

TOWN OF COTTAGE GROVE
TOWN BOARD MEETING
AUGUST 15, 2016

I. ADMINISTRATIVE

- A. Notice of the meeting was posted at the Town Hall and on the Town's internet site. Town Chair Kris Hampton, Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were all present, along with Clerk Kim Banigan, Treasurer Debra Abel, and Deputy Jennifer Grafton.
- B. Hampton called the Town Board to order at 7:00 P.M.
- C. Minutes of previous meeting(s): **MOTION** by Williams/DuPlayee to approve the minutes of the 08-01-2016 Town Board meeting as printed. **MOTION CARRIED 4-0-1** (Anders abstained).
- D. Finance Report and Approval of Bills:
 - 1. **MOTION** by DuPlayee/Fonger to approve payment of bills corresponding to checks #30573-30615 from Monona State Bank. **MOTION CARRIED 5-0.**
 - 2. The Treasurer asked that August per diem reports be submitted by September 2nd.
- E. Public Concerns: Anders said that site corners are reduced at the corner of Gaston and Vilas Roads due to garden crops and at the corner of County BB and Vilas Road due to corn. Hampton will check with Smith on the easements.
- F. Road Right of Way Permits: None.

II. BUSINESS:

- A. Dementia Friendly Community Project:
 - 1. Presentation to the by Joy Schmidt, Dementia Care Specialist, Dane County Human Services: Ms. Schmidt said that by declaring itself a Dementia Friendly Community, the Town would show its support and build awareness of volunteers in the community who are working to educate community members and support friends and caregivers of the 7,000 – 8,000 people living with dementia in Dane County. Deer-Grove EMS staff and Village Police Officers have already received training, along with about 20 local businesses. The Town could also show support through available literature and web site links.
 - 2. Discuss and consider approval of Resolution 2016- 05 “A Resolution to make the Town of Cottage Grove a Dementia Friendly Community”: **MOTION** by Fonger/Williams to adopt Resolution 2016- 05 “A Resolution to make the Town of Cottage Grove a Dementia Friendly Community” as presented. **MOTION CARRIED 5-0.**
 - 3. Discuss and consider authorization for the Town Clerk to schedule thirty-minute Dementia Friendly Community training sessions for staff: **MOTION** by Williams/DuPlayee to authorize the Clerk the schedule training for staff and board members. **MOTION CARRIED 5-0.**
- B. Review July Police Activities: Deputy Grafton presented the monthly statistics, which included 128 citations and 230 calls for service. She mentioned that Deputy Josalyn Longley, Dane County Sheriff's Office Emergency Preparedness Coordinator, is offering training and education to business and community members regarding active shooter and workplace violence situations. It was suggested that the Chamber of Commerce be contacted about hosting a training session.

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- C. Discuss draft consolidation proposal for DGEMS: Chief Duane Erschen was present and explained that over the past year or so he and Marshall Area EMS Director Scott Allain have been discussing the possibility of a consolidation of the two services, with periodic updates to the DGEMS Commission. Marshall Area EMS municipalities have expressed their interest, and are looking for a nod of approval from DGEMS municipalities to continue the discussion. Erschen presented handouts from a PowerPoint presentation outlining some of the benefits concerns and steps of rationalization/consolidation. He noted that there is a nation-wide trend toward consolidation, and Wisconsin legislation to encourage it. He had prepared a consolidated budget estimate based on a staffing model including 16 paid paramedics and volunteers, which he said would staff ambulances in two of the three district stations (Cottage Grove, Deerfield, Marshall) 24/7, with a third ambulance or first response vehicle available based on volunteerism. The estimate showed cost increases for all municipalities. All municipalities would benefit by having a second ambulance in the district 24/7, while Marshall Area EMS municipalities would have the added benefit of advancing to a paramedic level service. The Cambridge Area EMS Director has also expressed an interest, but wants to see a successful consolidation before committing to being included. Erschen said that the Cottage Grove and Deerfield Village Boards have already discussed the topic. Both are concerned with the cost, and want it to be more affordable. The Village of Cottage Grove is interested to have more information, especially about how the intergovernmental agreement would be drafted. In response to concerns over cost, Erschen suggested a half step approach could be used for an interim of 2-3 years, with just 12 paid paramedics and utilizing volunteers to provide the additional staffing.

Erschen said that in order to go forward, the buy-in and support of the municipal leaders is needed. Anders was skeptical about whether the consolidation would actually provide additional coverage when the district would be so much larger in area. Fonger expressed concern about cooperation between the municipalities. DuPlayee said it is an admirable goal for the health and betterment of the community. Hampton saw positives and negatives, but recommended the idea continue to be fleshed out.

The final page of Erschen's handout showed the results of a survey of Dane County EMS services showing their populations, call volumes, budget, cost per capita and Chief wages. Numbers are all over the board, indicating that every service is unique.

- D. Discuss/Consider approval of the use of Cedar Knolls park for pee-wee football practice during September and October of 2016, and waiving of the park reservation fee: **MOTION** by Anders/DuPlayee to approve the use of the park as requested, and waive the reservation fee. **MOTION CARRIED 5-0.**
- E. Discuss and consider adoption of Resolution 2016-06 "Just Fix It" to adequately and sustainably fund Wisconsin's transportation system: **MOTION** by Fonger/DuPlayee to adopt Resolution's 2016-06 as presented. **MOTION CARRIED 5-0.**
- F. Discuss and consider approval of Request for Proposal for Auditing Services: **MOTION** by DuPlayee/Anders to approve the RFP for Auditing Services as printed, and authorizing the Treasurer to send them to auditing firms with a due date of September 14th. **MOTION CARRIED 5-0.**
- G. Discuss and consider approval or Request for Proposal for Insurance: **MOTION** by Fonger/DuPlayee to approve the RFP, removing the coverage not applicable to the Town as

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recommended by the Clerk, and authorizing the Clerk to send to insurance providers with a due date of October 17th. **MOTION CARRIED 5-0.**

- H. Discuss and consider approval of Request for Proposal for Janitorial Services: **MOTION** by DuPlayee/Williams to approve the RFP as printed, and authorizing the Clerk to send out to janitorial service providers with a due date of October 17th. **MOTION CARRIED 5-0.**
- I. Discuss enacting a stop payment fee: The Treasurer made the suggestion that the Town adopt such a fee to recoup bank fees and administrative work for stop payments. **MOTION** by DuPlayee/Williams directing the Clerk to draft an ordinance amendment to enact a stop payment fee in the amount of bank charges plus \$20, with a public hearing to be held before the September 6th Town Board meeting. **MOTION CARRIED 5-0.**
- J. Discuss/Consider quotes for financing of 2016 Public Works projects: Three quotes were received for a principal and interest not to exceed \$273,750.00 and a term of September 1, 2016 through March 15, 2017:
- Monona State Bank: 1.99% interest
 - Bank of Sun Prairie: 1.61% interest
 - Wisconsin Bank and Trust: 2.49% interest
- MOTION** by DuPlayee/Williams to accept the quote from the Bank of Sun Prairie. **MOTION CARRIED 5-0.**
- K. Discuss/Consider attendees for the Wisconsin Towns Association Convention on October 9-11: **MOTION** by Hampton/Williams to allow for two attendees (Hampton and DuPlayee) on Monday October 10th. **MOTION CARRIED 5-0.**
- L. Discuss/Consider attendees for the Dane County Towns Association meeting on August 17: **MOTION** by Anders/DuPlayee to allow up to 3 board members to attend. **MOTION CARRIED 5-0.**
- M. Set date for first Town Board meeting in September: **MOTION** by DuPlayee/Williams to hold the first meeting in September on the Tuesday 6th due to Labor Day falling on Monday. **MOTION CARRIED 5-0.**

III. CLERK'S REPORT: None

IV. HIGHWAY SUPERINTENDENT'S REPORT: Cold paving is taking place on Schadel Road and part of Deerfield Road.

V. BOARD REPORTS AND COMMUNICATIONS:

A. Hampton:

1. Shared a thank you card from Andrew Grob for the Town's help with his Eagle Scout Project of the Sr. Airman Dan Johnson Memorial Park.
2. Said the Draft 2017-21 Transportation Improvement Program for the Madison Metropolitan Area and Dane County is available in the Town office.
3. Reported that Ronald Schutz has given notice of his retirement. September 6th will be his last day at work, followed by 2 weeks of paid vacation.

B. Anders thanked the board for the flowers and well wishes for his recovery.

VI. COMMITTEE REPORTS:

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A. Emergency Government Committee: Ordered supplies, went through old pages, speakers, books, etc.

VII. Adjournment: **MOTION** by DuPlayee/Williams to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 8:40 P.M.

Kim Banigan, Clerk
Approved 09-06-2016

TOWN OF COTTAGE GROVE

Resolution of the Cottage Grove Town Board

2016-05

A Resolution to make the Town of Cottage Grove a Dementia Friendly Community

WHEREAS, the Town of Cottage Grove has made a commitment to becoming a Dementia Friendly Community in partnership with the Cottage Grove Triad and the wider community which will include both Town and Village, local citizens, businesses, non-profit organizations, churches, groups and local services; and

WHEREAS, A Dementia Friendly Community benefits residents by increasing awareness of dementia and decreasing the stigma for those who live with a disease that causes memory and thinking impairments; and

WHEREAS, a Dementia Friendly Community works to improve the quality of life for all those who are affected, both for the person with memory challenges and their caregivers, by educating employees in Town businesses on how to recognize and best assist a person with dementia; and

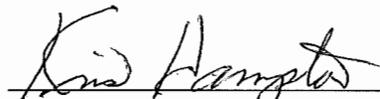
WHEREAS, the Town of Cottage Grove Board recognizes the importance of working with community partners to address the needs of individuals living with dementia in the community; and

WHEREAS, the Town of Cottage Grove will work with the Dementia Friendly Community Coalition to create a community that is friendly for those with dementia that will include parks and recreation, senior services, transportation services, businesses, non-profit agencies, and other Town services.

NOW, THEREFORE, BE IT RESOLVED THAT the Town of Cottage Grove Board supports the Town's participation in becoming a Dementia Friendly Community.

Signed by:

Attest:


Kris Hampton, Town Chair


Kim Banigan, Clerk

Date: 8/16/16

TOWN OF COTTAGE GROVE

Resolution 2016- 06

“Just Fix it” to adequately and sustainably fund Wisconsin’s transportation system

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and,

WHEREAS, towns are responsible for over 50% of the road miles in the state; and,

WHEREAS, Wisconsin’s diverse economy is dependent upon county and town roads, as well as urban streets and transit systems across the state; and,

WHEREAS, according to “Filling Potholes: A New Look at Funding Local Transportation in Wisconsin,” commissioned by the Local Government Institute of Wisconsin the condition of Wisconsin’s highways is now in the bottom third of the country; and,

WHEREAS, according the same research municipal transportation spending has declined from \$275 per capita in 2000 to \$227 in 2012, which is less than it was in 1986; and,

WHEREAS, state funding for local roads in Wisconsin has failed to keep up with costs over the past several decades, which has adversely affected local transportation finances; and,

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and,

WHEREAS, Wisconsin’s over-reliance on borrowing eats away at the state’s segregated funding sources – the state gas tax and vehicle registration fees – which increasingly pay debt service rather than fund transportation needs; and,

WHEREAS, safety is a primary concern and responsibility of local governments across Wisconsin, and unfortunately, according to TRIP, a national non-profit transportation research group, Wisconsin had 347 non-interstate, rural road fatalities in 2013; and,

WHEREAS, we recognize that all of the interstate, state, and local road systems play a vital role in the economy of Wisconsin and must be properly maintained in order for our economy to grow; and,

WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees; and,

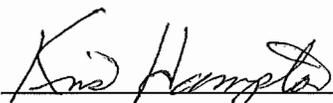
WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature clearly found that if Wisconsin does not adjust its user fees, the condition of both our state and local roads will deteriorate significantly over the next decade.

NOW, THEREFORE, BE IT RESOLVED by the Cottage Grove Town Board to urge the Governor and Legislature to Just Fix It and agree upon a solution that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin’s transportation system.

BE IT FURTHER RESOLVED that the Town Board directs the Clerk to send a copy of this resolution to the Wisconsin Towns Association our State Legislators and to Governor Scott Walker.

Approved by the Town Board of the Town of Cottage Grove at a duly noticed meeting held on August 15, 2016.

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Kris Hampton, Town Chairperson

Attested by:

Kim Banigan, Town Clerk