

**TOWN OF COTTAGE GROVE**  
**ANNUAL REPORT AND NEWSLETTER**  
***FOR THE YEAR ENDING DECEMBER 31, 2011***

Kristopher Hampton  
Town Chair

Mike Fonger  
Supervisor 1

Steven Anders  
Supervisor 2

Michael Kindschi  
Supervisor 3

Mike DuPlayee  
Supervisor 4

Beth Gilpin  
Municipal Judge

Kim Banigan  
Town Clerk

Deborah Simonson  
Town Treasurer

Beverly Homburg  
Deputy Clerk

Jeff Smith  
Highway Superintendent

Cyndi Peck  
Court clerk

Bruce Boxrucker  
Fire Chief

Christopher Hughes  
Police Chief

Duane Erschen  
EMS Chief

**ANNUAL TOWN MEETING**  
**APRIL 10, 2012**  
**7:00 P.M.**  
**Town Hall**  
**4058 County Road N**  
**Cottage Grove, Wisconsin 53527**  
**Phone: 608-839-5021**  
**Fax: 608-839-4432**

**Web Site: [www.tn.cottagegrove.wi.gov](http://www.tn.cottagegrove.wi.gov)**

**Email: [clerk@towncng.net](mailto:clerk@towncng.net)**

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# Finance Report

## Statement of Taxes Levied – 2011 Tax Year

State Taxes	65,102.82
County Taxes	1,242,600.76
Local Assessment	1,447,619.00
Deerfield School District	651,041.08
Marshall School District	41,026.82
McFarland School District	96,603.00
Monona Grove School District	3,831,308.00
Stoughton School District	296,736.85
Sun Prairie School District	3,586.00
Vocational School	655,776.96
Underrun/Overrun	-0.41
Refuse and Recycling Collection	225,059.57
Street Lighting	585.65
Private Septic Maintenance	12684.19
Lottery Credit Penalty	0.00
Omitted Property Taxes (from previous years)	383.16
Managed Forest Lands	327.23
Occupational Taxes	2,283.13
<b>TOTAL LEVY</b>	<b>8,572,723.81</b>

## Statement of Assessment – January 1, 2011

REAL ESTATE	LAND	IMPROVEMENTS	TOTAL
Residential	104,664,600	227,010,800	331,675,400
Commercial	4,194,100	13,016,400	17,210,500
Manufacturing	40,200	319,600	359,800
Agriculture	3,079,000		3,079,000
Undeveloped	1,253,600		1,253,600
Ag. Forest	2,407,100		2,407,100
Forest Lands	1,021,500		1,021,500
Other	7,817,300	14,063,900	21,881,200
PERSONAL PROPERTY	LOCALLY ASSESSED	MANUFACTURING	MERGED
	5,673,300	34,400	5,707,700
<b>TOTAL ASSESSED VALUE</b>			<b>384,595,800</b>

# Statement of 2011 Revenues and Expenditures

## REVENUES

Taxes	\$1,457,785
Intergovernmental	\$297,974
License & Permits	\$55,728
Fines, Forfeitures	\$14,498
Public Charges	\$225,422
Intergovernmental Charges	\$114,975
Investment Income	\$5,978
Other	\$82,389
<b>Total Revenue</b>	<b>\$2,254,749</b>

## EXPENDITURES

General Government	\$234,407
Public Safety	\$640,411
Public Works	\$588,527
Health & Human Services	\$5,406
Culture, Recreation and Ed.	\$15,789
Conservation and Development	\$256,001
Public Service Enterprises	\$176
Capital Outlay	\$102,339
Debt Service	
Principal Retirement	\$272,241
Interest Expense	\$31,753
<b>Total Expenditures</b>	<b>\$2,147,050</b>
Excess of Revenue over Expenditures	\$107,699

## OTHER FINANCING SOURCES

Property Sales	\$9,811
<b>Total Other Financing Sources</b>	<b>\$9,811</b>
<b>Net Change in Fund Balance</b>	<b>\$117,510</b>
Fund Balance Beginning of Year	\$580,441
Fund Balance End of Year	\$697,951
Indebtedness Beginning of Year	\$940,028
Indebtedness End Of year	\$667,787

# 2011 Revenues and Expenditures

## Budget vs. Actual

	2011 Budget	2011 Actual
<b>Income</b>		
<b>Taxes</b>		
40010 · General Town Property Tax	1,441,566.00	1,441,916.59
40030 · Occupational Taxes	1,600.00	1,690.91
41720 · Other Taxes Village Annexation	14,177.00	14,177.65
<b>Total Taxes</b>	1,457,343.00	1,457,785.15
<b>Intergovernmental Revenue</b>		
40100 · Shared Revenue from State	72,741.00	72,690.08
40110 · Fire Insurance Tax	11,000.00	11,103.33
40120 · Environmental Impact Fees	3,060.00	3,060.00
40200 · Police Dept Grants		7,148.42
40210 · FEMA Aid	10,745.90	10,745.90
40230 · Fire Dept Grants/ Donations	18,026.00	17,273.16
40300 · Local Transportation Aids	147,810.00	147,796.83
40400 · State Recycling Grant	11,500.00	7,444.71
40510 · PILT - State Conservation Land	96.00	212.57
40530 · Received Forest/ Managed	350.00	345.63
40540 · Paid Cnty- Forest /Managed	-250.00	-260.00
40560 · Tax Exempt Computer Aid		844.00
40600 · Highway and Bridges	6,300.00	11,679.05
40610 · Other & Veterans Graves	170.00	176.00
40630 · Urban Stormwater Grant	6,094.00	7,714.13
<b>Total Intergovernmental Revenue</b>	287,642.90	297,973.81
<b>Licenses and Permits</b>		
40700 · Business and Occup License	5,000.00	4,875.00
40730 · Building Permit / Inspection	10,000.00	15,989.29
40740 · Zoning Permits & Fees	2,000.00	2,250.00
40750 · Right - of - Way Permits	200.00	330.00
40760 · Dog License Revenue	1,250.00	1,289.75
40770 · Mining Permits	750.00	1,100.00
42230 · Cable Franchise Fee	25,000.00	29,893.68
<b>Total Licenses and Permits</b>	44,200.00	55,727.72
<b>Fines, Forfeiture and Penalties</b>		
40800 · Law and Ordinance Violation	24,000.00	14,498.25
<b>Total Fines, Forfeiture and Penalties</b>	24,000.00	14,498.25
<b>Public Charges For Services</b>		
40820 · CPR Classes		103.00
41100 · Highway Maintenance Chrgs	5,082.00	5,127.50
41120 · Street Lighting Fees	585.00	585.65
41210 · Refuse Collection	144,341.00	144,289.75
41230 · Recycling Collection	72,170.00	72,163.88
41500 · Title Search	1,200.00	1,380.00
41410 · Parks Income		75.00
41300 · Cemetery Income		1,500.00
41510 · Other Miscellaneous Chgs	0.00	191.84

	<b>2011 Budget</b>	<b>2011 Actual</b>
Public Charges For Services - Other	0.00	5.00
<b>Total Public Charges For Services</b>	<b>223,378.00</b>	<b>225,421.62</b>
<b>Intergovernmental Charges</b>		
41620 · Police Dept Misc/ Sale/Donation	125.00	1,449.49
41640 · Village Fire Payments	64,365.00	54,770.87
41650 · Village Landfill Payment	8,100.00	7,976.88
41670 · Flynn Hall Reimbursement	4,000.00	2,609.27
41690 · Village Emergency Bldg Maint	19,946.00	17,481.91
41700 · Village Emergency Gov't Payment	750.00	419.47
41740 · Fire Dept Reimbursements		41.51
<b>Total Intergovernmental Charges</b>	<b>97,286.00</b>	<b>84,749.40</b>
<b>Pleasant Springs Fire Revenue</b>		
41710 · Pleasant Springs Reimbursements	70,432.00	30,226.00
<b>Total Pleasant Springs Fire Revenue</b>	<b>70,432.00</b>	<b>30,226.00</b>
<b>Investment Income</b>		
41800 · Interest Income	10,000.00	5,597.46
41810 · Int on Spec Assess/ Charges		381.77
<b>Total Investment Income</b>	<b>10,000.00</b>	<b>5,979.23</b>
<b>Other Income</b>		
41900 · Town Garage Rent	17,241.00	17,241.19
41910 · Town Hall Rent	3,200.00	3,950.00
41920 · Flynn Hall Rent	1,200.00	2,000.00
41930 · Town Land Rent	500.00	500.00
41940 · Insurance Recoveries	6,790.33	10,017.69
42110 · Damage to Highway Eq/ Prop	1,200.00	0.00
42200 · Dividends		2,145.86
42210 · Insurance Refunds		1,052.00
42220 · Gas Tax Refunds		811.13
42240 · Sale - Recycling Material	50.00	1,043.55
42250 · Other Miscellaneous Rcpts		2,052.50
42290 · Use Value Penalty Tax		3,531.16
42050 · Flynn Hall Roofing Donation	22,000.00	24,500.00
42340 · Liberty Cemetery Funds	1,400.00	
42270 · Non Cashed Checks / NSF Charge		155.00
41750 · EMS Credit	13,388.00	13,388.00
<b>Total Other Income</b>	<b>66,969.33</b>	<b>82,388.08</b>
<b>Other Financing Sources</b>		
42000 · Sale of Law Enforcement		810.81
42010 · Sale of Highway Eq. & Property	5,000.00	9,000.00
<b>Total Other Financing Sources</b>	<b>5,000.00</b>	<b>9,810.81</b>
<b>Total Income</b>	<b>2,286,251.23</b>	<b>2,264,560.07</b>
<b>Expense</b>		
<b>General Government</b>		
<b>Financial Administration</b>		
50500 · Treasurer Salary	16,320.00	16,319.94
50510 · Treasurer FICA	1,249.00	1,248.48
50520 · Treasurer Supplies	1,000.00	1,279.16
50540 · Assessor Costs	7,900.00	7,900.00

	<b>2011 Budget</b>	<b>2011 Actual</b>
<b>50560 · Audit Costs</b>	10,300.00	10,300.00
<b>50570 · Accounting Service Expense</b>	700.00	315.35
<b>50580 · Bank Charges</b>	40.00	35.00
<b>50590 · Other Financial Costs</b>	200.00	26.55
<b>Total Financial Administration</b>	<u>37,709.00</u>	<u>37,424.48</u>
<b>General Administration</b>		
<b>50300 · Clerk Salary</b>	10,000.00	10,000.12
<b>50310 · Clerk FICA</b>	915.00	914.18
<b>50320 · Office Supplies</b>	2,500.00	2,685.16
<b>50330 · Office Equipment Maintenance</b>	400.00	603.73
<b>50340 · Office Equipment Purchases</b>	2,000.00	2,025.26
<b>50370 · Other Office Expenses</b>	250.00	117.75
<b>50380 · Election Workers Wages</b>	1,600.00	1,405.75
<b>50400 · Election Notices- Publications</b>	200.00	82.12
<b>50410 · Election Supplies</b>	1,000.00	940.06
<b>50440 · Clerk's In Lieu of Health Ins.</b>	1,950.00	1,950.00
<b>50450 · Replacement Secretary Wages</b>	3,078.00	2,515.13
<b>50460 · Replacement Secretary FICA</b>	236.00	192.41
<b>50480 · Clerk Hourly Wage</b>	18,498.00	18,113.64
<b>50490 · Clerk Hourly FICA</b>	1,415.00	1,385.71
<b>Total General Administration</b>	<u>44,042.00</u>	<u>42,931.02</u>
<b>General Building Town</b>		
<b>50700 · Town Hall Utilities</b>	6,500.00	6,129.77
<b>50710 · Town Hall Maintenance</b>	3,000.00	2,679.00
<b>50720 · Town Hall Equipment</b>	0.00	0.00
<b>50730 · Town Hall Supplies</b>	800.00	613.10
<b>50750 · Flynn Hall Expenses</b>	500.00	467.41
<b>50760 · Flynn Hall Utilities</b>	6,000.00	4,732.56
<b>50770 · Emergency Bldg. Maint</b>	40,886.18	34,963.82
<b>50790 · 4091 CTH N Maintenance</b>	1,500.00	1,063.71
<b>Total General Building Town</b>	<u>59,186.18</u>	<u>50,649.37</u>
<b>Judicial and Legal</b>		
<b>50200 · Judicial Judge Salaries</b>	3,000.00	3,000.00
<b>50210 · Judicial FICA</b>	230.00	229.50
<b>50220 · Judicial Education/ Travel Exp.</b>	1,380.00	886.06
<b>50230 · Judicial Expenses</b>	2,500.00	1,813.30
<b>50240 · Court Legal Expenses</b>	14,000.00	16,492.29
<b>50250 · Town Board Legal Expenses</b>	17,000.00	8,198.11
<b>50270 · Town Board Litigation Expense</b>	25,000.00	1,942.32
<b>50280 · Judicial Court Clerk Salary</b>	15,455.00	10,402.09
<b>50290 · Judicial Court Clerk FICA</b>	1,183.00	795.76
<b>Total Judicial and Legal</b>	<u>79,748.00</u>	<u>43,759.43</u>
<b>Legislative (Town Board)</b>		
<b>50000 · Board Salaries</b>	20,000.00	18,950.04
<b>50010 · Board FICA Expense</b>	1,530.00	1,487.93
<b>50020 · Association Dues &amp; Fees</b>	4,300.00	3,980.50
<b>50030 · Board Printing &amp; Publication</b>	2,500.00	3,703.49
<b>50040 · Town Board Travel Expenses</b>	750.00	831.82

	<b>2011 Budget</b>	<b>2011 Actual</b>
50050 · Conventions & Seminars	550.00	365.00
50090 · Ordinance Comm. Wages	400.00	0.00
50100 · Ordinance Comm. FICA	31.00	0.00
50140 · Emergency Gov't Expense	1,500.00	838.86
50150 · Emergency Gov't Wages	300.00	200.00
50160 · Emergency Gov't FICA	23.00	15.30
50170 · Other Board Expenses	250.00	288.85
<b>Total Legislative (Town Board)</b>	<b>32,134.00</b>	<b>30,661.79</b>
<b>Other General Gov't Expense</b>		
50920 · Insurance - Town	28,688.00	27,841.00
50940 · Illegal / Uncollectable Taxes		985.99
50950 · Unemployment Insurance		154.25
<b>Total Other General Gov't Expense</b>	<b>28,688.00</b>	<b>28,981.24</b>
<b>Total General Government</b>	<b>281,507.18</b>	<b>234,407.33</b>
<b>Public Safety</b>		
<b>EMS</b>		
51400 · EMS Expense	94,229.00	94,227.84
<b>Total EMS</b>	<b>94,229.00</b>	<b>94,227.84</b>
<b>Fire Protection</b>		
51200 · Town Owned Apparatus Expenses	5,300.00	4,521.95
51210 · Joint Owned Apparatus Expense	7,500.00	10,479.95
51220 · Fire Maint- Fuel	3,050.00	3,221.30
51240 · Fire Dept- Equip Expense	13,565.00	10,938.54
51250 · Fire Dept- Phone	1,800.00	1,348.10
51260 · Fire Dept- Insurance	20,670.00	20,604.00
51270 · Fire Dept. Officer and Trng. Pay	28,000.00	25,390.00
51280 · Fire Dept. Training & Safety	5,280.00	4,005.20
51290 · Fire Hazmat & Investigation	300.00	145.56
51300 · Fire Dept. Personal & Records	700.00	529.00
51310 · Fire Preplan & Fire Prevent	2,500.00	1,873.18
51320 · Fire Dept Inspection Expense	400.00	0.00
51330 · Fire Chief Expenses	750.00	623.84
51340 · Fire Dept Maint. Contracts	10,525.00	10,650.19
<b>Total Fire Protection</b>	<b>100,340.00</b>	<b>94,330.81</b>
<b>Inspections</b>		
51580 · Fire Inspection FICA	129.00	126.22
51590 · Fire Inspection Wages	1,680.00	1,650.00
<b>Total Inspections</b>	<b>1,809.00</b>	<b>1,776.22</b>
<b>Law Enforcement</b>		
51010 · Police Wage & Invoice Payments	428,468.71	415,407.23
51020 · Facilities Lease	6,973.00	6,783.73
51030 · Police Dept Utilities	2,676.00	2,625.90
51040 · Police Dept Janitorial	1,155.00	1,036.63
51060 · Police Dept Maintenance	101.00	106.95
51070 · Police Commission	9,500.00	10,850.43
51120 · Village Payment	8,177.00	8,176.44
<b>Total Law Enforcement</b>	<b>457,050.71</b>	<b>444,987.31</b>
<b>Pleasant Springs Fire Expense</b>		



	<b>2011 Budget</b>	<b>2011 Actual</b>
51230 · Pleasant Springs Expense	5,500.00	5,088.70
<b>Total Pleasant Springs Fire Expense</b>	<b>5,500.00</b>	<b>5,088.70</b>
<b>Total Public Safety</b>	<b>658,928.71</b>	<b>640,410.88</b>
<b>Public Works</b>		
<b>Highway Maintenance</b>		
51710 · Longevity Pay	4,032.00	4,176.00
51720 · Patrolman Disability Insurance	4,265.00	4,543.62
51700 · Patrolman In Lieu of Health Ins	15,600.00	15,600.00
51730 · Patrolman Wages	189,777.00	184,792.11
51740 · Patrolman FICA	17,761.00	17,359.97
51750 · Patrolman Retirement	22,774.00	22,548.45
51760 · Gravel Expense	8,000.00	8,631.60
51770 · Contractor Expense	5,000.00	6,215.00
51780 · Sand and Salt Expense	32,000.00	28,595.25
51790 · Patch & Cold Mix	15,000.00	17,139.14
51820 · Road Signs	4,000.00	4,303.40
51840 · Tire Purchases & Expense	4,000.00	4,309.60
51850 · Equipment Repairs & Maint	15,000.00	15,624.99
51860 · Garage Utilities	5,500.00	4,716.21
51870 · Garage Maintenance & Repairs	2,000.00	1,450.81
51880 · Garage Equip. & Supplies	5,000.00	5,632.63
51890 · Fuel & Oil	36,639.00	28,947.44
51900 · Drug & Alcohol Testing	500.00	544.90
51910 · Culvert Expense	20,000.00	19,780.10
51920 · Center Stripping	3,500.00	3,646.32
52000 · Highway Maintenance Contracts	180,596.40	162,657.00
52020 · Street Lighting Cost	1,700.00	1,763.32
<b>Total Highway Maintenance</b>	<b>592,644.40</b>	<b>562,977.86</b>
<b>Non- Hwy Maintenance</b>		
51930 · Stormwater Expense	3,620.00	3,202.21
51940 · Non-Hwy Wages	20,000.00	18,295.88
51960 · Non-Hwy Retirement	2,400.00	2,363.50
51970 · Non-Hwy FICA	1,714.00	1,687.54
<b>Total Non- Hwy Maintenance</b>	<b>27,734.00</b>	<b>25,549.13</b>
<b>Total Public Works</b>	<b>620,378.40</b>	<b>588,526.99</b>
<b>Health and Human Services</b>		
52200 · Cemetery Expense	600.00	0.00
52220 · Colonial Club Donation	5,406.00	5,406.00
<b>Total Health and Human Services</b>	<b>6,006.00</b>	<b>5,406.00</b>
<b>Culture, Recreation Education</b>		
52300 · Park Expense	5,000.00	3,289.11
52310 · Community Promotion	2,500.00	2,500.00
52320 · Recreation Dept Expense	10,000.00	10,000.00
<b>Total Culture, Recreation Education</b>	<b>17,500.00</b>	<b>15,789.11</b>
<b>Conservation and Development</b>		
50110 · Plan Commission - Wage	1,950.00	1,225.00
50120 · Plan Commission - FICA	149.00	93.66
50180 · Town Planner	6,000.00	6,163.20

	<b>2011 Budget</b>	<b>2011 Actual</b>
51530 · Bldg Inspection Payments	9,000.00	14,221.27
52100 · Refuse Collect- Curbside	144,341.00	142,866.58
52110 · Recycling Collect Expenditures	72,170.00	71,419.22
52120 · Landfill Monitoring - Village	8,100.00	7,976.88
52140 · Landfill Monitoring - Town	10,000.00	12,035.15
<b>Total Conservation and Development</b>	<b>251,710.00</b>	<b>256,000.96</b>
<b>Public Service Enterprise</b>		
52210 · Veterans Graves Paid	162.00	176.00
<b>Total Public Service Enterprise</b>	<b>162.00</b>	<b>176.00</b>
<b>Capital Outlays</b>		
52520 · Law Enforcement Capital Outlay	16,112.94	20,486.87
52530 · Fire Protection Equip. Outlay	22,532.00	21,591.45
52550 · Highway Equipment Outlay	40,000.00	37,270.50
52610 · Flynn Hall Capital Outlay	29,500.00	22,990.00
<b>Total Capital Outlays</b>	<b>108,144.94</b>	<b>102,338.82</b>
<b>Debt Service</b>		
52700 · Debt Service - Principal	217,800.00	217,800.56
52720 · Debt Service - Interest	22,752.00	22,752.01
<b>Total Debt Service</b>	<b>240,552.00</b>	<b>240,552.57</b>
<b>Capital Lease</b>		
52750 · Capital Lease - Principal	29,957.00	31,151.90
52760 · Capital Lease - Interest	6,473.00	5,277.40
<b>Total Capital Lease</b>	<b>36,430.00</b>	<b>36,429.30</b>
<b>PS Fire Debt Service</b>		
52770 · Fire Truck - Principal	55,981.16	23,288.16
52780 · Fire Truck - Interest	8,950.84	3,723.84
<b>Total PS Fire Debt Service</b>	<b>64,932.00</b>	<b>27,012.00</b>
<b>Total Expense</b>	<b>2,286,251.23</b>	<b>2,147,049.96</b>

# Explanation of 2011 Tax Bills

The following is a breakdown of mill rates and an explanation of how tax bills are calculated. The example is for property in the Monona Grove School District.

MILL Rates	
Town of Cottage Grove	3.76
Dane County	3.23
State of Wisconsin	0.17
Monona Grove School District	13.04
MATC	1.71
State School Credit	-2.03
MILL Rate Total	<hr/> 19.88

Mill rates are calculated per \$1,000 of property assessed value. Therefore, if your home in the Monona Grove School District is assessed at \$200,000, your taxes are:

200,000/1000 x \$19.88	\$3,976.00
Lottery Credit	\$(117.68)
First Dollar Credit	\$(88.92)
Garbage Collection 2012	\$159.73
Private Septic Maintenance 2012	\$8.67
<b>Total Tax Bill</b>	<b>\$3,937.80</b>

**General Fund**

**Revenue**

**Taxes**

**General Town Property Tax** \$1,447,619

**Other Taxes** \$15,777

<b>Special Assessments</b>							<b>Max. Lottery Credit</b>	<b>Max. First Dollar Credit</b>
<b>Intergovernmental Revenues</b>								
<b>Licenses and Permits</b>								
<b>Fines, Forfeitures &amp; Penalties</b>								
<b>Public Charges for Services</b>								
<b>Intergovernmental Charges</b>								
<b>Pleasant Springs Fire Revenue</b>								
<b>Miscellaneous Revenues</b>								
Deerfield #1309	19.92	8.87	-2.03	20.16	\$120.16	90.55	90.55	\$20,000
Marshall #3322	16.05	8.87	-2.03	16.87	90.55	68.42	68.42	\$226,324
McFarland #3381	12.00	8.87	-2.03	18.83	108.25	81.79	81.79	\$91,721
Monona Grove #3675	13.04	8.87	-2.03	19.88	117.68	88.92	88.92	\$107,464
Stoughton #3624	11.01	8.87	-2.03	16.88	90.65	68.40	68.40	\$119,176
Sun Prairie #5156	12.59	8.87	-2.03	19.42	113.57	85.81	85.81	\$2173,910

\* Local Taxes include: State \$.17, Dane County: \$3.23, Town \$3.76 Vocational School \$1.71. The garbage/recycling charge is \$159.73/residence. The Private Septic Maintenance is \$8.67/residence.

**Other Financing Sources**

**Sale of Highway Equipment & Property** \$23,500

**Liberty Prairie Funds** \$2,100

**Total Revenue & Other Financing Sources** **\$2,199,510**

**Expenditures**

**General Government** \$264,265

**Public Safety** \$639,949

**Pleasant Springs Fire Expense** \$5,100

**Public Works** \$617,808

**Health and Human Services** \$7,300

**Culture and Recreation** \$15,000

**Conservation & Development** \$259,454

**Public Service Enterprise** \$176

**Capital Outlay** \$58,380

**Debt Service** \$233,285

**Pleasant Springs Fire Debt Service** \$62,364

**Capital Lease** \$36,429

**Total Expenditures** **\$2,199,510**

**Town Levy** \$1,447,619

**Assessed Value** 384,595,800.00

**Town Mill Rate (per \$1,000)** 3.7640

**Highway Expenditures/mile** **\$9,229**

<b>General Fund</b>	
<b>Revenue</b>	
<b>Taxes</b>	
<b>General Town Property Tax</b>	\$1,447,619
<b>Other Taxes</b>	\$15,777
<b>Special Assessments</b>	\$0
<b>Intergovernmental Revenues</b>	\$231,804
<b>Licenses and Permits</b>	\$44,025
<b>Fines, Forfeitures &amp; Penalties</b>	\$20,000
<b>Public Charges for Services</b>	\$226,324
<b>Intergovernmental Charges</b>	\$91,721
<b>Pleasant Springs Fire Revenue</b>	\$67,464
<b>Miscellaneous Revenues</b>	\$29,176
<b>Total Revenue</b>	<b>\$2,173,910</b>
<b>Other Financing Sources</b>	
<b>Sale of Highway Equipment &amp; Property</b>	\$23,500
<b>Liberty Prairie Funds</b>	\$2,100
<b>Total Revenue &amp; Other Financing Sources</b>	<b>\$2,199,510</b>
<b>Expenditures</b>	
<b>General Government</b>	\$264,265
<b>Public Safety</b>	\$639,949
<b>Pleasant Springs Fire Expense</b>	\$5,100
<b>Public Works</b>	\$617,808
<b>Health and Human Services</b>	\$7,300
<b>Culture and Recreation</b>	\$15,000
<b>Conservation &amp; Development</b>	\$259,454
<b>Public Service Enterprise</b>	\$176
<b>Capital Outlay</b>	\$58,380
<b>Debt Service</b>	\$233,285
<b>Pleasant Springs Fire Debt Service</b>	\$62,364
<b>Capital Lease</b>	\$36,429
<b>Total Expenditures</b>	<b>\$2,199,510</b>
<b>Town Levy</b>	\$1,447,619
<b>Assessed Value</b>	384,595,800.00
<b>Town Mill Rate (per \$1,000)</b>	3.7640
<b>Highway Expenditures/mile</b>	<b>\$9,229</b>

## Minutes of Annual Town Meeting – April 12, 2011

- I. The meeting was called to order by Town Chair Kris Hampton at 7:00 P.M. Town Clerk Kim Banigan recorded the minutes, and Attorney Connie Anderson provided legal counsel. A list of other attendees is available in the Town Clerk's Office. There were 25 residents present.
- II. Flag Pledge
- III. The minutes of last year's Annual Town Meeting were available in printed form. There was no reading of the minutes at the meeting. **MOTION** by Silvin Kurt/Mike DuPlayee to approve the minutes of the April 13, 2010 Annual Town Meeting as printed. **MOTION CARRIED BY VOICE VOTE (25-0).**
- IV. Additions to agenda by Electors:
  - A. Silvin Kurt suggested a discussion on selling the old Town Garage
  - B. Beverly Burmester suggested an update on the talks about merging with the Village, but Hampton said there has only been one introductory meeting of the committee.
- V. Presentation of the 2010 Annual Town Financial Report: The 2010 Statement of Revenues and Expenditures was printed on the back of the agenda. The Clerk stated the total revenues, total expenditures, and net change in fund balances, and suggested those interested in more detail could find it in the budget vs. actual report in the Annual Report and Newsletter. **MOTION** by Steve Anders/Steve Querin-Schultz to approve as printed. **MOTION CARRIED BY VOICE VOTE (25-0).**
- VI. "Stormwater Pollution Prevention/Rain Gardens", presented by Chuck Nahn, Nahn and Associates, LLC.: Nahn explained that public education is one of the requirements of the Town's permit to discharge stormwater. Other requirements include gathering public input, detection and elimination of illicit discharge, control of construction and post construction pollution, and a pollution prevention plan for town functions (e.g. salt spreading, etc.).

Nahn suggested that rain gardens are something that residents can do to prevent stormwater pollution. He presented 10 steps to creating a rain garden, including site and plant selection and preparation. He referred people to [myfairlakes.com](http://myfairlakes.com) for more information, including Plant Dane!, a cost sharing program for purchasing plants. Nahn also talked about rain barrels, which he said work well in conjunction with a rain garden to catch the overflow.

- VII. Discuss effects of the State Budget on the Town of Cottage Grove: Hampton said that current estimates show the Town of Cottage Grove will lose 50% of its shared revenue and 7% of transportation aids in 2012, which amounts to roughly \$45,000. Elimination of the recycling grant would mean another \$11,500 reduction in revenue. As the Town does not have any union employees, participate in the Wisconsin Retirement System, or offer health insurance (except for the police department, which may be exempt) there is no opportunity to make up the difference with employee contributions toward benefits. With levy increases limited to 0% or the rate of growth, which will be minimal, the Town Board will face a very difficult task in planning the 2012 budget

this fall.

- VIII. Update on new roof for Flynn Hall: Hampton reported that the roof is being replaced right now. Two layers of asphalt shingles and cedar shakes were removed. New underlayment, felt, and 30 year asphalt shingles are being installed, along with soffits, covered gutters and new downspouts. The fundraiser last year put on by the Lions Club and Historical Society raised almost the entire cost of the project.
- IX. Set date for next year's Annual Town Meeting: **MOTION** by Mike DuPlayee/Silvin Kurt to hold the next Annual Town Meeting on Tuesday, April 10, 2012 at 7:00 P.M. at the Town Hall. **MOTION CARRIED BY VOICE VOTE 25-0.**
- X. Other Business:
- A. Sale of old Town Garage at 4091 County Road N: The garage was built in 1947, and is leased to Viney Parts & Service, Inc. through May of 2012 at ~\$1,400 per month. Value was estimated at \$240,000 3-4 years ago. On the plus side, the rent is revenue to the Town, however the Town is responsible for all maintenance, and the roof and furnace are both over 20 years old. At one time there were underground fuel tanks on the site. Selling the property would probably require testing for and cleaning up any contamination first. **MOTION** by Cindy Lease/Lisa Hopwood-Newton to get a cost vs. benefits analysis of continuing to rent vs. selling, including any remediation steps that might be required, for the next Annual Meeting. **MOTION CARRIED BY VOICE VOTE 25-0.**
- B. Cindy Lease asked what had become of the study authorized at the Annual Meeting in 2010 to create a CDA and perform a feasibility study for an agribusiness park at the corner of US Highway 12 & 18 and County Road N. Hampton said that the Town Board had decided against proceeding. The area is still designated as future agri-business in the comprehensive plan, but the Town is not pursuing being the developer.
- XI. Adjournment: **MOTION** by Cindy Lease/Kristi Williams to adjourn. **MOTION CARRIED BY VOICE VOTE 25-0.** The meeting was adjourned at 7:43 P.M.

Kim Banigan, Clerk

## **Treasurer's Notes**

### **2011 Late Lottery Credit**

If you did not receive a lottery credit on your property tax bill and think you are eligible, you can still claim the credit. You may claim the lottery and gaming credit for 2011 taxes, payable in 2012, if, on January 1, 2011, you were the owner of the property and used the property as your primary residence. To claim the credit, complete and submit the 2011 Late Lottery and Gaming Credit Application (Form LC-300) along with a copy of your 2011 property tax bill to Wisconsin Dept of Revenue prior to October 1, 2012.

Please keep in mind that if this property continues to qualify for the lottery credit, you must also complete a Lottery and Gaming Credit Application

(Form LC-100) and file with Dane County Treasurer's Office, so the credit may be applied to your future property tax bills.

For additional information and to obtain Lottery and Gaming Credit applications, contact the Wisconsin Department of Revenue or their web site. <http://www.revenue.wi.gov/forms/lottery/index.html>

## **Clerk's Notes**

### **Election Law Changes**

2011 Wisconsin Act 23 included several changes to election law. Effective with the Spring Primary in February of 2012, voters were required to show a photo ID and sign the poll book before they could be issued a ballot. As of this writing, the Photo ID requirement has been suspended pending the outcome of court challenges. Voters will need to stay abreast of developments on this topic. The other provisions of Act 23 remain in force, including:

- Requirement that voters sign the poll book.
- Voter registration requirement for 28 days of consecutive residency (used to be 10 days).
- Absentee voting in the Clerk's office is now restricted to the two weeks before an election, and ends at 5:00 P.M. on the Friday before the election (used to be the Monday before the election).
- For more information, please see: <http://gab.wi.gov>

### **Redistricting**

The State legislature is required to redraw legislative and congressional districts every ten years based upon the results of the decennial federal census. As a result of this process, the Town of Cottage Grove now has seven wards rather than five. (A ward map is on display at the Town Hall and on the Town's web site.) Prior to redistricting, the entire Town was in State Assembly District 46. Now, wards 3 and 6 are in State Assembly District 47. (The areas South of County Road BB and East of County Road N). The entire Town is now in County Supervisor District 36.) You can look up your voter districts, along with current office holders, your registration information and voting history on the Voter Public Access web site at <http://vpa.wi.gov>.

### **New and Updated Town Ordinances**

The following ordinances have been adopted or updated since publication of the last Annual Report and Newsletter:

April 4, 2011: Amending section 5.03 Alcohol Beverage License

With this amendment, an alcohol beverage license may not be issued to anyone with outstanding fees, fines or taxes.

March 5, 2012: To extend Town Officer terms in response to election law changes.

March 19, 2012: Alternate Claims Procedure – allows the Clerk, Treasurer and Town Chair to pay routine bills when payment is due before the next



Town Board meeting.

Details of these and all Town of Cottage Grove ordinances can be found on the Town's web site at [www.tn.cottagegrove.wi.gov](http://www.tn.cottagegrove.wi.gov).

## **Committee Member Interest**

If you are interested in serving on any of the Town's committees, please email the town clerk at [clerk@towncg.net](mailto:clerk@towncg.net) with the committee(s) you are interested in, and your qualifications. New committee appointments are made after the spring election each year.

## **Town Board Chair's Annual Report**

The year 2011 arrived with a burst of activity at the Capitol as the Governor's Budget Repair Bill was announced and signed in to law. The Bill included serious reductions in aid to communities but touted a toolbox that cities, villages, towns, and school boards could use to deal with their revenue shortfalls. The Town saw a reduction of \$7,589 in transportation aid and \$17,571 in shared revenue for its upcoming 2012 budget. These were monies lost and the Town had no way of recovering any lost revenue from the State.

Budget wise, we were able to save some expenses in the 2011 budget as a result of Police Chief John Gould's retirement. Chief Gould had served the Town and Village Police Department for the past 12 years and we thank him for his dedicated service to the community. Following his retirement notice, the Police Commission set about finding a new chief. That task ended early this year when they hired Christopher Hughes, who began his new duties March 5. The Commission did an excellent job in their search and evaluation of several applications for the position. When you see Chief Hughes in and around Cottage Grove, we hope you'll welcome him and his family to our community.

Many roads in the township were seal coated in 2011 and a 48" culvert was replaced on Ridge Road, by the Dane County Highway Department. Our road maintenance budget still lacks the funding necessary to maintain our roads in proper condition and we have to weigh this against pushing the work further out in the future. The rising cost of oil continues to impact our ability to perform the necessary road repairs that should be done on a yearly basis - a cost that will eventually catch up to us. How we find the funding for these kinds of repairs remains a big question for the Town Board.

On a positive note, previous budget planning allowed us to finally replace the Town's 2001 pickup truck with a 2012 Ford F350.

The Town Board worked very hard to prepare our 2012 budget after the cuts in revenue and trying to hold down an increase in the mill rate. It is our expectation/hope that we will be able to fund all the road repairs that follow a Wisconsin winter and fund the rebuilding of Baxter Road, which has been planned since 2011.

An additional expense has been added to our budget due to the change in election laws that go into effect in 2012. We increased funding to cover the additional time and people needed to operate six expected elections in 2012.

Despite budget woes, the Board and I thank the many volunteers that make our Fire and Emergency Medical Services the fine departments that we are blessed to have. Without the individuals who volunteer their time and service,

the Town could not fund the level of services that these departments provide us.

The Cottage Grove Town Board is proud to serve its community. If you have questions or concerns, you may contact any Board member or come to a Town Board meeting; they're held the first and third Mondays of each month. We are here to serve you.

Thank you.

Kris Hampton  
Chair, Town of Cottage Grove

## **Demolition Permits Required**

Please keep in mind that demolition permits are required whenever any structure is to be removed by any means from any property in the Town. This is how the assessor is notified that the structure is gone for assessment purposes. Demolition permits are issued by the Town Building Inspector.

# **Tentative Agenda\***

## **Annual Town Meeting – April 10, 2012**

### **PUBLIC NOTICE OF ANNUAL TOWN MEETING**

Notice is hereby given that the Annual Town Meeting for the Electors of the Town of Cottage Grove will be held on Tuesday, April 10, 2012 at 7:00 P.M. at the Town Hall located at 4058 County Road N in the Town of Cottage Grove, Dane County Wisconsin. All residents and interested parties are invited to attend.

#### ***Agenda for the Town Meeting***

- I. Call to Order
- II. Flag Pledge
- III. Approval of minutes of last year's Annual Town Meeting
- IV. Additions to agenda by Electors
- V. Presentation of the 2011 Annual Town Financial Report
- VI. Presentation on services offered by the Colonial Club
- VII. Update on Joint Town/Village Merger Study Committee
- VIII. Update on Deer-Grove EMS
- IX. Discussion of keeping of Chickens in residential areas
- X. Stormwater Management Education
  - A. Review importance of grass swails
  - B. Gage interest in an Adopt-a-highway program
- XI. Set date for next year's Annual Town Meeting
- XII. Other Business
- XIII. Adjournment

BY: Kris Hampton, Chairman

**\* The agenda will be posted on Friday, April 6<sup>th</sup> on the Town's web site, and the posting boards at the Town Hall, Gaston Road at Brown Thrush Trail, the park on American Way, and US Hwy 12 & 18 at County BN.**

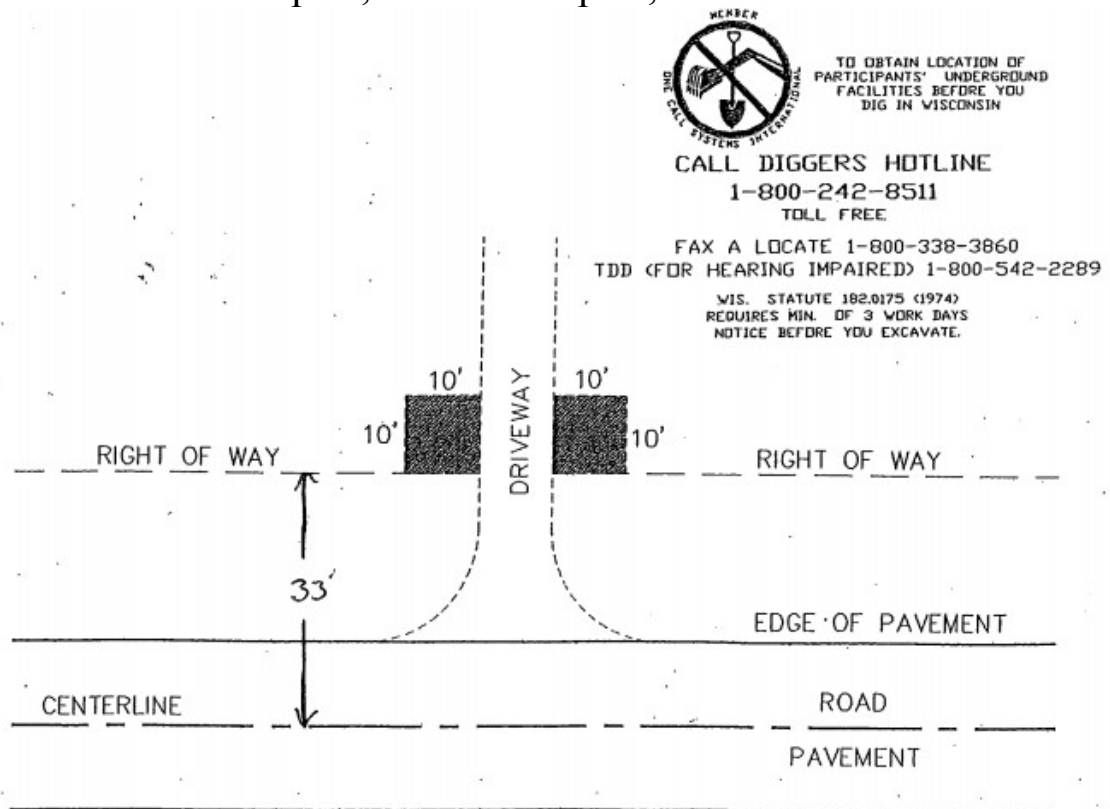
NOTE: If you require an interpreter, materials in alternative formats, or other accommodations to access this meeting, please contact the Town Clerk's Office at least 24 hours prior to the meeting.

# Highway Department Reminders

## Right-of-Way Permits

The Town does not allow any trees, posts, fences, large rocks, retaining walls, etc. to be placed in the road right-of-way, which extends 33 feet from the center of the road or 60 feet from the center of a cul-de-sac. If you have any questions on where the roadway ends, call the Town Highway Department at 839-4767.

Mailboxes may be placed in the right-of-way as long as they comply with TCG Ordinance 12.045, which states that mailbox support shall not be any larger than a 4" x 4" wood post, 4 1/2" round post, 2" inside diameter steel



pipe, or 2 lbs/ft. steel channel, and that the support should not be set in concrete or on a base plate, nor should it be installed more than 24" in the ground. This ordinance was adopted in order to improve roadside safety for vehicles that might inadvertently leave the roadway. Please take this into account when you are replacing your mailbox.

No person shall make any excavation or fill or install any culvert or make any other alteration in any town roadway or in any manner disturb any town roadway or bridge without applying for and receiving a permit from the Town of Cottage Grove Highway Superintendent. The Highway Superintendent shall approve the location and specifications of any alterations. Any damage caused to town property and/or right of way due to any work done under this permit is the responsibility of the permit holder. Violation of this ordinance shall be punishable under TCG Ordinance 25.04.

## Location of Fire Numbers

We have noticed that some residents have moved their fire numbers. Please review the information to follow and be sure your fire numbers are properly located.

Section 76.07 (1) Dane County Code of Ordinances provides that address numbers for buildings which are located more than 60 feet from the road right-of-way shall be installed on a post. The post shall not be located more

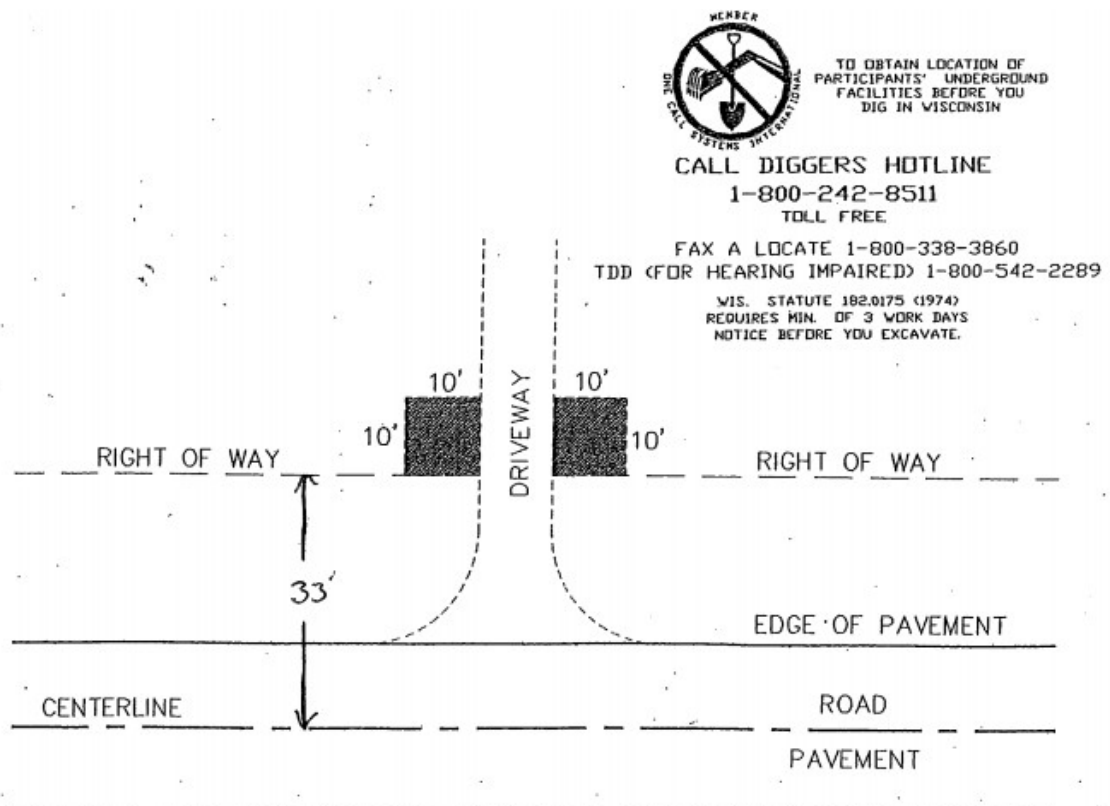
than 10 feet from the driveway serving the building and not more than 10 feet from the road right-of-way. The post may be located on either side of the driveway. Height of the number shall not be less than 3 feet or more than 4 feet above the ground. The number shall be installed parallel or perpendicular to the road and shall not be concealed from view from the road by trees, shrubs, bushes, etc., (see diagram).

Note: Compliance with the above listed instructions is very important with regard to emergency services. Failure to install a number as specified could delay effective service.

### OWNERS RESPONSIBILITY

Section 76.10(3) Dane County Code of Ordinances provides that the owner of the land on which a numbering sign is located shall be responsible for the installation and maintenance of the number as specified by ordinance.

Post must be located in the shaded area on either side of the driveway.



# JOINT TOWN AND VILLAGE MERGER STUDY COMMITTEE

The Joint Merger Study Committee was formed in 2011 to report to the Town and Village Boards the costs and benefits of merging the two communities into one municipality. Committee members are:

## Town Members:

Co-Chair: Kris Hampton, 279-4470, khampton@towncg.net  
Mike DuPlayee, 839-4216, mduplayee@towncg.net David  
Morrow, 220-3434,  
dmorrow@mistryriverwoodworks.com  
Dave Muehl, 764-1501, dave@badgerfarms.com

## Village Members:

Co-Chair: Diane Wiedenbeck, 839-8588,  
dwiedenbeck@village.cottage-grove.wi.us  
Micah Zielke, 669-5110,  
mzielke@village.cottage-grove.wi.us  
Don Brinkmeier, 220-9386, don@adsmechanical.com  
Mark Hepfinger, 239-0541, mhepfinger@charter.net

On March 1, 2012, the Committee presented the following Executive Summary to the Town and Village Boards:

### **EXECUTIVE SUMMARY OF SIGNIFICANT ISSUES**

The Joint Town and Village Merger Committee has met semi-monthly over the last several months. The findings from these meetings are as follows:

#### **Information Received**

Representatives from both the Town and City of Verona have met with the Merger Study Committee to explain how their attempts at a merger were handled – the successes and the pitfalls.

Also gathered were reports from several other communities who had attempted mergers, some successful, some not successful.

General discussions were held including topics such as ordinances, utilities, zoning. No formal recommendations were made; however such items would have been discussed in great detail by the Committee and sub-committees.

## **Taxes**

Following a Phase I Tax Impact Study prepared by Baker Tilley, it was perceived that taxes currently are relatively close between the Town and the Village and differences can, most likely, be mitigated. Both entities will have to continue working to confirm Phase I results that taxes are kept close as determined by the Study.

## **Issues to Yet be Explored**

Before the Study Committee met with the City of Verona attorney, the goal was to start working on the differences between the Town and Village to create a balance between them. Once it was understood the tax differential between the Veronas was the stumbling block to a merger, the Committee changed its course and had the Fiscal Tax Impact Study completed before starting to work on specific issues.

Specific issues yet to be addressed are quality of life issues both for the Town and Village residents. Some of the study which needs to be done is to:

- Balance the Village zoning code to incorporate rural needs;
- Incorporate both Town and Village ordinances into one set of ordinances;
- Look at the Law Enforcement Agreement, due after 2013, with the disparity between what Village residents see as the need for number of officers and what Town residents see as a decreasing need;
- Protect farmland preservation;
- Balance long term debt from Village needs versus Town's needs

## **Conclusions**

- The Town and the Village currently have joint protective services. Other services, such as Public Works, work cooperatively. The Village Parks, Recreation and Forestry and Public Relations Committees have Town representatives who attend meetings.
- The Tax Impact Study alleviated some of the tax questions, with more studies needed.
- More work is needed on preserving the current quality of life, both in the Town and Village.
- The expectation to merge as fast as possible has not been the will of the people, or is currently the goal of the Committee.

On January 9, 2012 by a three-fourths majority, the Committee voted to keep moving forward at a slower pace.

## **Summary Statement**

Following a meeting of the Committee on January 30, 2012 it was decided the Joint Merger Committee would pursue the following high priority topics:

1) rural affairs and 2) Board governance.

The Committee will continue to prioritize other issues as needed through Committee and citizen comments. The short range topics will be items 1) and 2) above, along with reviewing the Town's needs for ordinances and revising the citizen survey to be sent out in the spring.

Prepared by: The Joint Merger Committee

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Now the Joint Merger Study Committee needs your input. What are your concerns? What questions do you have? Would you be willing to volunteer for related committee work? Please complete the survey on the following page and either mail or drop it off at the Town or Village Hall by April 30, 2012.

Mailing Addresses:

Cottage Grove Town Hall  
4058 County Road N  
Cottage Grove, WI 53557

Cottage Grove Village Hall  
221 E. Cottage Grove Road  
Cottage Grove, WI 53527

The Committee will discuss the responses at their first meeting in May.

We urge you to follow the committee's progress, including agendas and minutes, on the Town and Village web sites:

[www.tn.cottagegrove.wi.gov](http://www.tn.cottagegrove.wi.gov) [www.vi.cottagegrove.wi.gov](http://www.vi.cottagegrove.wi.gov)

If you would like more information, or to get involved, contact one of the Joint Merger Committee members listed at the beginning of this article.



# Joint Town/Village Merger Study Input Request Form

I live in the Town Village Name \_\_\_\_\_  
(circle one) (optional)

I would like to know more about:

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I have the following questions/concerns:

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I have experience or expertise and would like to be involved in the following (please include your contact information):

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Additional Comments:

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# Police Department Annual Report

Thank you for the continued support the Cottage Grove community has continued to show the Cottage Grove Police Department (CGPD) in 2011. Chief John Gould retired in July of 2011, and it has been my honor to serve as Officer in Charge during the search for his replacement. I am happy to report that Chief Chris Hughes was sworn in on March 1, 2012.

The Department completed its budget process for 2012 and, as in 2011, continues with one less full time officer to serve the joint community of the Village and Town of Cottage Grove. The Police Commission is in the process of processing applicants to fill an Officer Position due to a resignation in December.

The Department continues to replace aging equipment and is making efforts to update reporting systems to make reporting more efficient and to integrate it with other area systems. The Department was able replace a 2001 patrol vehicle with a new 2011 model and purchase a new Automated External Defibrillator (AED) using funds available in the 2011 budget. Knowing that the budget does not always provide for everything that is needed in the department, CGPD looks for ways to supplement these funds through grant programs. In the summer of 2011, the CGPD obtained a grant from the WI Department of Transportation (WDOT) which provided funds for three new radar units. Two of these radar units will replace units which were originally purchased in 1995. The third unit will be installed in the Sergeant's vehicle. This grant was made possible due to the Department's participation in WDOT traffic enforcement campaigns throughout the year. These campaigns usually focus on increasing enforcement of Operating While Intoxicated, Traffic and Seat belt violations.

A second grant in the amount of \$8,292 was received from the Office of Justice Assistance for the Department's participation in the WISCOM/Homeland Security Communications Project. With the above funds, CGPD will be able to purchase a new portable radio, a base unit and upgrade programming on all the Department's mobile and portable radios to make them compliant with new frequency standards.

Officers continue to attend several trainings every year as required by the State of Wisconsin as well as several voluntary trainings. These trainings vary from refreshers in law enforcement basic trainings (Firearms, First Aid, Drug and Alcohol Enforcement) to topics teaching Officers how to handle individuals with mental illness or Autism. Law Enforcement is ever changing and the CGPD makes great efforts in training its officers to meet these challenges head on. I am proud of the service the Officers and other employees of the CGPD provide and the efforts they make to stay informed as they provide valuable services to the community.

As always, emergencies should be reported by calling 911. Non-emergency calls should be directed to 255-2345. During business hours you can reach us at 839-4652 for non-emergencies and business related questions. We are online at [www.cottagegrovepolice.org](http://www.cottagegrovepolice.org) and our office is at the corner of County N and Nora Rd. The CGPD continues to place a strong emphasis on our collaboration with community members, both individuals and businesses, when attempting to address crime and public concerns. This

relationship is more valuable than ever as budgets are reduced and the Department attempts to fill vacant positions and shifts. We rely on the communities “eyes and ears” to provide us with information on potential issues or criminal activity. We cannot stress enough the importance of being notified immediately when residents see criminal or suspicious activity. The call immediately to 911 will allow a police officer to be sent to the location of this activity to hopefully apprehend an offender or certainly to head off criminal activity. Immediate notification significantly increases our opportunity of resolving the situation in a suitable manner.

We appreciate the support and cooperation received from the residents of the community. It has played a key role in our ability to provide a high level of service. If you have a general question, concern or would just like to know more about your Police Department please contact us either through our website or at our business office. The members of the Cottage Grove Police Department, from Administrators to the Records Clerks and the Patrol Officers, look forward to being part of the community for years to come. Join us in improving on 2011 and making 2012 better and safer for everyone.

Sergeant David C. Stortz

Officer-In-Charge July 2011 – February 2012

# Fire Department Annual Report

The Cottage Grove Volunteer Fire Department is staffed by 39 active Volunteers and 5 Honorary personnel from the Town and Village of Cottage Grove. These men and women volunteer their time and expertise for Fire Prevention programs in the community and all Emergencies. Once again I would like to take this opportunity to thank the entire staff, for all their hard work and dedication to the Department and the community this past year.

There are six Divisions within the Department: Investigation, Maintenance, Prevention, Personnel/Records, Training/Safety and Fire Inspections. The Training division provided the staff over 3,600 man-hours of training in 2011.

In 2011 the Department responded to 249 calls: 63 in the Village, 70 in the Town of Cottage Grove, 66 in the Town of Pleasant Springs and 50 Mutual Aid responses to other communities.

The officers of the Cottage Grove Fire Department are:

Bruce Boxrucker, Chief	Mark Severson, 1 <sup>st</sup> Assistant Chief
Mark Kudrna, Captain	Jess Robinson, Captain
Roger Floreke, Captain	Mike McCormick, Lieutenant
Jude Wolf, Lieutenant	Tom Banigan, Lieutenant

The Fire Personnel/Honorary members are:

P.F. Devon Anders	F.F. Tyler Anders	F.F. Dylan Anderson
F.F. Nick Archibald	H. George Ball	F.F. Ben Conklin
F.F. Jake Deon	F.F. Jon Engelhart	F.F. Brandon Fritsch
F.F. Ken Gulbranson	F.F. April Hammond	H. Joel Hammond
F.F. Josh Hammond	F.F. Jason Helgeland	F.F. Justin Janisch
F.F. Shawn Jerrett	F.F. Todd Johnson	H. Robert King
H. Duane Kopp	F.F. Tony Kudrna	F.F. Joel Kuklinski
F.F. Dennis Larson	F.F. Andrew Last	F.F. Kevin Laufenberg
 on Lippitt	F.F. Matt Mabie	F.F. Arlin Maag
Madden	P.F. David Miller	H. Dick McCutchin
Schuh	F.F. Erik Severson	F.F. Lance Severson
EMS F.F. Inauiian Snyder	F.F. Paul Wendricks	F.F. Josh Wills

F.F. = Fire fighter, P.F. = Probationary Fire fighter, H. = Honorary

Lt. Mike McCormick retired November 2011 after 15 years of dedicated service to this Department and the community.

Capt. Jess Robinson also retired in November 2011 after 9 years of dedicated service to this Department and the community.

The Department has had great success with its recruitment and was able to add 3 new personnel in 2011. To learn more about who we are and what this Department does please refer to the [www.cottagegrovefire.org](http://www.cottagegrovefire.org) web site.

The Fireman's Association, of which all the personnel are also a member, participates in the Dane County adopt-a-highway program on County Highway N, south of the Village of Cottage Grove, as well as the Annual Fireman's Festival, held every year on Father's Day weekend. The Association utilizes some of these proceeds to provide scholarships to Monona - Grove students for continuing education and to answer donation requests from 12 different youth organization in Cottage Grove and Monona.

Please remember, open burning in the Town of Cottage Grove, is by permit only. The Town of Cottage, in an effort to make this easier on the residents, has a yearly permit system for open burning. The resident can pick up their permit at the Town office once a year and are then required to call 48 hours prior to the scheduled burn with all the pertinent information. A Campfire/Bonfire burning permit was added in 2011 to address the burning after sunset issues.

**Also be aware: All homes and duplexes in Wisconsin are required to contain carbon monoxide detectors as a safety precaution. The law requires detectors on every level of the home, including the basement, but not the attic or storage areas. Any dwelling that requires a building permit is required to have carbon monoxide detectors directly wired to the electrical service with a backup battery. Existing buildings can use stand-alone battery powered detectors.**

Supporters say the requirement will save lives, even though there is no penalty for ignoring it. The Cottage Grove Volunteer Fire Department agrees with this law. You as consumers should treat these detectors as you would a smoke detector: change the batteries when you change the batteries in your smoke detectors and also use a vacuum cleaner on the detector head as the sensor pack within the CO detector tends to attract dust. These two items are the main reason for faulty alarm activation.

Stay safe and have a great year. In case of an Emergency dial 911.

Respectfully, Bruce Boxrucker, Fire Chief



## Deer-Grove EMS Annual Report

We began 2011 with some new elements of organizational change: Payroll Services (Payroll Data), Legal Representation (Dan Barker), Audit Firm (Johnson Block & Co., Inc), and Medical Director (Dr. Peter Stier). It is significant as well that unlike the past several years, 2011 is the first full year of having a full-time DGEMS Chief. Also this is the first full year of Paramedic level service to the district. These benchmarks stand monumental to the progress and quality service that Deer-Grove EMS provides to the people who need our care throughout the year.

2011 largely stood as a test to the level of dedication it takes to maintain a strong organization. This year has offered many lessons for the

organization to learn from and build upon. While many indications show that Deer-Grove EMS has never been more stable, the stability is relative to the efforts that everyone has poured into making sure the service succeeds. While these efforts are acknowledged and supported, Deer-Grove will continue to thrive. This coming year 2012, will offer the opportunity for the Community Leaders to show their support through the renewal of the Municipal Agreement that formed and holds together the legal identity of the Deer-Grove EMS District.

One of the more trying events in the year 2011 was having the future of Deer-Grove EMS put in the balance with a consideration of utilizing a private EMS system for patient care. In the end, through a diligent process, the EMS Commission decided that supporting Deer-Grove EMS is the best option for the district. This challenge was met with a professional approach of proving that the services provided by Deer-Grove to the citizens and neighbors of the district are the highest quality for the money invested. This journey, once again, reminded us of the importance of the volunteer base that this organization has been founded on.

Another couple of challenges that were overcome this year were getting the Volunteer Intern Program in place and bringing the staffing at Station 2 up again. As the current Intern program had been suspended it caused a noticeably severe drop in Station 2 coverage; as low as 25%. The three Interns in the program valiantly stepped up and made sure that the primary rig was covered; which caused them to put in many volunteer hours. By utilizing the resources available we continued to approach every obstacle with patience and professional problem solving and in the end achieving a very successful result. Inspired by the dedication of the Interns in their volunteer efforts, we developed a new Volunteer Intern Program that allowed for Deer-Grove to continue to offer an education-experience based Intern program. As the new program was put into place it proved to serve its purpose with three new Interns signed on before the end of 2011. With the combined efforts of the new Intern program, the participation of the 78 crew, the Chief taking shift, an increase in volunteer participation, along with adding LTE's to the Station 2 schedule, the staffing rates increased and have held stable at above 70%. Another aspect that helped encourage the staffing effort was that an EMS Office was built and equipped at the Station 2 location. This has provided a better administrative environment to function in.

We ended 2010 with the intention to replace the R80 ambulance in 2011; while that never became possible, several thousands of dollars were invested in updating R80 to make it through 2011. Of course the new goal is to replace R80 by the end of 2012. As we strive towards this objective an ambulance committee will need to be established and hopefully we will continue the prominent safety standards that we set with the high visibility Sonic Boom Green Medic 78 unit. During this year's State inspection the Officer gave very positive feedback on the high visibility and safety aspects of the new ambulance. So the new 80 unit will have to measure up to the exceptional trend that we accomplished with the other unit.

While making sure that Deer-Grove EMS functions well as a service, it is most important to continue to recognize what the whole intention of this

organization is for; that is: saving lives and treating people for healthcare needs when most vulnerable. Again this year our call volume has gone up to a total of 873 responses and more than likely will continue to increase in the years to come as well.

2011 Calls by Area								
	Village CG	Town CG	Village DF	Town DF	Pleasant Springs	Mutual Aid	Misc. Incidents	Totals
January	26	9	10	9	12	4	3	73
February	30	8	12	11	10	2	3	76
March	22	18	4	7	3	3	3	60
April	27	8	11	2	11	5	3	67
May	33	13	10	8	9	3	7	83
June	30	13	13	13	7	2	5	83
July	23	7	7	6	6	2	2	53
August	29	12	13	10	19	0	6	89
September	18	10	22	8	8	4	2	72
October	21	12	20	5	7	1	2	68
November	30	8	14	11	2	2	4	71
December	24	8	21	13	9	1	2	78
<b>Municipality Total</b>	<b>313</b>	<b>126</b>	<b>157</b>	<b>103</b>	<b>103</b>	<b>29</b>	<b>42</b>	<b>873</b>

In considering the call types in 2011; Charley, Delta, & Echo level calls are all Advance Life Support calls. This means over 56% of the call volume is high acuity and that makes it is easy to understand the need for ALS care offered through the Paramedic skill set. It is becoming more common that we have Double Paramedic coverage and sometimes there are Paramedic crews on both ambulances as well. This speaks volumes to the type of professional care that is available to our district.

Public Relations efforts have been very positive & productive this year. We have had the chance to set up a large variety of events interacting with the general population that we serve on a daily basis. Devon Anders is the primary PR Liaison with Elliott Belden as the Oversight Officer, but all of the efforts are organization wide and many of our members helped. We are planning more efforts in this area to continue to educate the public on what services DGEMS offer and what the organization means to the community it serves.

Some of 2011's PR accomplishments are:

- MY MEDIC file of life campaign
- Boy Scouts Public Safety Night
- K-5 School Visits & Tours: Station 1 & Station 2
- Open House for EMS Week Station 1 & Station 2
- Bike Rodeo in Deerfield
- Car Seat Safety/Installation in Cottage Grove
- Blood Pressure Clinics at Cottage Grove & Deerfield Festivals
- Breast Cancer Awareness: Pink t-shirt sale/fundraiser
- CPR letter for local business's
- Several articles written and published in The Herald Independent and The Independent
- September 11 recognition: Police-Fire-EMS Signs
- Community Outreach including First-Aid at Sports events
- Established relationships with Chamber of Commerce in Deerfield and Cottage Grove regarding CPR awareness
- Organized efforts for all parades within district.
- Ordered two (2) Deer-Grove EMS banners for public events and more PR hand outs
- Pre-school tours at Kids Safari, Hope Preschool & Learning Ladder
- Articles written and published for Village newsletters
- Coordination with officers for attending daily PR functions
- Created a survey for community PR oversight for use at future PR events
- Food-Pantry food drive

EMS Chief Duane Erschen



# **Combined Emergency Government Report**

## **Who We Are and What We Do**

Established under Town and Village ordinance, the Cottage Grove Combined Emergency Government is the central point of coordination within Cottage Grove for response and recovery to large-scale emergencies and disasters. The Cottage Grove Combined Emergency Government consists of six committee members and meets the first Wednesday of every month in the EOC (Emergency Operations Center) Room located in the Emergency Services Building.

We all know that a large-scale emergency or disaster can arise at any time and from various natural or man made causes. The best way to minimize potential loss and speed up the process of recovery from an event such as a tornado, snowstorm, fire or a hazardous incident is to plan. Our primary focus when not in a response or recovery mode is to ensure that Cottage Grove is prepared to respond. Our meetings include reports from the Police Department, Fire Department, Deer-Grove EMS, Monona-Grove School District, Hydrite and Landmark Services. The meetings include discussion, policy and procedure development, and training.

### **Combined Emergency Government Accomplishments in 2011**

The majority of the work performed by the Combined Emergency Government Committee in 2011 focused on updating our Emergency Response Standard Management Guidelines and testing those guidelines. This document outlines activation procedures, continuity of government, readiness levels, training, and responsibilities. The Emergency Government Committee was briefed several times throughout the year on emergency scenarios involving the chemical spill in Commerce Park from a truck that was traveling on the interstate as well as the fire at Landmark Services Coop. In an attempt to increase public awareness, we provided informational brochures at the Fire Department's open house in October. On November 2nd, the Emergency Government Committee held a Table Top Exercise with Dave Bursack from Dane County Emergency Management. The exercise walked through a potential emergency scenario. Representatives from all emergency services, the Town, and the Village participated in this exercise. This will be followed up with a functional exercise some time in 2012.

## Parks and Recreation

The Joint Recreation Committee has continued to enjoy great success in 2011. Since formalizing the joint recreation department, town residents have made up close to 30% of all the departments participation. In 2011, Town of Cottage Grove participation equaled more than 450 participants.

Participation numbers and percentages take into account the program participation data below, as well as special events and programs that are not listed. The Joint Recreation Department continues to develop new programs for all Cottage Grove residents and has taken an active role in creating a wide variety of special events, classes, and activities for all ages.

Starting in spring 2011, Parks & Recreation began using a new registration program that allows people to register for programs online. Along with registering for programs, people can set up family accounts, check schedules, print receipts, and reserve facilities all on the new program.

Detailed instructions for initial log-in are in the Spring/Summer Program guide that is available March 1. The Cottage Grove Recreation Department looks forward to continuing its joint success and utilizing both Town and Village amenities in providing programs for all citizens of Cottage Grove.

<b>Youth</b>	<b>Grade</b>	<b>Village</b>	<b>Town</b>	<b>Percentage of Town participants</b>
T-Ball	K	31	9	
Coach Pitch	1/2	85	22	
Rookie Softball	3/4	21	9	
Rookie Baseball	3/4	31	8	
Minor Softball	5/6	24	4	
Minor Baseball	5/6	24	8	
Major Softball	7/8	18	7	
Major Baseball	7	9	3	
K-1 Basketball	K-1	52	6	
D-2 Basketball	2	28	12	
Girls Basketball	3-6	35	9	
Boys Basketball	3-6	74	11	
Volleyball	3-6	48	9	
MG Camps	K-5	182	71	
NFL Flag Football	1-4	102	19	
Start Smart	PK	124	30	
<b>SUB TOTALS</b>		<b>888</b>	<b>237</b>	<b>21%</b>

Tennis Lessons	3-10	59	24
Tennis Troops	K-2	23	2
Youth Enrichment	K-8	139	49

Playground Camps	2-6	42	17	
Dance	PK-6	98	37	
<b>SUB TOTALS</b>		<b>361</b>	<b>129</b>	<b>26%</b>

**Adult**

Adult Enrichment		22	14	
Adult Fitness Classes		68	22	
Tennis League		n/a	n/a	
<b>SUB TOTALS</b>		<b>90</b>	<b>36</b>	<b>29%</b>
<b>TOTAL</b>		<b>1339</b>	<b>402</b>	<b>23%</b>

# Stormwater Management

## Plant Dane! Cost-Share Program

*Marcia Hartwig, MAMSWaP Storm Water Education Coordinator*

Now in its 8<sup>th</sup> year, the Plant Dane! Cost-Share Program provides native plants for rain gardens and flower beds through funding from the Graham-Martin Foundation. **New for 2012: plants will now be delivered May 19!** This is over a full month sooner than plants have been delivered in previous years. There are also six new species for 2012, including nodding pink onion, silky aster, harebell, mistflower, prairie smoke, rough blazing star, marsh blazing star, royal catch fly and side oats grama. A seed mix covering 20-25 square feet for only \$5 is also new for 2012. Order forms are online at [www.myfairlakes.com/plantdane.aspx](http://www.myfairlakes.com/plantdane.aspx).

A workshop on rain gardens and rain barrels is scheduled for Saturday, April 14, 2012. The workshop will explain how rain gardens and rain barrels work, how to plan for and install them. These simple yet effective tools help conserve water and help rain soak into the ground instead of becoming pollution-carrying stormwater on its way to our lakes and streams. The cost for the workshop is \$5. The registration form is also available online at [www.myfairlakes.com/plantdane.aspx](http://www.myfairlakes.com/plantdane.aspx). Details of the Plant Dane! Cost-Share Program will also be covered for those interested in ordering plants for their gardens and yards.

Rain gardens are an attractive way to reduce lawn maintenance time and costs, beautify your yard and help your lakes, rivers and streams all at the same time. Many find replacing turf and exotic ornamentals with plants native to Wisconsin a rewarding landscape alternative. Once established, natives do not require the maintenance inputs that turf and ornamentals need. Yet, native wildflowers provide blooms from spring through fall and provide habitat for beneficial insects and birds.

Contact: Marcia Hartwig, *MAMSWaP Storm Water Education Coordinator*, 608-224-3746, [hartwig@co.dane.wi.us](mailto:hartwig@co.dane.wi.us), [www.myfairlakes.com](http://www.myfairlakes.com)

## **Colonial Club Senior Activity Center**

Greetings from the Colonial Club in Sun Prairie!

2011 was a special year for the Colonial Club as we officially observed 40 years of service to older adults and their family members throughout Northeast Dane County. The continuing challenging economic times were reflected in an increased request for services, but decreases in support from many of our funding sources. We were very grateful that the Town of Cottage Grove maintained its support to the Colonial Club.

The provision of office hours for case management in the Town of Cottage Grove proved to be a popular addition to our services to the Town. During 2011, our Case Managers met with residents one on one to assist with a variety of issues that face us as we age.

We saw a bit of a decline in service provided through the Adult Day Center to Town residents with 442 hours logged. The Nutrition Program saw its numbers increase with nearly 500 meals served to Town residents, either here at the Club or delivered to their homes. Finally, transportation continued to be a needed service as we provided over 2,700 miles of transportation services to Town residents.

As in previous years, we found ourselves with reductions in grants from our major funding sources, but we still managed to provide very basic needs -- food, transportation, care and support to Town of Cottage Grove residents. While services are directed to people of a certain age, the benefit of these services positively affects people of all ages.

We have another special anniversary coming up this year and that is our 25th annual Strawberryfest on Saturday, June 23, 2012. Please come out and join us for a fun day of all things Strawberry. There is no admission charge and there are plenty of things to do for people of all ages.

By working together to keep funding flowing, we will achieve our mission of: enhancing the well being and independence of older adults.

Bob Power, Executive Director

## Triad Information

Cottage Grove Triad is an organization of Cottage Grove seniors (55+), the CG Police Department and the Dane County Sheriff's Office. Sponsored by Dane County RSVP, it is part of the National Triad which was started in 1988 to reduce both criminal victimization and unwarranted fear of crime affecting older persons. Members of the CG Triad Committee include senior volunteers, community business representatives, CG Police, Dane County Sheriff's Community Officer and DeerGrove EMS volunteers. All programs are free except where noted and refreshments are provided. All programs are at Taylor Ridge Senior Apartments unless otherwise noted. The following is a list of topics scheduled for 2012:

Apr. 24 – 10:00 a.m.; “Are You Ready for the Next Emergency?”: A representative from Dane County Emergency Management will talk about general emergency preparedness and the help available through the County. Paula Severson, Chair of the CG Emergency Government Committee, will discuss what the Town and Village of Cottage Grove do to help us prepare for and recover from emergencies.



May 22 – 10:00 a.m.; “Identity Theft & Consumer Fraud”: Attorney John Hendrick, Director of CWAG Elder Law Center and Programs, will share with us a new program on ID theft and fraud. He is the Elderly Financial Empowerment Project Director for the Coalition of Wisconsin Aging Groups.

Sept. 25 – 10:00 a.m.; “Being Safe In & Out of Your Home”: Officer Jessica Loether, Cottage Grove Police Department will speak about personal safety.

Oct. 20 – 8:00 a. m.; Car Winterization Program: Mike's Automotive - *Date is tentative*. Schedule your appointment for this FREE Triad event for those over 50. You will have your car's belts, tires, antifreeze, lights and more checked and ready for cold weather. This year we are combining this event with *CarFit*. *CarFit* gives adults the tools to help them stay on today's roads safely and to stay connected to their communities when they must limit their driving. We are still working out the details; however, when you make your Car Winterization appointment you can also be on the list for *CarFit*. Contact us for more information in September.

Nov. 10 – 8:30 a.m. – 1:00 p.m. “AARP Driver Safety Program: Learn how to avoid the bad drivers on the road”: Cost is \$12 for AARP members; \$14 for non-members. Scholarships are available. Check with your car insurer to see if you qualify for a reduced rate. Snacks and light lunch will be available. Aster Retirement Communities (formerly Angelus), 139 E. Reynolds St.

## Northeast Dane Transportation for Those Over 60 or Disabled

For several years Transit Solutions Inc. has been providing transportation for grocery shopping to persons over 60 and those with disabilities. These trips are funded by Dane County and will continue indefinitely. The grocery bus operates every Wednesday, provided there are people who want to ride it! Suggested donation to use this service (if you can afford it) is \$1.00 for a one-way trip, \$2.00 for a round trip.

Starting times for grocery shopping begin at 9:30 a.m. in the Town and Village of Deerfield and continue on to Cottage Grove Town and Village. Times are dependent on the number and location of participants. You will shop at Piggly Wiggly in Cottage Grove and leave for home at about 11:00. Reservations are required at least 24 hours in advance.

On the first and third Wednesday of every month Transit Solutions, Inc. also provides a trip to the East Towne Mall area for shopping or lunch. The charge is \$3.00 round trip. Pick-up times will be 10:00 a.m. in Deerfield with stops in Cottage Grove following. Return will be at 1:30 p.m. Reservations are required at least 24 hours in advance.

Make your reservations at least a 24-hour in advance by calling Transit Solutions, Inc. at 294-8747. If you need special help, Transit Solutions, Inc. can provide accessible vehicles if they know in advance.

Contact Transit Solutions, Inc. (294-8747) for questions about schedules and reservations. Contact Diane (839-8588) if you have general questions.



## **Cottage Grove Area Historical Society**

We are a group of volunteers consisting of about 110 individuals and families. The working group is about 10 to 20 members from the local area.

Our goal is to collect and preserve Cottage Grove History, by means of photos, artifacts, and spoken or written memories. These are used for displays in various places, for the publications, videos, and when we have an open house at the Historical room in Flynn Hall.

We want your help to collect more memories, photos, and artifacts. Some subjects we wish to collect information on are as follows:

- 1) Playing ball in a pasture (Al Notstad)
- 2) Bob Wallace fishing in Koshkonong Creek (we seined minnows there also)
- 3) Fireman's Festival Games and Vaudeville Shows and the old game stands.
- 4) Horse races in Cottage Grove
- 5) Farmers working together thrashing, filling silos, tobacco harvest.
- 6) Gravel roads before and after Howard Norsetter used the new grader, winter travel also.
- 7) Any memories on J.C. Olson
- 8) The early baseball teams
- 9) Our abstract collection needs your abstract also. If you will share it we will copy and return it to you. They contain lots of history.

These are just a few thoughts, if you have something to share please do so. Call me 839-4447 or mail to Cottage Grove Area Historical Society, P.O. Box 46, Cottage Grove, WI. 53527

Please don't throw away those old photos and post cards, that have been

tucked away, share them with us.

CGAHS does not receive any tax dollars, we have a small yearly membership fee, we hold brat feeds 3 times a year , we get some donations and memorial money, we sell a yearly calendar and have several good publications about Cottage Grove (these are available at the Township Office and the Gaston Gallery or from Terry Strand (222-4946.) We are on the Town of Cottage Grove Web Site!

Help us preserve Cottage Grove History...

Lee Phillips, President,  
Cottage Grove Area Historical Society

## Town of Cottage Grove Recycling Weeks (Shaded)

# 2012

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4					1	2	3	1	2	3	4	5	6	7
8	9	10	11	12	13	14	5	6	7	8	9	10	11	4	5	6	7	8	9	10	8	9	10	11	12	13	14
15	16	17	18	19	20	21	12	13	14	15	16	17	18	11	12	13	14	15	16	17	15	16	17	18	19	20	21
22	23	24	25	26	27	28	19	20	21	22	23	24	25	18	19	20	21	22	23	24	22	23	24	25	26	27	28
29	30	31					26	27	28	29				25	26	27	28	29	30	31	29	30					
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				26	27	28	29	30	31		
September							October							November							December						
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2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	23	24	25	26	27	28	29	
30																			30	31							



# Refuse and Recycling Information

Veolia Environmental Services, Inc. is under contract to pick up refuse and recyclables in the Town using vendor-supplied carts to work with their automated pickup system. Trash is picked up weekly, and recyclables are collected every other week. If you live on County Road N or anywhere to the east of N, your pickup day is Wednesday. If you live west of County Road N, your pickup day is Thursday. A calendar highlighting recycling weeks was mailed with property tax bills in December, and is also available on the Town's web site. Most appliances are also picked up at no additional charge, however you must call 1-800-248-2373 to make arrangements.

**HOLIDAY SCHEDULE:** There will be NO collections on the following days: Thanksgiving Day \* Christmas Day \* New Year's Day \* Memorial Day \* Labor Day. Collections will be one day later (working on Saturdays) when the holiday falls during the week.

## Town of Cottage Grove Recycling Weeks (Shaded) 2012

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4					1	2	3	1	2	3	4	5	6	7
8	9	10	11	12	13	14	5	6	7	8	9	10	11	4	5	6	7	8	9	10	8	9	10	11	12	13	14
15	16	17	18	19	20	21	12	13	14	15	16	17	18	11	12	13	14	15	16	17	15	16	17	18	19	20	21
22	23	24	25	26	27	28	19	20	21	22	23	24	25	18	19	20	21	22	23	24	22	23	24	25	26	27	28
29	30	31					26	27	28	29				25	26	27	28	29	30	31	29	30					
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				26	27	28	29	30	31		
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1		1	2	3	4	5	6					1	2	3							1
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
23	24	25	26	27	28	29	28	29	30	31			25	26	27	28	29	30	23	24	25	26	27	28	29		
30																			30	31							

# Items to be Recycled

Have your garbage and recycling out to the curb by 6:00 a.m.

## **NEWSPAPERS, MAGAZINES, OFFICE PAPER**

Glossy inserts, catalogs, mail circulars, phone books, paper-back books, cereal boxes, envelopes, wrapping paper etc.

## **CARDBOARD (Flattened)**

Clean cardboard only. Must be broken down and flattened.

## **GLASS (CLEAR-BROWN-GREEN)**

All bottles and jars must be rinsed out. No window glass, light bulbs, TV tubes, drinking glass, etc.

## **ALUMINUM**

Aluminum beverage cans only. No aluminum foil, TV dinner trays, etc.

## **TIN & BI-METAL CANS**

Soup, Vegetable, Juice cans, etc. All cans must be rinsed out completely.

Place your recyclables in the special recycling containers provided. These containers are to be left with the residence if you move. Please keep your recyclables separate from your other garbage and easily accessible. One cart should be placed on each side of the driveway for the arm of the truck to be able to empty each cart.

**NO MEDICAL WASTE** – (Needles, rubber gloves, oxygen tubes, IV bags, etc.), **NO YARD WASTE, NO WET PAINT or HAZARDOUS MATERIALS.** It is illegal to landfill these items. (EMPTY or DRY PAINT CANS may be set next to your trash with the lids removed.)

## **PLASTIC CONTAINERS**

Plastic bottles with threaded caps, TYPE 1 through TYPE 5 and TYPE 7. Look for the ♻️ coding on the bottom of the bottle. All plastic bottles must be rinsed out completely. No deli or butter containers.

## **WASTE OIL**

Common engine oil only. Must be in leak-proof, non break-able containers. Limit 2 one-gallon with lid, per week.

## **LEAD ACID VEHICLE BATTERIES**

Car and truck batteries only. Battery casings must be unbroken. These are set next to the recycling cart.

## **TIRES**

Car tires off the rim will be taken, two(2) per week per unit, up to eight (8) a year.

## Other Recycling Options

**Cleansweep & Product Exchange** at the Dane County Highway Garage, 2302 Fish Hatchery Road is open from 7:30 a.m. to 2:00 p.m. on Tues., Wed., Fri., and Sat. from May thru October to take your household hazardous waste products. For more information, call 608-243-0368, or see [www.danecountycleansweep.com](http://www.danecountycleansweep.com).

### Recycling Electronics

Wisconsin's electronics recycling law establishes the E-Cycle Wisconsin program to collect and recycle certain electronic devices. It is based on a product stewardship approach, which assigns primary responsibility for collection and recycling to the manufacturer. The law also bans certain electronics from Wisconsin landfills and incinerators. For more information go to <http://dnr.wi.gov/topic/ecycle/wisconsin.html>. Following are some of your options for properly disposing of electronic devices:

**American TV Stores**, 5201 High Crossing (271-1002) and 2404 W. Beltline Highway (271-1000) will accept computers, TV's and most other electronics. Most items are free. See [www.americantv.com](http://www.americantv.com) or call the stores for more information.

**Best Buy Stores**, 2452 East Springs Dr. (242-0701) and 7357 West Town Way (829-1188) will accept computers, TV's and electronics for recycling (hard drives must be removed from all CPU's). Search for 'recycling' at [www.bestbuy.com](http://www.bestbuy.com), or call the stores for details.

**Staples Stores**, 6580 Monona Dr. (216-0931) and 4538 Verona Rd (271-1821) recycles Dell brand computers, monitors and printers for free, other brands for a fee. Go to [www.staples.com](http://www.staples.com) and search for recycling and eco services, or call the stores for details.

**1-800-Got Junk**, (1-800-468-5865) full service junk removal service will haul heavy items out of your basement, etc. See [www.1800gotjunk.com/madison](http://www.1800gotjunk.com/madison) or call for more information.

**Resource Solutions**, 5943 Express Circle in Madison accepts most electronics and appliances for a nominal fee from 8 a.m. to 4 p.m., M-F. For more information, call 608-244-5451 or see [www.recyclethatstuff.com](http://www.recyclethatstuff.com).

**Goodwill Industries** accepts computers and computer components at no charge. See [www.goodwill.org](http://www.goodwill.org) for more information.

# Town Calendar of Events

Meeting notices are posted at the Town Hall, at the corner of US Hwy. 12 & 18 and County Road BN, the corner of Gaston Road and Brown Thrush Trail, American Heritage Park at 4539 American Way, and online at [www.tn.cottagegrove.wi.gov](http://www.tn.cottagegrove.wi.gov). Notices requiring publication are published in the legal section of the Wisconsin State Journal. Please call the office at 839-5021 to be placed on an agenda.

Town Board Meetings.....	7 P.M. First & Third Mon. of the month
Jt. Town/Village Board Meetings.....	6:30 P.M. First Thursday of the month
Plan Commission Meetings.....	7 P.M. Fourth Wednesday of the month
Local Candidate Nomination	
Papers Due to Clerk.....	First Tuesday in January
First Installment Taxes Due.....	January 31 <sup>st</sup>
Spring Primary (if needed).....	Third Tuesday in February
Public requests for Land Use	
Plan Changes Accepted.....	February 15 <sup>th</sup> - March 15 <sup>th</sup>
Comprehensive Plan	
Annual Review.....	4 <sup>th</sup> Wednesday in March
Spring Election.....	First Tuesday in April
Annual Report Published.....	Mid-Late March
Annual Town Meeting.....	7:00 P.M. Second Tuesday in April
Assessor's Open Book.....	May or June – watch for notice in May
Board of Review.....	June or July – watch for notice in May
Annual Alcohol Licensing	
Hearing and Board Approval.....	First Monday in June
Annual Non-Metallic Mining	
Hearing and Board Approval.....	First Monday in Jun
Second Installment Taxes Due to the	
Dane County Treasurer.....	July 31 <sup>st</sup>
Partisan Primary (even years).....	Second Tuesday in August
Budget Workshops.....	October and November
General Election (even years).....	First Tuesday in November
Annual Budget Hearing	
and Town Budget Meeting.....	Nov. or Early Dec. – watch for notice
Election Inspectors Appointed	
(even years).....	First Monday in December
Tax Bills Mailed.....	Early December
First Day to Circulate Nomination	
Papers for Local Office.....	December 1 <sup>st</sup>