volunteer will teach us to navigate roundabouts and learn what lane to be in and when.

June 25 – 10:00 a.m.-Suicide: QPR Intervention” Date Tentative - Sue Opheim, Safe Communities of Madison-Dane County, will present a program on how to use Question Persuade Refer (QPR) to save lives. This session is oriented to our over 55 population.

*Sept. 17 – 6:30 p.m. Suicide: QPR Intervention” Date tentative - Sue Opheim, Safe Communities of Madison-Dane County, will present a program on how to use Question Persuade Refer (QPR) to save lives. This session is oriented to youth, parents and teachers.

Sept. 24 – 10:00 a.m.- “Conceal/Carry and Firearm Safety”: A representative from the Dane County Sheriff’s Office will talk about the conceal/carry law, firearm safety and “how to know someone is carrying”.

Oct. 19 – 8:00 a. m.- “Car Winterization Program”- Mike's Automotive - *Date is tentative.* Winter will come; sign up for the winter car check program offered to those over 50. Schedule your appointment for this FREE TRIAD event. In 10 minutes you will

have your car's belts, tires (including spare), antifreeze, lights, turn signals and more checked and ready for cold weather. No work will be done at the site and no tickets will be issued.

Oct. 22 – 10:00 a.m.; “ID Theft, Scams & Fraud, Internet Safety - Shawn Diaz, Consumer Protection Privacy Office, will talk about various ways you can protect yourself in everyday living and on the Internet.

*Nov. 12 – 6:30 p.m.- “We Need To Talk” - An AARP volunteer will discuss how to deal with older, unsafe drivers including what to look for, how to talk with them and what to do to protect them. This program will be at Aster Retirement Community.

All 10:00 a.m. programs are at Taylor Ridge Senior Apartments, 510 Westlawn Ave., Cottage Grove.

**Evening programs are held at Aster Retirement Community, 139 E. Reynolds St., Cottage Grove.*

Programs are FREE and open to the public; all ages may attend, except Car Winterization.

Combined Emergency Government Report

Who We Are and What We Do

Established under Town and Village ordinance, the Cottage Grove Combined Emergency Government is the central point of coordination within Cottage Grove for response and recovery to large-scale emergencies and disasters. The Cottage Grove Combined Emergency Government consists of six committee members and meets the first Wednesday of every month in the EOC (Emergency Operations Center) Room located in the Emergency Services Building.

We all know that a large-scale emergency or disaster can arise at any time and from various natural or man made causes. The best way to minimize potential loss and speed up the process of recovery from an event such as a tornado, snowstorm, fire or a hazardous incident is to plan. Our primary focus when not in a response or recovery mode is to ensure that Cottage Grove is prepared to respond. Our meetings include reports from the Police Department, Fire Department, Deer-Grove EMS, Monona-Grove School District, Hydrite and Landmark Services. The meetings include discussion, policy and procedure development, and training.

Combined Emergency Government Accomplishments in 2012

"The majority of our committee's work this last year involved focusing on our Emergency Government Plan and how it would work on an actual emergency. The Committee also Mr. John McClellan of Dane County Emergency Management perform an independent appraisal of our Plan as well.

In 2012, there were, fortunately for us, no immediate needs to activate the Emergency Government Plan. We had several 'watches' where we were actively watching advancing weather patterns (extreme heat over the summer months and severe weather this winter as well), for the possible need to activate, but we had no observed, demanding need.

During the coming year, we will be progressing on our community action plan and will hold out hope that we do not have a need to activate the Emergency Government Plan. We also hope to hold a 'Live Emergency' that would necessitate our activation of the plan and what we would/should do in an emergency situation. With this live demo, we hope to find out exactly what we need to do to address any 'bottlenecks' within our plan. We fully expect all of the emergency services and local governments to participate."

Colonial Club Senior Activity Center

Greetings from the Colonial Club in Sun Prairie!

Once again, we offer our deepest thanks to the Town of Cottage Grove for their continued support of the Colonial Club. We have provided much needed programs, services and support to older adults and their families throughout northeast Dane County since 1969. With the financial support of the Town of Cottage Grove we are able to achieve our mission of "enhancing the well-being and independence of older adults".

Since 1969, service provision to older adults has changed dramatically. Unfortunately, a common myth remains that senior service providers are serving a noon meal to someone's sweet grandmother followed by a rousing game of bingo. In reality today, we are trying to address many of the same challenges people of all ages face, such as addictions, hoarding, mental illness, homelessness, poverty, unemployment, chronic health problems, isolation, ageism, self-neglect, abuse and the list goes on.

Throughout 2012, we continued to provide services to Town of Cottage Grove residents in need. Over 480 hours of care was

provided through the adult day center; over 40 people received case management support; just over 550 noon meals were provided and over 2,700 miles of transportation services to Town residents.

The services we provide are specifically for those 55 years of age and older. However, the benefit of these services positively affects people of all ages, like the family and loved ones of the older adults.

To ensure that we continue providing services to older adults in the Town of Cottage Grove, we encourage you to consider becoming a volunteer. Contact Abbey Middleton, our Volunteer Coordinator at 837-4611 ext. 120 to learn more about volunteer opportunities. And don't forget to support the annual Strawberryfest on Saturday, June 22, 2013! There is no admission charge and there are plenty of things to do for people of all ages.

By working together to keep funding flowing, we will achieve our mission of: enhancing the well-being and independence of older adults.

Bob Power, Executive Director

Northeast Dane Transportation for Those Over 60 or Disabled

For several years, Transit Solutions Inc. has been providing transportation for grocery shopping to persons over 60 and those with disabilities. These trips are funded by Dane County and will continue indefinitely. The grocery bus operates every Wednesday, provided there are people who want to ride it! Suggested donation to use this service (if you can afford it) is \$1.00 for a one-way trip, \$2.00 for a round trip.

Starting times for grocery shopping begin at 9:30 a.m. in the Town and Village of Deerfield and continue on to Cottage Grove Town and Village. Times are dependent on the number and location of participants. You will shop at Piggly Wiggly in Cottage Grove and leave for home at about 11:00. Reservations are required at least 24 hours in advance.

On the first and third Wednesday of every month Transit Solutions, Inc. also provides a trip to the East Towne Mall area for shopping or lunch. The charge is \$3.00 round trip. Pick-up times will be 10:00 a.m. in Deerfield with stops in Cottage Grove following. Return will be at 1:30 p.m. Reservations are required at least 24 hours in advance.

Make your reservations at least 24-hours in advance by calling Transit Solutions, Inc. at 294-8747. If you need special help, Transit Solutions, Inc. can provide accessible vehicles if they know in advance.

Contact Transit Solutions, Inc. (294-8747) for questions about schedules and reservations. Contact Diane (839-8588) if you have general questions.



Cottage Grove Area Historical Society

The main goal we are going for is to record the history of Cottage Grove and the surrounding area. We do this by gathering photos and artifacts from Cottage Grove residents and anybody that may have memorabilia from Cottage Grove and the area. They do not have to be things from 20 or 30 years ago, everything that's happening right now will be history tomorrow, so when you are having your photos printed of events around the area, make 2 copies so this will be recorded in the history of Cottage Grove. When you get together as families or any groups and get grandma, or uncle Joe or cousin Ralph talking about the way it was when he/she was a kid, have them write it down. We love stories from the "older citizens" of the community.

We do not get any support from tax dollars, our expenses are made up from dues, brat feeds, book sales and donations.

Finally I would love to extend an invitation to everyone to come and join us, we do meet during the day at 1:00 at Flynn Hall, the third Tuesday of each month. This may not be convenient if you're working, but if you are recently retired or are a work at home person, please feel free to come to our meetings anytime.

Lee Phillips, President

Cottage Grove Area Historical Society

Refuse and Recycling Information

Advanced Disposal, formerly Veolia Environmental Services, Inc. is under contract to pick up refuse and recyclables in the Town using vendor-supplied carts to work with their automated pickup system. Trash is picked up weekly, and recyclables are collected every other week. If you live on County Road N or anywhere to the east of N, your pickup day is Wednesday. If you live west of County Road N, your pickup day is Thursday. A calendar highlighting recycling weeks was mailed with property tax bills in December, and is also available on the Town's web site. Most appliances are also picked up at no additional charge, however you must call 1-800-248-2373 to make arrangements.

HOLIDAY SCHEDULE: There will be NO collections on the following days: Thanksgiving Day * Christmas Day * New Year's Day * Memorial Day * Labor Day. Collections will be one day later (working on Saturdays) when the holiday falls during the week.

Town of Cottage Grove Recycling Weeks (Shaded)																											
2013																											
January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
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27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
														31													
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
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26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

Items to be Recycled

Have your garbage and recycling out to the curb by 6:00 a.m.

NEWSPAPERS, MAGAZINES, OFFICE PAPER

Glossy inserts, catalogs, mail circulars, phone books, paper-back books, cereal boxes, envelopes, wrapping paper etc.

CARDBOARD (Flattened)

Clean cardboard only. Must be broken down and flattened.

GLASS (CLEAR-BROWN-GREEN)

All bottles and jars must be rinsed out. No window glass, light bulbs, TV tubes, drinking glass, etc.

ALUMINUM

Aluminum beverage cans only. No aluminum foil, TV dinner trays, etc.

TIN & BI-METAL CANS

Soup, vegetable, juice cans, etc. All cans must be rinsed out completely.

PLASTIC CONTAINERS

Plastic bottles with threaded caps, TYPE 1 through TYPE 5 and TYPE 7. Look for the ♻ coding on the bottom of the bottle. All plastic bottles must be rinsed out completely. No deli or butter containers.

WASTE OIL

Common engine oil only. Must be in leak-proof, non breakable containers. Limit 2 one-gallon jugs with lids, per week.

LEAD ACID VEHICLE BATTERIES

Car and truck batteries only. Battery casings must be unbroken. These are to be set next to the recycling cart.

TIRES

Car tires off the rim will be taken, two(2) per week per unit, up to eight (8) a year.

Place your recyclables in the special recycling containers provided. These containers are to be left with the residence if you move. Please keep your recyclables separate from your other garbage and easily accessible. One cart should be placed on each side of the driveway for the arm of the truck to be able to empty each cart.

NO MEDICAL WASTE – (Needles, rubber gloves, oxygen tubes, IV bags, etc.), NO YARD WASTE, NO WET PAINT or HAZARDOUS MATERIALS. It is illegal to landfill these items. (EMPTY or DRY PAINT CANS may be set next to your trash with the lids removed.)

Other Recycling Options

Cleansweep & Product Exchange at the Dane County Highway Garage, 2302 Fish Hatchery Road is open from 7:30 a.m. to 2:00 p.m. on Tues., Wed., Fri., and Sat. from May thru October to take your household hazardous waste products. For more information, call 608-243-0368, or see www.danecountycleansweep.com.

Recycling Electronics

Wisconsin's electronics recycling law establishes the E-Cycle Wisconsin program to collect and recycle certain electronic devices. It is based on a product stewardship approach, which assigns primary responsibility for collection and recycling to the manufacturer. The law also bans certain electronics from Wisconsin landfills and incinerators. For more information go to <http://dnr.wi.gov/topic/ecycle/wisconsin.html>. Following are some of your options for properly disposing of electronic devices:

American TV Stores, 5201 High Crossing (271-1002) and 2404 W. Beltline Highway (271-1000) will accept computers, TVs and most other electronics. Most items are free. See www.americanTV.com or call the stores for more information.

Best Buy Stores, 2452 East Springs Dr. (242-0701) and 7357 West Town Way (829-1188) will accept computers, TVs and electronics for recycling (hard drives must be removed from all CPU's). Search for 'recycling' at www.bestbuy.com, or call the stores for details.

Staples Stores, 6580 Monona Dr. (216-0931) and 4538 Verona Rd (271-1821) recycles Dell brand computers, monitors and printers for free, other brands for a fee. Go to www.staples.com and search for recycling and eco services, or call the stores for details.

1-800-Got Junk, (1-800-468-5865) full service junk removal service will haul heavy items out of your basement, etc. See www.1800gotjunk.com/madison or call for more information.

Resource Solutions, 5943 Express Circle in Madison accepts most electronics and appliances for a nominal fee from 8 a.m. to 4 p.m., M-F. For more information, call 608-244-5451 or see www.recyclethatstuff.com.

Goodwill Industries accepts computers and computer components at no charge. See www.goodwill.org for more information.

Town Calendar of Events

Meeting notices are posted at the Town Hall, at the corner of US Hwy. 12 & 18 and County Road BN, the corner of Gaston Road and Brown Thrush Trail, American Heritage Park at 4539 American Way, and online at www.tn.cottagegrove.wi.gov. Notices requiring publication are published in the legal section of the Wisconsin State Journal. Please call the office at 839-5021 to be placed on an agenda.

Town Board Meetings.....	7 P.M. First & Third Mon. of the month
Jt. Town/Village Board Meetings.....	6:30 P.M. First Thursday of the month
Plan Commission Meetings.....	7 P.M. Fourth Wednesday of the month
Local Candidate Nomination	
Papers Due to Clerk.....	First Tuesday in January
First Installment Taxes Due.....	January 31 st
Spring Primary (if needed).....	Third Tuesday in February
Public requests for Land Use	
Plan Changes Accepted.....	February 15 th - March 15 th
Comprehensive Plan	
Annual Review.....	4 th Wednesday in March
Spring Election.....	First Tuesday in April
Annual Report Published.....	Mid-Late March
Annual Town Meeting.....	7:00 P.M. Third Tuesday in April
Assessor's Open Book.....	May or June – watch for notice in May
Board of Review.....	June or July – watch for notice in May
Annual Alcohol Licensing	
Hearing and Board Approval.....	First Monday in June
Annual Non-Metallic Mining	
Hearing and Board Approval.....	First Monday in June
Second Installment Taxes Due to the	
Dane County Treasurer.....	July 31 st
Partisan Primary (even years).....	Second Tuesday in August
Budget Workshops.....	October and November
General Election (even years).....	First Tuesday in November
Annual Budget Hearing	
and Town Budget Meeting.....	Nov. or Early Dec. – watch for notice
Election Inspectors Appointed	
(even years).....	First Monday in December
Tax Bills Mailed.....	Early December
First Day to Circulate Nomination	
Papers for Local Office.....	December 1 st

Town of Cottage Grove Contact Information

IN ANY EMERGENCY, DIAL 911

Phone

Town Office – 4058 County Road N

8:00 a.m. to 12:30 p.m., M-F

www.tn.cottagegrove.wi.gov

839-5021

839-4432 Fax

Public Works – 4062 County Road N

7:00 a.m. to 3:30 p.m., M-F

839-4767

Building Inspector – 5116 Pierceville Road

Tom Viken

837-3371

837-1043 Fax

Town Assessor

Associated Appraisal Consultants, Inc.

1314 W. College Ave., P.O. Box 2111

Appleton, WI 54912-2111

www.apraz.com

800-721-4157

Police Dept. – 2560 Nora Road

8 a.m. to 4 p.m., M-F (Non-Emergency)

After hours (Non-Emergency)

www.cottagegrovepolice.org

839-4652

255-2345

839-4588 Fax

Fire Dept. – 4030 County Road N

(Non-Emergency)

www.cottagegrovefire.org

839-4343

839-4427 Fax

EMS - 4030 County Road N

(Non-Emergency)

www.deergroveems.com

839-5658

839-4427 Fax

Utility and Service Providers:

Advanced Disposal

Garbage Trash (Ft. Atkinson Office)

Recyclables (Waunakee Office)

www.advanceddisposal.com

800-248-2373

608-251-7878

Alliant Energy (Gas and Electric)

www.alliantenergy.com

800-255-4268

Frontier (Telephone and Internet)

www.frontier.com

877-462-8188

AT & T (Telephone and Internet)

Repair Service

www.att.com

800-288-2020

800-246-8464

Charter Communications (Cable/Telephone/Internet)

www.charter.com

888-438-2427