

TOWN OF COTTAGE GROVE
TOWN BOARD MEETING
APRIL 20, 2015

ADMINISTRATIVE

- I. Notice of the meeting was posted at Town Hall, the park at 4539 American Way, Gaston Road at Brown Thrush and US Hwy 12 & 18 at County Road BN, and on the Town's web site. Town Chair Kris Hampton and Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were present, along with Clerk Kim Banigan, Treasurer Debra Abel, and Highway Superintendent Jeff Smith. Deputy Brian Biwer and Municipal Judge Beth Gilpin joined the meeting while it was in progress.
 - A. Hampton called the meeting to order at 7:00 P.M.
 - B. Minutes of previous meeting(s):
 1. **MOTION** by Williams/DuPlayee to approve the April 6, 2015 Public Hearing and Town Board open session minutes as printed. **MOTION CARRIED 5-0.**
 2. **MOTION** by Anders/Williams to approve the April 6, 2015 closed session minutes as printed, and to make them an open record. **MOTION CARRIED 5-0.**
 - C. Finance Report and Approval of Bills:
 1. **MOTION** by DuPlayee/Anders to approve payment of bills corresponding to checks #23524-23570 as presented. **MOTION CARRIED 5-0.**
 2. The Treasurer asked that April per diem reports be submitted by May 1st. She provided copies of a comparison of ordinance violation revenues year-to-date between this year and 2014.
 - D. Public Concerns: None.
 - E. Road Right of Way Permits: **MOTION** by Anders/Fonger to approve a permit for Alliant Energy to trench parallel to the right-of-way to install a primary line at 4256 Vilas Road. **MOTION CARRIED 5-0.**

II. BUSINESS:

- A. Discuss/Consider approval landscape plans and building exteriors for Dane County Highway Department and Medical Examiner facilities at 3562 CTY AB: Dane County Assistant Public Works Director Robert Nebel introduced John Wallenkamp of Kueny Architects, LLC, and Diane Dorschner or Dorschner Associates, who presented the landscape and building exterior plans. A berm, evergreens and a wall will provide screening from the North, and the existing trees on the south lot line will be maintained as much as possible. The Highway Department and Medical Examiner buildings are designed for a 50-100 year lifetime, and will be primarily brick exteriors. A 6 foot black woven wire mesh fence will surround a portion of the Medical Examiners facility, which will also serve as an IT backup facility and a 911 training center at times. The salt facility will be vinyl sided, similar to the one near the Badger Interchange, with an asphalt shingled "barn style" roof. Dawn O'kroley of Dorschner Associates showed photos depicting some of the different types of plantings that will be made on the property, including some oak trees. The project time line calls for the salt shed to be completed by July 1, 2015, the Highway Department building by January 1, 2016, and the Medical Examiner building by July 15, 2016. Lighting will be focused downward and will appear only at a low level from the road. **MOTION** by Anders/Williams to approve the landscape plans and building exteriors for Dane County Highway Department and Medical Examiner facilities at 3562 CTY AB as presented. **MOTION CARRIED 5-0.**

TOWN OF COTTAGE GROVE
TOWN BOARD MEETING
APRIL 20, 2015

- B. Discuss/Consider soccer practice and game schedules on Town fields: There had been a complaint over more than one team practicing at Bass Park at the same time. Kurt Femrite represented the Monona Grove Soccer Club, and apologized that there had been some confusion over schedules that had led to two teams practicing there at once, but said this has now been cleared up. Robert Evans, 3825 Sky High Road, stressed that Bass Park is a neighborhood park, not an athletic facility, and neighborhood kids can't play there when soccer practice is taking place 4 nights each week. He mentioned parking problems but acknowledged that they were in the past and that parking is primarily on other streets now. Fonger said it is important that problems are brought forward and appreciated the soccer club's cooperation in addressing them. Femrite said the club was not aware of the practice schedule confusion before the complaint was made.
- C. Discuss/Consider response under TCG Ord. section 11.09 to resident complaint over lawn maintenance at 2842 Gaston Road:
- Tom Gritzmacher, 2881 Busston Road, presented a petition signed by 19 residents asking the Town Board to do all that is allowed by Town Ordinances to require the owners of 2842 Gaston Road to update the condition of their structures and clean up the lot on which they reside. Attachments included photos of 2842 Gaston Road along with photos of neighboring properties to show that the property is not being maintained to the standards of the neighborhood.
 - David Pokorski, 4717 Wilmore Way, thinks that trees on the property might be encroaching on the site line of the intersection of Mulhall St. and Gaston Road.
 - Thomas Hayne, 2852 Mulhall St., noted that in the 29 years he has lived here, this has come up every few years, leading to some improvement followed by a downhill slide again. He is tired of it and wants the Town Board to handle it once and for all.

MOTION by Hampton/DuPlayee to:

- Direct the building inspector to determine whether the buildings are up to code, and advise the board what action needs to be taken regarding the buildings and any other violations he observes.
- Direct the Clerk to inquire with Dane County Zoning about allowable uses for the property, and request that they inspect the property for abandoned cars and junk.
- Direct the Fire Inspector and Police department to inspect for fire hazards and any other ordinance violations.

MOTION CARRIED 5-0.

- D. Discuss/Consider accepting the donation of an organ for Flynn Hall: Discussion was that there really isn't space or a use for it. **MOTION** by Fonger/DuPlayee to respond that the Town is not interested in the donation. **MOTION CARRIED 5-0.**
- E. Review March Police Activities: The report showed 219 calls for service and 130 citations in March. Deputy Biwer said that most of the speeding citations are significantly over, they aren't generally writing tickets for smaller violations. Temporary no parking signs on Hwy 12 & 18 during the Nora Auction seemed to help with safety, and there were no accidents this year. Temporary signs have also been posted on Hwy BB where people have been parking to view and video tape a nest of eagles. The resident there is uncomfortable with her property being video taped. Time will tell whether it will help or not.

TOWN OF COTTAGE GROVE
TOWN BOARD MEETING
APRIL 20, 2015

- F. Discuss/Consider recommendations from the Town Deputies regarding placement of additional speed limit signs: Deputy Grafton had provided a list of locations where she felt additional speed limit signs may be of benefit. Judge Gilpin and Deputy Biwer participated in the related discussion with the Town Board:
- Femrite Road and South Hope Roads have no signs, therefore the speed limit is 55 mph. Discussion over whether to change the speed limit to 45mph resulted in consensus leaving both at 55 mph.
 - Coffeytown Road is not posted and vehicles “fly”. Discussion was to reduce the speed limit to 45 mph, but since half of the East portion of Coffeytown is in the Village of Cottage Grove, the Village Board will need to be consulted first.
 - Baxter Road: Deputy Grafton suggested that more signage is needed but Smith said there are already signs at both ends, at Doubledays, and going both directions from Liberty Drive. Discussion resulted agreement that no new signs are needed.
 - Ridge Road North of BB is unsigned and 55 mph, South of BB is 45 mph. Discussion resulted in agreement that no changes are needed.
 - Buss Road is partially 45 mph, partially 55 mph. Discussion was to make it all 45 mph. This will be on the next agenda for approval
 - Natvig Road is unsigned and 55 mph. Discussion resulted in agreement that no change is needed.
- G. Discuss/Consider the Town's policy on overtime pay: The Clerk had determined that if paid time off had not been included in the first 40 hours of work each week, there would have been a savings of \$830 in 2012 and 1048 in 2013. Smith had surveyed 8 surrounding municipalities and found that only the Town of Bristol discounted paid time off from the first 40 hours. **MOTION** by DuPlayee/Fonger to leave the policy as is and review the 2015 numbers in February of 2016. **MOTION CARRIED 5-0.**

III. CLERK'S REPORT: The Clerk distributed a memo and proposed amended Dane Com contract from County Executive Joe Parisi.

IV. BOARD REPORTS AND COMMUNICATIONS: None.

V. COMMITTEE REPORTS:

- A. Deer-Grove EMS Commission: The Commission heard a presentation of the 2014 Draft Financial Statements at their last meeting. An overview document is available in the Town Office.

VI. Adjournment: **MOTION** by DuPlayee/Williams to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 8:47 P.M.

Kim Banigan, Clerk
Approved 5-4-2015