

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
JANUARY 3, 2008

1. Roll Call and Meeting Properly Posted:
  - A. Notice of the meeting was properly posted in the Town. Town Chairman Kris Hampton, and Supervisors Steve Anders and Dave Morrow were present. Supervisors Karen Kessenich and Mike Klinger were absent. Town Clerk Kim Banigan was also present.
  - B. Notice of the meeting was properly posted in the Village. Village President Ken Dahl, Trustees Larry Schoenemann, Diane Wiedenbeck, Harvey Potter and Jack Henrich were present. Randy Margenau arrived at 7:25 P.M. Dave Wallace was absent.
  - C. A sign-up list of others in attendance is available in the Town Clerk's office.
2. Call to order:
  - A. Hampton called the Town Board meeting to order at 7:00 P.M.
  - B. Dahl called the Village Board meeting to order at 7:00 P.M.
3. Flag Pledge
4. Approval of Meeting Minutes(s): **MOTION** by Henrich/Wiedenbeck to approve the minutes of the December 6, 2007 Joint Town/Village Boards meeting, changing *meeting* to *meetings* in item 7. a.) **MOTION CARRIED 8-0.**
5. Public Concerns: None.
6. Discuss/Consider possible joint referendums for the Library and Park facilities:
  - A. Library: Wiedenbeck reported that the Village's Ad Hoc Referendum Committee is working on a potential question for an advisory (non-binding) referendum on the library. To meet the 45 day deadline to be placed on the April 1, 2008 ballot, the boards must approve the question no later than February 4, 2008. Wiedenbeck said that the recommended library size of 25,770 sq. ft. is based on population projection figures provided by Village Planner Mike Slavney in December of 2005, which are on target for 2008. The architect's best guess for cost is \$8.5 million. Alternatives of 20,000 sq. ft. and 17,000 sq. ft. are also being priced. Wiedenbeck asked whether the Town is interested in pursuing a referendum as well. Hampton asked if the Town of Sun Prairie has also been asked to make a donation to the Library. Wiedenbeck said that there are plans to make such a request once the Village has made a commitment. Hampton also asked whether a donation could be made as installments over a period of years, and Wiedenbeck indicated that would be acceptable. Linda Fonger will report to the Town Board with more details about the library on January 7, 2008.
  - B. Park Facilities: **MOTION** by Dahl/Henrich to continue on with the agenda, holding the park facility referendum discussion until Margenau's arrival. **MOTION CARRIED UNANIMOUSLY.**
7. Discuss Special Assessment Study Report for CTH BB and Damascus Trail: Dahl stated that the Village applied for but was turned down for a Safe Routes to School grant to pay for road improvements at CTH BB and Damascus. The next alternative the Village Board considered was a special assessment district.

Hampton pointed out that the Monona Grove School District agreed in their Developer's

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Agreement with the Village to pay for the road improvements, including stop lights, and asked if that has changed since the agreement was signed in April of 2007. He also pointed out that the School District paid for the stop lights at Monona Drive and Cold Springs.

Dahl said a couple of school board members have come to the Village, but not the entire school board. He indicated the proposed special assessment would be a good-will gesture toward the school district, but that no vote has been taken by the Village Board regarding the proposed special assessment district, and a public hearing would need to be held first. The School District referendum for the new middle school did not include any money for road improvements or finishing of sports fields, and the Village has put money into grading the fields already. The County considers the school district a developer, and no county projects are planned for CTH BB and Damascus.

Henrich stated that Veridian Homes should have a bigger share of the assessment than the study indicated.

Four Town residents registered in opposition to the special assessment: Wynne Williams, 4346 Damascus Trail, Delores Ebert, 4342 Damascus Trail, Jeff Newman, 2794 Ruffian Circle, and Margaret Williams – 4346 Damascus Trail.

Randy Margenau Arrived

Margenau stated that both communities (Cottage Grove and Monona) and the school district as a whole benefit by getting the new school in Cottage Grove. He is concerned that the debates over funding of the road improvements will divide the communities again, and suggested that the relationship could be strengthened if Cottage Grove showed efforts in partnering on the road improvements and recreation fields. Margenau also has trouble approaching the school district as a developer.

Margaret Williams said that if it is determined that a partnering effort is the way to go, the assessment should be across the entire Village and Town of Cottage Grove, not just the residents who happen to live nearby. Dahl wondered if there would need to be a referendum to assess over the entire municipalities.

Anders stated that the traffic congestion is due to Village Growth and the new Middle School, not to anything that the Town or its residents have contributed. He then asked if the school district is backing away from its commitment in the developer's agreement to pay for the stop lights. Margenau said that the school district itself is not backing away, but certain people who opposed the referendum are not happy with it, and that he may be guilty of "starting the inferno" by suggesting a partnership on road improvements and recreation fields.

Delores Ebert stated that she thinks the assessment should be spread over the school district, and asked what has brought this up for discussion since the school district signed the developer's agreement.

Margenau stated that a discussion began at a joint meeting of the Town, the Village and the School District about 18 months ago. Ebert pointed out that if it was really 18 months ago, it preceded the date the developer's agreement was signed.

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Return to Item 6. B. above: Discussion of Parks Referendum: Margenau reported that the proposed recreation center would be phased, with the first phase including baseball fields at a cost in the \$4 million range related to the Village, and another \$1.5 Million unrelated to the Village. Ice and a swimming pool would be later phases at a cost in the \$13-17 Million range. Margenau is not confident in readiness for an April 2008 referendum.

Dahl stated that the Library and Parks would be holding an open house regarding the referendums. Hampton asked whether there would always be a place to hold the Fireman's Festival.

8. Update on Ad Hoc Land Conservancy Committee: Margenau stated appraisal results should be back in mid February. At the last meeting, the committee broke out into three groups to focus on the following: 1) Dane County Grant Application 2) DNR Knowles-Nelson funding and 3) Other conservancy groups. He felt the committee would be ready to discuss the grant process and DNR application with the joint boards in March.
9. Update on Joint Cable Committee: Nothing to report.
10. Update on Joint Recreation Program: Nothing to report.

Margenau left at 7:55 P.M.

11. Items for next agenda and meeting date: The next joint meeting of the Town and Village Boards will be February 7, 2008 at the Village Hall, agenda items to include:

- A. Update on Library and Recreation Center referendums
- B. Update on Ad Hoc Land Trust Committee
- C. Joint Cable Committee Report
- D. Joint Recreation Committee Report

12. Adjournment:

- A. **MOTION** by Anders/Morrow to adjourn the Town Board meeting. **MOTION CARRIED 3-0.**
- B. **MOTION** by Wiedenbeck/Schoenemann to adjourn the Village Board Meeting. **MOTION CARRIED 5-0.**

The meeting ended at 7:57 P.M.

Kim Banigan, Town Clerk  
Approved 2-6-2008

**VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
&  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
Thursday, February 7, 2008**

**MINUTES**

- 1. Roll Call and Meeting Properly Posted:**
  - a. Town Board of Supervisors**

Notice of the meeting was properly posted in the Town. Town Chairman Kris Hampton called roll - Supervisors Dave Morrow, and Mike Klinger were present. Supervisor Karen Kessenich arrived at 7:08 p.m.
  - b. Village Board of Trustees**

Notice of the meeting was properly posted in the Village. Village President Ken Dahl called roll - Trustees Diane Wiedenbeck, Harvey Potter, Dave Wallace, and Randy Margenau were present.
  - c.** Jim and Doug Bradt were also present.
- 2. Call to Order:**
  - a. Town Board of Supervisors**

Hampton called the Town Board meeting to order at 7:02 p.m.
  - b. Village Board of Trustees**

Dahl called the Village Board meeting to order at 7:02 p.m.
- 3. Flag Pledge**
- 4. Public Concerns:** *Public's opportunity to speak to Board Members about any subject that is not a specific agenda item.*

None
- 5. Update on Community Library and Fireman's Park Referendum.**

Margenau reported that Parks & Recreation will not be moving forward with an April Referendum. They are diligently working on ensuring costs and pertinent details are legitimate. Wiedenbeck reported that the Village Board voted unanimously for the Library to not go to referendum April 1<sup>st</sup> due to reservations regarding size and cost. Open House dates are being revisited due to some School Board conflicts.
- 6. Update on Ad Hoc Land Conservancy Committee**

Next meeting to be held on February 20, 2008 at 6:15 p.m.  
The DNR grant application is due on May 1, 2008 and the Land Conservancy grant application is due on March 1, 2008. The appraisal has been received but still needs to be reviewed by all pertinent parties.
- 7. Discuss and consider Resolution 2008-01 Requesting a Dane County Conservation Fund Grant.**

**Motion** by Margenau to approve Resolution 2008-01 Requesting a Dane County Conservation Fund Grant, seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 5-0-0.  
**Motion** by Morrow to approve Resolution 2008-01 Requesting a Dane County Conservation Fund Grant, seconded by Klinger. **Motion** carried with a unanimous voice vote of 4-0-0.
- 8. Update on Joint Cable Committee**

The Town of Cottage Grove is planning on starting to air the Town Board meetings on Cable Channel 12, but is waiting to see the possible costs involved.

**9. Update on Joint Recreation Programs**

Next meeting to be held on February 21, 2008.

Margenau commented on the overwhelming interest for the wrestling program which was suggested by citizen Randy Becker.

**10. Approve the minutes of January 3, 2008 meeting.**

**Motion** by Wiedenbeck to approve the minutes from the January 3, 2008 Joint Town and Village Board meeting, seconded by Klinger. **Motion** carried with a voice vote of 6-0-3 with Wallace, Klinger and Kessenich abstaining.

**11. Items for next agenda and meeting date**

**12. CLOSED SESSION. The Town and Village Boards will enter into a CLOSED SESSION pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public fund, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiation purposes, negotiation with developers, intergovernmental agreements; Land Purchase; Lease of Property.**

**Motion** by Dahl to enter into closed session at 7:41 p.m., seconded by Wiedenbeck. **Motion** carried with a unanimous roll call vote of 5-0-0. The Village Board moved into closed session at 7:42p.m.and reconvened into open session at 9:00p.m.

**Motion** by Kessenich to enter into closed session at 7:41p.m., seconded by Klinger. **Motion** carried with a unanimous roll call vote of 4-0-0. The Town Board moved into closed session at 7:42p.m. and reconvened into open session at 9:00p.m.

**13. Adjournment:**

**a. Town Board of Supervisors**

**Motion** by Klinger to adjourn the Town Board meeting at 9:01p.m., seconded by Morrow.

**Motion** carried with a unanimous voice vote of 4-0-0.

**b. Village Board of Trustees**

**Motion** by Margenau to adjourn the Village Board meeting at 9:01p.m., seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 5-0-0.

**Respectfully Submitted,  
Deb Winter, Clerk-Treasurer, Village of Cottage Grove  
Approved: 3-7-2008**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
FEBRUARY 18, 2008

1. Roll Call and Meeting Properly Posted:
  - A. Notice of the meeting was properly posted in the Town. Town Chairman Kris Hampton, and Supervisors Dave Morrow, Karen Kessenich, and Mike Klinger were present. Supervisor Steve Anders arrived at 6:35 p.m. Town Clerk Kim Banigan was also present.
  - B. Notice of the meeting was properly posted in the Village. Village President Ken Dahl called roll - Trustees Diane Wiedenbeck, Harvey Potter, Dave Wallace, Larry Schoenemann, Randy Margenau, and Jack Henrich were present.
  - C. Jim and Doug Bradt were also present.
2. Call to order:
  - A. Hampton called the Town Board meeting to order at 6:33 P.M.
  - B. Dahl called the Village Board meeting to order at 6:33 P.M.
3. Flag Pledge
4. Closed Session:
  - A. **MOTION** by Klinger/Kessenich for the Town Board to MOVE INTO CLOSED SESSION pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; Negotiations of Land Purchase as part of the Dane County Conservation Grant application – The Farm. **Roll Call Vote: Morrow – aye, Anders – aye, Hampton – aye, Kessenich – aye, Klinger – aye. MOTION CARRIED 5-0.**
  - B. **MOTION** by Dahl/Schoenemann for the Village Board to MOVE INTO CLOSED SESSION pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiation purposes, negotiation with developers, intergovernmental agreements; **Negotiations of Land Purchase as part of the Dane County Conservation Grant application. Roll Call Vote: Wiedenbeck – aye, Potter – aye, Wallace – aye, Schoenemann – aye, Margenau – aye, Henrich – aye, Dahl – aye. MOTION CARRIED 7-0.**
  - C. The Boards moved into closed session at 6:36 P.M.
5. Reconvene to Open Session:
  - A. **MOTION** by Klinger/Kessenich for the Town Board to reconvene to open session. **Roll Call Vote: Morrow – aye, Anders – aye, Hampton – aye, Kessenich – aye, Klinger – aye. MOTION CARRIED 5-0.**
  - B. **MOTION** by Margenau/Henrich for the Village Board to reconvene to open session. **Roll Call Vote: Wiedenbeck – aye, Potter – aye, Wallace – aye, Schoenemann – aye, Margenau – aye, Henrich – aye, Dahl – aye. MOTION CARRIED 7-0.**
6. Adjournment:

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- A. **MOTION** by Klinger/Kessenich to adjourn the Town Board meeting. **MOTION CARRIED 5-0.**
- B. **MOTION** by Margenau/Wiedenbeck to adjourn the Village Board meeting. **MOTION CARRIED 7-0.**
- C. The meeting ended at 7:18 P.M.

Kim Banigan, Town Clerk

Approved 3/07/2008

Closed Session Minutes Approved and Opened 4/02/2009

JOINT MEETING – CLOSED SESSION  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
FEBRUARY 18, 2008

1. **MOTION** by Klinger/Kessenich for the Town Board to MOVE INTO CLOSED SESSION pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; Negotiations of Land Purchase as part of the Dane County Conservation Grant application – The Farm. **Roll Call Vote: Morrow – aye, Anders – aye, Hampton – aye, Kessenich – aye, Klinger – aye. MOTION CARRIED 5-0.**
2. **MOTION** by Dahl/Schoenemann for the Village Board to MOVE INTO CLOSED SESSION pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public funds, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiation purposes, negotiation with developers, intergovernmental agreements; **Negotiations of Land Purchase as part of the Dane County Conservation Grant application. Roll Call Vote: Wiedenbeck – aye, Potter – aye, Wallace – aye, Schoenemann – aye, Margenau – aye, Henrich – aye, Dahl – aye. MOTION CARRIED 7-0.**

The Boards moved into closed session at 6:36 P.M. Jim and Doug Bradt were also present. Village Attorney Lee Boushea arrived at 7:27 P.M.

3. Jim Bradt read a letter addressed to the Village of Cottage Grove from Attorney William F. White of Michael Best & Friedrich LLP, representing Jim and Doug Bradt. (Letter attached as Exhibit A).
4. Discussion: Margenau stated that 59 of the 102 acres are eligible for the Dane County Conservation Grant. Jim Bradt said the appraisal of \$35,000 per acre for the 59 acres seemed fair to them, but they do not feel the appraisal puts enough value on the remaining 43 acres. He also expressed concern that if they refused the offer, they would not fare well in “the court of public opinion”. He noted that market conditions make this the worst possible time to do an appraisal in 25 years. Hampton stated that the Town is interested only if the entire 102 acres is for sale, as that is the only way that Town residents will benefit from the conservancy.

Bradts agreed to complete the paperwork necessary to submit the grant application for the 59 acres, and were directed to figure out their asking price for the remaining 43 acres in time for the boards to discuss at their March 3<sup>rd</sup> meetings, and jointly at the March 6<sup>th</sup> Joint Town/Village Board meeting.

The Bradts left at 7:02 P.M.

Anders stated that he is offended by the “Terms” stated in Bradt’s letter to the Village, and that both the Town and Village could do very well without a park on ‘The Farm’ site. Boushea said that the Bradt’s attorney, Bill White, is well versed in matters such as these, and probably knows that the terms will not fly. Dahl stated that he is opposed to granting parkland dedication credit for land that is purchased at appraised value, and there was general agreement among the boards on this point. It was also agreed that if Bradt’s came back with a higher asking price for the 43 acres, they will need to get a second appraisal to back up their opinion.

Up to 75% of the cost of the 59 acres of conservancy could be financed by a Dane County

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Conservation Grant and WDNR Grant. The Ad Hoc committee is looking to other funding sources as well, and/or the Town and Village may need to go to referendum to fund the remaining cost. Margenau mentioned that the Village will need land for future facility needs, but Hampton again stated that if the other 43 acres are not protected, the Town will not benefit.

5. Reconvene to Open Session:

A. **MOTION** by Klinger/Kessenich for the Town Board to reconvene to open session. **Roll Call Vote: Morrow – aye, Anders – aye, Hampton – aye, Kessenich – aye, Klinger – aye. MOTION CARRIED 5-0.**

B. **MOTION** by Margenau/Henrich for the Village Board to reconvene to open session. **Roll Call Vote: Wiedenbeck – aye, Potter – aye, Wallace – aye, Schoenemann – aye, Margenau – aye, Henrich – aye, Dahl – aye. MOTION CARRIED 7-0.**

The closed session ended at 7:16 P.M.

Kim Banigan, Town Clerk  
Approved and Opened 4-02-2009

JOINT MEETING  
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VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
MARCH 6, 2008

1. Roll Call and Meeting Properly Posted:
  - A. Notice of the meeting was properly posted in the Town. Town Chairman Kris Hampton, and Supervisors Steve Anders, Karen Kessenich, and Mike Klinger were present, as well as Town Clerk Kim Banigan.
  - B. Notice of the meeting was properly posted in the Village. Trustee Randy Margenau called roll - Trustees Larry Schoenemann, Harvey Potter, Dave Wallace, Diane Wiedenbeck, Jack Henrich and Dave Wallace were present. President Ken Dahl arrived at 7:02 P.M.
  - C. Police Chief John Gould was also present, as well as those listed on the attached sign-in sheet (available in the Town Clerk's office).
2. Call to order:
  - A. Hampton called the Town Board meeting to order at 7:01 P.M.
  - B. Margenau called the Village Board meeting to order at 7:01 P.M.
3. Flag Pledge
4. Approval of Meeting Minute(s) – February 7, 2008, February 18, 2008:
  - A. **MOTION** by Wiedenbeck/Klinger to approve the minutes of the February 7, 2008 joint minutes, changing *stating* to *starting* in item 8. **MOTION CARRIED 11-0-1** (Anders abstained).
  - B. **MOTION** by Kessenich/Anders to approve the minutes of the open session joint minutes from February 18, 2008. **MOTION CARRIED 11-0-0.**
  - C. **MOTION** by Henrich/Wiedenbeck to approve the minutes of the closed session joint minutes from February 18, 2008, and to leave them closed until the matter is resolved. **MOTION CARRIED 11-0-0.**
5. Public Concerns: Public's opportunity to speak to Board Members about any subject that is not a specific agenda item:
  - A. Kessenich said that speaking as a resident, she thinks there are too many questions and concerns about Extraterritorial Zoning to be resolved before the statutory deadline of April 1<sup>st</sup>, and to try to rush it through is not in the best interest of the residents. She also has questions about who would benefit, and would like to see a cost/benefit analysis performed before any decision about whether to proceed with ETZ is made. She provided her written comments, along with a list of questions to include in a cost-benefit analysis, to the clerk.

Dahl stated that a large portion of the cost for ETZ was paid by a grant, and that the primary benefit of ETZ is for the Town. He also said he believes there is a statutory required waiting time before ETZ can be taken up again.
  - B. Hampton read a written statement from Dave Morrow, who could not be here tonight. Morrow thanked the ETZ Committee for their efforts, but also stated that as a result of the public hearing, there appear to be too many details to address before the established deadline. He encouraged the boards to consider continuation of the ETZ efforts under a future resolution.

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6. Update on Community Library and Fireman's Park Referendum:
  - A. Wiedenbeck said that no open houses are scheduled yet, and they are waiting on cost figures from the architect on a scaled back library size. Population estimates are the driving force, since they dictate collection size, which in turn dictates facility size. Projected populations of the Village are 6010 in the year 2010 and 8000 in the year 2020.
  - B. Margenau reported that Parks are not ready for an open house or referendum at this time.
7. Update on Ad Hoc Land Conservancy Committee: Margenau reported that the application for the Dane County Conservation Grant was submitted on March 3, 2008. Two committee members are working on the application for a DNR grant, which is due May 1, 2008. If both grants come through, they will cover 75% of the cost of the 59 acres of conservancy. Two other committee members are looking for other grants and private funding sources. A presentation will be made on March 26<sup>th</sup> to Dane County. It expected that the county will ask questions regarding preparedness, financial commitment, proximity to schools and bike trails.

Kessenich stated she thought they were submitting the entire 102 acres for the grant, but Margenau said it is doubtful that the other 43 acres would qualify, and the benefit of pursuing the grant vs. the Village and Town being able to have control may not be worth the ~\$200,000 in grant money for that portion.

8. Update on Joint Cable Committee: Anders said he is waiting on a cost estimate for equipment needed by the Town, including a mixer and a couple of DVD recorders. He should have prices for the Town board on March 17<sup>th</sup>. The Village cable coordinator is working on costs for the Village. It looks like Thursday may be the day for broadcasts of Town meetings, to include Town Board and Plan Commission meetings to start with. There has been no word from the Monona Grove School district on the matter of their use of cable in Cottage Grove. Kessenich suggested that an extra DVD be available for Town residents to check out if they do not have cable.
9. Update on Joint Recreation Program: Margenau reported that Recreation Director Jacob Tissue is doing an outstanding job, and has recently obtained Certified Park and Recreation Professional status with the National Recreation and Parks Association. Due largely to his efforts, an even better summer recreation program will be offered this year. Jim Guy will be turning the baseball program over to the recreation program after many years of overseeing it. A recognition for Guy's efforts is anticipated this summer.

Hampton asked about the status of re-grading Cedar Knolls park for soccer. Margenau said MSA has shot grades, and they expect to haul fill in this spring. Some screening of trees was suggested, and Kessenich said she would appeal to community members she has contact with who may be able to provide donations.

Kessenich mentioned that the Town Board approved the use of Bass Park by the Cottage Grove Soccer Club for the spring and fall seasons in 2008.

10. **MOTION** by Klinger/Wiedenbeck to MOVE TO CLOSED SESSION AS PERMITTED BY WIS. STATS. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing or public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Lease of Property – Police Station, Purchase of Property – The Farm. **MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

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11. The Boards moved to closed session at 7:31 P.M. Anders left for an EMS call during the closed session.
12. **MOTION** by Klinger/Schoenemann to reconvene to open session. **MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**
13. Action as a result of closed session: None.
14. Skip to agenda item 15: Items for next agenda: Update on Community Library and Fireman's Park Referendum, Update on Ad Hoc Land Conservancy Committee, Update on Joint Cable Committee, Update on Joint Recreation Program, Report on ETZ, Closed session to discuss purchase of property – The Farm. The next joint meeting will be Thursday, April 4, 2008
15. Discussion of Deer-Grove EMS Issues: Kevin Hoey, and Deer-Grove EMS members Lewis Kortsch, Paul Moynihan, and Michelle Hokschi joined the meeting.

There was criticism of the Deer-Grove EMS Commission for meeting with Ryan Brothers Ambulance Service. It was originally posted as a Commission meeting, but the meeting was cancelled when it was discovered that a quorum would not be present. Hampton reported that representatives from the Towns of Cottage Grove and Deerfield and the Village of Deerfield still met with Ryan Brothers Ambulance Service to hear what services they offer, as a fact finding mission since Ryan Brothers are building a facility in Deerfield. Margenau said that the timing of this in relation to the recent resignations of the EMS Chief and Medical Director gives a bad impression to EMS staff, and Hoey added that it adds volatility to the relationship between the commission and staff.

Henrich stated that after attending the DGEMS Commission meeting last Friday, it is clear to him that the commission needs to be depoliticized, i.e. comprised of citizens, not elected officials. He also questioned legal representation of the DGEMS commission by Connie Anderson, who also represents the Town of Cottage Grove and the Village of Deerfield. Legal representation rotates with the municipality of the committee chair, who is currently from the Village of Deerfield and previous to that was from the Town of Cottage Grove.

(Dave Wallace left at 8:30 P.M.)

DGEMS Volunteer Coordinator Lewis Kortsch stated that of 4 of 9 applicants have withdrawn due to recent events at DGEMS, and he anticipates a fifth one will as well. He said that word is getting out and it is becoming more difficult to find and keep volunteers. He agrees depoliticizing of the commission is what is needed.

In further discussion, it was suggested that setup similar to the Police Commission and LEC Committee be used, where a citizen commission oversees the EMS organization, and a committee of elected officials deals only with budgetary issues. Hampton noted that in the past, the commission was made up of citizen members, but the Village of Cottage Grove requested a change to only elected members.

Discussion was that something needs to be done at the commission level and/or with the organizational structure of DGEMS to prevent recurrence of the difficulties experienced over the past 18 months. Hoey reported that Village Attorney Lee Boushea recommended to him that an outside party with no ties to the community be contracted to do the hiring of the new chief.

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Richard Meeker, President of the Wisconsin EMS Association, had similar suggestions.

(Anders returned at 8:45 P.M.)

After much discussion, there was general agreement that the commission should proceed with the preparation of a RFP for a consultant to review the organizational structure, make recommendations, and assist with hiring of a new chief. Anders added that there is no need for an outside consultant to review patient care or training, only the organizational structure. There was general agreement to this point.

16. Adjournment:

A. **MOTION** by Kessenich/Anders to adjourn the Town Board meeting. **MOTION CARRIED 4-0.**

B. **MOTION** by Wiedenbeck/Schoenemann to adjourn the Village Board meeting. **MOTION CARRIED 6-0.**

C. The meeting ended at 9:03 P.M.

Kim Banigan, Town Clerk

**Approved: April 3, 2008**

**Open Session Minutes approved and opened 4-2-2009**

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VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
MARCH 6, 2008

1. **MOTION** by Klinger/Wiedenbeck to MOVE TO CLOSED SESSION AS PERMITTED BY WIS. STATS. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing or public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Lease of Property – Police Station, Purchase of Property – The Farm. **Roll Call Vote: Klinger – aye, Kessenich – aye, Hampton – aye, Anders – Aye, Dahl – aye, Wallace – aye, Henrich – aye, Wiedenbeck – aye, Potter – aye, Margenau – aye, Schoenemann – aye. MOTION CARRIED 11-0.**
2. The Boards moved to closed session at 7:31 P.M. Town Clerk Kim Banigan and Police Chief John Gould were also present.
3. Lease of Property – Police Station: Hampton reported that he met with Dale Huston, who had agreed with a three-year, triple-net lease, with option of a one year continuation for either party. Hustons had originally asked for a 4% annual increase, but Dale agreed to a 2% increase after Hampton told him that was the maximum levy increase allowed by the State. Also at issue was the term of the lease: Hustons want it to end in the summer because it is easier to rent than if it expires in January.

(Anders left for an EMS Call)

There was general agreement on a 3 year + 5 month lease at a \$10,000 base price with a 2% increase each year, triple net. The extra 5 months would be at the third year lease price, and termination must be noticed by June of the third year.

There was also discussion about requests by the Police Department for a floor drain, overhead garage door opener, and generator. Hampton said Hustons are thinking about the garage door opener and floor drain, but the generator is a more expensive item. Kessenich suggested that the generator was a Police Department expense since it would be portable. Chief Gould suggested splitting the cost, having the PD pay for the generator, and Hustons pay for the wiring use it in the building.

4. Purchase of Property – The Farm: Bradts provided a counter offer for the 43 acres that do not qualify for conservancy. Dahl noted that they would need to prove their price with an appraisal if the communities moved toward purchasing the 43 acres, and that no commitment could be made until both grant applications are acted on. Margenau said that could be June for the Dane County grant, and maybe August for the DNR grant.

Kessenich stated that the conservancy does not benefit Town residents unless a buffer is provided to the west of it. Margenau suggested using the 43 acres for Village municipal buildings with green space to the west. Hampton said that plan would need to be presented to Meadow Grove residents, and suggested instead that the 43 acres be used for Town residential development at the same density as Meadow Grove.

Margenau stated that at one point Bradts had suggested that the Village buy The Farm for Firemans Park, and in turn Bradts would donate \$500,000 to be used toward establishing the park. He suggested putting this back to them, i.e. asking them to contribute toward the conservancy if the Town and Village purchase the 43 acres. This would give them a tax benefit, as would selling it under appraised value.

Hampton said that the Town will need to ask the electors for permission to purchase property at the

JOINT MEETING – CLOSED SESSION  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
MARCH 6, 2008

Annual Meeting on April 8, 2008. Two separate questions will be needed – one for the 59 acres of conservancy and one for the remaining 43 acres. The electors could grant approval, but the Town would need to go to referendum to get approval to raise taxes to fund any purchase.

Margenau suggested that if the Town and Village are not able to purchase the 43 acres, they negotiate with Bradts to move any development on the 43 acres to the east side of it so as to leave a buffer for Town residents. Kessenich said she had contacted 1 or 2 organizations who would be interested in taking ownership and establishing a permanent prairie.

Consensus was of interest but no action on the counter offer. Margenau will talk with Bradts to see if they have any interest in contributing to the conservancy itself.

5. **MOTION** by Klinger/Schoenemann to reconvene to open session. **MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

Kim Banigan, Town Clerk  
Approved and opened 4-2-2009

**JOINT MEETING OF THE  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
&  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
Thursday, April 3, 2008**

1. **Call to Order** – Village President Dahl called the meeting to order.
  - a.) **Village Board of Trustees** – Present: Trustees Henrich, Margenau, Potter, Schoenemann, Wallace, Wiedenbeck and President Dahl
  - b.) **Town Board of Supervisors** – Present: Supervisors Kessenich, Klinger, Morrow and Chairperson Hampton.  
Absent and excused: Supervisor Anders
2. **Roll Call & meeting properly posted.**
  - a.) **Village Board of Trustees**
  - b.) **Town Board of Supervisors**

There were three citizens in attendance.

3. **Flag Pledge**
4. **Approval of Meeting Minute of March 6, 2008.** Motion by Wiedenbeck to approve the minutes of March 6, 2008 with the one noted correction, seconded by Hampton. **Motion** passes on a voice vote 10-0-1 with Morrow abstaining.
5. **Public Appearances** - *Public's opportunity to speak to Board Members about any item that is not an agenda item.* Bill White, 2708 Lakeland Ave, Madison, who represents Jim and Doug Bradt, owners of The Farm property, spoke to the boards about being interested in working with both boards. The Bradts would like to see a total purchase of the property. Mr. White appreciates all the hard work that has been done. The Bradts have been waiting 7 months since their petition for annexation. Supervisor Kessenich spoke to both boards about the need for a Joint Boundary Agreement between the Town and Village.
6. **Discuss and consider possible joint referendums for Library and Parks Facilities.** Wiedenbeck reported to the joint boards Administrator Manley has signed a letter from the Architect firm of Plunket, Rayisch and Associates. Wiedenbeck and Manley will be in Milwaukee on Monday, April 7, 2008 for a design session. Margenau reported to the joint board that based upon the information from a consulting firm a business plan for the Wellness Centers is in place and the revenues from the Wellness Center would off set the monies for the Recreation Center and programs. The Recreation Committee is considering working with Brenda Clevidence on a survey to get a better feel as to who will use the fitness center. **This was discussion only and no action was taken.**
7. **Update on Ad Hoc Land Conservancy Committee and grant submittal.** Margenau reported to the joint boards that he, Administrator Manley and Recreation Director Tisue attended a presentation on March 26, 2008 of the Dane County Parks Committee at the Lussier Center in Madison. Margenau gave a history of the progression of The Farm

property and the direction of the Ad Hoc Land Conservancy Committee. To date there have been only 2 applications to Dane County for funding with the Village of Cottage Grove being one.

8. **Update on Joint Recreation Programs.** Margenau reported to the joint boards the 2008 Spring and Summer Recreation Guide is out. This will be the first year that the Village's Recreation Department will be taking over the Teener Baseball league. For Cottage Grove Night at the Madison Mallards baseball game, there may be recognition for Jim Guy and all the work he has done over the years for the Cottage Grove baseball program. The Monona and Cottage Grove soccer clubs have joined together.
9. **CLOSED SESSION.** The Town and Village Boards will enter into **CLOSED SESSION** pursuant to Wisconsin State Statute §19.85(1)(e) deliberating or negotiating the purchase of public property, investing of public fund, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; negotiation purposes, negotiation with developers, intergovernmental agreements; **Negotiations of Land Purchase as part of the Dane County Conservation Grant application.** **Motion** by Dahl to move into Closed Session at 7:00pm, seconded by Morrow. Motion passed on a unanimous voice vote 11-0-0.
10. **Reconvene into Open Session.** **Motion** by Hampton to reconvene into Open Session at 8:13pm, seconded by Kessenich. Motion passed on a unanimous voice vote 11-0-0.
11. **Items for next agenda.**
  - i. Update on Community Library and Fireman's Park Referendum
  - ii. Update on Ad Hoc Land Conservancy Committee and grant submittal.
  - iii. Update on Joint Recreation Program
  - iv. Closed Session
12. **Adjournment.**
  - a. Town Board: **Motion** by Morrow, to adjourn the Town meeting, seconded by Klinger. **Motion** carried with a unanimous voice vote of 4-0-0
  - b. Village Board: **Motion** by Schoenemann to adjourn the Village meeting, seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 7-0-0. Trustee Dahl adjourned the Joint meetings of the Cottage Grove Town of Supervisors and the Village of Cottage Grove Board of Trustees at 8:18 p.m.

Respectfully submitted, Connie K. Bushee - Deputy Treasurer      **Approved:** June 5, 2008

These minutes represent the general subject matter discussed in this meeting but **do not** reflect a verbatim documentation of the subjects and conversations that took place.

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
MAY 1, 2008

1. Roll Call and Meeting Properly Posted:
  - A. Notice of the meeting was properly posted in the Town. Town Chairman Kris Hampton, and Supervisors Dave Morrow, Steve Anders, Mike Kindschi, and Karen Kessenich were present, as well as Town Attorney Connie Anderson and Town Clerk Kim Banigan.
  - B. Notice of the meeting was properly posted in the Village. Village President Ken Dahl called roll - Trustees Harvey Potter, Diane Wiedenbeck, and David Viken were present. Mike Willkomm arrived at 7:05 p.m.
  - C. Police Chief John Gould was present, as well as those listed on the attached sign-in sheet (available in the Town Clerk's office). Hampton pointed out that Cynda Solberg, County Board Supervisor for a portion of the Town, was present.
2. Call to order:
  - A. Hampton called the Town Board meeting to order at 7:03 P.M.
  - B. Dahl called the Village Board meeting to order at 7:03 P.M.
3. Flag Pledge
4. Approval of Meeting Minute(s) – April 3, 2008:
  - A. Kessenich noted that the April 3, 2008 minutes had incorrect voice vote counts in items #4, 5, 9 and 10, and that comments she made under Public Concerns were not documented. **MOTION** by Kessenich/Wiedenbeck to table approval of the April 3, 2008 minutes until the June 5, 2008 meeting to allow for corrections to be made. **MOTION CARRIED 7-0-3** (Willkomm, Viken, and Kindschi abstained.)
5. Public Concerns: Public's opportunity to speak to Board Members about any subject that is not a specific agenda item:
  - A. Richard Kerr, 326 Meadow Crest Terrace, spoke to the boards about police staffing. While the police department has been receptive to the information he has provided, he was told that there are not enough officers to conduct an investigation. He compared staffing levels he found on the internet of seven Southern Wisconsin communities which he referred to as having similar populations to Cottage Grove, and stated that all except one had more police officers than Cottage Grove has. He said that the new middle school will create new demand on the police department, and urged the boards to do something about low police staffing levels.
6. Discuss Joint Town/Village Community Planning: Erich Schmidtke of the Department of Administration's Municipal Boundary Review Program presented a handout and verbal contrast and comparison of the three Wisconsin Statutes that authorize boundary agreements: s. 66.0225, s. 66.0301 and s. 66.0307. He noted 2007 Wisconsin Act 43 made significant changes to boundary agreement law, including a condensed time frame and a comprehensive planning link rather than previous requirements for land use planning in the agreement itself. Schmidtke suggested communities begin the boundary agreement process by listing and prioritizing important issues and comparing similarities in what the parties want the area to look like. Audience members asked about property owner notification and referendum requirements. Kessenich noted that three current agreements in Dane County call for the dissolution of the involved Town. Schmidtke suggested that rather than dissolution, they should be referred to as consolidations through boundary agreement, noting that the actual consolidation statute is very difficult. Jim Bradt gave Schmidtke and the new board members information that he previously provided to the boards regarding discussions between

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
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MAY 1, 2008

the Town, the Village, and the City of Madison, stating that in his opinion proposed green space would be financed by landowners.

Anderson left.

7. Discuss/Consider Draft Traffic Circulation Study for the Blum Parcel, Veridian Homes, Owner: Dahl stated that MSA and the Village Plan Commission typically review such studies, and no conceptual plan has been put out yet. Kessenich said the Town Board thought the current traffic counts on Mourning Dove and Pheasant Run seem high. A Town resident had contacted Kessenich worried that her street would be required to put in curb and gutter. Village Board members indicated that there would be no requirement for annexation or curb and gutter. Dahl said there will be no construction traffic on the Town roads, but Town Board members said they were also concerned about the sheer volume of traffic on the Town roads once the roads are connected, especially due to their being a direct route between Taylor Prairie School and the new Middle School. Hampton read a letter from Village Trustee Jack Henrich, who could not be present at the meeting but wanted to state his opinion against development of the Veridian subdivision until access to Buss Road is obtained. Kessenich asked if approval of the development is contingent on connecting to Town Roads, and Wiedenbeck stated that the Village set the bar for that with the Three-Oaks subdivision.
8. Discuss/Consider Insurance Proposals for employees: Village Administrator Kim Manley was the planned presenter for this topic, but had to leave earlier. Chief Gould said that alternatives to the currently used State health plan appear to offer significantly lower premiums. **MOTION** by Dahl/Kessenich to table the discussion until the June 5, 2008 Joint Board meeting. **MOTION CARRIED 10-0-0.** Hampton asked whether this would give enough time, and whether extending the current contract into January of 2009 would bind us to the entire year. Gould will look into these questions, and also invite a Police Union representative to the June 5<sup>th</sup> meeting.
9. Consider/Approve Lease for Police Facilities: Hampton read suggested language from Town Attorney Greg Murray to clarify payment of property taxes, and Kessenich questioned some of the wording and pointed out grammatical errors in the proposed lease. **MOTION** by Kindschi/Anders to approve the lease with the addition of Murray's language for payment of property taxes and the correction of grammatical errors. **MOTION CARRIED 9-0-1** (Willkomm abstained).
10. Discuss Charges to LEC for Village Backup System: Hampton questioned a charge to the Police Department budget of \$182.10 for part of a new data backup system purchased by the Village, and Chief Gould said there had been other charges in the past for training of Village personnel that could have an impact on the police department. Hampton pointed out that the Town shares in the rent for the storage shed used by the Village at the Police station, and Banigan said that the Town makes regular backups of Fire Department data without charging the Village a portion of the cost. Hampton asked the Village Board to instruct Village staff not to bill departments for such unbudgeted charges in the future. Wiedenbeck said it is important that the boards are aware when services like this are provided by one municipality for the other.
11. Update on Community Library and Fireman's Park Referendum: Wiedenbeck reported that the Village is awaiting an alternate plan based on a study using only the Village's population. This plan is scheduled to be presented to the Village and Library Boards on May 7<sup>th</sup>. Open house dates of May 13<sup>th</sup> and May 17<sup>th</sup> are set for the public to learn about the proposed library referendum, and on May 18<sup>th</sup> the Village Board will decide on the referendum dollar amount and question. It is anticipated that the library referendum will be for \$3 or \$4 million. Randy Margenau said there is no referendum scheduled yet for Fireman's Park expansion, but stated

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
MAY 1, 2008

that phase I, including a recreation center, is proposed at \$5.5 million, with \$1 – 1.5 million anticipated to come from private sources.

Hampton introduced County supervisor Dave Wiganowsky, who had recently arrived at the meeting.

12. Update on Ad Hoc Land Conservancy Committee: Kessenich announced that the Dane County Grant Committee approved a grant for 25% of the purchase price of the 59 acres of conservancy at the former “The Farm Golf Course”. She has been told that the money will be available for about a year. Application for a Knowles/Nelson grant from the DNR has also been submitted. Feedback is expected in June, with awards made in August. The DNR will do their own appraisal of the property. Wiganowsky stated that Dane County has \$5 million available for land purchases, and is looking to acquire land to expand county bike trails. He suggested that this may offer an opportunity for expanding the project to areas not covered by grant money.
13. Update on Joint Cable Committee: Anders said there was nothing to report. The Town Board will consider purchase of recording equipment at their next meeting. Broadcast costs to the Town were estimated at \$25/week.
14. Update on Joint Recreation Program: Margenau reported Town resident participation in the Joint recreation program is up to 35%. He presented a grading plan for Cedar Knolls park that will create a 300’ x 165’ playing surface. Fill will come from Commerce Park. There were questions about whether the topsoil could be reused, and where to get equipment for fine grading.
15. **MOTION** by Anders/Morrow to MOVE TO CLOSED SESSION AS PERMITTED BY WIS. STATS. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing or public funds, or conducting other specified public business, whenever competitive and/or bargaining reasons require a closed session: Negotiations of Land Purchase as part of the Dane County Conservation Grant application. **MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**
16. The Boards moved to closed session at 9:32 P.M.
17. **MOTION** by Morrow/Wiedenbeck to reconvene to open session. **MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.** Open session resumed at 9:43 P.M.
18. Action as a result of closed session: None.
19. Items for next agenda and meeting date: The next joint meeting of the Town and Village Boards will be on Thursday, June 5, 2008 at 7:00 P.M. at the Village Hall. Hampton will not be at the meeting. Agenda items to include:
  - 1) Approval of April 3, 2008 minutes
  - 2) Discuss/Consider Insurance Proposals for employees
  - 3) Update on Ad Hoc Land Conservancy Committee
20. Adjournment: **MOTION** by Kessenich/Kindschi to adjourn. **MOTION CARRIED 10-0-0.** The meeting ended at 9:44 P.M.

Kim Banigan, Town Clerk

Approved 6-5-2008

Closed Session Minutes approved and opened 4-02-2009

JOINT MEETING – CLOSED SESSION  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
MAY 1, 2008

1. **MOTION** by Anders/Morrow to MOVE TO CLOSED SESSION AS PERMITTED BY WIS. STATS. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing or public funds, or conducting other specified public business, whenever competitive and/or bargaining reasons require a closed session: Negotiations of Land Purchase as part of the Dane County Conservation Grant application. **Roll Call Vote: Kessenich – aye, Kindschi – aye, Hampton – aye, Anders – Aye, Morrow – aye, Dahl – aye, Potter – aye, Willkomm – aye, Wiedenbeck – aye, Viken – aye. MOTION CARRIED 10-0.**
2. The Boards moved to closed session at 9:32 P.M. Town Clerk Kim Banigan was also present.
3. Dahl asked how to determine where the line is defining the 59 acres of environmental corridor? It was determined that the County will want it divided off as a separate parcel.
4. Kessenich referred to a conceptual plan for development that Bradts had presented to neighbors at one point, noting that it included an area of conservancy. She also mentioned that the purchase price and appraisal price were not necessarily the same.
5. Willkomm asked why the Town and Village were involved rather than leaving it to developers, who would need to leave some conservancy anyway, and Kindschi suggested that neighbors form an association and purchase the land themselves. It was suggested that no further closed sessions would be needed until after the DNR's appraisal.
6. **MOTION** by Morrow/Wiedenbeck to reconvene to open session. **MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.** The closed session ended at 9:43 P.M.

Kim Banigan, Town Clerk  
Approved and opened 4/02/2009

**VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
&  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
Thursday, June 5, 2008**

**MINUTES**

- 1. Roll Call and Meeting Properly Posted:**
  - a. Town Board of Supervisors**

Notice of the meeting was properly posted in the Town. Chairman Pro Tem Steve Anders called roll - Supervisors Karen Kessenich and Mike Kindschi were present. Supervisor Dave Morrow arrived at 6:42 p.m. Chairman Kris Hampton was not present.
  - b. Village Board of Trustees**

Notice of the meeting was properly posted in the Village. **Motion** by Willkomm to appoint Diane Wiedenbeck as Village President Pro Tem, seconded by Wallace. **Motion** carried with a unanimous voice vote of 5-0-1 President Pro Tem Diane Wiedenbeck called roll - Trustees Jack Henrich, Harvey Potter, Dave Viken, Dave Wallace and Mike Willkomm were present. President Ken Dahl arrived at 7:04 p.m.
  - c.** There were 2 citizens in attendance.
- 2. Call to Order:**
  - a. Town Board of Supervisors**

Anders called the Town Board meeting to order at 6:39 p.m.
  - b. Village Board of Trustees**

Wiedenbeck called the Village Board meeting to order at 6:42 p.m.
- 3. Flag Pledge**
- 4. Approval of Minutes of:**
  - a. April 3, 2008**

**Motion** by Kessenich to approve the minutes from the April 3, 2008 Joint Town and Village Board meeting, seconded by Potter. **Motion** carried with a voice vote of 7-0-2.
  - b. May 1, 2008**

**Motion** by Willkomm to approve the minutes from the May 1, 2008 Joint Town and Village Board meeting, seconded by Anders. **Motion** carried with a voice vote of 7-0-2.
- 5. Public Concerns:** *Public's opportunity to speak to Board Members about any subject that is not a specific agenda item.*

None
- 6. Update on Community Library Open Houses and Referendum.**

Wiedenbeck reported that there will be a Special Village Board meeting on June 23, 2008 to discuss the Library Referendum question and date of a possible Referendum. Anders – Has a dollar amount already been set? Manley – There is a proposed amount of \$3 million. Anders – Is that just the referendum amount or the total amount needed for the Library? Manley – That is the referendum amount. Wiedenbeck noted that the total amount needed depends upon the size of Library which is yet to be decided.

**7. Update on Ad Hoc Land Conservancy Committee and grant submittals.**

The DNR is reviewing their portion of the Grant Application. Dane County Parks Committee has communicated their approval to the County Board. There will be a tour of the area on June 13, 2008 with Dane County Parks. Morrow – Did the DNR give you a timeline as to when they would have an answer? Manley – No, they have some additional questions and are continuing to review. Kessenich – At the last Ad Hoc Conservancy meeting, the committee discussed what their purpose is now that both grants have been filed and that there is another possible source of funding through the County. Both the Town and Village Boards will need to vote on if this grant should be applied for. Kessenich also discussed other possible uses for the remaining 43 acres. One suggestion from a Town citizen was that “It would be a beautiful site for the Library” and a way for the Town to contribute towards the Library through joint purchase of the land. Another Town citizen had emailed Kessenich suggesting using the remaining 43 acres for the Recreation Complex or for a Municipal Campus.

**8. Update on Joint Recreation Program.**

No Report. The committee has not met and there is not chair at this time.

**9. Update on and discussion of health insurance coverage.**

Manley met with the department heads who had further questions. I am in the process of setting up a meeting with Kevin Clougherty from Motenson, Matzelle and Meldrum to answer those questions.

**10. Discuss and consider lawn/weed control at the Emergency Services Building, 4050 County Highway N.**

This has been taken care of by Public Works.

**11. Items for next agenda and meeting date**

The next joint meeting of the Town and Village Boards will be on Thursday, July 3, 2008 at 7:00 P.M. at the Town Hall. Agenda items to include:

- ETZ Committee
- Employee Health Insurance
- Ad Hoc Land Conservancy Committee
- Boundary Agreement
- Joint Recreation Committee

**12. Adjournment:**

**a. Town Board of Supervisors**

**Motion** by Kindschi to adjourn the Town Board meeting at 7:22p.m., seconded by Kessenich.

**Motion** carried with a unanimous voice vote of 4-0-0.

**b. Village Board of Trustees**

**Motion** by Wiedenbeck to adjourn the Village Board meeting at 7:23p.m., seconded by

Willkomm. **Motion** carried with a unanimous voice vote of 7-0-0.

**Respectfully Submitted,**

**Deb Winter, Clerk-Treasurer, Village of Cottage Grove**

**Approved: 8-07-2008**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
AUGUST 7, 2008

1. Roll Call and Meeting Properly Posted:
  - A. Notice of the meeting was properly posted in the Town. Town Chairman Kris Hampton, and Supervisors Steve Anders and Mike Kindschi were present, along with Town Clerk Kim Banigan.
  - B. Notice of the meeting was properly posted in the Village. Village President Ken Dahl, and Trustees Jack Henrich, Dave Wallace and David Viken were present.
  - C. Also present were those listed on the attached sign-in sheet (available in the Town Clerk's office).
2. Call to order:
  - A. Hampton called the Town Board meeting to order at 7:05 P.M.
  - B. Dahl called the Village Board meeting to order at 7:05 P.M.
3. Flag Pledge
4. Approval of Meeting Minute(s) – June 5, 2008: **MOTION** by Viken/Henrich to approve the minutes of the June 5, 2008 minutes as presented. **MOTION CARRIED 6-0-1** (Hampton abstained).
5. Public Concerns: Kathy Maves, a resident of the Village of Oregon, introduced herself as a candidate for the 46<sup>th</sup> Assembly District on the Republican ticket. She stated one of her main concerns as accountability for tax money, and indicated she is not in favor of a rail system.
6. Update on Extraterritorial Zoning – Status of grant presentation to Dane County by Mike Slavney: Dahl stated he had no new information, but would try to get Slavney to attend the next joint meeting.
7. Update on County Road N / I-94 reconstruction project: Dahl said a meeting for interested parties is scheduled for August 11<sup>th</sup> at 9:00 a.m. at the DOT Wright Street location. The timetable is 2010 for construction of a third east bound lane, and 2011 for major construction.
8. Update on Community Library Open Houses and Referendum: Dahl reported that the referendum questions for the November ballot in the Village are currently under review by George Dunst, Attorney for the Wisconsin Government Accountability Board.
9. Update on Insurance Proposals for Employees: Henrich reported that a meeting is scheduled for August 18<sup>th</sup> at the Village Hall with Kevin Clougherty of Mortenson, Matzelle and Meldrum.
10. Update on Ad Hoc Land Conservancy Committee: Henrich reported that DNR and County grants total to \$774,978, leaving ~\$300,000 for each municipality to purchase the 59 acres of conservancy. Several steps remain before the DNR grant is finalized, including a second appraisal and approval by the Governor's office. Brian Thorson, 724 Weald Bridge, encouraged the Village and Town to work together to purchase the greenspace.
11. Update on Cable TV: Anders reported that due to Charter's decision to move public access channels to the digital spectrum, even fewer residents will have access. At this point, discussion has turned to the possibility of internet broadcast of government meetings as the only viable option for the future.
12. Update on Joint Recreation Program: Dahl said that Town participation is at about 32 – 35% for all programs.
13. **CONSIDER/ADOPT MOTION TO MOVE TO CLOSED SESSION AS PERMITTED BY WIS. STATS. 19.85(1)(e)** deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
AUGUST 7, 2008

reasons require a closed session: The Farm: **MOTION** by Henrich/Dahl to move into closed session. **MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.**

14. **MOVE INTO CLOSED SESSION:** The boards moved into closed session at 7:35 p.m.
15. **CONSIDER/ADOPT MOTION TO RECONVENE TO OPEN SESSION:** **MOTION** by Anders/Kindschi to reconvene to open session. **MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.** The boards reconvened to open session at 7:55 p.m.
16. Action as a result of closed session: None.
17. Items for next agenda and meeting date: The next joint meeting of the Town and Village Boards will be on Thursday, September 4, 2008 at 7:00 P.M. at the Village Hall. Agenda items to include:
  - 1) Update on Extraterritorial Zoning
  - 2) Update on County Road N / I-94 reconstruction project
  - 3) Update on Community Library Open Houses and Referendum
  - 4) Update on Insurance Proposals for employees
  - 5) Update on Ad Hoc Land Conservancy Committee
  - 6) Update on Joint Recreation Program
18. Adjournment:
  - A. **MOTION** by Kindschi/Anders to adjourn the Town Board. **MOTION CARRIED 3-0.**
  - B. **MOTION** by Dahl/Viken to adjourn the Village Board. **MOTION CARRIED 4-0.**The meeting ended at 7:59 P.M.

Kim Banigan, Town Clerk  
Approved 9/04/2008  
Closed Session Minutes Approved and Opened 4/02/2009

JOINT MEETING – CLOSED SESSION  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
AUGUST 7, 2008

1. **MOTION** by Henrich/Dahl to MOVE TO CLOSED SESSION AS PERMITTED BY WIS. STATS. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive and/or bargaining reasons require a closed session: The Farm. **Roll Call Vote: Wallace – aye, Viken – aye, Henrich – aye, Dahl – aye, Kindschi – aye, Hampton – aye, Anders – aye. MOTION CARRIED 7-0.**
2. The Boards moved to closed session at 7:35 P.M. Town Clerk Kim Banigan was also present.
3. Hampton stated that looking at the Town’s budget, he does not see any money for purchase of property. The purchase of the 59 acres of conservancy without the other 42 acres would not help the Town’s side of the property, and he does not see residents other than those in Meadow Grove being in favor of the purchase without an economic return.

Anders stated that if the Village uses the 42 acres for a municipal campus, the 59 acres of conservancy would be even further away from any town residents.

Dahl stated that of the 59 acres, ~20 acres can be used for recreation purposes such as unlighted fields. Dahl confirmed that the Village has been granted an easement for a road and sewer line through the 59 acres. Dahl said that the Village probably cannot afford the 42 acres without the Town’s participation.

Wallace said that the Bradts probably want to know one way or the other. It was noted that they are free to sell the land to another party, although development would still be controlled by the Village.

Discussion was that a November referendum would be too soon due to the fact that the DNR grant is not finalized. An April referendum would be better.

4. **MOTION** by Anders/Kindschi to reconvene to open session. **MOTION CARRIED UNANIMOUSLY BY ROLL CALL VOTE.** The closed session ended at 7:55 P.M.

Kim Banigan, Town Clerk  
Approved and Opened 4/2/2009

**VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
&  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
Thursday, September 4, 2008**

**MINUTES**

1. **Roll Call and Meeting Properly Posted:**  
Notice of the meeting was properly posted. There were 13 people in attendance.
  - a. **Town Board of Supervisors**  
Chairman Hampton called the meeting to order at 6:30 p.m.- Supervisors Steve Anders, Mike Kindschi, and Dave Morrow were present. Supervisor Karen Kessenich arrived at 6:32 p.m.
  - b. **Village Board of Trustees**  
President Dahl called the meeting to order at 6:30 p.m. Present: President Dahl, Trustees: Willkomm, Wiedenbeck, Wallace, Viken, Potter and Henrich.
2. **Flag Pledge**
3. **Public Concerns:** *Public's opportunity to speak to Board Members about any subject that is not a specific agenda item. None*
4. **Discuss and consider approving the minutes of August 7, 2008. Motion** by Viken to approve the minutes of August 7, 2008 as written, seconded by Willkomm. **Motion** passes on a voice vote 8-0-3 with Wiedenbeck, Morrow and Potter abstaining.
5. **Update on the possible Referendums scheduled for November 4, 2008 Presidential Election.** Trustee Wiedenbeck read what the referendum question will be for the library. Hampton said the Town will have a referendum question also to raise \$90,000 for road maintenance. **This was discussion only and no action was made.**
6. **Discuss and consider referendum question for the purchase of 59 acres known as The Farm for the November 4, 2008 Presidential Election (dollar amount determined after grant funds are applied.** Dahl stated the DNR has several items they need to finish before this can become a referendum question. **Motion** by Dahl to not have this question on the November 4, 2008 ballot and to bring this subject up when we have all the information from the DNR, seconded by Wiedenbeck. **Motion** passes on a unanimous voice vote 12-0-0.
7. **Discuss and consider coverage expansion for the Cottage Grove Fire Department to include a greater area of the Town of Pleasant Springs.** Chief Boxrucker was in attendance to give an overview of the proposed expansion area in the Town of Pleasant Springs. **Motion** by Willkomm to approve the expansion for the Cottage Grove Fire Department to include a greater area of the Town of Pleasant Springs and approve Chief

Boxrucker to review the contract and bring forward to the individual Town & Village Boards, seconded by Wallace. **Motion** passes on a unanimous voice vote 12-0-0.

8. **Discuss and consider the possible extension of Jani-King contract for the Fire/EMS Department, Village Hall, Police Department and Public Works building or determine if bid process should be started.** All the departments have stated they are satisfied with the service they are being provided also the contract did not increase from the previous year. **Motion** by Willkomm to approve the extension of Jani-King contract for the Fire/EMS Department, Village Hall, Police Department and Public Works building, seconded by Henrich. **Motion** passes on a unanimous voice vote 12-0-0.
9. **Update on the two year waiting period for Extraterritorial zoning ordinance.** **Motion** by Dahl to table this item, seconded by Anders. **Motion** passes on a unanimous voice vote 12-0-0
10. **Items for next agenda and meeting date**  
The next joint meeting of the Town and Village Boards will be on Thursday, October 2, 2008 at 7:00 P.M. at the Town Hall. Agenda items to include:
  - Update on Ad Hoc
  - Extraterritorial Zoning ordinance
  - Update on Joint Recreation Committee
  - Remodeling for EMS Living Quarters
11. **Adjournment:**
  - a. **Town Board of Supervisors**  
**Motion** by Kessenich to adjourn the Town Board meeting at 7:34p.m., seconded by Morrow. **Motion** carried with a unanimous voice vote of 5-0-0.
  - b. **Village Board of Trustees**  
**Motion** by Viken to adjourn the Village Board meeting at 7:34p.m., seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 7-0-0.

**Respectfully Submitted,**  
**Connie K. Bushee, Deputy Treasurer, Village of Cottage Grove**  
**Approved: 10-02-2008**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
OCTOBER 2, 2008

1. Roll Call and Meeting Properly Posted:
  - A. Notice of the meeting was properly posted in the Town. Town Chairman Kris Hampton, and Supervisors Steve Anders, Mike Kindschi and Karen Kessenich were present, along with Town Clerk Kim Banigan.
  - B. Notice of the meeting was properly posted in the Village. Trustees Mike Willkomm, Dave Wallace, Harvey Potter, Jack Henrich and Diane Wiedenbeck were present.
  - C. Also present were those listed on the attached sign-in sheet (available in the Town Clerk's office).
2. Call to order:
  - A. Hampton called the Town Board meeting to order at 7:00 P.M.
  - B. **MOTION** by Wiedenbeck/Potter to appoint Jack Henrich as chair pro tem for the Village Board meeting. **MOTION CARRIED 5-0.**
  - C. Henrich called the Village Board meeting to order at 7:02 P.M.
3. Flag Pledge
4. Approval of Meeting Minute(s) – September 4, 2008: **MOTION** by Wiedenbeck/Anders to approve the minutes of the September 4, 2008 minutes with the following corrections:
  1. Item 1. needs to have sub a. and sub b. for the Town and Village.
  2. Item 10: Change next meeting date to October 2, 2008.**MOTION CARRIED 9-0.**
5. Public Concerns: None.
6. Consider/Approve Contract for Provision of Fire Protection and Rescue Services By and Between the Cottage Grove Fire Department and the Town of Pleasant Springs: Fire Chief Bruce Boxrucker presented a letter from Town of Pleasant Springs Chairman Richard Green stating that the McFarland Fire Department has submitted an alternative proposal for services that is \$5,000 less than the proposal from the Cottage Grove Fire Department. Boxrucker also presented his response letter to Mr. Green, indicating his unwillingness to change the CGFD proposal at this time. Consensus of board members supported Boxrucker's position. Discussion of the contract noted the following corrections that are needed:
  1. Section 2.01, second paragraph *'The above fire protection and rescue service shall be provided on a turnkey basis with the Department being responsible for, among other things: determining .....*
  2. Section 4.03: *...neither party may withdraw from the Agreement....*
  3. Section 8: *...This Agreement shall become effective upon execution by all parties.*
  4. Section 10, last sentence: *...except to the extent caused by negligence.....***MOTION** by Willkomm/Kessenich to leave the proposal to stand as is. **MOTION CARRIED 9-0.** No action was taken on approval of the contract.

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
OCTOBER 2, 2008

7. Discuss/Consider remodeling costs for EMS living quarters: Paul Moynihan presented 3 quotes for carpet for the sleeping rooms and two upstairs offices:

- |                    |         |
|--------------------|---------|
| 1. Bisbee's Carpet | \$4,626 |
| 2. Sergenians      | \$4,406 |
| 3. Floor Works     | \$5,124 |

Other carpet vendors and the use of carpet squares were also suggested.

Construction of cubicles to divide sleeping areas was also discussed. Moynihan stated that he had a price of \$1,600 per cubicle for 80" non-powered, fabric covered panels from Blackhawk. Eric Nelson quoted a price of \$965 per cubicle for frame construction dividers, drywalled and painted. Mark Kudrna quoted a price of \$5,000 for 5 cubicles constructed of fused hollow-core oak doors.

**MOTION** by Willkomm/Kindschi to set a budget of \$9,500 for the 5 cubicles and carpeting of the sleeping area and two upstairs offices, for 2009 construction/installation. **MOTION CARRIED 9-0.** DGEMS will report to the Joint Town/Village Fire Department Committee before any work commences.

8. Discuss/Consider date for next Joint Fire Department Meeting: The next Joint Town/Village Fire Department Committee Meeting is set for Thursday, October 30, 2008 at 6:30 P.M. at the Emergency Services Building.
9. Update on Ad Hoc Land Conservancy Committee and Grant Application Process: Kessenich reported that both the County and the WDNR grants have steps to be taken before they are finalized. The Ad Hoc Land Conservancy Committee is working on drafting minutes from all of their meetings. The Madison Community Foundation has been contacted, and there is a possibility of \$50,000 toward the purchase of the 59 acres of conservancy. Kessenich emailed Sara Kwitek at the County suggesting that the WDNR and Dane County purchase the entire 102 acres of the former Farm golf course for creation of a park named after Governor Taylor, who was from Cottage Grove.

Kessenich also talked about the Bradt's recent application to rezone the portions of the former Farm golf course currently zoned RE-1 and A-2 (~98 acres) to A1-EX. She reported that the Town Plan Commission has approved the rezone request, and that Roger Lane, Dane County's Zoning Administrator, told her that most likely the rezone will also be approved on the County level. It was noted that ~15 acres of wetlands cannot be farmed, and Jim Bradt stated that they did not intend to jeopardize the grant process in any way. They need to do some cleaning up of the property, and if they have to mow it anyway, they might as well grow a crop there. Village Board members present did not have any objections to the rezone request.

10. Update on the two year waiting period for Extraterritorial Zoning Ordinance – No update was given as Dahl was not present.
11. Update on Joint Recreation Program: Kessenich reported that the Village will be asking the Town for \$10,000 for the recreation program in 2009.
12. Update on Boundary Talks between City of Madison, Town and Village of Cottage Grove: No meetings are scheduled at this time. The Plan Commission directed Sharon Fredenberg to contact

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
OCTOBER 2, 2008

the Village in an attempt to get negotiations moving again. Hampton stated that at issue is whether the Village will use any Town TDRs, or if they will all be used in the Town.

13. Items for next agenda and meeting date: The next joint meeting of the Town and Village Boards will be on Thursday, November 6, 2008 at 6:30 P.M. at the Village Hall. Agenda items to include:
    - 1) Fire Service for the Town of Pleasant Springs
    - 2) Update on the two year waiting period for Extraterritorial Zoning Ordinance
    - 3) Update on Ad Hoc Land Conservancy Committee
    - 4) Update on Joint Recreation Program
    - 5) Update on Intergovernmental Agreement/Boundary Talks between City of Madison, Town and Village of Cottage Grove
  14. Adjournment:
    - A. **MOTION** by Kessenich/Kindschi to adjourn the Town Board. **MOTION CARRIED 4-0.**
    - B. **MOTION** by Potter/Wiedenbeck to adjourn the Village Board. **MOTION CARRIED 5-0.**
- The meeting ended at 8:27 P.M.

Kim Banigan, Town Clerk

**Approved: November 6, 2008**

**VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
&  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
Thursday, November 6, 2008**

**MINUTES**

**1. Roll Call and Meeting Properly Posted:**

Notice of the meeting was properly posted. There were 10 people in attendance.

**a. Town Board of Supervisors**

Chairman Hampton called the meeting to order at 6:39 p.m. - Supervisors Anders, Kindschi, and Kessenich. Absent and excused: Morrow

**b. Village Board of Trustees**

President Dahl called the meeting to order at 6:39 p.m. Present: President Dahl, Trustees: Wiedenbeck, Wallace, Viken and Henrich. Absent and excused: Potter and Willkomm. Also present: Administrator Kim Manley, Deputy Treasurer Connie Bushee, Police Chief John Gould and Fire Chief Bruce Boxrucker.

**2. Flag Pledge**

**3. Public Concerns:** *Public's opportunity to speak to Board Members about any subject that is not a specific agenda item. None*

**4. Discuss and consider approving the minutes of October 2, 2008. Motion** by Wiedenbeck to approve the minutes of October 2, 2008 with noted correction, seconded by Kessenich. **Motion** passes on a voice vote 7-0-2 with Dahl and Viken abstaining.

**5. Discuss and consider the 2009 Joint Township/Village Police Department budget.** Chief Gould was in attendance to discuss the proposed 2009 budget. A spirited discussion ensued over the proposed capital budget items. All of the other departments have been cutting out items for the 2009 budget whereas the Police Department had added items. The items are needed for upgrades to the department and squad car. **Motion** by Kessenich for the Town to pay for the replacement squad car with bond monies at a cost of \$27,168, seconded by Anders. **Motion** failed 2-2-0 with Hampton and Kindschi voting nay.

**6. Discuss and consider funding for Fire Engine and percentage of ownership.** Chief Boxrucker was in attendance along with several of the volunteers. The department would like to purchase a demonstration truck from Pierce Engineering. Being that the truck is a demo and does have some hours and miles on it, the cost would be lower than previously stated. This truck would be a back-up to Engine 3. The Fire Chief does have the contracts signed by the Town of Pleasant Springs and did bring them to the meeting for the signatures of the Village President, Clerk and Town Chair. Dahl wanted an extra page, an addendum, inserted in the contract for the size of the districts. **Motion** by Hampton to finance this project thru the Wisconsin Community Bank at an interest rate of 4.5% with a yearly payment of \$38,000 for a 10 year term seconded by Viken. **Motion** passes on a unanimous voice vote 9-0-0.

**7. Discuss and consider moving meetings to every other month schedule.** Both boards agreed there is a need for monthly meetings with attention to a joint meeting around budget time. **Motion** by Kessenich that starting in January 2009 the Village host the meeting on the even months and the Town host the meeting on the odd months, can cancel a meeting if there is not pertinent information on the agenda

and the meeting will start at both the Town & Village at 6:30pm, seconded by Wiedenbeck. Motion passes on a unanimous voice vote 9-0-0.

8. Updates from:

- 1.) **Ad Hoc Land Conservancy Committee.** Kessenich gave an update and emailed the town and village clerk with the date of the next meeting, November 19, 2008. At this meeting there will be a presentation from Sara Steele, Town Resident, and Sara Kwitek from the Dane County. **This was discussion only and no action was made.**
  - a. **Discuss and consider the 43 acres non-conservancy area of The Farm.** At the November 19, 2008 meeting there will be discussion on what grant opportunities may be available for the 43 acres. Randy Margenau, 709 Weald Bridge Road, spoke to both boards about gathering their thoughts on the additional 59 acres of The Farm property. There is an opportunity for 67% of this land being a conservancy. The decisions the present Town and Village boards make will have an impact on the future of this land.
- 2.) **Joint Recreation Committee. No Report.**

9. **Items for next agenda and meeting date**

The next joint meeting of the Town and Village Boards will be on Thursday, December 4, 2008 at 7:00 P.M. at the Town Hall. Agenda items to include:

- Extraterritorial Zoning grant update
- Fire District addendum and ownership of engine
- Ad Hoc Land Conservancy Committee
- Internal Governmental meetings

10. **The joint Board will enter into CLOSED SESSION PURSUANT TO WISCONSIN STATUTE §19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Police Union Contract Negotiations.** Motion by Dahl convenes into closed session at 8:35pm, seconded by Wiedenbeck. **Motion** passes on a unanimous roll call vote 9-0-0.
11. Reconvene into Open Session. **Motion** by Hampton to reconvene into open session at 8:49pm, seconded by Kindschi. **Motion** passes on a unanimous roll call vote 9-0-0.
12. **Adjournment:**
  - a. Town Board of Supervisors. **Motion** by Kessenich to adjourn the Town Board meeting at 8:50 p.m., seconded by Kindschi. **Motion** carried with a unanimous voice vote of 4-0-0
  - b. Village Board of Trustees. **Motion** by Dahl to adjourn the Village Board meeting at 8:50p.m., seconded by Viken. **Motion** carried with a unanimous voice vote of 5-0-0

**Respectfully Submitted,**

**Connie K. Bushee, Deputy Treasurer, Village of Cottage Grove**

**Approved: 12-04-2008**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
DECEMBER 4, 2008

1. Roll Call and Meeting Properly Posted:
    - A. Notice of the meeting was properly posted in the Town. Town Chair Kris Hampton, and Supervisors Dave Morrow, Steve Anders, Mike Kindschi and Karen Kessenich were present, along with Town Clerk Kim Banigan.
    - B. Notice of the meeting was properly posted in the Village. Village President Ken Dahl, Trustees Mike Willkomm, Dave Wallace, David Viken, Jack Henrich, Diane Wiedenbeck and Harvey Potter were present.
    - C. Also present were those listed on the attached sign-in sheet (available in the Town Clerk's office).
  2. Call to order:
    - A. Hampton called the Town Board meeting to order at 6:33 P.M.
    - B. Dahl called the Village Board meeting to order at 6:33 P.M.
  3. Flag Pledge
  4. Approval of Meeting Minute(s) – November 6, 2008: **MOTION** by Henrich/Wiedenbeck to approve the November 6, 2008 minutes with the following corrections:
    - Item 6, third sentence: ...*cost would be lower than previously stated.*
    - Item 8, 1.) *Kessenich gave an update...*, correct spelling of *Sara Steele*. 1.)a. *At the November 19, 2008 meeting there will be a discussion on what grant opportunities may be available for the 43 acres.*
    - Item 12 a. Motion to adjourn the Town Board meeting was at 8:50 p.m.
- MOTION CARRIED 9-0-3** (Morrow, Potter and Willkomm abstained.)
5. Public Concerns: Public's opportunity to speak to Board Members about any subject that is not a specific agenda item: None.
  6. Discuss/Consider First Amendment to Intermunicipal Agreement to Create the Cottage Grove Fire District and Contract for Provision of Fire Protection and Rescue Services by and between the Town of Cottage Grove and the Village of Cottage Grove (collectively, the "District") and the Town of Pleasant Springs: Dahl stated that the Village had already signed the documents. The Town Board will need to approve and sign the documents at their next meeting.
  7. Discuss/Consider ownership of new fire engine: Hampton reported that delivery of the fire engine is scheduled for December 22<sup>nd</sup>, weather permitting, otherwise December 29<sup>th</sup>. Wisconsin Community Bank will have a check ready in the amount of \$290,000 on December 19<sup>th</sup>, and the insurance company has been notified. Loan documents will need to be signed by both boards on December 15<sup>th</sup>. Hampton suggested ownership of the fire engine be based on equalized value, which is 58.4% Village, 41.6% Town. There was general agreement and Dahl stated that no motion was needed since this is the formula spelled out for ownership of new purchases in the Intermunicipal Agreement to Create the Cottage Grove Fire District.

It was noted that the fire chief has requested that the rear (east) doors of the fire station be kept free

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
DECEMBER 4, 2008

of snow as they will be used for emergency exit of the fire apparatus with the addition of the new engine. Kessenich stressed the importance of the Emergency Services Building being one of the first places snow plowed to allow for timely responses to emergencies.

Hampton said that the Town will be looking for reimbursement for the use of Town owned fire apparatus in the Town of Pleasant Springs. There was general agreement that some type of an event charge would be best, billed at the end of the year. The details will be worked out in the next couple of months.

8. Discuss/Consider formation of a Joint Ad Hoc Sustainability Committee between the Town, the Village, and others: Hampton reported that the Town has decided to apply for the grant on its own since it has already taken several of the steps, including the passing of a sustainability resolution and assessment of energy usage.
9. Discuss/Consider joint fuel contracting: Discussion was that a cents-off contract was preferred to a contracted price per gallon, especially if any prepayment would be required. Fuel usage for all Town and Village departments will be compiled, and the Village Board offered the services of Village Administrator Kim Manley to prepare a RFP to be sent to Landmark Services Coop, BP Oil, and Kwik Trip.
10. Update on Extraterritorial Zoning grant: Dahl stated that the Village has not received any proceeds from the grant yet, but a meeting is scheduled in the third week of January with Mike Slavney and the grant committee. Kessenich had a copy of the grant, which she pointed out made no mention of ETZ or the Town, but stated the purpose as preparing an Intergovernmental and TDR Agreement. The document showed a maximum award of \$13,800, although Kessenich estimated expenses of \$35,580 for ETZ, and the expiration date was listed as June 30, 2007. The document also stated that bills should be submitted as they were incurred.

There was general agreement that any monies received should be split 50/50 between the Village and Town since ETZ expense had been split in that ratio.

11. Update on Ad Hoc Land Conservancy Committee and Grant Application Process: Potter reported that at the November meeting, the committee discussed potential grants for the 43 acres. Contact with the DNR has indicated that potential grants do exist, although not at the same funding level as for the 59 acres. Additional funds may also be available from Dane County. Kessenich stated that no contract has been signed for grants on the 59 acres, and she outlined the remaining steps:
  - A certified value will be assigned by the DNR based on both the DNR and County appraisal. The dollar amount of the grants will be based on the certified value, not on the purchase price.
  - There must be an accepted purchase agreement
  - There must be an agreement between the County, Village and Town not to use the 59 acres for stormwater retention or dedicated parkland.
  - Once there is an accepted purchase agreement, the grant application goes back to the Dane County Parks Commission Grant Committee for recommendation to the County Board, sponsored by County Supervisors for Cottage Grove.

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
DECEMBER 4, 2008

Kessenich reiterated previous statements that Town participation is contingent on inclusion of the 43 acres, and asked if the Joint Boards want the committee to make application for grants for the 43 acres. Jim Bradt said that Sarah Kwitek (Dane County Parks Acquisition and Planning Specialist) has indicated that the grant process for the 59 acres is pretty far along, and suggested getting that nailed down before pursuing options for the 43 acres. Potter agreed with Bradt, but Kessenich disagreed, asking whether the Town and Village are going to work together on development of the 43 acres if no grants are sought? She suggested that this time while the certified value is pending is a good time to talk about the 43 acres.

**MOTION** by Hampton/Henrich directing the Ad Hoc Land Conservancy to pursue any opportunities for grants, bequests, or donations that might be available for purchase of the 43 acres.  
**MOTION CARRIED 12-0.**

12. Update on Intergovernmental Talks between City of Madison, Town and Village of Cottage Grove: Dahl stated that the Village met with the City of Madison in August, and a meeting is planned between the Village and Town in January, although no town representatives had knowledge of a date.
13. Items for next agenda and meeting date: The next meeting will be on January 8, 2009 at 7:00 P.M. at the Town Hall. Agenda to include:
  - A. Reimbursement for the use of Town owned fire apparatus in the Town of Pleasant Springs
  - B. Joint Fuel Contracting
  - C. Update on Ad Hoc Land Conservancy Committee and Grant Application Process
14. Adjournment:
  - A. **MOTION** by Kessenich/Anders to adjourn the Town Board Meeting. **MOTION CARRIED 5-0.**
  - B. **MOTION** by Wiedenbeck/Henrich to adjourn the Village Board Meeting. **MOTION CARRIED 7-0.**

The meeting was adjourned at 7:44 p.m.

Kim Banigan, Town Clerk  
Approved 1-8-2009