

TOWN OF COTTAGE GROVE
2017 BUDGET WORKSHOP
OCTOBER 25, 2016

- I. Notice of the meeting was posted at the Town Hall and on the Town's internet site. Town Chair Kris Hampton, Supervisors Mike Fonger, Kristi Williams and Mike DuPlayee were all present, along with Clerk Kim Banigan and Treasurer Debra Abel.
- II. Hampton called the meeting to order at 6:30 P.M.
- III. Discuss/Consider adoption of Resolution 2016-08 setting certain fees as permitted by the Town of Cottage Grove Code of Ordinances and Smart Growth Comprehensive Plan: The Clerk is still waiting for input from other clerks and the Town Attorney about what an appropriate per lot fee would be for preliminary plat, final plat and comprehensive development plans. **MOTION** by Williams/Hampton to table until the November 1st Town Board meeting. **MOTION CARRIED 4-0.**
- IV. Discuss/Consider accepting a proposal for Janitor Services for 2017: **MOTION** by DuPlayee/Williams to accept the proposal from Coverall to provide janitorial services for the Town Hall, Flynn Hall, Emergency Services Building and Police Station in 2017. **MOTION CARRIED 4-0.**
- V. Discuss/Consider Employee Health Insurance options for 2017: The Clerk had received quotes from Unity and GHC, with a wide range of plans and prices. Monthly premiums were quoted based on the 5 employees who had indicated interest. The board chose to come back to this after they finalized their discussion on the revenues and other expenses. There was much discussion about whether to offer health insurance, how much the Town can afford, what portion of premiums should be employer paid and how to choose a plan. **MOTION** by DuPlayee/Williams to offer employee health insurance with total monthly premium for all employees not to exceed \$5,900 for all five employees, with the Town paying 80% of the premium for full time employees, pro-rated based on hours worked for part time employees. **MOTION CARRIED 3-1** (Fonger opposed). The Clerk will provide the quotes to employees and ask for their input by November 1st.
- VI. Discuss/Consider Revenue Estimates for Fiscal Year 2017: Revenue estimates were reviewed with very little discussion. **MOTION** by DuPlayee/Williams to approve 2017 Revenue Estimates. **MOTION CARRIED 4-0.**
- VII. Discuss/Consider Expense Estimates for Fiscal Year 2017: The Treasurer noted that she had increased the Town Parks expense to \$9,000 and filled in the EMS operating expenses and capital expenditures. Hampton said the increase for parks is for removal of two trees. Discussion was to keep proceeds of promissory notes at \$270,440, the same as for 2016. This would allow for \$455,582.58 to be available for Highway Maintenance Contracts. The Treasurer calculated the 2016 mill rate at 3.88. **MOTION** by DuPlayee/Fonger to approve 2017 Expense estimates. **MOTION CARRIED 4-0.**
- VIII. Discuss/Consider approval of 2017 departmental budget requests: **MOTION** by DuPlayee/Fonger to approve all 2017 departmental budget requests. **MOTION CARRIED 4-0.**
- IX. Set the date for:
 - A. A Public Hearing for the Town of Cottage Grove Budget for Fiscal Year 2017.
 - B. A Special Meeting of the Electors, pursuant to s.60.12(1)(c), Wis. Stat., to adopt the 2016 town tax levy to be paid in 2017 pursuant to s.60.10(1)(a), Wis. Stat.**MOTION** by DuPlayee/Williams to hold the public hearing at 6:30 P.M. on Monday, November 21st, with the special meeting of the electors to immediately follow. **MOTION CARRIED 4-0.**

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X. Adjournment: **MOTION** by DuPlayee/Williams to adjourn. **MOTION CARRIED 4-0.** The meeting ended at 7:40 P.M.

Kim Banigan, Clerk
Approved 11-01-2016