

TOWN OF COTTAGE GROVE
TOWN BOARD MEETING
JANUARY 4, 2016

I. ADMINISTRATIVE

- A. Notice of the meeting was posted at Town Hall, the park at 4539 American Way, Gaston Road at Brown Thrush and US Hwy 12 & 18 at County Road BN, and on the Town's web site. Town Chair Kris Hampton, Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were present, along with Clerk Kim Banigan, Treasurer Debra Abel, Highway Superintendent Jeff Smith, and Engineer Warren Meyers. Others present are listed on the sign-in sheet available in the Clerk's office.
- B. Hampton called the meeting to order at 7:00 P.M.
- C. Minutes of previous meeting(s): **MOTION** by DuPlayee/Williams to approve the minutes of the Public Hearing and Town Board meeting held on December 21, 2015, as printed. **MOTION CARRIED 5-0.**
- D. Finance Report and Approval of Bills:
1. **MOTION** by DuPlayee/Anders to approve payment of bills corresponding to checks #24292-24334 as presented. **MOTION CARRIED 5-0.**
 2. **MOTION** by Anders/DuPlayee to approve December 2015 per diems as presented, and to approve payment of \$240.00 to Viken Inspection Agency for December building permits. **MOTION CARRIED 5-0.**
- E. Public Concerns: Rod Heller, 2906 Siggelkow Road, reminded the board that he had come before them previously requesting that an ordinance be enacted to regulate outdoor lighting in response to a light his neighbor had installed that was shining onto his property. The light was subsequently removed but is now back on and bothering him again. Fonger advised that the board had determined that such an ordinance was not in the best interest of the entire town. The Clerk was instructed to inquire with the Building Inspector and County Zoning Administrator as to whether any existing ordinances apply.
- F. Road Right of Way Permits: None

II. BUSINESS:

- A. Discuss/Consider correspondence from Village of Cottage Grove regarding permit to install and maintain a water main extension in the right-of-way of Gaston Road: Since the last meeting, Village Engineer Travis McDermott had provided a response from Village Staff to the Town's conditions, to which Atty. Anderson provided a counter response for the Board to consider tonight. Finally there was an updated response from the Village based on Atty. Anderson's counter response. Discussion:
- DuPlayee felt that, depending on the weather, a one year warranty on the road may not allow enough time for the road to settle. Meyers agreed, saying that it depends on frost penetration, and he could live with a 5 year warranty. He acknowledged that a typical contractor guarantee is usually one year, but said this goes beyond workmanship.
 - Discussion was that Town expenses related to the project depend on situations beyond the Town's control, and should be reimbursed beginning at the time the application was made, not when construction begins, and not be capped at \$10,000.
 - Since the Village will not agree to milling and paving the north side of the road, Myers suggested that the Village bid an alternate for milling and paving that the Town could choose to fund at their discretion.

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MOTION by DuPlayee/Williams to allow Atty. Anderson and Town Engineer Warren Meyers to work with McDermott and the Village staff to redraft the language as discussed tonight and finalize the permit when they are satisfied. **MOTION CARRIED 5-0.**

B. Discuss/Consider resident request regarding signage at the intersection of Vilas and Coffeytown Roads: Gregg Punswick, 3744 Vilas Road, reiterated his concern over wreckless driving, including speeding and tailgating, at the intersection of Vilas and Coffeytown Road, noting that it is difficult to see traffic coming from the north when turning south on Coffeytown from Vilas. Smith was instructed to determine if the trees at the north east corner of the intersection extend into the vision line. Unfortunately beyond that the road is in the Village so the Town has no authority to add signs. The Clerk will suggest to the Town's contracted deputies that speed enforcement may be needed at that intersection. Punswick was invited to come back in a few months to let the Board know if the situation is improved.

C. Discuss/Consider quotes for tractor and park mower purchases:

1. Smith had obtained two tractor quotes:

- A New Holland T4.9 from Waupun Implement for \$38,700.00 after a \$20,000 allowance for the 2001 New Holland tractor in trade.
- A John Deere 5085M Utility tractor from Mid State Equipment for a cost of \$40,505.07 after a \$20,000 allowance for the 2001 New Holland tractor in trade.

Smith stated that while the New Holland is the lower quote, he prefers the John Deere because the hydraulic controls are more convenient and the New Holland cannot be brought up to the desirable weight. **MOTION** by Fonger/Williams to accept the quote from Mid State Equipment for a John Deere 5085M Utility Tractor for a net cost of \$40,505.07 after trade. **MOTION CARRIED 5-0.**

2. Smith had obtained a quote form Mid State Equipment for two John Deere 1550 Mowers with 72SD decks for a total cost of \$38,081.32. He noted that one of them was a 4WD model which he would like to have for mowing the hillside behind the Town Hall. He said that Mid State had offered an allowance of \$6,200.00 each to trade in the old mowers, but suggested selling them on Wisconsin Surplus may bring a better return. **MOTION** by DuPlayee/Anders to approve the purchase of the two John Deere 1550 mowers with 72SD decks from Mid State Equipment at a total cost of \$38,081.32, and allow Smith to try to sell the old mowers on Wisconsin Surplus. **MOTION CARRIED 5-0.**

D. Discuss/Consider approval of attendees for Wisconsin Towns Association spring meetings: **MOTION** by DuPlayee/Anders to allow Hampton, Williams and DuPlayee to attend the March 5th meeting in Whitewater. **MOTION CARRIED 5-0.**

E. Discuss amending TCG Ord. Sec. 25.01(4) to reference TCG Ord. Sec. 22.08: The Clerk said that this ordinance section still references the old posting locations, and suggested revising it to refer to the recently amended section 22.08. Consensus was for the Clerk to draft the revision and schedule a public hearing and board consideration at the January 18th meeting.

III. CLERK'S REPORT: The Clerk questioned the 2016 wage rate for the Court Clerk, stating that her understanding from the approved minutes for the October 22, 2015 budget workshop, which she was unable to attend, was that Dresen would receive a \$2.50/hour increase and all other employees would receive a 2.5% increase effective January 1, 2016. But the Treasurer and Town

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Chair, who were present on October 22nd, informed her that the wage increase approved for the Court Clerk was lower than 2.5% because she had requested a specific, lower rate, or whatever the Village pays her in 2016. The Clerk was directed to find out the Court Clerk's 2016 wage rate at the Village is.

- IV. HIGHWAY SUPERINTENDENT'S REPORT: Smith presented photos of Myer Road taken on December 26th, showing mud tracked on the road and in the ditch as a result of manure hauling. The photos also showed cracks forming along the edge of the road. He noted that Implements of Husbandry permits expired at the end of the year, and suggested not renewing any for Myer Road. Consensus was for Smith to work with the Clerk to send letters to all farmers who haul manure reminding them that they must clean the road immediately, must apply for annual implements of husbandry permits when required, and are responsible for damage caused to the roadway by their equipment.
- V. BOARD REPORTS AND COMMUNICATIONS: Hampton reported that ATC denied his request for funds for trees.
- VI. COMMITTEE REPORTS: None.
- VII. Adjournment: **MOTION** by DuPlayee/Williams to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 8:29 P.M.

Kim Banigan, Clerk
Approved 01-18-2016