

JOINT MEETING OF TOWN AND VILLAGE OF COTTAGE GROVE  
FEBRUARY 5, 2004

- I. The meeting was called to order by Chairman Hampton at 7:13 P.M. It was determined a quorum was present and the meeting was properly posted in both municipalities. Members present: Town – Virgil Schroeder, Mike Klinger, Steve Anders, Dave Morrow, Kris Hampton; Village – Ken Dahl. Dave Conklin, Patty Krall, Katie Giese, Fred Schulze. Also present: Town Clerk, Penny Ericson.
- II. Approval of Minutes of Previous Meeting: **MOTION** by Giese/Klinger to approve minutes of Joint Meeting on December 4, 2003 with corrections as follows – 1) Patti Krall was absent and excused, not Suzanne Zinkel, 2) on #2 2<sup>nd</sup> sentence should read “ boards”, not board, 3) on #4 2<sup>nd</sup> paragraph add ”the” after east into. **MOTION CARRIED 8-0-2.** Schulze and Krall abstained.
- III. Lex/Schultz Tax Sharing: Chairman Hampton stated the Town’s portion of the tax bill is \$1634.77 on both properties in 2003. Discussion followed including a 6 year plan with the Town/Village percentage in Year 1 = 100/0, Year 2 = 80/20, Year 3 = 60/40, Year 4 = 40/60, Year 5 = 20/80, and Year 6 = 0/100 and the payment would be made by February 1 of each year starting in 2005. **MOTION** by Anders/Griese to table discussion until Village gets their new assessments. **MOTION FAILED 0-10.** **MOTION** by Conklin/Dahl to have Village Attorney draft a document for sharing tax revenues for 6 years including language regarding amount of tax revenue sharing based on amount no greater than \$1634.77 with a schedule as follows: Town/Village percentage in Year 1 = 100/0, Year 2 = 80/20, Year 3 = 60/40, Year 4 = 40/60, Year 5 = 20/80, Year 6 = 0/100. **MOTION CARRIED 8-2.** Schroeder and Morrow opposed.
- IV. Traffic Study for East Taylor St./West Ridge Rd.: President Dahl stated it will be in the Developer’s Agreement.
- V. Discuss Future Flynn Hall Agreement: Chairman Hampton reported the current Agreement expires on June 30, 2004 and asked the Village if they are still interested in being part of it. Presently the Town, Village and Lions each contribute \$1500 annually to cover the cost of electricity, heat and water. The Historical Society uses the room in the basement for an annual rent of \$1 and civic groups are allowed to use it free. The Town and Lions take care of all improvements. Trustee Conklin stated he believed it was important for the Village to have a place like Flynn Hall for use by Village residents. Chairman Hampton will schedule Flynn Hall Committee Meeting for the 4<sup>th</sup> Monday in March (March 22, 2004), if the Lions representatives are available.

- VI. Landfill Update: Chairman Hampton reported no detects for methane or water since September, 2003 and that reading was the lowest possible number to detect. He asked the Village what action was taken on the Town's Notice of Claim. President Dahl replied that no action has been taken.
- VII. Discuss Landfill Agreement for 2004: Chairman Hampton asked for any interest by the Village for a 2004 Landfill Agreement. President Dahl stated he would speak with the Village's Attorney. Chairman Hampton expressed appreciation for his looking into it. He stated the Town's position: if there is no agreement, the Town will cease to do anything more at the landfill and when the DNR takes the Town to court, the Town will include the Village for past dumping.
- VIII. Adjournment: **MOTION** by Anders/Morrow to adjourn. **MOTION CARRIED 10-0.** The meeting was adjourned at 8:00 P.M.

Penny Ericson, Town Clerk

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
MAY 6, 2004  
REVISED

- I. The meeting was called to order by Town Chairman Hampton at 7:02 P.M. It was determined a quorum was present and the meeting was properly posted in both Municipalities. Members present: Town: Virgil Schroeder, Mike Klinger, Steve Anders, Kris Hampton. Village: Patty Krall, Katie Giese, Fred Schulze, Diane Wiedenbeck, Randy Margenau. Also present: Town Clerk Kim Banigan.
- II. Minutes of Previous Meetings:
  - A. **MOTION** by Schulze/Anders to approve minutes of Joint Meeting February 5, 2004 with corrections as follows: 1) Patty not Patti Krall in paragraph II. 2) Katie Giese not Griese throughout. **MOTION CARRIED 7-0-2.** Wiedenbeck and Margenau abstained.
  - B. **MOTION** by Anders/Schroeder to approve the minutes of Joint Meeting April 1, 2004. **MOTION CARRIED 6-0-3.** Schulze, Wiedenbeck and Margenau abstained.
- III. Proclamation for local World War II Veterans. **MOTION** by Giese/Wiedenbeck to approve Proclamation 2004-02 Recognizing May 29, 2004 as National World War II Memorial Day. **MOTION CARRIED 9-0.** Town Chairman Hampton shared an invitation to everyone, especially World War II Veterans, to a Recognition Breakfast at Black Bear Inn at 7:00 A.M. on Thursday May 20, 2004.

Village President Ken Dahl arrived at 7:10 P.M.

- IV. Update on Flynn Hall Agreement. Town Chairman Hampton stated that the Town Board had passed the agreement without the note by the Village that any changes over the \$5100 per party must be in writing. Village Trustee Schulze stated that the clause had been added on advice of the Village's attorney. Town Chairman Hampton questioned whether it was really necessary since any changes would need to be passed by both boards, which would have a written record. Town Supervisor Klinger stated that even though the phrase may not be necessary, it didn't hurt anything anyway. **MOTION** by Klinger/Anders to accept the First Addendum to Lease and Cooperative Use Agreement Regarding Flynn Hall with the in-writing note made by the Village. **MOTION CARRIED 4-0.** (Town Board voted only).

Citizen Ron Reynolds representing the Lions Club stated that to his knowledge the Lions Club had not seen the Addendum. He was given a copy to present to the Lions Club.

- V. Discuss/Consider Proposed Entrance Signs – Chamber of Commerce & Lions Club. Ron Reynolds representing the Chamber of Commerce and Lions Club presented several sign designs from Badger Display. Posts around the sign would give spaces for local

organizations to display their signs (Lions, Lionesses, Knights of Columbus, Boy Scouts, Girl Scouts, etc.). Their signs must all be within the same size parameters so as not to overshadow each other or the main Cottage Grove sign. In return for displaying their signs, the organizations would be required under contract to maintain the sign sites. Signs would be funded completely by donation, from local businesses and organizations. Pricing for the sign has not been finalized. Mr. Reynolds suggested that the signs be bolted on rather than permanently attached, so they could be easily removed for maintenance or moving to a different location. Mr. Reynolds also suggested some sort of stone raised bed around the signs that could be filled with seasonal flowers, etc.

After discussion a sign much like the one currently at the Emergency Services Building, except not lighted, was selected as the favorite. A similar sign with a vertical design was also discussed, although the effect of wind on it was a concern.

Four locations for the signs were discussed. 1) On the north end of town, on the west side of Highway N just south of Interstate 94. 2) On the West end of town, Fongers have offered a site on their land on the south side of Highway BB just east of Vilas Road. 3) On the east side of town, in the land owned by Wildwood Clinic on the north side of Highway BB just west of Myer road. 4) On the south side of town, several locations were discussed, all on the east side of Highway N. First was the land North of Nora Road, owned by Garst Seed. Also discussed was land owned by Silverstone Construction just north of Hwys 12 & 18, and land owned by Eugene Skaar between the two openings to Natvig road. Ron Reynolds stated that once the locations are narrowed down, Badger Display would like to superimpose a picture of the sign onto a digital photo of each site in order to help us visualize the result. Chairman Hampton stated that a permanent easement would need to be secured with each land owner. He further suggested that Mr. Reynolds check with Dane County Zoning regarding their sign ordinances.

Mr. Reynolds agreed to do further research regarding location, pricing and zoning. The signs will be on the June 3, 2004 Joint Meeting agenda.

- VI. Update on Landfill: Town Chairman Hampton reported that the latest test gave a .05% methane reading (smallest reportable reading) on Gas Probe 8. This is the first above zero reading since October 10, 2002, which was also .05%. The DNR's action level is 15%.
- VII. Discuss Possible Landfill Agreement. Town Chairman Hampton asked if the Village would like to negotiate an agreement before the issue goes to court. Village President Dahl stated that the Village was waiting for last legal counsel, and was not willing to discuss an agreement at this point.
- VIII. Discuss ETZ. Village President Dahl described ETZ as a sort of Joint Planning Committee with extra authority over a ring 1.5 miles from the Village limits, except where it falls against other municipalities. The committee would have the authority to deny any development that did not fit within its criteria for melding of the Town and Village. Village Trustee Schulze asked whether the committee would consist of different members than the current Plan Commission, to which Town Chairman Hampton replied

that he thought it needed to be comprised of elected officials, 3 from the Town, 3 from the Village.

Town Chairman Hampton stated that a benefit from the Town's perspective was to eliminate Dane County's authority over zoning in the ETZ area. He noted two such alliances that have recently been formed: Waunakee and Westport, and Middleton and Springdale. He will try to get someone from one of these alliances to speak with us at the June 3, 2004 Joint Meeting. Village President Dahl will research the steps required to establish the ETZ for our next meeting.

- IX. Discuss Bidding of Garbage Pick-up for Town & Village. Town Chairman Hampton stated that the City of Monona has expressed interest in joining with other communities for bidding purposes. Village President Dahl will check with them. Town Supervisor Anders noted that the service level of Waste Management has been very acceptable, and we should be sure to stay with a vendor who can provide this level of service. A goal was set to be ready for bids by the end of June, and have the new contract by August 1, 2004. The matter will be taken up further at the June 3, 2004 Joint Meeting.
- X. Items for next agenda and meeting date. The next Joint Meeting is set for Thursday June 3, 2004 at the Village Hall. Agenda items include Garbage Pickup Contract, Entrance Signs, Landfill Agreement, ETZ.
- XI. Citizens Present at meeting: Linda Fonger, Diane Shaw, Ellery Jensen, Ron Reynolds, Herald/Independent Reporter Katie Austin.
- XII. Adjournment: **MOTION** by Schulze/Anders to adjourn. **MOTION CARRIED 10-0.** The meeting was adjourned at 8:02 P.M.

Kim Banigan  
Town Clerk

**JOINT MEETING****VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
AND  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS**

June 3, 2004

**MINUTES****1. Call to order.**

Village President Dahl called the meeting to order at 7:03. One (1) citizen was present.

**2. Determination that a quorum is present and that the meeting was properly posted.**

It was determined that a quorum was present and that the agenda had been properly posted.

Village Board. Roll call was taken. Present were: Randy Margenau, Diane Wiedenbeck, Kathleen Giese, President Ken Dahl, and Fred Schulze. Absent were: Suzanne Zinkel, and Patricia Krall

Town Board. Roll call was taken. Present: Chairperson Kristopher Hampton, Virgil Schroeder, and Michael Klinger. Absent were: David Morrow, and Steve Anders

Staff present: Village Administrator Kim Manley, Village Clerk-Treasurer Peggy Chapman

**3. Pledge of Allegiance.****4. Discuss and consider the minutes of the May 6, 2004 Meeting.**

Giese noted a typographical error stating that Item II B. should reflect that Giese voted to approve the minutes with a final voice vote of 6-0-3. Schulze made a motion to approve minutes of May 6, 2004 with these changes, seconded by Hampton. Motion passed on a unanimous voice vote, 8-0-0.

**5. Discuss and consider Extraterritorial Zoning Jurisdiction (ETZ).**

John VanDinter of the Town of Westport provided information on his experience in working with ETZ. The City of Waunakee has an ETZ with the Town of Westport. He stated that they already share a Fire Department, Ambulance Service and School District. They created a joint Plan Commission which consists of two Plan Commission members and one citizen per municipality. Four members equal a majority. The Town also has an ETZ with Middleton.

VanDinter suggested the steps to creating an extraterritorial zoning jurisdiction are: 1) identify area 2) create zoning 3) adopt ordinance 4) make joint planning commission. After a lengthy discussion, the Board members thanked him for the valuable information he'd shared with them

VanDinter offered Tom Wilson, Town of Westport Attorney for assistance in the planning process.

**6. Discuss and consider Garbage/Recycling Collection contract:**

Discussion was held considering the benefits of having the City of Monona join us for an RFP for the garbage contract. It was the consensus of the Boards that the contract remain as it is and that volume based collection not be considered. Manley to report back to the Boards at the next meeting.

**7. Continue discussion and consideration of Community Entrance Signs**

No action taken.

**8. Discuss Joint Police Agreement**

Town Chair Hampton noted that a response had been provided to the Village. He stated that the letter requested a response by the 14th and noted that the current agreement expires on December 31, 2004.

**9. Future agenda items: ETZ, Garbage/Recycling Collection contract, Signage****10. Adjourn**

Motion by Schulze, seconded by Hampton to adjourn. Motion carried on a unanimous voice vote, 8-0-0. Meeting adjourned at 8:16 p.m.

Respectfully submitted by Peggy Chapman, CMC, Clerk-Treasurer

Approved at July 2, 2004 meeting

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
JULY 1, 2004  
REVISED

- I. The meeting was called to order by Town Chairman Hampton at 7:00 P.M. It was determined a quorum was present and the meeting was properly posted in both Municipalities. Members present: Town: Virgil Schroeder, Mike Klinger, Steve Anders, Kris Hampton. Village: Ken Dahl, Patty Krall, Katie Giese, Fred Schulze, Diane Wiedenbeck. Also present: Town Clerk Kim Banigan, Fire Chief Bruce Boxrucker.
- II. Minutes of Previous Meetings: **MOTION** by Giese/Klinger to approve minutes of Joint Meeting of June 3, 2004 with corrections as follows: In item number 5, all mentions of John VanDeiter should be corrected to John Van Dinter. **MOTION CARRIED 8-0-1.** Krall abstained.
- III. Approve sale of Engine #1. Fire Chief Bruce Boxrucker described the proposed sale of Fire Engine #1 to Towns County Fire & Rescue of Hiawassee, Georgia for \$25,000, with the buyer paying all shipping costs. They have been instructed to pay by certified check made out to the Town. Firetec, the company with which the engine was advertised, charges a 10% commission fee. The truck will be available after July 15, when the new ladder truck is put into service.

Randy Margenau arrived at 7:08.

- MOTION** by Giese/Anders to accept the \$25,000.00 bid from Towns County Fire & Rescue of Hiawassee, Georgia, to pay Firetec their fee of \$2,500.00, and to disburse the remaining payment between the Town and Village in accordance with the agreement in place in 1984 when the truck was purchased. **MOTION CARRIED 10-0.** After a brief discussion it was decided not to remove the Cottage Grove lettering from the truck.
- IV. Discussion on ETZ. Members of both boards spoke in favor of proceeding with the ETZ. Hampton stated that he expects a motion to come out of the Town Board's discussion on the ETZ with the Town's attorney at the July 5<sup>th</sup> meeting. Wiedenbeck questioned how the ETZ affects the boundary agreement currently in progress by the Joint Planning Committee with the City of Madison, and the boards instructed her to proceed as currently planned.
  - V. Discuss/Consider Proposed Entrance Signs. No representative of the Chamber of Commerce or Lions Club was present at the meeting. The item will be out on the next agenda.
  - VI. Discuss possible Landfill Agreement. Dahl stated that the Village Attorney is in the process of scheduling a meeting with Dahl, Hampton and attorneys from the two municipalities. Klinger asked why not save attorney fees and settle without the lawyers,

but Dahl stated he preferred to proceed with the meeting. Hampton reported that the most recent test had probe 8 at .05% methane, probe 9 at 0%.

- VII. Discuss Bidding of Garbage Pick-up for Town & Village. Dahl stated that the city of Monona will have a Request for Proposal ready in time for bids to be received by mid October.
- VIII. Items for next agenda and meeting date. The next Joint Meeting is set for Thursday August 5, 2004 at 7:00 P.M. at the Village Hall. Agenda items include ETZ, Entrance Signs, Landfill Agreement, Garbage Pickup, Law Enforcement Agreement.
- IX. Adjournment: **MOTION** by Schulze/Krall to adjourn. **MOTION CARRIED 10-0.** The meeting was adjourned at 7:33 P.M.

Kim Banigan  
Town Clerk

## JOINT MEETING

VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
AND  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
September 2, 2004 Minutes

1. **Call to order:** Village President Ken Dahl called the meeting to order at 7:02 p.m. There were no citizens present.
2. **Determination that a quorum is present and that the meeting was properly posted:** It was determined that a quorum was present and that the agenda had been properly posted.

Village Board present: President Ken Dahl, Diane Wiedenbeck, Randy Margenau, Patricia Krail, Fred Schulze and Kathleen Giese

Town Board present: Chairman Kris Hampton, David Morrow, Michael Klinger, Steven Anders and Virgil Schroeder.

3. **Pledge of Allegiance**

4. **Discuss and consider the minutes of the July 8, 2004 Meeting:** Giese moved to approve the minutes of the meeting with the change of the date to reflect the July 1, 2004 meeting. Seconded by Schulze. Motion carried. 10-0-1 with Morrow abstaining.
5. **Discuss and consider bid specifications proposed by the City of Monona for a joint Garbage/Recycling Collection contract:** Although contact was attempted with the City of Monona, no favorable response was received from them.
6. **Discuss and consider a joint Garbage/Recycling contract, should the City of Monona proposal not be received:** After a thorough review of the contract that the Village has with Waste Management, it was determined that the following changes should be made.

- Change the definition of a residential unit to be defined as being each dwelling unit of a building having less than four units. (This was changed from six units)
- Contract is for 5 years with dates to read 1/1/2005 thru 12/31/2009
- Village and Town are to be notified by telephone and certified letter with any change of schedule.
- Strike the brand name of the phone book that the waste removal company would pick up and discard. Leave wording as "phone books"

Motion was made by Hampton, seconded by Giese to contact the Town of Sun Prairie and Town of Dunn to check on their interest on joining us for a RFP on waste removal services. Administrator Manley to send a RFP including the above changes to a bidders list prepared by herself plus any additions that may be brought to her attention, and to have the Village publish the RFP in the Herald Independent and the Town publish in the State Journal, with the results to be shared at the next regularly scheduled Joint Board meeting. Motion carried by unanimous consent. 11-0-0

7. **Presentation of concept proposal for the Russell Property by Thomas Russell:** There was no action taken on this item per the request of Thomas Russell.
8. **Future agenda items:** Entrance signage, receipt of bids on waste removal
9. **Adjourn:** Schulze moved to adjourn, seconded by Wiedenbeck. Motion carried by unanimous consent. 11-0-0. Meeting adjourned at 7:27 p.m.

Respectfully submitted by: \_\_\_\_\_

Peggy Chapman, CMC, Village Clerk-Treasurer

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
October 7, 2004

- I. The meeting was called to order by Town Chairman Hampton at 7:04 P.M. It was determined a quorum was present, and the meeting was properly posted in both municipalities.

Town Board present: Chairman Kris Hampton, Supervisors Steve Anders, Dave Morrow and Mike Klinger.

Village Board present: President Ken Dahl, Trustees Diane Wiedenbeck, Randy Margenau, Patricia Krall, Fred Schulze and Kathleen Giese.

- II. Minutes of Previous Meeting: **MOTION** by Wiedenbeck/Anders to approve minutes of the Joint Village Board and Town Board meeting September 2, 2004 as printed. **MOTION CARRIED 10-0.**
- III. Discussion of ETZ: **MOTION** by Giese/Wiedenbeck for the Town and the Village to pursue an ETZ agreement. The Village staff will provide information on the steps to go forward for the November meeting. **MOTION CARRIED 10-0.**
- IV. Discuss/Consider Proposed Entrance Signs – Hampton reported that Ron Reynolds of the Chamber of Commerce did not have anything ready at this time, but plans to have something by the November meeting.
- V. Discuss/Consider Proposal for Refuse and Recycling Collection Services: Discussion centered on bids from Waste Management and Green Valley Disposal. A bid was also received from Onyx Waste Services. Ken Corbett of Waste Management stated that the Waste Management and Green Valley bids could not be compared because the Waste Management bid was for unlimited service, the Green Valley bid was for limited service. Jeff Pitcel of Green Valley Disposal promoted his bid as a premium service that encourages recycling. **MOTION** by Margenau/Morrow to request both limited and unlimited bids for 3000 pickups from all three vendors. Village staff will request the bids, which are required by October 15<sup>th</sup>. **MOTION CARRIED 10-0.** The joint boards plan to meet at 6:45 on October 18<sup>th</sup> at the Village Hall to approve a garbage contract.
- VI. Discuss/Consider Annexation Proposal for Blum property. Jeff Rosenberg of Veridian Homes and Dave Munson of Vandewalle Associates presented a proposal to annex the 40 acre Blum property. No action was taken.
- VII. Items for next agenda: ETZ, Entrance Signs, Refuse and Recycling Contract (if not already resolved), Blum Property Annexation Petition.
- VIII. **MOTION** by Schulze/Anders to adjourn. **MOTION CARRIED 10-0.** The meeting was adjourned at 8:11 P.M.

Kim Banigan  
Clerk

**VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
AND  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS**

**MEETING MINUTES OF NOVEMBER 4, 2004**

1. **Call to order:** Village President Ken Dahl called the meeting to order at 7 P.M. Two people were in the audience
2. **Determination that a quorum is present and that the meeting was properly posted:** Compliance was met. Roll call was taken. Present from the Village were: President Ken Dahl, Randy Margenau, Diane Wiedenbeck, Patricia Krall, Fred Schulze and Kathleen Giese. Absent was Suzanne Zinkel. Present from the Town were: Town Chairperson Kris Hampton, David Morrow, Steve Anders, Virgil Schroeder and Mike Klinger. Also present were Village Administrator Kim Manley and Village Clerk-Treasurer Peggy Chapman
3. **Pledge of Allegiance.**
4. **Discuss and consider the minutes of the October 7, 2004 meeting:** Hampton moved to approve the minutes as submitted. Seconded by Schulze. Motion carried by majority approval. 10-0-1, with Schroeder abstaining.
5. **Discuss and consider ETZ:** Guide to Community Planning in Wisconsin handouts were included in the packets for review and discussion. It was stated that Madison has a 3 mile jurisdiction, and that the Village has 1.5 miles. There are three major steps involved in adoption of an ETJ ordinance. 1) The governing body of the city or village adopts and publicizes a resolution establishing intent. 2) The Plan Commission formulates tentative recommendations and refers same to the adopting municipalities Plan Commission. Then a Joint ETZ Committee is comprised. This Joint Committee must approve the recommendations by majority. 3) Once the Joint Committee approves it, the governing body of the municipality may adopt the regulations or request changes. A public hearing must be held. Any changes must be approved by the Joint Committee. This entire process can take up to 2 years to complete, with a possible extension of 1 year. Hampton moved to continue working on Extra Territorial Zoning, seconded by Dahl. Motion carried by unanimous consent. 11-0-0
6. **Discuss and consider entrance signs:** Ron Reynolds called Dahl. Information will be available for the December Joint Board meeting.
7. **Discuss and consider Blum property annexation petition. (Village is working on a pre-annexation agreement):** Brian Munson, representative for the Blum Property was available for questions. He stated that there would be approximately 152 units. Munson stated that the main access would be on the not yet developed road on the school property. No agreement had been reached regarding this access. Town members raised concern over the excess traffic that would be utilizing the roads in Ravenwood Subdivision, stating that they were too narrow and not made

for heavy traffic. It was also felt that a bike path was not a good idea on those roads due to the narrowness. Village members concurred. Stormwater management would also need to be addressed to handle a 100 year storm event. Currently the roads in that area have trouble even in a 5 year storm. It was asked if some lots could be available for local builders. Don Espizado responded that Veridian normally does 100% of the buildings and that they would look similar to those in Grand View Commons. Margenau moved to deny the petition for annexation, seconded by Schroeder. Motion carried by majority consent. 11-0-1, with Schulze abstaining.

- 8. **Future agenda items:** entrance signage, FTZ draft resolution, including a description of the land to be zoned.
- 9. **Adjourn:** Schulze moved to adjourn, seconded by Anders. Motion non-debatable. Meeting adjourned at 8:00 P.M.

Respectfully submitted by \_\_\_\_\_  
Peggy S. Chapman, CMC, Village Clerk-Treasurer

Approved on: \_\_\_\_\_

Next meeting to be held 12-2-04 at the Town Hall.

JOINT MEETING  
TOWN OF COTTAGE GROVE BOARD OF SUPERVISORS  
VILLAGE OF COTTAGE GROVE BOARD OF TRUSTEES  
December 2, 2004

- I. The meeting was called to order by Town Chairman Hampton at 7:02 P.M. It was determined a quorum was present, and the meeting was properly posted.

Town Board present: Chairman Kris Hampton, Supervisors Steve Anders, Dave Morrow and Mike Klinger.

Village Board present: President Ken Dahl, Trustees Diane Wiedenbeck, Randy Margenau, Suzanne Zinkel.

Also present: Town Clerk Kim Banigan, Police Chief John Gould.

- II. Minutes of Previous Meeting: **MOTION** by Schroeder/Wiedenbeck to approve minutes of the Joint Village Board and Town Board meeting November 4, 2004 as presented. **MOTION CARRIED 8-0.**
- III. Discussion of ETZ: Dahl presented a map (Attached as Appendix A) showing area B as the proposed ETZ area, as well as a memo from Mike Slavney (Appendix B) which described 9 steps to enact extraterritorial zoning. The memo also included as examples the City of Sun Prairie's resolution declaring intent to exercise ETZ authority and the intergovernmental agreement for pursuing ETZ for the City of Sun Prairie and the Town of Windsor. Discussion was in favor of going ahead with the ETZ, with advantages including having joint control of the type of development in the ETZ area, as well as possible inclusion in a pilot of Dane County's Attain Dane program. It was also felt that ETZ would be a requirement in a boundary agreement with the City of Madison. Hampton stated that the Town would have a resolution stating its intent to engage in ETZ with the Village (step 1 of 9) on the December 20 Town Board agenda.
- IV. Discuss/Consider Proposed Entrance Signs – No one from the Chamber of Commerce or the Lions Club was in attendance.
- V. **MOTION** by Klinger/Morrow to MOVE TO CLOSED SESSION PURSUANT TO WISCONSIN STATUTE 19.85(1)(c) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY. **ROLL CALL VOTE:** Hampton – aye, Anders – aye, Morrow – aye, Margenau – aye, Dahl – aye, Zinkel – aye, Klinger – aye, Wiedenbeck- aye. **MOTION CARRIED 8-0.** Moved to closed session at 7:50 P.M.
- Zinkel left at 8:30.
- VI. **MOTION** by Dahl/Klinger to arise from Closed session. **ROLL CALL VOTE:** Hampton – aye, Anders – aye, Morrow – aye, Margenau – aye, Dahl – aye, Klinger – aye, Wiedenbeck- aye. **MOTION CARRIED 7-0.** Reconvened to open at 8:37 P.M. No action as a result of the closed session.

VII. Items for next agenda: Entrance signs.

VIII. **MOTION** by Anders/Margenau to adjourn. **MOTION CARRIED 7-0.** The meeting was adjourned at 8:37 P.M.

Kim Banigan  
Town Clerk