

TOWN OF COTTAGE GROVE
TOWN BOARD MEETING
April 4, 2016

I. ADMINISTRATIVE

- A. Notice of the meeting was posted at the Town Hall and on the Town's internet site. Town Chair Kris Hampton, Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were present, along with Clerk Kim Banigan, Treasurer Debra Abel and Highway Superintendent Jeff Smith. Other attendees are listed on the sign-in sheet available in the Clerk's office.
- B. Hampton called the meeting to order at 7:00 P.M.
- C. Minutes of previous meeting(s): **MOTION** by DuPlayee/Anders to approve the minutes of the Town Board meeting held on March 21, 2016 as printed. **MOTION CARRIED 5-0.**
- D. Finance Report and Approval of Bills:
 - 1. **MOTION** by DuPlayee/Anders to approve payment of bills corresponding to checks #30178-30222 from Monona State Bank and check #24430 from Wisconsin Bank and Trust. **MOTION CARRIED 5-0.**
 - 2. **MOTION** by Anders/DuPlayee to approve payment of March per diems as presented, and payment of \$875.00 to Viken Inspection Agency, LLC for March building permits. **MOTION CARRIED 5-0.**
- E. Public Concerns: None.
- F. Road Right of Way Permits: None

II. BUSINESS:

- A. Plan Commission Recommendations:
 - 1. Mike Knipfer, owner/applicant – 1770 N. Jargo Road – seeking rezone of 18.12 acres from A1-EX to A-2 to create new single family residence for family member: Anders questioned why the large A-2 lot vs. a 2 acre RH-1 lot? Explanation was that access would be an issue. **MOTION** by Fonger/DuPlayee to accept the Plan Commission's recommendation to approve the rezone of 18.12 acres from A1-EX to A-2 for the purpose of creating a new single family residence. **MOTION CARRIED 5-0.**
 - 2. Patrick Buchholz, owner/applicant – 2045 County Road BB - seeking rezone of 35.10 acres from A1-EX to A2 for single family home/primary residence: Anders asked the same question about this as he had for the Buchholz rezone above, and was given the same answer. **MOTION** by DuPlayee/Williams to accept the Plan Commission's recommendation to approve the rezone of 35.10 acres from A1-EX to A2 for a single family residence. **MOTION CARRIED 5-0.**
- B. Discuss/Consider approval of a Certified Survey Map for Don Peckham to combine parcels 0711-071-8790-7 and 0711-071-9050-0 on County Road BB: **MOTION** by Anders/Williams to approve the CSM, identified as office map #160037 dated March 21, 2016, as presented. **MOTION CARRIED 5-0.** John Mulligan, present to represent Mr. Peckham, provided a proposed site plan which Hampton said could be considered by the Plan Commission at their April 27th meeting.
- C. Discuss/Consider approval of a second driveway for 4593 Conestoga Trail: Property owner Ryan Johnson stated that he is seeking permission for a second driveway along his South-East lot line to park his travel trailer. Smith had no problems with the location of the proposed driveway and said no culvert would be required. **MOTION** by Anders/Fonger to approve

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the second driveway for 4593 as depicted on the diagram provided. **MOTION CARRIED 5-0.**

- D. Reconsider base for Cedar Knolls Park playground equipment: Hampton said he is still worried about the liability aspect of not following the manufacturer's recommendations for a wood chip base under the new play structure. Fonger said he is against spending the extra money for the wood chips and wondered if it was really the manufacturer or the salesperson recommending the wood chips. David Pokorski, 4717 Wilmore Way, said he did not see a need for wood chips either, that the ground is sufficiently soft already. Smith said that a sand base would be put in for the new equipment, which is worked up a couple times each year. The wood chips would not be able to be worked up, and would need to be replaced periodically. **MOTION** by Fonger/Anders to not use the recommended wood base. **MOTION CARRIED 3-2** (Hampton and DuPlayee opposed).
- E. Discuss/Consider approval of an Intergovernmental Agreement for an Adaptive Management Plan for the Yahara Watershed: The DNR has concurred with the results of Chuck Nahn's updated Stormwater modeling results and a letter from David Taylor, director of Ecosystem Services with MMSD states that as a result the Town's cost under the IGA will be \$5,300, not \$31,000 as stated on Exhibit B of the proposed IGA. The Exhibit cannot be revised until the Executive Committee is formed, however. **MOTION** by Anders/Williams to approve the Intergovernmental Agreement for an Adaptive Management Plan for the Yahara Watershed as drafted, with the understanding that the Town's share on Exhibit B will be revised to \$5,300 once the Executive Committee is formed. **MOTION CARRIED 5-0.**
- F. Discuss opting out of Dane County zoning: Anders said recent legislation gives Dane County Towns the ability to opt out of County zoning. Towns must give 6 months notice of their intent to opt out, but the notice does not obligate them. Once out, they must remain out for three years. A model ordinance is being developed in coordination with the Dane County Towns Association that could be applied to all Dane County towns that choose to opt out. There has been concern from the clerk's that this would greatly increase their work load, but Anders explained that the idea would be for consulting firms to administer the code. Zoning fees would stay the same and go to the consulting firms. Additionally, there is precedence for the tax dollars currently collected by the County for funding zoning services to towns to be transferred to the ones that opt out. The draft ordinance is expected by May 1st, the Town Board will revisit the issue after that.
- G. Set date for 2016 Road Inspections: Road inspection will be held at 9:00 a.m. on Monday, April 18th.

III. CLERK'S REPORT: None.

IV. HIGHWAY SUPERINTENDENT'S REPORT: None.

V. BOARD REPORTS AND COMMUNICATIONS:

A. Hampton reported that:

1. WDOT will hold a Public Involvement Meeting on April 7th in McFarland regarding the I-39/90 and US 12/18 (Beltline) interchange project.
2. Dane County has a new Emergency Preparation Coordinator who is offering to conduct outreach programs. It was thought that the Lions or Chamber may be a good place for them to start.

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3. The Public Service Commission sent its biennial Strategic Energy Assessment.

VI. COMMITTEE REPORTS:

A. Joint Town/Village Landfill Monitoring Committee: The March agenda was not posted in the Village.

VII. Adjournment: **MOTION** by Anders/Williams to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 7:53 P.M.

Kim Banigan, Clerk
Approved 05-02-2016