

TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
&
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
Meeting Minutes of February 3, 2005

1. **Call to order:** Village President Ken Dahl called the meeting to order at 7:02P.M. at the Village Hall.
2. **Determine that a quorum is present and that meeting was properly posted:** It was noted that the meeting was properly posted. Roll Call was taken. Present from the Village were; President Ken Dahl and Trustees Kathleen Giese, Fred Schulze, Randy Margenau, Patricia Krall and Diane Wiedenbeck. Absent was Suzanne Zinkel. Present from the Town were Chairperson Kris Hampton, and Supervisors Steven Anders, David Morrow and Virgil Schroeder. Absent was Michael Klinger. Also present was Village Administrator Kim Manley, Village Clerk-Treasurer Peggy Chapman and Town Attorney Connie Anderson.
3. **Pledge of Allegiance.**
4. **Public Appearance - Public's opportunity to speak to Board Members about any subject that is not a specific agenda item.** Mr. Wilmer Larson, 2260 Uphoff Road stated that he did not like the conditions set forth on him by the Village, especially the sewer easement that would go through the middle of his property.
5. **Discuss and consider the Minutes of the December 2, 2004 meeting:** Wiedenbeck moved to approve the minutes, seconded by Hampton. Motion carried by majority. 7-0-3, with Schulze, Giese and Krall abstaining.
6. **Discuss and consider the ETZ - Map for definition of area to be addressed by the Extraterritorial Committee. Action is on area only.** Motion by Hampton to approve ETZ map, as attached to these minutes, for joint planning. It was noted that Clark Street may be moved south when the Fireman's Park is under construction. Motion seconded by Schulze. Motion carried by unanimous consent. 10-0-0
7. **Discuss and consider entrance signs:** It was reported that Ron has had some progress. It was noted that signs with two posts would be preferred so that individual signs could be added between the posts. The current price is for the basic sign. Attendance by someone from the Lion's would be welcomed at the next meeting.
8. **Future agenda items:** Update on landfill, final drawing for ETZ map, update from Planning regarding the Resolution to work with Madison, entrance signs.
9. **Adjournment:** Schulze moved to adjourn, seconded by Wiedenbeck. Motion is non-debatable. Meeting adjourned at 7:31P.M.

Respectfully submitted by _____
Peggy S. Chapman, CMC, Clerk-Treasurer

Approved on: _____

JOINT MEETING
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
March 3, 2005

- I. The meeting was called to order by Town Chairman Hampton at 7:02 P.M. It was determined a quorum was present for both municipalities, and the meeting was properly posted.

Town Board present: Chairman Kris Hampton, Supervisors Dave Morrow and Mike Klinger.

Village Board present: President Ken Dahl, Trustees Fred Schulze, Katie Giese, Randy Margenau, Diane Wiedenbeck, and Suzanne Zinkel. Patty Krall arrived at 7:08 P.M.

Also present: Town Clerk Kim Banigan.

- II. Minutes of Previous Meeting: **MOTION** by Schulze/Morrow to approve minutes of the Joint Village Board and Town Board meeting February 3, 2005 as printed. **MOTION CARRIED 7-0-2.** Klinger and Zinkel abstained.

- III. Discuss/Consider Proposed Entrance Signs: Ron Reynolds presented a drawing of the proposed signs, and stated he had gotten a verbal price from Badger display of \$3900 per sign. Price does not include any dirt, landscaping, hole digging, cement, or power at site. The sign is guaranteed for 7 years, although the specifics of the guarantee are not known. A 50% down payment is required, and the signs would take 3-4 weeks to complete. Possible sites discussed were the Fonger property on the West, the Wildwood Clinic property on the East, between Gaston Road and the cemetery on the North, and the Garst property on the South. Klinger stated he felt the Garst property was too close to the sign at the Emergency Services Building to be effective. It was then suggested to locate the southern sign either near Floorworks or across the road on Huston's property. Reynolds presented a list of area clubs and organizations that would be eligible to have their signs displayed at a cost of \$75/\$100 each, and suggested that they rotate responsibility for maintenance of the sign sites, including plantings, in exchange for having their signs up. Morrow questioned whether competitive bids should be sought. Reynolds stated that when the process was begun a year ago, requests were put out to several sign companies, and the joint boards decided on Badger Display's design.

MOTION by Giese/Klinger to authorize Reynolds to continue to negotiate price with Badger Display on four of the signs as presented, to work with clubs and organizations to coordinate volunteers for installation and maintenance of the signs, and for Ellery Jensen to seek individuals willing to donate the purchase price of the signs in exchange for recognition on the sign itself. Reynolds was further directed to obtain permanent easements from landowners of the proposed sign sites, with offers of assistance from either the Town's or Village's attorney in preparing the easement document. **MOTION CARRIED 9-0.** Morrow abstained.

JOINT MEETING
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
March 3, 2005

- IV. Discuss/Consider final drawing for ETZ map: Hampton stated that the Town had no changes for the map as defined at the last joint meeting, and asked for a copy of the official map for display at the Town Hall, at the Town's expense.
- V. Update from Joint Planning regarding the Resolution to work with the City of Madison: Hampton stated that he and Dahl met with Mike Slavney and Town Attorney Connie Anderson 3-4 weeks ago. Slavney was meeting with the County Executive and the Mayor of Madison. A meeting is being scheduled with the Town, the Village, the Town of Sun Prairie, and the City of Madison.
- VI. Discuss Landfill Agreement: Hampton stated that after a meeting approximately 6 months ago, the Town forwarded a resolution to which the Village has not responded. Dahl stated that the Village Board has not taken any action on an agreement because the attorney hired by the Village's insurance company has not advised them on the matter. Hampton stated that Strand's latest test results show zero methane on both probes.
- VII. Items for next agenda: Landfill, update on signs, ETZ map.
- VIII. **MOTION** by Schulze/Klinger to adjourn. **MOTION CARRIED 10-0**. The meeting was adjourned at 7:54 P.M.

Kim Banigan
Town Clerk

MINUTES OF THE JOINT
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
&
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES MEETING
May 5, 2005

Call to Order: Village President Ken Dahl called the meeting to order in the Village Hall at 7:39 P.M., due to the length of the preceding LEC meeting. 4 people were present in the audience.

Roll Call: Present were Village President Ken Dahl and Trustees Jack Henrich, Kevin Hoey, Patricia Krall, Randy Margenau and Diane Wiedenbeck. Kathleen Giese arrived at 7:44 P.M. Present from the Town were Town Chairman Kris Hampton and Supervisors David Morrow and Virgil Schroeder. Also present was Police Chief John Gould, Village Administrator Kim Manley and Labor Law Attorney Mike Westcott.

Pledge of Allegiance.

Public Appearance - Public's opportunity to speak to Board Members about any subject that is not a specific agenda item:

Rick Hacker, 738 Weald Bridge, spoke in opposition to the proposed Farm Golf Course development. Believes it should be left the way it is, and continue to be green space. Developing it would cause too much pressure on the school system.

Marsha Hacker, 738 Weald Bridge, registered in opposition of any development on the Farm Golf course.

Janice Hamilton, 2793 Ruffian Circle, stated that as a Town resident living in Meadow Grove she does not want the development because it would burden the schools and add excess traffic.

Discuss and consider the Minutes of the March 3, 2005 meeting: Wiedenbeck moved to approve the minutes with the change of the date in the header to reflect 2005, seconded by Morrow. Motion carried by majority voice vote. 6-0-3, with Schroeder, Hoey and Henrich abstaining.

Discuss and consider entrance signs: Dahl reported that he had spoken with Ron Reynolds. Hampton stated he had as well. Reynolds had met with Badger signs hoping for a better price. The search is still on for a site on the south end of Hwy N.

Giese arrived at this time. 7:44P.M.

Future agenda items: Update on signs, President Dahl and Chairman Hampton will decide via telephone if Landfill will be on the next agenda, Morrow would like to see it on.

The Boards will enter into CLOSED SESSION pursuant to Wisconsin State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public property, investing of public fund, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; Union Negotiations:

Dahl moved to enter into closed session, seconded by Giese. Roll call was taken. In favor were Dahl, Giese, Henrich, Hoey, Krall, Margenau, Wiedenbeck, Hampton, Morrow and Schroeder. Opposed; none. Closed Session was entered at 7:47P.M.

Reconvene into OPEN SESSION.

Adjournment. After the Boards reconvened into open session, Wiedenbeck moved to adjourn. Motion seconded by Henrich. Motion is non debatable. Meeting adjourned at 8:00P.M.

Respectfully submitted by _____
Peggy S. Chapman, CMC, Clerk-Treasurer

Approved on June 2, 2005

JOINT MEETING
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
June 2, 2005

- I. The meeting was called to order by Town Chairman Hampton at 8:19 P.M. It was determined a quorum was present for both municipalities, and the meeting was properly posted.

Town Board present: Chairman Kris Hampton, Supervisors Dave Morrow, Steve Anders and Mike Klinger.

Village Board present: President Ken Dahl, Trustees Jack Henrich, Katie Giese, Randy Margenau, Diane Wiedenbeck, and Kevin Hoey.

Also present: Town Clerk Kim Banigan.

- II. Minutes of Previous Meeting:

A. It was noted that the minutes did not include the date of the meeting. **MOTION** by Wiedenbeck/Morrow to approve minutes of the Joint Village Board and Town Board meeting May 5, 2005 with the addition of the meeting date. **MOTION CARRIED 9-0-1.** Klinger abstained.

B. **MOTION** by Margenau/Henrichs to approve and keep closed the minutes of the closed session on May 5, 2005, with the addition of the meeting date, and a comma between Hoey and Krall in the final paragraph. **MOTION CARRIED 8-0-2.** Klinger and Anders abstained.

- III. Discuss/Consider Space Needs for ESB: Needs assessments from the EMS Chief and Police Chief were reviewed.

A. Anders stated that in his 25 years experience on the ambulance service, he has been frustrated with the lack of facilities at Deerfield, and suggested that if a commitment to improved facilities cannot be secured from the Town and Village of Deerfield, a split of the districts should be considered. He stated that the Town and Village of Cottage Grove contribute ~ 70% of the EMS budget, and own most of the equipment. 65-73% of the calls are in the Town and Village of Cottage Grove. A split would allow EMS to concentrate on a full service in Cottage Grove, and leave Deerfield free to contract services wherever benefited them the most. Giese stated that she had seen the Deerfield facilities, and felt they were inadequate and unsafe due to the need to cross the street to get from sleeping quarters to ambulance bay. Margenau asked what the Town and Village of Cottage Grove have to gain if Deerfield does improve their facilities. Hampton suggested that better facilities might encourage more volunteers. He further suggested extracting revenue from Deerfield for the 288 square feet of EMS office space provided entirely by the Town and Village of Cottage Grove. Hoey suggested the process to opt out of the current contract be investigated.

B. Klinger stated that the Police Department is also in need of space, and suggested that any addition should include space for future expansion as well since the current Emergency Services Building is only 6 years old.

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VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
June 2, 2005

- C. Consensus was to keep Emergency Service Building needs on the joint agenda in upcoming months, and to continue to evaluate the commitment from Deerfield vs. a district split.
- IV. Discuss/Consider Proposed Entrance Signs: Hampton reported that he had spoken with Ron Reynolds, who had nothing to report. Ellery Jensen has been seeking funding for the signs. Wiedenbeck asked for clarification about the cost for civic groups to include their shingle on the signs. The cost was verified as around \$75.00.
- V. Discuss/Consider Village Response to Landfill Settlement. Dahl stated that he is in the process of scheduling a meeting including himself, Village Administrator Kim Manley, the Village Attorney and Insurance Attorney. No common date has been found, he is hopeful that it will be yet this month.
- VI. Updates on talks with City of Madison. Members of both boards had been to a presentation of the City's Draft Comprehensive Plan earlier in the evening. Weidenbeck stated that the east is Madison's "Final Frontier", and they are planning on coming. Dahl stated that he is in the process of scheduling a meeting in late June, early July with the Mike Slavney, Madison Mayor Dave Cieslewicz, and City Planner Brad Murphy. Margenau asked if Slavney has worked for the City of Madison, Dahl stated that he thinks not, but does have other planners available if a conflict arises with Slavney. Margenau stated his hope that specific and creative tactics for holding back the city could be explored in future joint meetings.
- VII. Consider Meeting Schedule for ETZ: Henrichs stated he is on the committee, has not met the other Village representatives. A Town resident has initiated contact with a committee.
- VIII. Next joint meeting will be July 7th, at the Village. Agenda items: Emergency Service Building needs, Entrance Signs, Village response to Landfill Settlement, Update on talks with the City of Madison, ETZ meeting schedule.
- IX. **MOTION** by Margenau/Klinger to adjourn. **MOTION CARRIED 10-0**. The meeting was adjourned at 9:06 P.M.

Kim Banigan
Town Clerk

**JOINT
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
&
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
MEETING MINUTES OF AUGUST 4, 2005**

- 1.) **Call to Order:** Village Clerk-Treasurer Peggy Chapman called the meeting to order at 7:00P.M.
- 2.) **Nomination of Village Board member to serve as Chairperson pro tem:** In the absence of Village President Ken Dahl, Chapman asked for a nomination of Chairperson pro tem. Kevin Hoey nominated Randy Margenau, seconded by David Morrow. Motion carried by unanimous voice vote. 8-0-0.

Kathleen Giese arrives. Time 7:01P.M.

- 3.) **Roll Call:** Compliance was met. Roll call was taken. Present were Village Trustees Jack Henrich, Kevin Hoey, Kathleen Giese, Randy Margenau. Absent and excused from the Village were President Ken Dahl and Trustees Patricia Krall and Diane Wiedenbeck. Present for the Town were Chairman Kris Hampton and Supervisors Steve Anders, Michael Klinger, David Morrow and Virgil Schroeder. Also present was Village Administrator Kim Manley and Village Clerk-Treasurer Peggy Chapman.
- 4.) **Pledge of Allegiance.**
- 5.) **Public Appearance - Public's opportunity to speak to Board Members about any subject that is not a specific agenda item:** None
- 6.) **Discuss and consider the Minutes of the June 2, 2005 meeting:** Motion by Hoey, seconded by Morrow to approve the minutes as submitted. Motion carried by unanimous voice vote. 9-0-0
- 7.) **Discuss and consider annexation petition from Jeffrey and Colleen Bronkhorst:** Jeffrey and Colleen Bronkhorst were in attendance. The Bronkhorst's stated they were hoping to construct two 13 unit condos on the property with underground parking. The units would each have 2 bedrooms. This would require them to obtain mr12 zoning. It was noted that the property would enter the village under rural holdings zoning. The Village's Comprehensive Plan designates this property to be Neighborhood Business. Mr. Bower's who owns the adjacent property to the north was present and asked the boards that if this request was approved that a condition be added that the owners place a high density natural border between the properties. Mr. Bowers had also hoped they could preserve the white pines on the eastern end of the property. Many board members were concerned that this property's future zoning request may not be granted, and therefore the owners would be unable to have condos. To change the zoning within the Comprehensive Plan, the village takes request from Jan 1 through Feb 1 of each year and then reviews those request and takes formal action late spring/early summer. Motion by Giese to deny the request for annexation, seconded by Anders. Roll call was taken. Those in favor of the motion were Margenau, Henrich, Hoey, Giese, Anders, Klinger, Morrow, Hampton and Schroeder. Those opposed: none. Motion carries.

- 8.) **Report from Brad Murphy, Planner, on the City of Madison Comprehensive Land Use Plan:** Michael Waldelich, Principal Planner, and Bradley Murphy, Director of Department of Planning, City of Madison gave a presentation of the City's draft comprehensive plan. It was stated that the Town and Village of Cottage Grove's Master Plans were used in developing their draft plan. There are noted conflicts between the City's plan and the Town's plan for the west edge of Cottage Grove. Murphy stated the City is willing to work with the Town and the Village and now is the time to address these troubling issues while the plan is in its draft form. However they are hoping to have it approved by the end of October or early November. A link will be placed on the village website for anyone wishing to review the City of Madison's draft comprehensive plan.

David Morrow left during the end of the Comp Plan discussion. Time 9:06P.M.

- 9.) **Discuss and consider the proposed entrance signs by the Lions:** No new information was available.
- 10.) **Future agenda items:** Landfill, entrance signs, update on direction with City of Madison in regards to their draft comp plan, EMS
- 11.) **The Boards will enter into CLOSED SESSION pursuant to Wisconsin State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public property, investing of public fund, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; EMS dept.** Motion by Margenau, seconded by Anders to move into closed session. Roll call vote was taken. Those in favor were Schroeder, Klinger, Hampton, Anders, Margenau, Giese, Henrich and Hoey. Time: 9:15P.M.
- 12.) **Adjournment.** After arising from closed session Hampton moved to adjourn. Seconded by Hoey. Motion is non-debatable. Meeting adjourned at 9:51P.M.

Respectfully submitted by _____
Peggy S. Chapman, CMC, Clerk-Treasurer

Approved on 9/2/2005

JOINT MEETING
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
September 1, 2005

- I. The meeting was called to order by Town Chairman Hampton at 7:05 P.M. It was determined a quorum was present, and the meeting was properly posted.

Town Board present: Chairman Kris Hampton, Supervisors Dave Morrow, Steve Anders, Virgil Schroeder and Mike Klinger.

Village Board present: President Ken Dahl, Trustees Jack Henrich, Kathleen Giese, Randy Margenau, Diane Wiedenbeck, Patricia Krall, and Kevin Hoey.

Also present: Town Clerk Kim Banigan.

- II. Minutes of Previous Meeting:

A. **MOTION** by Schroeder/Anders to approve the minutes of the August 4, 2005 meeting as presented. **MOTION CARRIED 8-0-4.** Morrow, Dahl, Giese, and Krall abstained.

B. **MOTION** by Hoey/Klinger to approve and keep closed the minutes of the closed session on August 4, 2005 with the correction of the spelling of Manley in the first paragraph. **MOTION CARRIED 8-0-4.** Morrow, Dahl, Giese and Krall abstained.

- III. Discuss/Consider Entrance Signs: No one from the Lion's club was present, and board members had heard no news on the entrance signs.

- IV. Discuss/Consider facility needs for: EMS, Fire and Police Departments. Dahl stated that the Village is planning a feasibility study for Village construction and expansion needs and phasing over the next 20 years, and asked if Emergency Service Building needs should be included in the study. Study results should be ready early in 2006. 2006 budgets should include money for the study and development of plans. Actual construction not to occur before 2007. **MOTION** by Schroeder/Klinger to add Emergency Service Building needs to the feasibility study, with the corresponding costs segregated out and split by 2006 percentages between the Town and Village. The Village board is authorized to select the firm to complete the study. **MOTION CARRIED UNANIMOUSLY.**

- V. Discuss/Consider Village Response to Landfill Settlement. Hampton stated that 2 years ago the Town provided a proposed settlement agreement as requested by the Village, and asked why the Village has not responded. Dahl stated that the attorney who represents the Village's insurance company has advised the Village board not to discuss a settlement as the matter is in litigation. Village Counsel has requested a hearing date, but Dahl is not aware of any date being set yet. Klinger felt the attorneys are dragging it out, which only they benefit from financially at the expense of both the Town and Village. Morrow stated that attorneys should take direction from clients, not vice versa. Margenau stated that the Village did not want to jeopardize insurance coverage in the case.

JOINT MEETING
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
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September 1, 2005

- VI. Updates on direction with City of Madison in regards to their draft comprehensive plan: Dahl stated that Village Planner Mike Slavney has made several attempts over the past 5-6 months to schedule a meeting between the City, the Village, and the Town. Madison Mayor Dave Cieslewicz does not want to meet with two municipalities at the same time. Consensus was for the Town to try to make contact with the City, let the Village know where and when a meeting is scheduled.
- VII. Hampton and Hoey reported on the last Joint Fire Department Committee meeting, and Hampton presented a report of EMS write-offs by municipality.
- VIII. Next joint meeting will be October 6th, 2005 at 7:00 P.M. at the Village Hall. Agenda items to include Entrance Signs, Bronkhorst Annexation, Update on talks with the City of Madison, EMS, Update on Feasibility Study.
- IX. Dahl reported that Village Clerk/Treasurer Peggy Chapman has resigned, her last day will be September 2, 2005.
- X. **MOTION** by Klinger/Schroeder to adjourn. **MOTION CARRIED UNANIMOUSLY.**
The meeting was adjourned at 7:50 P.M.

Kim Banigan
Town Clerk

Approved 10/06/2005

JOINT
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
&
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
October 6, 2005
MINUTES

1.) Call to Order

The joint meeting of the Village and Town Boards was called to order by Village President Kenneth Dahl at 7:10 p.m. Six citizens were in attendance.

2.) Roll Call

It was noted that the agenda was posted correctly. Roll call was taken. Village Board members present: Kathleen Giese, Jack Henrich, Kevin Hoey, Patricia Krall, Randall Margenau, Diane Wiedenbeck and Kenneth Dahl. Town Board members present: Steve Anders, Michael Klinger, David Morrow, Kris Hampton. Absent and excused: Virgil Schroeder. Also present: Administrator Kim Manley, Chief John Gould, Chief Bruce Boxrucker and Director Jess Robinson.

3.) Pledge of Allegiance.

4.) Public Appearance - Public's opportunity to speak to Board Members about any subject that is not a specific agenda item.

None.

5.) Discuss and consider the Minutes of September 1, 2005 meeting.

Motion by Klinger, seconded by Wiedenbeck to approve the September 1, 2005 minutes. Dahl asked that a correction be made to change this sentence which reads "Dahl stated that the attorney who represents the Village's insurance company has advised the Village board not to discuss a settlement." to "Dahl stated that the attorney who represents the Village's insurance company has advised the Village board not to discuss a settlement *as the matter is in litigation.*" The correction was noted and the motion to approve the minutes with the correction carried on a unanimous voice vote, 11-0-0.

6.) Discuss and consider annexation petition from Jeffrey and Colleen Bronkhorst.

Dahl noted the letter of September 7th received from the Dept. of Administration and asked Wiedenbeck for the recommendation from Joint Planning Committee. Wiedenbeck indicated the Committee had recommended approval of the annexation petition.

Anders asked what is the difference between the two annexation petitions. Dahl explained that in the first request a zoning classification was requested as part of the annexation which the Village cannot do at annexation. He explained that there is a process which states that when an annexation is approved the Village places a zoning classification of Rural Holding on the property which freezes the existing use but also indicates that the current use may be changed.

Then it is up to the property owner or applicant to come to the Village with a request for rezoning. The Village cannot guarantee a type of zoning with an annexation petition.

Hampton noted that the town residents next to this property are in opposition to the Neighborhood Office zoning which is what the Village's Comprehensive Land Use Plan indicates the property's future use is planned for. Dahl understood after the Joint Plan Committee meeting the main concern was the buffer type and its screening. Joe Bowers, next door neighbor, agreed that the buffer will be important but expressed concern with a business use next to his property.

Discussion following on the Neighborhood Office zoning code and its allowed uses. Dahl read from the Village Code the principal land uses permitted by right and the conditional permit uses. Hampton asked that the land use be restricted prior to or as part of the annexation approval. Krall voiced opposition to this stating the Board has adopted a Code of Ordinances which outlines the process for rezoning. She felt that by doing this the Board would be circumventing the Code as well as the Comprehensive Land Use Plan. She indicated that there is a process to amend the Comprehensive Plan which allows public input as well as providing public input at each stage for rezoning and if necessary, the conditional use permit process. After further discussion the motion carried on a unanimous voice vote of the Boards, 11-0-0.

7.) Discuss and consider the proposed entrance signs by the Lions.

No information or representative from the Lions organization was present.

Margenau excused himself to attend another meeting – Parks Fund Raising Committee. 7:35 p.m.

8.) Update on space needs for the Public Safety building.

Chief Gould spoke on the space needs of the Police Department at the Public Safety building and noted that the potential to lease the Garst Seeds building would be a short term fix for his department's space needs. He has looked at the building, it is solid but older, and noted there would be a cost to renovate the building to make it useable by the department. He then handed out a report with the current and proposed floor plan, an outline of anticipated renovations and their related costs. Gould noted the other departments could then use their vacated space. Dahl asked the Fire Chief, Chief Boxrucker, if they needed additional space. Boxrucker indicated no needs at this time. Dahl asked EMS Director Jess Robinson if the EMS needed more space. Robinson indicated that they need more sleeping quarters and would take over, without any need for renovations, any space made available to them.

Chief Gould then went through the handout noting that on the high end for renovations the estimate is \$36,842 and low end \$34,237. He also provided numbers for the lease and the estimated cost for maintenance of the building at \$17,546 annually. He stated that he did not initiate discussion about leasing this building and that by doing so there would be no anticipated improvement to services provided to either community by the department other than it would provide needed space for the department. He commented that these numbers were being provided to give the Boards an idea of the cost to renovate and the cost to lease the building.

Dahl noted levy limits this year and noted this is a concern. He stated the Board would have to look at the budget as a whole before any decision could be made. Hampton agreed, noting the restrictive levy limits affect the Town as well.

- 9.) **The Boards will enter into CLOSED SESSION pursuant to Wisconsin State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public property, investing of public fund, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; EMS Department.**

Motion by Dahl, seconded by Wiedenbeck to move into CLOSED SESSION. Motion carried on a unanimous roll call vote of the members present, 10-0-0. 8:17 p.m. (Note: Margenau returned to join the meeting at 8:28 p.m.)

Meeting reconvened into OPEN SESSION at 9:05 p.m.

- 10.) **Future agenda items.**

The following future items were noted:

- Monona Grove School District – presentation on study
- Bronkhorst – discuss and consider a tax revenue sharing agreement
- Lions – Entrance Signs
- Closed Session – EMS Agreement/ Police Department Building Needs

- 11.) **Adjournment.**

Motion to adjourn by Margenau, seconded by Hampton. Motion carried on a unanimous voice vote, 11-0-0. The meeting was adjourned at 9:10 p.m.

Respectfully Submitted By,

Kim Manley,
Administrator

JOINT MEETING
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
NOVEMBER 3, 2005

- I. The meeting was called to order by Town Chairman Hampton at 7:10 P.M. It was determined a quorum was present, and the meeting was properly posted.

Town Board present: Chairman Kris Hampton, Supervisors Dave Morrow, Virgil Schroeder and Mike Klinger.

Village Board present: Trustees Jack Henrich, Randy Margenau, Diane Wiedenbeck, and Patricia Krall. Kevin Hoey and Kathleen Giese were absent and excused.

Also present: Town Clerk Kim Banigan, Police Chief John Gould.

- II. Minutes of Previous Meeting:

A. **MOTION** by Schroeder/Anders to approve the minutes of the October 6, 2005 meeting as presented. **MOTION CARRIED 7-0-1.** Schroeder abstained.

B. **MOTION** by Margenau/Henrich to approve the minutes of the closed session on October 6, 2005, and to keep the minutes closed until the matter is resolved. **MOTION CARRIED 7-0-1.** Schroeder abstained.

- III. Discuss/Consider annexation petition from Larry Nelson & Lou Ann Sheridan – Myer Road: The Town Clerk reported that the Department of Administration review of the proposed annexation is not yet complete. Wiedenbeck reported that the Joint Town/Village Planning Committee denied the petition due to there currently being no access to sewer service, a question on whether to annex all or none of Myer Road, and no formal agreement between Gorman and Company, Inc. and Wildwood Clinic regarding the adjoining parcel and a possible land swap. **MOTION** by Krall/Schroeder to table until the next meeting. **MOTION CARRIED 8-0.**

- IV. Discuss/Consider Entrance Signs: No one was present to discuss signs, no board members had heard any news regarding the entrance signs. Consensus was to remove the entrance signs from the next agenda.

- V. Monona Grove School District – presentation on effects of proposed split: Monona Grove School Board members present were Mike DuPlayee, Phil McDade, Mary Possin, and Kathy Bultman. Also present was Superintendent Gary Schumacher. DuPlayee gave a presentation to the joint boards outlining three elements:

A. DPI Study of financial impact and logistics of split.

B. Programming Impact – Cardinal Stritch preliminary report will be available in December. Programming will not look like it currently does.

C. Timeline: Split could be effective for 2008-2009 School year at the earliest. Split can be initiated by formal School Board action, (highly unlikely), or a formal petition from 20% of the electors of the last gubernatorial election would force the School Board to consider a split. Only electors in the new district would be allowed to vote on a referendum. Possin described a different petition that could lead to

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formation of a School District Boundary Advisory Board.

McDade stressed that the split is operating under School District Reorganization law written in 1997 (s. 117 Wis. Stats.), which was not intended for nor has it been tested with splitting of existing school districts.

Village President Ken Dahl Arrived at 7:27 P.M.

Jill List asked what role Town and Village Government play in the split. The Boards advised her that they play no role in the split. Margenau stated that the Village currently makes decisions based on Village residents being part of a joint school district. Dahl stated that the school district is a piece of the pie that is considered with new development.

- VI. Discuss/Consider a tax revenue sharing agreement – Bronkhorst. Dahl stated that tax revenue sharing for the recently annexed Bronkhorst property was already in the Village's 2006 budget. **MOTION** by Margenau/Henrichs to agree to share tax revenues for the Bronkhorst property under the same schedule as the Three Oak's annexation, which is:

Tax Year	% of 2005 Taxes (Town Portion Only) Village pays to Town
2006	100
2007	80
2008	60
2009	40
2010	20
2011	0

MOTION CARRIED 9-0.

- VII. Update on direction with City of Madison in regards to their draft comprehensive plan: Hampton reported that the City is holding a public hearing on December 13th in Room 260 of the City County Building. Changes to the plan are available on the City's web site.

Hampton further stated that a meeting to discuss a boundary agreement with the City, the Town and the Village is scheduled for 10:00 A.M. on November 16, 2005 at Village Planner Mike Slavney's office.

- VIII. Discuss/Consider space needs for Public Safety Building: Police Chief Gould presented the dollar figures for moving and maintaining the police department in the former Garst Building. Dwight and Dale Huston, future owners of the building, were present. They expect to close on the purchase on December 7, 2005, and have agreed to make changes deemed necessary by the Police Chief for occupancy. **MOTION** by Krall/Klinger to approve the rental of the former Garst Building for the Police Department, understanding the following:

JOINT MEETING
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES
NOVEMBER 3, 2005

1. Cost and operation will be under LEC control.
2. The lease will be in the names of both the Town and the Village.
3. The Village will insure the building and its contents.
4. Rent will begin the first of the month after renovations are complete.
5. The lease will be for 3 years, with rent at \$9000 for the first year, \$10,000 for years 2 and 3, and negotiable with a possible lease/purchase agreement for years 4 and 5 if needed.
6. The Town and Village will have first right of refusal should the Huston's decide to sell the building.

MOTION CARRIED 9-0.

- IX. By consensus there was no closed session as proposed by item 11. on the agenda.
- X. Next joint meeting will be December 1, 2005 at 7:00 P.M. at the Village Hall. Agenda items to include Nelson/Sheridan Annexation, Update on talks with the City of Madison, Closed session on EMS department.
- XI. **MOTION** by Klinger/Margenau to adjourn. **MOTION CARRIED 9-0.** The meeting was adjourned at 9:08 P.M.

Kim Banigan
Town Clerk

**Joint Meeting of the
Town of Cottage Grove Board of Supervisors
&
Village of Cottage Grove Board of Trustees
December 1, 2005**

MINUTES

1.) Call to Order

The joint meeting of the Boards was called to order at 7:04 p.m. by Village President Kenneth Dahl. Zero citizens were present.

2.) Roll Call

It was determined a quorum was present and that the meeting had been properly posted. Roll call was taken: Village – Kathleen Giese, Jack Henrich, Kevin Hoey, Patricia Krall, Randy Margenau, Diane Wiedenbeck and Kenneth Dahl. Town: Michael Klinger, Virgil Schroeder and Kris Hampton. Absent: Dave Morrow and Steve Anders.

Staff present: Village Administrator Kim Manley and Fire Chief Bruce Boxrucker.

3.) Pledge of Allegiance.

4.) Public Appearance - Public's opportunity to speak to Board Members about any subject that is not a specific agenda item.

None.

5.) Discuss and consider the Minutes of November 3, 2005 meeting.

Weidenbeck noted on agenda item #3 it should read Gorman and Company and on Page two a spelling correction of "where present" to "were present". It was also noted that Hoey and Giese were absent and excused.

Motion by Krall, seconded by Klinger to approve the minutes with the noted changes. Motion carried on a voice vote, 8-0-2, Giese and Hoey abstained.

6.) Discuss and consider the Town of Pleasant Springs interstate coverage – Fire Department

Boxrucker provided the Boards with an update from the meeting with the Town of Pleasant Springs who has asked for coverage from mile marker #143 to marker #153 on I90, payment for each call \$250 and roughly 40 calls per year. Boxrucker noted that he had talked to 30 of the 36 volunteer firefighters and they were in favor of taking on these calls. He stated that the only condition they had on this was that the money be used for purchases of the fire department – Boxrucker suggested \$50 for fuel & maintenance to trucks used and \$200 set aside for future purchases which would be approved by both Boards prior to purchase. Boxrucker noted the Town needs a response by the 6th of December.

Dave Morrow arrived at 7:13 p.m.

Steve Anders arrived at 7:15 p.m.

Schroeder stated he liked the idea of planning for future purchases and setting the money aside. Boxrucker noted that the Town's brush truck and pumper truck will most likely be used. Discussion then followed on the pieces of equipment and the potential reimbursement for Town owned vehicles. Schroeder stated that at this meeting the Boards should determine if they are willing to do this and then let the Committee determine how the money will be used.

Anders asked why the EMS budget didn't reflect the set aside of funds from the contract with Town of Pleasant Springs and felt that these should be consistent. Manley noted that EMS can do this through the budget process but for this year it is shown as revenue.

Discussion followed. Motion by Dahl, seconded by Margenau to accept the offer from the Town of Pleasant Springs to cover I90 from mile marker #143-158 at a fee for 2006 of \$250 per call and to direct the Joint Fire Committee to create rules for use of the fees collected as well as rules for a separate fund. Motion carried on a unanimous voice vote, 12-0-0.

- 7.) **The Boards will enter into CLOSED SESSION pursuant to Wisconsin State Statute §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public property, investing of public fund, conducting other specified business whenever competitive and/or bargaining reasons require a closed session; EMS dept.**

Motion by Dahl, seconded by Klinger to enter into Closed Session. Motion carried on a unanimous roll call vote, 12-0-0. Time: 7:50 p.m.

The joint Boards reconvened into open session at 8:40 p.m.

- 8.) **Future agenda items.**

Schroeder asked all the members to consider attending a joint NIMS training session sometime in January, 2006.

Dahl will ask MSA to present the Village's storm water plan to the group at the January meeting.

- 9.) **Adjournment.**

Motion to adjourn by Weidenbeck, seconded by Anders. Motion carried on a unanimous voice vote, 12-0-0. Meeting adjourned at 8:55 p.m.

Respectfully Submitted By:
Kim Manley, Administrator