

TOWN OF COTTAGE GROVE  
TOWN BOARD MEETING  
NOVEMBER 2, 2015

I. ADMINISTRATIVE

- A. Notice of the meeting was posted at Town Hall, the park at 4539 American Way, Gaston Road at Brown Thrush and US Hwy 12 & 18 at County Road BN, and on the Town's web site. Town Chair Kris Hampton, Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were present, along with clerk Kim Banigan, Treasurer Debra Abel., and Highway Superintendent Jeff Smith.
- B. Hampton called the meeting to order at 7:00 P.M.
- C. Minutes of previous meeting(s):
  1. **MOTION** by Williams/DuPlayee to approve the minutes of the Town Board meeting held on October 19, 2015 as printed. **MOTION CARRIED 5-0.**
  2. **MOTION** by Williams/Fonger to approve the minutes of the October 20, 2015 Budget Workshop as printed. **MOTION CARRIED 5-0.**
  3. **MOTION** by Williams/DuPlayee to approve the open session minutes of the October 22, 2015 Budget Workshop as printed. **MOTION CARRIED 5-0.**
  4. **MOTION** by DuPlayee/Williams to approve the closed session minutes of the October 22, 2015 Budget workshop as printed, and to make them an open record. **MOTION CARRIED 5-0.**
- D. Finance Report and Approval of Bills:
  1. **MOTION** by DuPlayee/Anders to approve payment of bills corresponding to checks #24101-24138 as presented. **MOTION CARRIED 5-0.**
  2. **MOTION** by Anders/DuPlayee to approve payment of October per diems as presented. **MOTION CARRIED 5-0.**
  3. **MOTION** by Anders/DuPlayee to approve payment of \$2,640.00 to Viken Inspection Agency, LLC for October building permits. **MOTION CARRIED 5-0.**
- E. Public Concerns: Mark Olejnick, 1796 Strawberry Road, requested that the speed limit on the portion of Ridge Road north of County BB be reduced to 45 m.p.h. This will be on the November 16<sup>th</sup> agenda for action.
- F. Road Right of Way Permits: None

II. BUSINESS:

- A. Plan Commission Recommendations:
  1. David Rush/Madison Area Radio Control Society, applicant, Huston Holdings LLC, landowner – parcels 0711-153-9001-0 and 0711-153-8500-8 located north of 2342 Uphoff Road – seeking rezone of 1.03 acres from A-1 EX to RE-1 for radio control model planes, helis and multi-rotors: The Clerk distributed an anonymous letter received in today's mail from a MARC club member opposing the site. David Rush presented a request for changes to the conditions approved by the Plan Commission. Betty Devine, 2342 Uphoff Road, stated she did not have any problem with the flying of electric planes. **MOTION** by Anders/Williams to allow MARC to allow electric flying from sunrise to sunset 365 days per year. The driveway must be improved to allow access by the ambulance. **MOTION CARRIED 5-0.**  
**MOTION** by Williams/Anders to limit gas and glow flying to a

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maximum of 8 times on every other Tuesday and Saturday from April 26 through June 18, 2016, from 10 a.m. to 2 p.m. Planes must be certified/documented to be below 85 dBA at 50 feet prior to flying, with compliance of this monitored by club members during flight. The Town will re-evaluate with input from neighbors at their June 20, 2016 meeting. **MOTION FAILED 2-3** (Fonger, Anders and DuPlayee opposed).

**MOTION** by Fonger/DuPlayee to limit gas and glow flying to a maximum of 8 times from April 26 through June 18, 2016, from 10 a.m. to 2 p.m. on every other Tuesday and from 10 a.m. to 4 p.m. on every other Saturday. Planes must be certified/documented to be below 85 dBA at 50 feet prior to flying, with compliance of this monitored by club members during flight. The Town will re-evaluate with input from neighbors at their June 20, 2016 meeting. **MOTION CARRIED 3-2** (Hampton and Williams opposed.)

2. Mark Fredenberg/Applicant, William Hoekstra/Owner, 2445 Gaston Road, parcel 0711-041-8011-5: seeking rezone of .75 acres from RH-4 to R-1 to build storage shed for firewood and two tractors: **MOTION** by Anders/DuPlayee to accept the Plan Commission's recommendation to approve the rezone of .75 acres from RH-4 to R-1. **MOTION CARRIED 5-0.**
3. William and Sheryl Rickerman/Applicants, 2760 Hwy 12&18, parcel 0711-321-8530-8, seeking rezone of 5.07 acres from RH-2 to C-2 for a Snap-On Tool business and storage building, 30'x40', with a conditional use permit for a caretaker residence: **MOTION** by Williams/DuPlayee to accept the Plan Commission's recommendation to rezone 5.07 acres from RH-2 to C-2 for Snap-On Tool business, with 3.07 acres for the commercial building and a CUP for a single residence for watchman or caretaker, with the following conditions:
  - a) Parking or storing of motor vehicles related to the business, limited to 4.
  - b) Warehousing and storage of incidentals related to permitted use.
  - c) Commercial building to be 30' x 40'.
  - d) No signage or exterior lighting.

The six conditions under DCCO section 10.255(2)(b) for the conditional use were considered satisfied. **MOTION CARRIED 5-0.**

- B. Discuss/Consider approval of a Draft Intergovernmental Agreement for an Adaptive Management Plan for the Yahara Watershed: Dave Taylor, Director of Ecosystem Services Madison Metropolitan Sewerage District, was present to discuss the agreement. He advised that the Town's share of the cost would be more like \$6,000, not \$31,000 as shown in the draft agreement. This would be dependent upon the DNR accepting the figures and methods used by Stormwater Consultant Chuck Nahn in his 2010 report (there have been no significant changes to stormwater systems in the Town since that time). Attorney Anderson had reviewed the draft and indicated she does not have any issues with it. **MOTION** by Hampton/Anders to direct Chuck Nahn to provide his 2010 figures and methods to the DNR for a determination of compatibility. **MOTION CARRIED 5-0.**
- C. Discuss/Consider approval of a Certified Survey Map for a land swap between Viney Acres, LLC and Greg & Anita Heisig at 2074 US Hwy 12 & 18: **MOTION** by DuPlayee/Williams to approve the CSM identified as Office Map No. 150464 dated August 26, 2015. **MOTION CARRIED 5-0.**

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- D. Discuss/Consider approval of a Certified Survey Map for Amy Fluke at 3098 Hope Hollow Trail: **MOTION** by DuPlayee/Williams to approve the CSM identified as Office Map No. 150508 dated October 16, 2015. **MOTION CARRIED 5-0.**
- E. Discuss/Consider progress of property clean-up at 2842 Gaston Road: An email from property owner Margy Newton indicated that the owners do not intend to attend any more meetings on this topic and are proceeding with siding the outbuilding as expediently as possible. **MOTION** by Hampton/Anders to direct the Town Attorney to work with the Building Inspector to enforce TCG Ord. Section 11.09 for the property at 2842 Gaston Road. **MOTION CARRIED 5-0.**
- F. Lt. Gordon Bahler was in attendance and stated that the deputies have agreed to use their discretion to flex their schedules to provide coverage on a more randomized schedule to include morning rush hour and bar time.
- G. Discuss/Consider approval of contracted amount for the County Sheriff's Office for 2016 Police Services: **MOTION** by Anders/DuPlayee to approve the contract amount at \$359,015.00. **MOTION CARRIED 5-0.**
- H. Discuss/Consider approval of revised quote for play structure for Cedar Knolls park: The revised quotation included optional add-ons including 60 cubic yards of wood matting. Discussion was that the usual sand base would be adequate, and no action was taken, leaving the cost of the play structure capped at \$31,000 as previously approved.
- I. Discuss/Consider approval of a new furnace for Flynn Hall: Four quotes were received:
- McCutchin Heating and A/C, LLC: \$2,600 for 100,000 BTU 96% efficiency Heil furnace.
  - Wohlers Heating and A/C Corp: \$2,730 for 115,000 BTU 95% efficiency Rheem furnace.
  - High Tech Heating and A/C, Inc: \$3,100 for a 110,000 BTU 93% efficiency Lennox furnace or \$4,050 for a 96% efficiency Lennox furnace.
  - Landmark Heating and Cooling: \$3,280 for a Lennox 95% efficiency furnace.
- MOTION** by DuPlayee/Hampton to accept the quote from McCutchin Heating and A/C to remove the old furnace at Flynn Hall and replace with a Heil G9MXE1002620A furnace for \$2,600 from 2014 carryover funds. **MOTION CARRIED 5-0.**
- J. Discuss/Consider approval of the Town's share of the cost to improve Luds Lane: Smith reported that Dane County has offered to pave the Town's portion of Luds Lane for \$20,000 at the same time they are improving the portion serving their new facilities. There was discussion over the future of the Town's portion of Luds Lane considering pending plans to re-route County AB. It currently serves two residences. **MOTION** by Anders/DuPlayee to approve payment of up to \$20,000 to pave the Town's portion of Luds Lane in 2016. **MOTIN CARRIED 5-0.**
- K. Discuss/Consider approval of replacing overhead doors on the garage and cold storage building. Smith had three quotes to replace the five doors and add one door opener:
- Janesville Door Company: \$12,296 for Raynor doors (same brand as current doors).
  - Peak Garage Doors: \$10,381 for Raynor doors.
  - Northland Door Systems: \$10,656 for Haas doors.

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**MOTION** by Fonger/Williams to accept the quote from Peak Garage Doors for 5 Raynor doors and one door opener for \$10,381 using 2014 carryover funds.

- L. Discuss/Consider proposals for banking services: The Treasurer had obtained proposals from Wisconsin Bank & Trust, Monona State Bank and Bank of Sun Prairie. She stated that Monona State Bank's proposal offered the highest interest rate and the most comprehensive list of services, including lockbox service for tax collection at no additional cost. **MOTION** by Williams/DuPlayee to move the general fund checking and money market accounts to Monona State Bank. **MOTION CARRIED 5-0.**
- M. Budget approval of the 2016 Town Budget, and set date for a Public Hearing and Special Meeting of the Electors. Adjustments were made to the draft 2016 budget to add \$6,000 for Adaptive Management and increase Stormwater Management from \$1,600 to \$6,100 based on the discussion under item II. B. above. Highway Maintenance Contract expenses were reduced to balance the budget. **MOTION** by Hampton/DuPlayee to approve 2016 revenues and expenditures in the amount of \$2,605,192.70, and set a public hearing for the 2016 budget for 6:30 P.M. on Monday, December 7, 2015, with a special meeting of the electors to approve the Town tax levy and 2016 highway expenditures to immediately follow. **MOTION CARRIED 5-0.**

III. CLERK'S REPORT: None.

IV. BOARD REPORTS AND COMMUNICATIONS:

- A. Hampton reported that Hydrite has provided revisions to their Class I feasibility of operation plan, and that he recently attended a meeting regarding Madison's plans for the Yahara Hills area where he heard that Madison intends to have their planning for the Hwy 12 & 18 corridor completed by the summer of 2016.

V. COMMITTEE REPORTS: None.

VI. Adjournment: **MOTION** by DuPlayee/Williams to adjourn meeting. **MOTION CARRIED 5-0.** The meeting ended at 9:27 P.M.

Kim Banigan, Clerk  
Approved 11-16-2015