

TOWN OF COTTAGE GROVE  
TOWN BOARD MEETING  
NOVEMBER 1, 2016

I. ADMINISTRATIVE

- A. Notice of the meeting was posted at the Town Hall and on the Town's internet site. Town Chair Kris Hampton, Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were all present, along with Clerk Kim Banigan and Treasurer Debra Abel.
- B. Hampton called the meeting to order at 7:00 P.M.
- C. Minutes of previous meeting(s): **MOTION** by Williams/DuPlayee to approve the minutes of the October 17, 2016 Town Board meeting, and the Budget Workshops held on October 18<sup>th</sup> and 25<sup>th</sup>, all as printed. **MOTION CARRIED 4-0-1** (Anders abstained for the two budget workshops).
- D. Finance Report and Approval of Bills:
  1. **MOTION** by DuPlayee/Anders to approve payment of bills corresponding to checks #30810-30853 from Monona State Bank. **MOTION CARRIED 5-0.**
  2. **MOTION** by Anders/DuPlayee to approve payment of October per diems as presented, and payment of \$4,357.34 to Viken Inspection Agency, LLC for October building permits. **MOTION CARRIED 5-0.**
- E. Public Concerns: None.
- F. Road Right of Way Permits: **MOTION** by Anders/Williams to approve a permit for Alliant to trench to supply power for 2772 Hope Road. **MOTION CARRIED 5-0.**

II. BUSINESS:

- A. Plan Commission Recommendations:
  1. David Rush (MARCS President), applicant, Huston Holdings, LLC, landowner – parcel 0711-153-9001-0 and 0711-153-8500-8 north of 2342 Uphoff Road: Seeking to amend gas/glow flying hours from conditions set with zoning 10898 for RE-1 zoning on 1.03 acres: Mr. Rush explained that the new proposed conditions stay away from the Andrews residence at 2274 Uphoff Road except when landing during certain wind conditions, but the noise level drops off during landing. He showed the board the decibel meter used to measure the noise level from the gas and glow planes, along with the flight log and list of flights during July, August, September and October. He noted that the club supports local businesses and plans to offer learn to fly nights for anyone who is interested. Wendell Hottman, 4434 Wind Chime Way, said that Mr. Rush has done a good job of coordinating the cooperation of the club members. No one was present to speak in opposition to the proposed flying conditions. **MOTION** by Anders/DuPlayee to accept the Plan Commission's recommendation to approve the new flying conditions as presented. **MOTION CARRIED 5-0.**
  2. Ed Short, applicant, Jeff & Sue Natvig/Tim & Colleen Ward/Henry & Charlotte Handzel/Robert Hulbert, landowners – rezone involving multiple parcels on Vilas Road (0711-294-8315-0, 0711-294-8085-2, 0711-294-9255-0, 0711-294-9280-0 and 0711-294-9220-0 ), for zoning compliance and land swaps to allow for driveway to parcel 0711-294-9280-0 owned by Robert Hulbert: Hank Handzel requested that the lot lines for the land swap between his parcel and Mr. Hulbert's be adjusted such that his parcel be no less than 35 acres without right-of-way and Mr. Hulbert's property be not less than 16 acres without right-of-way. **MOTION** by DuPlayee/Anders to accept the Plan Commission's recommendation to approve the following rezones:

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- Rezone of approx. 3.4 acres owned by Wards from RH-3 and R-1 to RH-1.
- Rezone of approx. 7.2 acres owned by Natvig from RH-3 and R-1 to RH-2.
- Rezone of approx. 16.2 acres owned by Hulbert from RH-3 and RH-4 to all RH-4 with an adjustment to the land swap between Handzel and Hulbert to keep their properties at no less than 35 and 16 acres, respectively, without right-of-way. **MOTION CARRIED 5-0.**

- B. Discuss/Consider adoption of Resolution 2016-08 setting certain fees as permitted by the Town of Cottage Grove Code of Ordinances and Smart Growth Comprehensive Plan: **MOTION** by Hampton to adopt the Resolution with the addition of fees of \$350 +\$20/lot for Preliminary Plat review, \$350 + \$20/lot for Final Plat review, and \$300 for a special Town Board meeting. **MOTION CARRIED 5-0.**
- C. Discuss/Consider adoption of Resolution 2016-09 A Resolution of Inclusion under the Wisconsin Retirement System, and consider designation of an Agent/Alternate: **MOTION** by Hampton/DuPlayee to table until November 10<sup>th</sup>. **MOTION CARRIED 5-0.**
- D. Discuss/Consider Employee Health Insurance options for 2017: **MOTION** by Hampton/DuPlayee to table until November 10<sup>th</sup>. **MOTION CARRIED 5-0.**
- E. Viney's addition to Skyhigh:
1. Discuss/Consider plan commission recommendation Town Board regarding Final Plat.
  2. Discuss/Consider approval of a developer's agreement
  3. Discuss/Consider approval of covenants.
- MOTION** by Hampton/DuPlayee to table until November 10<sup>th</sup>. **MOTION CARRIED 5-0.**
- F. Discuss/Consider approval of an easement for the Village Water Utility to access the water main in the Gaston Road Right-of-way: Hampton said there is no longer a need to consider this: No action taken.

III. CLERK'S REPORT: Update on November election plans. The office has been busy with early voters.

IV. HIGHWAY SUPERINTENDENT'S REPORT: Hampton gave on update on the Gaston Road project.

V. BOARD REPORTS AND COMMUNICATIONS:

- A. Hampton reported on receipt of updated ISO ratings.

VI. COMMITTEE REPORTS:

- A. Deer-Grove EMS Commission: The commission adopted it's 2017 budget.

VII. Adjournment: **MOTION** by DuPlayee/Anders to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 7:45 P.M.

Kim Banigan, Clerk  
Approved 11-21-2016

**TOWN OF COTTAGE GROVE  
TOWN BOARD RESOLUTION NO. 2016-08**

**A RESOLUTION ADOPTING CERTAIN FEES AS PERMITTED  
BY THE TOWN OF COTTAGE GROVE CODE OF ORDINANCES AND THE  
TOWN OF COTTAGE GROVE SMARTGROWTH COMPREHENSIVE PLAN**

WHEREAS, the Town of Cottage Grove Code of Ordinances and the Town of Cottage Grove Smart Growth Comprehensive Plan authorize the Town Board to establish certain fees by resolution; and

WHEREAS, TCG Ord. sec. 07.01(2)(b) indicates that the Town Board may amend such fees at any time;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cottage Grove, Dane County, Wisconsin, does hereby adopt the following fees to be effective upon posting: (Relevant ordinance or comprehensive plan sections are indicated in brackets following each fee)

Alcohol Beverage Fees [TCG 05.03 (2)]	
Reserve "Class B" Intoxicating License [s. 125.51(4), Stats].....	\$10,000.00
Class "A" Fermented Malt Beverage License [s. 125.25, Stats].....	\$500.00
Class "B" Fermented Malt Beverage License [s. 125.51(2), Stats].....	\$100.00
"Class A" Intoxicating Liquor License [s. 125.51(2), Stats].....	\$500.00
"Class B" Intoxicating Liquor License [s. 125.51(3)(b), Stats].....	\$500.00
"Class B" Winery License [s. 125.51(3am), Stats].....	\$100.00
"Class C" Retail Wine License [s. 125.51(3m), Stats].....	\$100.00
Temporary Class "B" Fermented Malt Beverage License [s. 125.26(6), Stats].....	\$10.00
Temporary "Class B" Wine License [s. 125.51(10), Stats].....	\$10.00/day
Operator's License [s. 125.17(1-3,6), Stats].....	\$25.00
Manager's License [ss. 125.18, 125.32(10 and 125.68(1), Stats].....	\$25.00
Blasting Permit Fee [TCG 18.01]	
Short Term.....	\$200.00
Long Term.....	\$500.00
Change of Land Use Fee [TCG 15.19.1].....	\$250.00
Cigarette and Tobacco Products Retailer License Fee [TCG 07.02(1)].....	\$25.00
Dangerous Animal License [TCG 20.20(8)].....	\$150.00
Dog License Fee (in addition to County Fees)[TCG 20.01(4)]	
Per dog.....	\$4.50
Multi-Dog (up to 12).....	\$7.00
Driveway Permit Fee [TCG 08.02].....	\$150.00
Driveway Permit Deposit [TCG 08.02].....	\$1000
Emergency Response Reimbursement Fees [TCG 07.02(3)]	
CGFD Ladder 1.....	\$400.00/hour
CGFD Engine 3.....	\$250.00/hour
CGFD Engine 4.....	\$250.00/hour
CGFD Squad 1.....	\$200.00/hour
CGFD Tender 1.....	\$150.00/hour
CGFD Tender 2.....	\$150.00/hour
CGFD Brush 1.....	\$100.00/hour

Personnel (minimum of 1 hour, rounded to next full hour for any minute over the hour)	
First hour.....	\$15.00/hour
Each additional person.....	\$10.00/hour
Water.....	\$10.00/1000 gal
Foam “A”.....	\$20.00/gal
Foam “B”.....	\$30.00/gal
Oil Dry.....	\$10.00/40 lb. bag
Fire Works Use Permit Fee [TCG 18.02(5)].....	\$50.00
Hall Rental Fees (Town Hall or Flynn Hall) [TCG 07.02(5)]	
User Fee – Town or Village of Cottage Grove Resident.....	\$125.00
User Fee - Non Resident.....	\$400.00
Security Deposit.....	\$50.00
Handling Fee [TCG 07.02(4)]	
per hour.....	\$20.00
minimum.....	\$20.00
Land Division Fees [TCG 15.18.2]	
Preliminary Plat, .....	\$350.00 + \$20/lot
Final Plat and Comprehensive Development Plan.....	\$350.00 + \$20/lot
Certified Survey Map.....	\$125.00
Landowner Initiated Change to the Future Land Use Map [TCG Smart Growth Comprehensive Plan Chapter L – General Provisions sec. 3-6(a)].....	
	\$500.00
Mailing List Fees [TCG 07.02(6)]	
First 1,000 names.....	\$25.00
Per 1,000 in excess of 1,000.....	\$20.00
(Fees are tripled if gummed labels are requested)	
Non-metallic Mining Permit Fee [TCG 17.02].....	\$300.00
Overweight Permit Fees [TCG 07.02(8)].....	\$20.00 per power unit
Park Organized Event Administrative Fee [TCG 10.01(c)].....	\$25.00
Peddlers and Transient Merchants Permit Fee [TCG 11.07(4)(c)].....	\$50.00
Photocopying Fee [TCG 07.02(9)]	
Black & White copies.....	\$.25/page
Color Copies:.....	\$.50/page
Road Right-of-Way Permit Fee [TCG 08.03(1)(c)]	
Base Fee.....	55.00
Borings and trenchings (small trenching projects).....	\$45.00/boring/trenching
Open cut pavement.....	\$220.00/open cut
Trenching in excess of 1,320 ft. (large trenching projects).....	\$110.00/# of lineal feet/1,000
Construction of vault or other structure.....	\$110.00 per vault or structure
Special Town Board Meeting .....	\$300

Statement of Real Property Status (Title Search) Fee [TCG 07.02(10)]

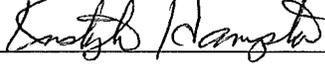
Paid with request.....\$25.00

Invoiced.....\$50.00

Waste Treatment, Disposal or Storage Site Application Fee [TCG 16.04(6)(c)].....\$250.00

This resolution was duly considered and adopted by the Cottage Grove Town Board pursuant to a vote of 5 for and 0 against and 0 abstentions on this 1<sup>st</sup> day of Nov, 2016.

**TOWN OF COTTAGE GROVE**

  
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Kristopher Hampton, Town Chair

ATTEST:

  
\_\_\_\_\_

Kim Banigan, Town Clerk

# Resolution 2016-09

## A RESOLUTION OF INCLUSION UNDER THE WISCONSIN RETIREMENT SYSTEM

### RESOLUTION

RESOLVED, by the Town Board of the  
Governing Body per Wis. Stat. § 40.02 (36)  
Town of Cottage Grove, Dane County that pursuant  
to Wis. Stats. §§ 40.21 and 40.22 that the above named entity does hereby determine to be included under  
the Wisconsin Retirement System for participation on the effective date of January 1, 2017. This  
resolution, when filed, is irrevocable after the November 15 preceding the effective date.

- The above named entity resolves to participate in the WRS for all current and future eligible employees,  
per Wis. Stat. §40.21 (1), on the effective date and will recognize \_\_\_\_% of prior creditable service.  
Number of eligible employees: \_\_\_\_\_.
- The above named entity resolves to exclude its employees of a public utility under Wis. Stat.  
§196.01 (5) from participation per Wis. Stat. §40.21 (7) (b).
- The above named entity resolves to participate in the WRS only for eligible employees hired on or after the  
effective date of this resolution, per Wis. Stat. §40.21 (7).
- The above named entity will provide a one-time offer to current employees, per Wis. Stat. §40.21  
(7) (c), to either elect or waive participation in the WRS on the effective date of this resolution and  
will recognize 0 % of prior creditable service. Number of current, eligible employees: 6
- The above named entity resolves to exclude its employees of a public utility under Wis. Stat.  
§196.01 (5) from participation per Wis. Stat. §40.21 (7) (b).

### CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution is a true, correct and complete copy of the Resolution duly  
and regularly adopted by the above governing body on the 10<sup>th</sup> day of Nov, 2016 and that said Resolution  
is in full force and effect.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent  
statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and  
correct.

IN WITNESS THEREOF, I have hereto set my hand and the official seal of this governmental unit,

Town of Cottage Grove in Dane County, Wisconsin on this the  
11<sup>th</sup> day of Nov, 2016.

Signature and Title of Certifying Officer:

Kris Hampton Kris Hampton, Town Board Chairperson  
Name Title

Employer Identification Number (EIN) if  
available:

69-036-

0181-000